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DEPARTMENT OF BUDGET AND FISCAL SERVICES
KA ʻOIHANA MĀLAMA MOʻOHELU A KĀLĀ
CITY AND COUNTY OF HONOLULU

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RICK BLANGIARDI
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DIRECTOR
POʻO

CARRIE CASTLE
DEPUTY DIRECTOR
HOPE POʻO

April 16, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
And Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaiʻi 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Resolution Authorizing the Honolulu Emergency Services Department to Transfer Funds

In accordance with Section 2-17.2(c)(2), Revised Ordinances of Honolulu 2021 (ROH), the Honolulu Emergency Services Department (HESD) requests your approval of the attached resolution authorizing the transfer of up to $1,200,000.00 of general fund monies from the Provision for Salary Adjustments and Accrued Vacation Pay to HESD Emergency Medical Services (EMS) division, salaries for fiscal year 2026.

The requested resolution is needed to cover the projected shortfall caused by the unbudgeted incentive pay per the Alternate Work Schedule agreement, as well as other costs such as overtime overages caused by emergencies like the Kona Low storms.

Should you have any questions, please contact me at (808) 768-3901.

Sincerely,

Andrew T. Kawano
Director

Attachment

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 279(26)

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No._____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of $100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as may be amended, whichever is less; and

WHEREAS, Section 2-17.2(c)(2), Revised Ordinances of Honolulu 2021 ROH, requires that the City Council ("Council") approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of (a) $100,000, or (b) the greater of (i) 10 percent of the appropriation for either the originating or receiving character of expenditure, or (ii) $10,000; and

WHEREAS, the Department of Emergency Services ("HESD") is requesting a transfer to cover the projected shortfall caused by unbudgeted incentive pay per the Alternate Work Schedule agreement, as well as overtime overages caused by emergencies such as the Kona Low Storms; and

WHEREAS, a transfer not to exceed $1,200,000 from the Provision for Salary Adjustments and Accrued Vacation Pay activity current expense ("CE") to the HESD—Emergency Medical Services activity, salaries ("S") for fiscal year 2026 to cover the projected shortfall; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that $1,200,000 in General Fund (GN) monies be transferred between the following activities and characters of expenditure:

From	To	Amount	Fund
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Emergency Medical Services (S)	$1,200,000.00	GN

RESOLUTION

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Emergency Services and the Director of Budget and Fiscal Services.

INTRODUCED BY:

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DATE OF INTRODUCTION: _____

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Honolulu, Hawaii Councilmembers