

DEPARTMENT OF PLANNING AND PERMITTING
KA 'OIHANA HO'OLĀLĀ A ME NĀ PALAPALA 'AE
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 7TH FLOOR • HONOLULU, HAWAII 96813
PHONE: (808) 768-8000 • FAX: (808) 768-6041 • WEBSITE: honolulu.gov/dpp

RICK BLANGIARDI
MAYOR
MEIA



DAWN TAKEUCHI APUNA
DIRECTOR
PO'O

BRYAN GALLAGHER, P.E.
DEPUTY DIRECTOR
HOPE PO'O

REGINA MALEPEAI
2ND DEPUTY DIRECTOR
HOPE PO'O KUALUA

June 2, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Under \$2,500 and Requested Acceptance

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City valued at \$2,500 or less under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the City Council's favorable consideration.

The gift of \$659.60 from the County of Hawai'i Planning Department will allow the Department of Planning and Permitting staff members Franz Krintz, Community Planning Branch Chief, Jordan Dildy, Acting Development Plans and Zone Change Branch Chief, and Noelle Cole, Policy Planning Branch Chief, to attend the Regional Planning Focus Group in Hilo, Hawai'i on June 10, 2026, to share practical experiences regarding long-range and regional planning. County of Hawai'i Planning Department will provide round-trip tickets valued at \$576.60 or \$192.20 per attendee, meals at \$54.00, and parking at \$29.00.

The Honorable Tommy Waters
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Should you have any questions, please contact me at (808) 768-8000.

Very truly yours,



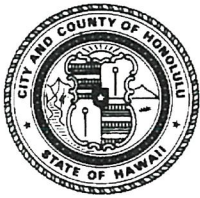
Dawn Takeuchi Apuna
Director

Attachments

APPROVED:



Krishna F. Jayaram, Managing Director Designate
Office of the Managing Director



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

ACCEPTING A GIFT OF TRAVEL AND RELATED EXPENSES, VALUED AT \$659.60, TO THE CITY FROM THE COUNTY OF HAWAI'I PLANNING DEPARTMENT FOR THREE DEPARTMENT OF PLANNING AND PERMITTING (DPP) EMPLOYEES TO PARTICIPATE AT THE REGIONAL PLANNING FOCUS GROUP IN HILO, HAWAI'I, JUNE 10, 2026.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition) as amended, provides the City Council ("Council") with authority to accept gifts to the City and County of Honolulu ("City"); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

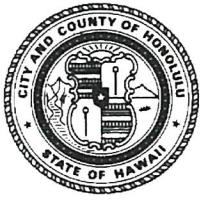
WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter dated June 2, 2026, approved by the Managing Director, the DPP has submitted a request to the Council for acceptance of a gift to the City from the County of Hawai'i Planning Department of airfare, meals, and parking, valued at \$659.60, for three DPP employees, the Chief of Community Planning, the Acting Chief of Development Plans and Zone Change, and the Chief of Policy Planning, to attend the Regional Planning Focus Group in Hilo, Hawai'i, June 10, 2026; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift form attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at \$659.60 from the County of Hawai'i Planning Department that is more fully described in the above-mentioned letter dated June 2, 2026, and the Declaration of Gift attached as Exhibit A; and

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Planning and Permitting, 650 South King Street, 7th Floor,



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

Honolulu, Hawai'i 96813 and Planning Director of the County of Hawai'i Planning Department, 101 Pauahi Street, Suite 3, Hilo, Hawai'i, 96720.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers



CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT

NAME OF DONOR	Jeffrey W. Darrow, Planning Director, County of Hawai'i Planning Department
DONOR'S ADDRESS	COUNTY OF HAWAI'I PLANNING DEPARTMENT 101 PAUAHI STREET, SUITE 3 HILO, HAWAI'I 96720
DONOR'S TELEPHONE	(808) 961-8158

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
- Alaska as Hawaiian Airlines Roundtrip Flight from Honolulu (HNL) to Hilo (ITO) Value: \$ 192.20 x 3 attendees - Meals Value: \$18.00 x 3 attendees - Honolulu Airport Parking Value: \$29.00	\$576.6 \$54.00 \$29.00
TOTAL	659.6

SIGNATURE: <u>Jeffrey W. Darrow</u> Jeffrey W. Darrow (May 28, 2026 12:02:42 HST)	DATE: 5/28/2026
PRINT NAME: Jeffrey W. Darrow	TITLE: Planning Director, County of Hawai'i Planning Department