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DEPARTMENT OF BUDGET AND FISCAL SERVICES
KA ʻOIHANA MĀLAMA MOʻOHELU A KĀLĀ
CITY AND COUNTY OF HONOLULU

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PO'O

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HOPE PO'O

April 20, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaiʻi 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Resolution Authorizing the Department of Emergency Management to Transfer Funds

In accordance with Section 2-17.2(c)(2), Revised Ordinances of Honolulu 2021 ("ROH"), the Department of Emergency Management ("DEM") requests your approval of the attached resolution authorizing the transfer of $150,000 of general fund monies from the Provision for Salary Adjustments and Accrued Vacation Pay to DEM Emergency Management Coordination salaries for Fiscal Year 2026.

The requested resolution is necessary to meet personnel costs associated with ongoing disaster response and recovery operations. The Emergency Operations Center ("EOC") was activated in response to the Kona Low 1 and Kona Low 2 storm events and since activation, DEM personnel have incurred substantial overtime to support response coordination and recovery efforts.

Should you have any questions, please contact me at (808) 768-3901.

Sincerely,

Andrew T. Kawano
Director

Attachment

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 273(26)

CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAI'I

No. _____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of $100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as may be amended, whichever is less; and

WHEREAS, ROH Section 2-17.2(c)(2) requires that the Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of (a) $100,000, or (b) the greater of (i) 10 percent of the appropriation for either the originating or receiving character of expenditure, or (ii) $10,000; and

WHEREAS, the Department of Emergency Management (DEM) activated the Emergency Operations Center (EOC) in response to the Kona Low 1 and Kona Low 2 storm events, which caused significant flooding and widespread damages throughout Honolulu County; and

WHEREAS, the activation of the EOC required DEM personnel to perform extended hours of work resulting in substantial overtime expenditures to support response coordination, situational awareness, and recovery operations; and

WHEREAS, DEM has also activated members of the Honolulu Incident Management Team (HIMT) Reservist cadre to support field operations, including debris clearance and damage assessment activities; and

WHEREAS, additional funding is necessary to ensure that DEM can continue to support ongoing response and recovery operations and maintain adequate staffing levels to meet operational demands;

WHEREAS, a transfer not to exceed $150,000 from the Provision for Salary Adjustments and Accrued Vacation Pay activity current expenses (CE) to the DEM Emergency Management Coordination activity salaries (S) for the Fiscal Year 26 is required to support personnel costs associated with ongoing disaster response and recovery operations; and

CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAI'I

No. _____

RESOLUTION

BE IT RESOLVED by the Council of the City and County of Honolulu that $150,000 in General Fund (GN) monies be transferred between the following activities and characters expenditure:

From	To	Amount	Fund
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	DEM Emergency Management Coordination (S)	$150,000	GN

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of Emergency Management and the Director of Budget and Fiscal Services.

INTRODUCED BY:

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DATE OF INTRODUCTION: _____

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Honolulu, Hawai'i Councilmembers