

DEPARTMENT OF CUSTOMER SERVICES
KA 'OIHANA LAWELawe KUPA
CITY AND COUNTY OF HONOLULU

ADMINISTRATION
925 DILLINGHAM BOULEVARD, SUITE 257 • HONOLULU, HAWAII 96817
PHONE: (808) 768-3392 • FAX: (808) 768-3750 • WEBSITE: honolulu.gov

RICK BLANGIARDI
MAYOR
MEIA



KIMBERLY M. HASHIRO
DIRECTOR
PO'O

MEGAN JOHNSON
DEPUTY DIRECTOR
HOPE PO'O

January 29, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued in Excess of \$2500 and Requested Acceptance

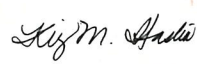
We respectfully request the acceptance by the Council, on behalf of the City and County of Honolulu, of a gift to the City valued in excess of \$2,500 under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The Department of Customer Services has not taken custody of the gift. The recommendation of the Managing Director for acceptance of the gift is evidenced by his signature below.

The gift from the American Association of Motor Vehicles Administrators ("AAMVA") includes travel, hotel accommodations, meals and related expenses for Program Administrator William Trugillo of the Department of Customer Services' Division of Motor Vehicles, to attend the AAMVA Leadership Academy Conference from April 13, 2026 to April 17, 2026, in Arlington, Virginia.

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
January 29, 2026
Page 2

Should you have any questions, please contact William Trugillo, Program Administrator, at (808) 768-9197 or email william.trugillo@honolulu.gov.

Sincerely,

 Digitally signed by
Hashiro, Kimberly
Date: 2026.01.29
11:16:49 -10'00'

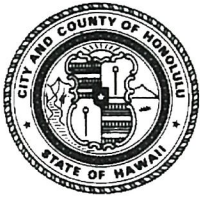
Kimberly M. Hashiro
Director

Attachment

APPROVED:



Michael D. Formby, Managing Director
Office of the Managing Director



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

ACCEPTING A GIFT OF TRAVEL AND RELATED EXPENSES, VALUED AT \$2,900, TO THE CITY FROM THE AMERICAN ASSOCIATION OF MOTOR VEHICLE ADMINISTRATORS (AAMVA) FOR A REPRESENTATIVE FROM THE DEPARTMENT OF CUSTOMER SERVICES TO ATTEND THE 2026 AAMVA LEADERSHIP ACADEMY CONFERENCE FROM APRIL 13–17, 2026, IN ARLINGTON, VIRGINIA.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City; and

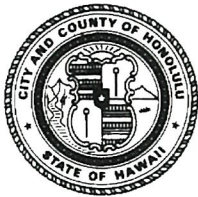
WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter dated January 29, 2026, approved by the Managing Director, the Director of Customer Services has submitted a request to the Council for acceptance of a gift to the City from AAMVA for travel, hotel accommodations, meals and related expenses, valued at \$2,900, for Program Administrator William Trugillo of the Department of Customer Services' Division of Motor Vehicles to attend the 2026 AAMVA Leadership Academy Conference in Arlington, Virginia from April 13 – 17, 2026; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at \$2,900 from AAMVA that is more fully described in the above-mentioned letter dated January 27, 2026, and the Declaration of Gift attached as Exhibit A; and



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Customer Services; and AAMVA, 4250 North Fairfax Drive, 10th floor, Arlington, Virginia 22203.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers



CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT

NAME OF DONOR	American Association of Motor Vehicles Administrators
DONOR'S ADDRESS	4250 North Fairfax Drive, 10 th Floor Arlington, VA 22203
DONOR'S TELEPHONE	571-331-1574

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
Estimated expenses, including tuition, travel, meals and hotel accommodations, for one attendee, Program Administrator, William Trugillo, to attend the 2026 AAMVA Leadership Academy Conference from April 13, 2026 to April 17, 2026 in Arlington VA.	
	\$ 2900.00
TOTAL	
SIGNATURE: <i>Julie Knittle</i>	DATE: January 11, 2026
PRINT NAME: Julie Knittle	TITLE: Regional Director