'26MAR31 PM 4:00 CITY CLERK

OFFICE OF CLIMATE CHANGE SUSTAINABILITY AND RESILIENCY
KE KE'ENA LOLI ANIAU MĀLAMA 'ĀINA A ME KE OLA LOA
CITY AND COUNTY OF HONOLULU
650 SOUTH KING STREET, 11th FLOOR • HONOLULU, HAWAI'I 96813
PHONE: (808) 768-2277 • EMAIL: resilientoahu@honolulu.gov • WEBSITE: resilientoahu.org

RICK BLANGIARDI
MAYOR
MEIA

KEALOHA FOX, Ph. D.
EXECUTIVE DIRECTOR &
CHIEF RESILIENCE OFFICER
PO'O HO'OKŌ & KAHU OLA LOA

VACANT
DEPUTY DIRECTOR &
DEPUTY CHIEF RESILIENCE OFFICER
HOPE PO'O & HOPE KAHU OLA LOA

March 30, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift and Requested Acceptance

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City under the provisions of Resolution 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the City Council's favorable consideration. The recommendation of the Managing Director is evidenced by his signature below.

The gift, valued at $4,000.00 from the World Health Organization (WHO) provides for travel and related expenses for the Executive Director of the Office of Climate Change, Sustainability and Resiliency to attend the 2025 World Health Organization Global Summit on Traditional Medicine in New Delhi, India, from December 14 to December 21, 2025.

I apologize for the delay in submitting this request and writing to provide a clear summary of the sequence of events which led to the lateness in providing the City Council with a timely request for the acceptance of this gift. I am therefore requesting consideration and approval of the proposed resolution due to extenuating circumstances related to the timing of its submission:

- In November of 2025, I was invited to attend the World Health Organization (WHO) Global Health Summit on Traditional Medicine, with scheduled travel dates from December 5, 2025 to December 19, 2025. In preparation for this travel, the required forms were submitted on December 9, 2025.

- On December 12, 2025, the gift declaration process was initiated through the Managing Director's Office as well as a request to WHO to complete and sign the Gift Declaration form.

- No response was received from WHO throughout the remainder of December despite multiple attempts, including emails and phone outreach. A follow-up email was sent on January 6, 2026, but no response was received at that time.

- On February 11, 2026, an additional attempt was made by reaching out to an alternative WHO contact identified through prior correspondence. This outreach resulted in a response from WHO on February 13, 2026, indicating that they would begin processing the Gift Declaration form. Continued follow-up communications were conducted between February 23, 2026 and March 2, 2026.

- The completed Gift Declaration form was received on March 2, 2026, and submitted to the Managing Director's Office on March 27, 2026 for processing.

As these actions reflect good faith efforts to comply with all applicable City requirements, we respectfully request consideration and approval of the attached proposed resolution due to the aforementioned extenuating circumstances.

Should you have any questions, please contact me at (808) 768-2276.

Sincerely,

Kealoha Fox

Digitally signed by Kealoha Fox
Date: 2026.03.30 16:37:28 -10'00'

Kealoha Fox
Executive Director and
Chief Resilience Officer

Attachments

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No._____

RESOLUTION

ACCEPTING A GIFT OF TRAVEL AND RELATED EXPENSES, VALUED AT $4,000, TO THE CITY FROM THE WORLD HEALTH ORGANIZATION FOR THE EXECUTIVE DIRECTOR OF THE OFFICE OF CLIMATE CHANGE, SUSTAINABILITY AND RESILIENCY TO ATTEND THE 2025 WORLD HEALTH ORGANIZATION GLOBAL SUMMIT ON TRADITIONAL MEDICINE IN NEW DELHI, INDIA, FROM DECEMBER 14 TO DECEMBER 21, 2025.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, authorizes the City Council ("Council") to accept gifts to the City; and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy requires acceptance of a gift by affirmative action of the Council; and

WHEREAS, through a letter dated March 30, 2026, approved by the Managing Director, the Executive Director of the Office of Climate Change, Sustainability and Resiliency has submitted a request to the Council for acceptance of a gift to the City to for travel and related expenses, valued at $4,000 for the Executive Director of the Office of Climate Change, Sustainability and Resiliency to attend the 2025 World Health Organization Global Summit on Traditional Medicine in New Delhi, India, from December 14 to December 21, 2025; and

WHEREAS, the purpose of the travel is to represent the City and County of Honolulu at an international summit focused on traditional medicine, Indigenous knowledge systems, and culturally grounded approaches to public health resilience in the context of climate change; and

WHEREAS, participation in the Summit will provide opportunities to strengthen global partnerships, advance culturally appropriate and equitable health strategies, and enhance climate-resilient public health systems relevant to Hawai'i's unique environmental and cultural context; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift form attached hereto as Exhibit A and incorporated herein; now, therefore,

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No._____

RESOLUTION

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at $4,000 from the World Health Organization that is more fully described in the aforementioned letter dated March 30, 2026, and the Declaration of Gift form attached as Exhibit A; and

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Executive Director of the Office of Climate Change, Sustainability and Resiliency; and the World Health Organization, 20 Avenue Appia, 1211 Geneva 27, Switzerland.

INTRODUCED BY:

_____

_____

_____

_____

_____

_____

DATE OF INTRODUCTION: _____

_____

_____ _____

Honolulu, Hawai'i Councilmembers

EXHIBIT A

CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT	
NAME OF DONOR	World Health Organization
DONOR'S ADDRESS	20 Avenue Appia, 1211 Geneva
DONOR'S TELEPHONE	+41 22 791 21 11

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu,

DESCRIPTION OF GIFT	VALUE
Estimated expenses for travel to attend the 2025 World Health Organization Global Summit on Traditional Medicine in New Delhi, India, from December 14 to December 21, 2025, for the Executive Director of the Office of Climate Change, Sustainability and Resiliency.	USD 4,000
Total	**USD 4,000**

Signature:	**Date: 3 March 2026**
Print Name: Catalin IACOBESCU	**Title:** Program manager GTMC