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DEPARTMENT OF BUDGET AND FISCAL SERVICES
KA 'OIHANA MĀLAMA MO'OHELU A KĀLĀ
CITY AND COUNTY OF HONOLULU

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January 9, 2026

The Honorable Tommy Waters
Chair and Presiding Officer
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters:

SUBJECT: Requested Resolution Regarding Transfers of Funds
(Departmental Communication 7 (26))

In response to your letter dated January 7, 2026 [CC-001(26)], below are our responses to Chair Water's follow-up requests for clarification relating to Budget and Fiscal Services' (BFS') Departmental Communication Number 7 (26):

- "specific need and use of the transferred funds."

  BFS Response: Salary funds to meet the estimated FY2026 payroll costs for identified departments relating to Collective Bargaining Agreements (CBA) – see the attached worksheet.

- "an explanation for why the need and amounts of these funds was not specifically identified and included in the various departmental budgets for FY 2026."

  BFS Response: Negotiations of CBA for HGEA Units 2, 3, 4, 13; UPW Units 1, 10 and SHOPO Unit 12 were ongoing in early 2025 and not finalized upon the Mayor's budget submittal on March 2, 2025. Due to the pending agreements, an estimated amount was included in the FY 2026 Provision for Salary Adjustments and Accrued Vacation Pay to be transferred and disbursed upon determination of the amounts approved in the CBA.

- "given the relatively small amount of some of these requests, (for example $1,560 for DIT), explain why some of these smaller transfers could not be fulfilled from within each department's FY 2026 budget."

  BFS Response: Positions and the corresponding salaries are budgeted by fund. In the identified situation, Department of Information Technology (DIT) personnel, assigned to Department of Environmental Services and funded by the Solid Waste Special Fund (WF), received a salary increase due to the approved CBA. No WF funds are available within DIT to cover the CBA increase requiring the requested transfer of funds resolution.

If you have any questions, please contact me by telephone at (808) 768-3901 or by email at andy.kawano@honolulu.gov.

Sincerely,

Andrew T. Kawano
Director

Attachment

cc: Mayor Rick Blangiardi, Office of the Mayor
Michael D. Formby, Managing Director, Office of the Managing Director

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

Attachment

Worksheet for Departmental Communication No. 7 (26)

From	To	Amount	Fund	Justification
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Mayor, Administration (S)	$ 12,000	GN	Funds to cover positions included in the 2025 Honolulu Salary Commission Resolution dated April 23, 2025
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Customer Services, Administration (S)	$ 30,990	GN	To cover salary increases approved in RESO 25-138 and adopted 6/4/25 and the 2025 Honolulu Salary Commission Resolution dated April 23, 2025
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Customer Services, Public Communication (S)	$ 143,176	GN	To cover salary increases approved in RESO 25-138 and adopted 6/4/25
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Budget and Fiscal Services, Administration (S)	$ 33,213	GN	To cover salary increases approved in RESO 25-138 and adopted 6/4/25 and the 2025 Honolulu Salary Commission Resolution dated April 23, 2025
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Budget and Fiscal Services, Fiscal/CIP Administration (S)	$ 53,364	GN	To cover salary increases approved in RESO 25-138 and adopted 6/4/25
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Budget and Fiscal Services, Accounting and Fiscal Services (S)	$ 5,981	GN	To cover salary increases approved in RESO 25-138 and adopted 6/4/25
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Information Technology, ERP-CSR (S)	$ 12,750	LC	To cover salary increases approved in RESO 25-138 and adopted 6/4/25
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Information Technology, ERP-CSR (S)	$ 1,560	WF	To cover salary increases approved in RESO 25-138 and adopted 6/4/25
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Police Department, Patrol (S)	$ 12,850,000	GN	To cover salary increases approved in RESO 25-284 and adopted 11/5/25
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Police Department, Investigations (S)	$ 750,000	GN	To cover salary increases approved in RESO 25-284 and adopted 11/5/25
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Police Department, Support Services (S)	$ 1,250,000	GN	To cover salary increases approved in RESO 25-284 and adopted 11/5/25
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Transportation Services, Administration (S)	$ 14,396	GN	To cover salary increases approved in RESO 25-138 and adopted 6/4/25 and the 2025 Honolulu Salary Commission Resolution dated April 23, 2025
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Transportation Services, Transportation Performance & Development (S)	$ 35,780	BT	To cover salary increases approved in RESO 25-138 and adopted 6/4/25
	Grand Total	**$ 15,193,210**		