'26JUL31 AM 9:23 CITY CLERK

DEPARTMENT OF PARKS AND RECREATION
KA ʻOIHANA MĀLAMA PĀKA A ME NĀ HANA HOʻONANEA
CITY AND COUNTY OF HONOLULU

1000 ULUʻŌHIʻA STREET, SUITE 309 • KAPOLEI, HAWAIʻI 96707
PHONE: (808) 768-3003 • FAX: (808) 768-3053 • WEBSITE: honolulu.gov/parks

RICK BLANGIARDI
MAYOR
MEIA

LAURA H. THIELEN
DIRECTOR
PO'O

KĒHAULANI R. PUʻU
DEPUTY DIRECTOR
HOPE PO'O

July 30, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaiʻi 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued in Excess of $2,500 and Requested Acceptance

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City valued in excess of $2,500 under the provisions of Resolution 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The Department of Parks and Recreation has not taken custody of the gift. The recommendation of the Managing Director Designate is evidenced by his signature below.

The gift of two (2) hi-back traditional benches, preparations of the grounds, building of forms and pouring of cement, and two (2) bronze plaques with an inscription to read "Donated by the Family and Friends of Jack "The Running Doc" Scaff" valued at $3,999.25, from Donna Scaff will be placed at Kapiʻolani Regional Park.

Should you have any questions, please contact me at (808) 768-3001.

Sincerely,

for Laura H. Thielen
Director

Attachments

APPROVED:

Krishna F. Jayaram, Managing Director Designate
Office of the Managing Director

DEPT. COM. 508(26)

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

ACCEPTING A GIFT OF TWO (2) HIGH-BACK TRADITIONAL BENCHES, GROUND PREPARATION AND TWO (2) BRONZE PLAQUES WITH THE INSCRIPTION, "DONATED BY THE FAMILY AND FRIENDS OF JACK 'THE RUNNING DOC' SCAFF," VALUED AT $3,999.25, TO THE CITY FROM DONNA SCAFF FOR PLACEMENT AT KAPI'OLANI REGIONAL PARK.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City and County of Honolulu ("City"); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy allows for the acceptance of gifts by the affirmative action of the Council; and

WHEREAS, through a letter dated July 30, 2026, approved by the Managing Director Designate, the Department of Parks and Recreation has submitted a request to the Council for acceptance of a gift to the City from Donna Scaff of two (2) high-back traditional benches, preparations of the grounds, building of forms and pouring of cement, and two (2) bronze plaques with the inscription, "Donated by the Family and Friends of Jack 'The Running Doc Scaff," valued at $3,999.25 for placement at Kapi'olani Regional Park; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift form attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at 3,999.25 from Donna Scaff that is more fully described in the above-mentioned letter dated July 30, 2026 and the Declaration of Gift attached as Exhibit A; and

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Parks and Recreation, 1000 Ulu'ōhi'a Street, Suite 309, Kapolei, Hawai'i 96707; and Ms. Donna Scaff, 1330 Ala Moana Boulevard #705, Honolulu, Hawai'i 96814.

INTRODUCED BY:

_____

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_____

_____

_____

_____

DATE OF INTRODUCTION: _____

_____

_____ _____

Honolulu, Hawai'i Councilmembers

2026DONNASCAFF

EXHIBIT A

CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT	
NAME OF DONOR	Donna Scaff
DONOR'S ADDRESS	1330 Ala Moana Blvd #705 Honolulu, HI 96814
DONOR'S TELEPHONE	808-284-3649

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
2 -Hi-back traditional bench made of 100% recycled plastic, measuring 6 feet to be installed at Kapiolani Regional Park. Price $2245.02	$ 2,245.02
Preparations of the grounds, building of forms and pouring of concrete to form a 4'X6' concrete pad. Price $1438.23	$ 1,438.23
2 - bronze plaques measuring 3 1/4"X6" with lettering, to read, "Donated by family and friends of Jack "The Running Doc" Scaff." Price $316.00	$ 316.00
TOTAL	$ 3,999.25

SIGNATURE: Donna M Scaff	DATE: 07-23-2026
PRINT NAME: DONNA M SCAFF	TITLE: