

**DEPARTMENT OF CUSTOMER SERVICES
KA 'OIHANA LAWELAWA KUPA
CITY AND COUNTY OF HONOLULU**

ADMINISTRATION
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RICK BLANGIARDI
MAYOR
MEIA



KIMBERLY M. HASHIRO
DIRECTOR
PO'O

MEGAN JOHNSON
DEPUTY DIRECTOR
HOPE PO'O

October 7, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Request for Council Acceptance of a Gift to the City

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City from American Association of Motor Vehicles Administrators (AAMVA) valued at \$3,000. This request is made under the provisions of Resolution 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the City Council's favorable consideration.

The gift from AAMVA includes travel, hotel accommodations, meals and related expenses for Program Administrator William Trugillo of the Department of Customer Services' Division of Motor Vehicles to attend the Region 4 Administrators and Law Enforcement Officials Roundtable Conference from December 1 to December 2, 2026, in Monterey, California.

Should you have any questions, please contact William Trugillo, Program Administrator, at (808) 768-9197 or email william.trugillo@honolulu.gov.

Sincerely,

Kimberly M. Hashiro
Digitally signed by
Hashiro, Kimberly
Date: 2026.09.28
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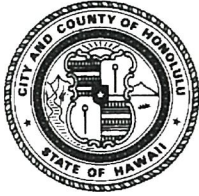
Kimberly M. Hashiro
Director

Attachment

APPROVED:


Krishna F. Jayaram, Managing Director
Office of the Managing Director

DEPT. COM. 624(26)



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

ACCEPTING A GIFT OF TRAVEL AND RELATED EXPENSES, VALUED AT \$3,000, TO THE CITY FROM THE AMERICAN ASSOCIATION OF MOTOR VEHICLE ADMINISTRATORS (AAMVA) FOR A REPRESENTATIVE FROM THE DEPARTMENT OF CUSTOMER SERVICES TO ATTEND THE 2026 AAMVA REGION 4 ADMINISTRATOR AND LAW ENFORCEMENT OFFICIALS MEETING IN MONTEREY, CALIFORNIA, FROM DECEMBER 1-2, 2026.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City; and

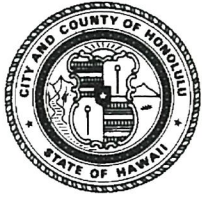
WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter dated October 7, 2026, approved by the Managing Director, the Director of Customer Services has submitted a request to the Council for acceptance of a gift to the City from AAMVA for tuition, travel, and related expenses, valued at \$3,000, for Program Administrator William Trugillo of the Department of Customer Services' Division of Motor Vehicles to attend the 2026 AAMVA Region 4 Administrators and Law Enforcement Officials Roundtable Conference in Monterey, California, from December 1 – 2, 2026; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at \$3,000 from AAMVA that is more fully described in the above-mentioned letter dated October 7, 2026 and the Declaration of Gift attached as Exhibit A; and



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Customer Services; and American Association of Motor Vehicle Administrators, 4250 North Fairfax Drive, 10th floor, Arlington, Virginia 22203.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers



CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT

NAME OF DONOR	American Association of Motor Vehicles Administrators
DONOR'S ADDRESS	4250 North Fairfax Drive, 10th Floor Arlington, Virginia 22203
DONOR'S TELEPHONE	703-908-2827

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
Estimated expenses, including tuition, travel, meals and hotel accommodations, for one attendee, Program Administrator, William Trugillo, to attend the AAMVA Region 4 Board of Directors Chief Administrators & Law Enforcement Officials Meeting hosted by AAMVA from December 1 to December 2, 2026 in Monterey, California.	
TOTAL	\$ 3000.00
SIGNATURE: Julie Knittle Digitally signed by Julie Knittle Date: 2026.09.15 13:09:22 -07'00'	DATE: 9/15/2026
PRINT NAME: Julie Knittle	TITLE: Regional Director