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DEPARTMENT OF PARKS AND RECREATION
KA 'OIHANA MĀLAMA PĀKA A ME NĀ HANA HO'ONANEA
CITY AND COUNTY OF HONOLULU

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MEIA

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PO'O

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HOPE PO'O

October 6, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Resolution Relating to the Transfer of Funds

In accordance with Section 2-17.2, Revised Ordinances of Honolulu 2021, your approval of the attached resolution, authorizing the Department of Parks and Recreation to transfer General Funds between characters of expenditures is requested.

The proposed resolution transfers $1,000,000 from Park Maintenance and Recreation Services Division (PMRS), Grounds Maintenance Current Expenses to Maintenance Support Services Division (MSS), Current Expenses for Fiscal Year 2026. MSS was previously a part of the PMRS division. In early 2025, MSS was restored to a division within DPR, which previously identified funds in PMRS that are more suited to the MSS division's given responsibilities to provide timely and effective repairs and maintenance of DPR facilities island wide.

Should you have any questions, please contact me at (808) 768-3001.

Sincerely,

Laura H. Thielen
Director

Attachments

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 762

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No._____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of $100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as it may be amended, whichever is less; and

WHEREAS, ROH Section 2-17.2(c)(2) requires that the Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of: (a) $100,000; or (b) the greater of: (i) 10 percent of the appropriation for either the originating or receiving character of expenditure; or (ii) $10,000; and

WHEREAS, DPR's Maintenance Support Services (MSS) was previously a part of the Park Maintenance and Recreation Services Division, but has since separated to become its own division, and now requires additional funding to support its expanded responsibilities of providing timely and effective repairs and maintenance of DPR facilities island wide; and

WHEREAS, a transfer of $1,000,000 from Grounds Maintenance Current Expense (CE) to Maintenance Support Services CE for Fiscal Year 2026 is required to meet budget shortfalls for MSS to maintain and repair projects at various parks and locations; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that $1,000,000 in General Fund (GN) monies be transferred between the following activities and characters of expenditure:

From	To	Amount	Fund
Grounds Maintenance Services CE	Maintenance Support Services CE	$1,000,000	GN

D-762(25)

(T – 8/2023)

RESOLUTION

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Parks and Recreation and the Director of Budget and Fiscal Services.

INTRODUCED BY:

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DATE OF INTRODUCTION: _____

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_____ _____

Honolulu, Hawai'i Councilmembers