'26MAY21 AM 8:29 CITY CLERK

DEPARTMENT OF PLANNING AND PERMITTING
KA 'OIHANA HO'OLĀLĀ A ME NĀ PALAPALA 'AE
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 7TH FLOOR • HONOLULU, HAWAI'I 96813
PHONE: (808) 768-8000 • FAX: (808) 768-6041 • WEBSITE: honolulu.gov/dpp

RICK BLANGIARDI
MAYOR
MEIA

DAWN TAKEUCHI APUNA
DIRECTOR
PO'O

BRYAN GALLAGHER, P.E.
DEPUTY DIRECTOR
HOPE PO'O

REGINA MALEPEAI
2ND DEPUTY DIRECTOR
HOPE PO'O KUALUA

May 20, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Receipt of Notice of Introduction of a Resolution for a Council Proposal to Amend the General Plan, the Development Plans, the Zoning Ordinances, or the Subdivision Ordinance Resolution No. 26-105, Relating to Adoption of Rules.

This is to confirm receipt of Resolution No. 26-105, entitled:

"Resolution Proposing an Amendment to Chapter 22, Revised Ordinances of Honolulu 2021 (The Subdivision Ordinance), Relating to Adoption of Rules."

The Resolution (copy enclosed) was sent to the Department of Planning and Permitting (DPP) by the City Clerk on May 4, 2026, and was received by the DPP on May 5, 2026. In accordance with Revised Ordinances of Honolulu Section 2-24.3, the DPP has begun reviewing the Council's proposed amendments to the Subdivision Ordinance.

The DPP recognizes that the expressed intent of the Resolution is to create consistency between the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended (the Charter), and the Subdivision Ordinance. Specifically, the Charter requires the Director of the DPP to prepare subdivision rules, but the Subdivision Ordinance places that responsibility with the Planning Commission (PC). We further understand this amendment was a recommendation of the PC in its report to the City Council. The DPP supports the amendment and will continue to process the amendment should the Resolution be adopted. We do not have any additional questions at

this time, nor do we require any additional documentation for the processing of the proposal.

Should you have any questions, please contact me at (808) 768-8000.

Very truly yours,

Dawn Takeuchi Apuna
Director

Enclosure

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

'26MAY04 PM 3:26 CITY CLERK

OFFICE OF THE CITY CLERK

Ke Ke'ena o ke Kakau 'Ōlelo o ke Kulanakauhale

CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 100
HONOLULU, HAWAI'I 96813-3077
TELEPHONE: (808) 768-3810 • FAX: (808) 768-3835

CHADD KADOTA
ACTING CITY CLERK

RECEIVED

26 MAY -5 PM 2:22

DEPT OF PLANNING
AND PERMITTING
CITY & COUNTY OF HONOLULU

MAY 4, 2026

'26MAY 4 PM 3:18 CITY CLERK

VIA E-MAIL AND CITY MESSENGER

TO: DAWN TAKEUCHI APUNA, DIRECTOR
DEPARTMENT OF PLANNING AND PERMITTING

FROM: CHADD KADOTA, ACTING CITY CLERK

SUBJECT: **NOTICE OF INTRODUCTION OF A RESOLUTION FOR A COUNCIL PROPOSAL TO AMEND THE GENERAL PLAN, THE DEVELOPMENT PLANS, THE ZONING ORDINANCES, OR THE SUBDIVISION ORDINANCE.**

RESOLUTION 26-105 entitled:

> "RESOLUTION PROPOSING AN AMENDMENT TO CHAPTER 22, REVISED ORDINANCES OF HONOLULU 2021 (THE SUBDIVISION ORDINANCE), RELATING TO ADOPTION OF RULES,"

was introduced on May 4, 2026 and may be viewed online: https://hnldoc.ehawaii.gov/hnldoc/measure/3716. Pursuant to Section 2-24.3(a), Revised Ordinances of Honolulu 2021 ("ROH"), a copy of the Resolution is transmitted herewith.

Further, ROH Section 2-24.7(b) requires the Director of Planning and Permitting to promptly stamp the date and time of receipt of this document on this transmittal letter and to notify the Council in writing of the date of receipt.

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Attachment: Resolution 26-105

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. 26-105

RESOLUTION

PROPOSING AN AMENDMENT TO CHAPTER 22, REVISED ORDINANCES OF HONOLULU 2021 (THE SUBDIVISION ORDINANCE), RELATING TO THE ADOPTION OF RULES.

WHEREAS, Section 6-1503(h), Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended (the "Charter"), expressly requires the Director of Planning and Permitting to prepare the land subdivision code and rules and regulations, and any amendments thereto; and

WHEREAS, the land subdivision code of the City and County of Honolulu ("City") is set forth in Chapter 22 (the "Subdivision Ordinance"), Revised Ordinances of Honolulu 2021 ("ROH"); and

WHEREAS, Charter Section 6-1506, relating to the powers, duties, and functions of the Planning Commission ("Commission"), does not require the Commission to make recommendations on proposals to adopt or amend the Subdivision Ordinance; and

WHEREAS, ROH § 22-3.5 provides that the Commission is required to adopt rules and regulations governing the subdivision or consolidation of land, but this conflicts with Charter Sections 6-1503(h) and 6-1506, which clearly place the responsibility to adopt Subdivision Ordinance rules and regulations on the Director of Planning and Permitting; and

WHEREAS, since Charter provisions take precedence over ROH provisions, the Council wishes to amend ROH § 22-3.5 to be consistent with Charter Sections 6-1503(h) and 6-1506; and

WHEREAS, the draft bill, attached hereto as Exhibit A, proposes an amendment to the Subdivision Ordinance by revising ROH § 22-3.5 to provide that the Director of Planning and Permitting, not the Commission, is responsible for adopting rules governing the subdivision or consolidation of land; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that the Director of Planning and Permitting is directed, pursuant to Charter Section 6-1503(h), and ROH Chapter 2, Article 24, Part A, to process the proposed amendment to ROH Chapter 22 (the Subdivision Ordinance), attached hereto as Exhibit A, in the same manner as if the proposal had been proposed by the Director; and

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. 26-105

RESOLUTION

BE IT FINALLY RESOLVED that, pursuant to ROH Chapter 2, Article 24, Part A, the City Clerk shall transmit copies of this resolution and the Exhibit A attached hereto to the Director of Planning and Permitting, and shall advise the Director in writing of the date by which the Director's report and accompanying proposed ordinance are required to be submitted to the Council.

INTRODUCED BY:

Esther Kiaaina

Councilmembers

DATE OF INTRODUCTION:

MAY 4 2026

Honolulu, Hawai'i

EXHIBIT A

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

ORDINANCE _____

BILL _____

A BILL FOR AN ORDINANCE

RELATING TO AN AMENDMENT TO CHAPTER 22, REVISED ORDINANCES OF HONOLULU 2021 (THE SUBDIVISION ORDINANCE).

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. Purpose. The purpose of this ordinance is to amend the provisions in Chapter 22, Revised Ordinances of Honolulu 2021 (the Subdivision Ordinance) relating to the agency responsible for the adoption of rules for the subdivision and consolidation of land.

SECTION 2. Section 22-3.5, Revised Ordinances of Honolulu 2021 ("Regulations governing the subdivision or consolidation of land"), is amended by amending subsection (a) to read as follows:

"(a) The [~~planning commission~~] director shall adopt rules and regulations governing the subdivision or consolidation of land, including the procedure and conditions precedent to the approval thereof."

SECTION 3. Ordinance material to be repealed is bracketed and stricken. New ordinance material is underscored. When revising, compiling, or printing this ordinance for inclusion in the Revised Ordinances of Honolulu, the Revisor of Ordinances need not include the brackets, the material that has been bracketed and stricken, or the underscoring.

A BILL FOR AN ORDINANCE

SECTION 4. This ordinance takes effect upon its approval.

INTRODUCED BY:

_____

_____

_____

_____

_____

_____

DATE OF INTRODUCTION: _____ _____

_____

_____ _____
Honolulu, Hawai'i Councilmembers

APPROVED AS TO FORM AND LEGALITY:

_____
Deputy Corporation Counsel

APPROVED this _____day of _____, 20 ___.

_____
RICK BLANGIARDI, Mayor
City and County of Honolulu