HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

ORDINANCE _____

BILL 77 (2025)

A BILL FOR AN ORDINANCE

RELATING TO BUDGET EXECUTION.

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. Purpose. The purpose of this ordinance is to amend provisions related to budget execution.

SECTION 2. Chapter 2, Article 17, Revised Ordinances of Honolulu 2021 ("Execution of Executive Operating Budget and Executive Capital Budget Ordinances"), is amended by adding a new section to be appropriately designated by the Revisor of Ordinances and to read as follows:

"**§ 2-17. Council access to budget management software systems.**

(a) *Definitions.* For the purpose of this section, the following definitions apply unless the context clearly indicates or requires a different meaning.

Authorized Legislative User. Includes:

(1) The council chair;

(2) The councilmember serving as the chair of the council standing committee on budget, or successor committee;

(3) One council staff member authorized by the council chair to have direct access to the budget management software systems required under subsection (b); and

(4) One council staff member authorized by the councilmember serving as the chair of the council standing committee on budget, or successor committee, to have direct access to the budget management software systems required under subsection (b).

Budget Management Software System. Any computer-based system used for budgeting, financial and accounting management, or capital improvement project tracking and delivery, including but not limited to the City and County of Honolulu Enterprise Resource Planning System (C2HERPS) Advantage Budgeting System, or any other successor application or update thereto.

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(b) *Council access required.* The city must provide any authorized legislative user with direct access to all budget management software systems necessary to enable real-time tracking and monitoring of expenditures made pursuant to the executive operating budget ordinance and executive capital budget ordinance and any amendments or supplements thereto. Access must also include the ability to export data and generate reports in the same manner as any city user of a budget management software system responsible for exporting data and generating reports for budget management and reporting purposes.

(c) *Data integrity requirements.* The information and data accessible to the council must be identical to that used by city agencies and departments for budget management and reporting purposes. Separate or modified information or data may not be created for the council as a substitute for providing the council with direct access.

(d) *System continuity.*

(1) In the event that a budget management software system is upgraded, replaced, or otherwise modified, the city must ensure the seamless continuation of the council's ability to access information, export data, and generate reports as specified in this section.

(2) Before any planned system downtime or if technical issues arise that may affect council access, the city must provide prompt notification to the council regarding the nature and expected duration of the system interruption.

(e) *Implementation.* The provisions of this section must be implemented by the city no later than 30 days after the effective date of this ordinance."

SECTION 3. New ordinance material is underscored. When revising, compiling, or printing this ordinance for inclusion in the Revised Ordinances of Honolulu, the Revisor of Ordinances need not include the underscoring. The Revisor of Ordinances shall, pursuant to the Revisor's authority under Section 1-16.3(b)(1), Revised Ordinances of Honolulu 2021, replace the phrase "effective date of this ordinance" used in the codified language in SECTION 2 of this ordinance with the actual date on which the ordinance takes effect.

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SECTION 4. This ordinance takes effect upon its approval.

INTRODUCED BY:

DATE OF INTRODUCTION:

NOV 26 2025
Honolulu, Hawai'i

Councilmembers

APPROVED AS TO FORM AND LEGALITY:

Deputy Corporation Counsel

APPROVED this _____day of _____, 20 ___.

RICK BLANGIARDI, Mayor
City and County of Honolulu

Report Title:
Budget Execution; Budget Management Software Systems; Direct Access; Authorized Legislative Users; City Council ("CCL")

Description:
Requires the City to provide any authorized legislative user with direct access to all budget management software systems necessary to enable real-time tracking and monitoring of expenditures made pursuant to the executive operating budget ordinance and executive capital budget ordinance.

The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.