



GLEN I. TAKAHASHI
CITY CLERK

OFFICE OF THE CITY CLERK

Ke Ke'ena o ke Kākau 'Ōlelo o ke Kūlanakauhale

CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 100
HONOLULU, HAWAII 96813-3077
TELEPHONE: (808) 768-3810 • FAX: (808) 768-3835

February 27, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members of the Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Request for Council Acceptance of Gift to the City

We respectfully request the acceptance (by the City Council on behalf of the City and County of Honolulu) of a gift from the U.S. Election Assistance Commission (EAC) valued at an estimated \$2,066.

The gift will cover costs, including lodging, airfare, and per diem expenses, for a staff member to attend the 2026 annual meeting of the U.S. EAC Standards Board from April 16 to 17, 2026, in Chicago, Illinois.

While the policy outlined in Resolution 05-349, CD1, FD1, generally exempts travel expenses related to "intergovernmental training" with primary application to Executive Branch agencies, we respectfully disclose and request acceptance of this gift by the Council.

Should you have any questions, please contact me at x83810.

Sincerely,

A handwritten signature in black ink, appearing to be "Glen I. Takahashi", written over a horizontal line.

GLEN I. TAKAHASHI
City Clerk

GT:

20260227 PM 10:10 CITY CLERK

REPORT OF GIFT UNDER RESOLUTION NO. 05-349, CD1 FD1

CITY AGENCY: Office of the City Clerk

QUARTER ENDING: March 31, 2026

Estimated Value: \$2,066.00

Description: Lodging, airfare, and per diem expenses, for a staff member appointed as Hawaii's local jurisdiction representative to attend the 2026 annual meeting of the U.S. EAC Standards Board from April 16-17 2026, in Chicago, Illinoisⁱ

Donor: Donald L. Palmer, Chairperson on behalf of the
Election Assistance Commission (federal agency)
633 3rd Street NW, Suite 200
Washington DC, 20001
Ph: 886-747-1471
Email: clearinghouse@eac.gov

ⁱ Pursuant to 52 U.S.C §20945(e) members of the Standards Board do not receive compensation for service but are paid travel expenses including per diem in lieu of subsistence as authorized by the federal government while away from their regular place of business in the performance of services to the Board.