

DEPARTMENT OF DESIGN AND CONSTRUCTION
KA 'OIHANA HAKULAU A ME KE KĀPILI
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 11TH FLOOR • HONOLULU, HAWAII 96813
PHONE: (808) 768-8480 • FAX: (808) 768-4567 • WEBSITE: honolulu.gov

RICK BLANGIARDI
MAYOR
MEIA



HAKU MILLES, P.E.
DIRECTOR
PO'O

MARK YONAMINE, P.E.
DEPUTY DIRECTOR
HOPE PO'O

April 15, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Resolution Authorizing the Department of Design and Construction (DDC) to Transfer Funds

In accordance with Section 2-17.2(c)(2), Revised Ordinances of Honolulu 2021, the DDC requests your approval of the attached proposed resolution authorizing the transfer of Highway Funds (HW) between characters of expenditures from Salaries (S) to Equipment (E) in the Project and Construction Management (PCM) Activity. The proposed resolution is needed to cover the budget shortfall in vehicle acquisitions.

Should you have questions, please contact Nataliia Kravchuk, Administrative Services Officer III, at (808) 768-8440 or nkravchuk@honolulu.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "H. Milles", is written over a horizontal line.

Haku Milles, P.E., LEED AP
Director

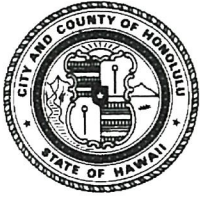
Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Michael D. Formby", is written over a horizontal line.

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 263(26)



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of \$100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as it may be amended, whichever is less; and

WHEREAS, ROH Section 2-17.2(c)(2) requires that the Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of: (a) \$100,000; or (b) the greater of: (i) 10 percent of the appropriation for either the originating or receiving character of expenditure; or (ii) \$10,000; and

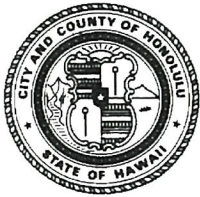
WHEREAS, the Department of Design and Construction (DDC), has requested the transfer of funds in order to meet the budget shortfall for two (2) vehicle acquisitions in the Civil Division; and

WHEREAS, a transfer not to exceed \$35,000 within the Project and Construction Management activity from the Salaries (S) character of expenditure to the Equipment (E) character of expenditure for Fiscal Year 2026 is required to meet the budget shortfall; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that \$35,000 in Highway Fund (HW) monies be transferred between the following activities and characters of expenditure:

From	To	Amount	Fund
Project and Construction Management (S)	Project and Construction Management (E)	\$35,000	HW

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Design and Construction and the Director of Budget and Fiscal Services.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers