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DEPARTMENT OF BUDGET AND FISCAL SERVICES
KA ʻOIHANA MĀLAMA MOʻOHELU A KĀLĀ
CITY AND COUNTY OF HONOLULU

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RICK BLANGIARDI
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HOPE PO'O

October 28, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaiʻi 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Resolution Relating to the Transfer of Funds

In accordance with Section 2-17.2 (c)(1) and Section 2-17.2 (c)(2) of the Revised Ordinances of Honolulu 2021 ("ROH"), the Department of Budget and Fiscal Services (BFS) respectfully requests your approval of the attached resolution authorizing the transfer of funds between the BFS Treasury Division current expense category to BFS Budgetary Administration Division current expense category. The transfer, not to exceed $150,000, is to procure a contract for the development and implementation of an automated system to produce the annual Executive Program and Budget book.

If you have any questions, please contact me by telephone at (808) 768-3901 or by email at andy.kawano@honolulu.gov.

Sincerely,

Andrew T. Kawano
Director

Attachment

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 792

CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAI'I

No. _____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of $100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as it may be amended, whichever is less; and

WHEREAS, ROH Section 2-17.2(c)(2) requires that the Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of: (a) $100,000; or (b) the greater of: (i) 10 percent of the appropriation for either the originating or receiving character of expenditure; or (ii) $10,000; and

WHEREAS, the Department of Budget and Fiscal Services ("BFS") has requested the transfer of funds in order to procure a contract for the development and implementation of an automated system to produce the annual Executive Program and Budget book; and

WHEREAS, a transfer not to exceed $150,000 from the Treasury Current Expense (CE) to Budgetary Administration CE for the fiscal year 2026 is required to procure a contract for the development and implementation of an automated system to produce the annual Executive Program and Budget book; and

BE IT RESOLVED by the Council of the City and County of Honolulu that $150,000 in General Fund (GN) monies be transferred between the following activities and characters of expenditure:

From	To	Amount	Fund
Treasury CE	Budgetary Administration CE	$150,000	GN

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and

CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAI'I

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of Budget and Fiscal Services.

INTRODUCED BY:

_____

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_____

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_____

DATE OF INTRODUCTION: _____

_____

_____ _____

Honolulu, Hawai'i Councilmembers

Report Title:
Relating to the Transfer of Funds for the Department Budget and Fiscal Services for Treasury; Budgetary Administration; ROH; Executive Operating Budget Ordinance.

The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.