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DEPARTMENT OF PARKS AND RECREATION
KA ʻOIHANA MĀLAMA PĀKA A ME NĀ HANA HOʻONANEA
CITY AND COUNTY OF HONOLULU

1000 ULUʻŌHIʻA STREET, SUITE 309 • KAPOLEI, HAWAIʻI 96707
PHONE: (808) 768-3003 • FAX: (808) 768-3053 • WEBSITE: honolulu.gov/parks

RICK BLANGIARDI
MAYOR
MEIA

LAURA H. THIELEN
DIRECTOR
PO'O

KĒHAULANI R. PUʻU
DEPUTY DIRECTOR
HOPE PO'O

May 8, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaiʻi 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued Under $2,500 and Requested Acceptance

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City valued under $2,500 under the provisions of Resolution 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The Department of Parks and Recreation has not taken custody of the gift. The recommendation of the Managing Director is evidenced by his signature below.

The gift of one hundred (100) small corrugated boxes, three hundred (300) medium corrugated boxes, and fifty-four (54) large corrugated boxes valued at $1,360.80 from Rengo Packaging will be used for the Mayor's Memorial Day Event held at the National Cemetery of the Pacific at Pūowaina.

Should you have any questions, please contact me at (808) 768-3001.

Sincerely,

Laura H. Thielen
Director

Attachments

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 328(26)

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

ACCEPTING A GIFT OF ONE HUNDRED (100) SMALL CORRUGATED BOXES, THREE HUNDRED (300) MEDIUM CORRUGATED BOXES, AND FIFTY-FOUR (54) LARGE CORRUGATED BOXES VALUED AT $1,360.80 TO THE CITY FROM RENGO PACKAGING TO BE USED FOR THE MAYOR'S MEMORIAL DAY EVENT HELD AT NATIONAL MEMORIAL CEMETERY OF THE PACIFIC AT PŪOWAINA.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City and County of Honolulu ("City"); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy allows for the acceptance of gifts by the affirmative action of the Council; and

WHEREAS, through a letter dated May 8, 2026, approved by the Managing Director, the Department of Parks and Recreation has submitted a request to the Council for acceptance of a gift to the City from Rengo Packaging of one hundred (100) small corrugated boxes, three hundred (300) medium corrugated boxes and, fifty-four (54) large corrugated boxes valued at $1,360.80 will be used for the Mayor's Memorial Day Event held at National Memorial Cemetery of the Pacific at Pūowaina; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift form attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at $1,360.80 from Rengo Packaging that is more fully described in the above-mentioned letter dated May 8, 2026 and the Declaration of Gift attached as Exhibit A; and

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Parks and Recreation, 1000 Ulu'ōhi'a Street, Suite 309, Kapolei, Hawai'i 96707; and Ms. Kelly Kam, Rengo Packaging, 91-170 Malakole Street, Kapolei, Hawai'i 96707.

INTRODUCED BY:

_____

_____

_____

_____

_____

_____

DATE OF INTRODUCTION: _____

_____

_____ _____

Honolulu, Hawai'i Councilmembers

EXHIBIT A

CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT

NAME OF DONOR	Rengo Packaging
DONOR'S ADDRESS	91-170 Malakole St Kapolei, HI 96707
DONOR'S TELEPHONE	808-484-5818

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
Corrugated boxes 100 - Small 300 - Medium 54 - Large	$ 1,360.80
Boxes to store and transport lei for the 2026 Mayor's Memorial Day event.	
TOTAL	$ 1,360.80

SIGNATURE:	**DATE:** 4/9/24
PRINT NAME: Kelly Kam	**TITLE:** Sales and Customer Service Mgr