

OFFICE OF ECONOMIC REVITALIZATION
KE KE'ENA HO'OMOHALA WAIWAI
CITY AND COUNTY OF HONOLULU

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RICK BLANGIARDI
MAYOR
MEIA



AMY ASSELBAYE
EXECUTIVE DIRECTOR
PO'O HO'OKO

DEBORAH ZYSMAN
DEPUTY DIRECTOR
HOPE PO'O

January 23, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued Less Than \$2,500 and Requested Acceptance

We respectfully request the acceptance by the Council, on behalf of the City and County of Honolulu, of a gift to the City valued at less than \$2,500 under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The Office of Economic Revitalization has not taken custody of the gift. The recommendation by the Managing Director is evidenced by his signature below.

The gift from the Metropolitan Community College is for the Workforce Development Program Manager of the Office of Economic Revitalization to attend the Counties for Career Success: Building a Work Ready Future from March 2-4, 2026, in Omaha, Nebraska. The estimated value of the gift is \$1,975.

Please call me at (808) 768-6638 if you have any questions regarding this gift.

Sincerely,

A handwritten signature in black ink, appearing to read "Amy Asselbaye", is written over a horizontal line.

Amy Asselbaye
Executive Director

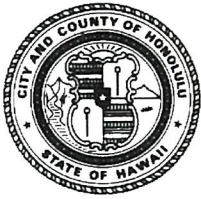
Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Michael D. Formby", is written over a horizontal line.

Michael D. Formby, Managing Director
Office of the Managing Director

MAYOR'S MESSAGE 15(26)



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

ACCEPTING A GIFT OF TRAVEL, LODGING, GROUND TRANSPORTATION, AND RELATED MATERIALS, VALUED AT \$1,975, TO THE CITY FROM THE METROPOLITAN COMMUNITY COLLEGE FOR A REPRESENTATIVE OF THE OFFICE OF ECONOMIC REVITALIZATION TO ATTEND THE COUNTIES OF CAREER SUCCESS: BUILDING A WORK READY FUTURE MEETING FROM MARCH 2-4, 2026, IN OMAHA, NEBRASKA.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City and County of Honolulu ("City"); and

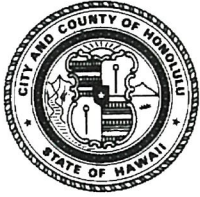
WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy allows for the acceptance of gifts by the affirmative action of the Council; and

WHEREAS, through a letter dated January 23, 2026, approved by the Managing Director, the Executive Director of the Office of Economic Revitalization (OER) has submitted a request to the Council for acceptance of a gift to the City from the Metropolitan Community College of travel, lodging, ground transportation, and related materials, valued at \$1,975, for the Workforce Development Program Manager to attend the National Association of Counties-Counties for Career Success: Building a Work Ready Future Meeting from March 2-4, 2026, in Omaha, Nebraska; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift form attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at \$1,975 from Metropolitan Community College that is more fully described in the above-mentioned letter dated January 23, 2026, and the Declaration of Gift attached as Exhibit A; and



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Executive Director of the Office of Economic Revitalization; and Tammy J. Green, Executive Director of Statewide Workforce Initiatives, Metropolitan Community College, P.O. Box 3777, Omaha, Nebraska 68103.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers



CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT

NAME OF DONOR	Metropolitan Community College
DONOR'S ADDRESS	P.O. Box 3777
	Omaha, NE 68103
DONOR'S TELEPHONE	(816) 604-1000

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
Estimated expenses, including round trip travel, 2 nights of lodging, meals, ground transportation, and other materials for City and County of Honolulu-Office of Economic Revitalization personnel: Workforce Development Program Manager Su Lazo to attend the Counties for Career Success: Building a Work Ready Future from March 2-4, 2026, in Omaha, Nebraska.	
Round Trip Flight	
Lodging (2 Nights)	\$ 1,000.00
Meals	\$ 350.00
Ground Transportation	\$ 300.00
Other Materials:	\$ 175.00
	\$ 150.00
TOTAL	\$ 1,975.00
SIGNATURE: <i>Tammy J. Green</i>	DATE: <i>1-16-2026</i>
PRINT NAME: Tammy J. Green	TITLE: Executive Director