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DEPARTMENT OF TRANSPORTATION SERVICES
KA ʻOIHANA LAWELAWE ʻŌHUA
CITY AND COUNTY OF HONOLULU
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RICK BLANGIARDI
MAYOR
MEIA

J. ROGER MORTON
DIRECTOR
PO'O

HONGLONG LI, Ph.D., P.E.
DEPUTY DIRECTOR
HOPE PO'O

November 4, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaiʻi 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Resolution 26-248, Accepting a Gift of Travel and Related Expenses
Replacement Declaration of Gift Form

The Department of Transportation Services (DTS) requests replacement of the Declaration of Gift form, attached as Exhibit A in Resolution 26-248, with the attached Declaration of Gift form, which correctly references travel for a representative of DTS to attend the Federal Highway Administration (FHWA) Every Day Counts Peer Exchange in Salt Lake City, Utah, from October 20 to October 22, 2026.

We apologize for the error, and thank the Council for the opportunity to submit this correction. Should you have any questions, please contact me at (808) 768-8303.

Very truly yours,

J. Roger Morton
Director

Attachment

APPROVED:

Krishna F. Jayaram, Managing Director
Office of the Managing Director

DEPT. COM. 689(26)

CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT	
NAME OF DONOR	Federal Highway Administration (FHWA) Hawaii Division
DONOR'S ADDRESS	Prince Kuhio Federal Building, 300 Ala Moana Blvd. #3229 Honolulu, HI 96850
DONOR'S TELEPHONE	808-541-2311

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
DTS attendance was requested by the FHWA, Hawaii Division Administrator to attend the FHWA Every Day Counts Round 8 Peer Exchange in Salt Lake City, Utah from October 20-22, 2026. Michael Sabido was Selected from DTS to attend this Peer Exchange, which is to discuss Innovations around the nation pertaining to topics such as Connected Corridors, Beyond Bid-Build: Innovative Project Delivery Methods, and Integrated Digital Project Delivery, amongst many more.	
Air Transportation Cost ($453.38)	$ 453.38
Hotel and Lodging ($364)	$ 364.00
Meals ($200)	$ 200.00
Other (surface transportation and checked bag fee) ($290)	$ 290.00
TOTAL	$ 1,307.38

SIGNATURE: RICHELLE M TAKARA	Digitally signed by RICHELLE M TAKARA Date: 2026.10.19 09:10:22 -10'00'	**DATE:** 10/19/2026	
PRINT NAME: Richelle Takara		**TITLE:** FHWA HI Div - Div Administrator	