CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAI'I

No. 26-54

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amounts of transfers from or to an activity total in excess of $100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as it may be amended, whichever is less; and

WHEREAS, ROH Section 2-17.2(c)(2) requires that the Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditures exceeds the lesser of: (a) $100,000; or (b) the greater of: (i) 10 percent of the appropriation for either the originating or receiving character of expenditure; or (ii) $10,000; and

WHEREAS, the City and County of Honolulu ("City") acquired an office building located at 222 North School Street on October 23, 2025, for use as the headquarters for the City's Department of Community Services ("DCS"); and

WHEREAS, upon acquisition, DCS assumed the costs to operate the building, including utility costs, building maintenance service contracts, building supplies, and other repairs and improvements for it to operate as a City office building; and

WHEREAS, the DCS Office of Grants Management ("OGM") has historically used a portion of its Grants In Aid Fund ("GR") monies to hire a contract planner to assist with the administration of the program, additional GR funds are needed to cover this work in addtion to an unbudgeted vacation payment to a retiree; and

WHEREAS, the DCS Administrative Division has filled certain vacancies and positions associated with the newly integrated homeless function with highly qualified candidates and requires additional funding to cover these salaries, along with other salary adjustments that were not included in its original budget request; and

WHEREAS, DCS requests a transfer not to exceed $200,242 in General Fund (GN) monies for fiscal year 2026, with $127,145 from Community Assistance Division salaries (S) to Administration Division current expenses (CE), and $73,097 from the Elderly Affairs Division (S) to Administration Division (CE) to cover building operating costs including utilities, repairs, and maintenance at 222 North School Street; and

RESOLUTION

WHEREAS, DCS requests a transfer not to exceed $24,642 in General Fund (GN) monies for fiscal year 2026, with $24,642 from Community Assistance Division salaries (S) to Administration Division (S) to cover staffing needs; and

WHEREAS, DCS requests a transfer not to exceed $34,541 in GR Fund monies for fiscal year 2026, with $34,541 from OGM (CE) to OGM (S) to cover OGM staffing needs; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that $224,884 in General Fund (GN) and $34,541 in GR monies be transferred between the following activities and characters of expenditure:

From	To	Amount	Fund
Community Assistance (S)	Administration (CE)	$127,145	GN
Elderly Affairs (S)	Administration (CE)	$73,097	GN
Community Assistance (S)	Administration (S)	$24,642	GN
Office of Grants Management (CE)	Office of Grants Management (S)	$34,541	GR

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and

CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAI'I

No. 26-54

RESOLUTION

BE IT FINALLY RESOLVED that a copy of this resolution be transmitted to the Director of DCS and the Director of Budget and Fiscal Services.

INTRODUCED BY:

(br)

DATE OF INTRODUCTION:

MAR 5 2026
Honolulu, Hawai'i

Councilmembers

(T-12/22)

Report Title:
Department of Community Services; Transfer of Funds.

Description:
This resolution authorizes the transfer of funding from the Community Assistance Division (S), (S) and Elderly Affairs Division (S) to Administration Division (CE) and Community Assistance Division (S) to Administration Division (S) . In addition, a transfer to Grants in Aid Fund (GR) from Office of Grants Management (OGM) current expenses (CE) to OGM (S) to align with GR staffing needs.

The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.