HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

ORDINANCE _____

BILL 64 (2025)

A BILL FOR AN ORDINANCE

RELATING TO APPROPRIATIONS.

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. Purpose. The purpose of this ordinance is to adopt provisions related to appropriations.

SECTION 2. Section 2-18.1, Revised Ordinances of Honolulu 2021 ("Definitions"), is amended by adding two new definitions to be appropriately inserted and to read as follows:

"***Lapse Amount.*** The amount of an appropriation that has lapsed pursuant to Charter § 9-106.2(a) or 9-106.3(a)."

"***Potential Lapse Amount.*** The amount of an appropriation that has not been expended or encumbered, including funding that has not been allotted, while the appropriation is still valid pursuant to Charter § 9-106.2(a) or 9-106.3(a)."

SECTION 3. Chapter 2, Article 18, Revised Ordinances of Honolulu 2021 ("Form of Executive Operating Budget and Executive Capital Budget Bills"), is amended by adding a new section to be appropriately designated by the Revisor of Ordinances and to read as follows:

"**§ 2-18. Report on appropriations.**

(a) At the same time the mayor submits the budget documents specified in Charter § 9-102.1 to the council, the mayor shall also submit a report on appropriations from the executive operating and executive capital budgets for the current fiscal year and the two preceding fiscal years. The report must substantially conform to the form set forth in Exhibit A, which is attached to the ordinance codified in this article and incorporated herein by reference.

(b) The report on appropriations must be organized by department and must include the following information:

(1) *Executive operating budget appropriations.*

(A) For the current fiscal year, the function, program, appropriated amount, and the potential lapse amount for each activity by source of funding.

(B) For the two preceding fiscal years, the function, program, appropriated amount, and lapse amount for each activity by source of funding.

(2) *Executive capital budget appropriations.*

(A) For the current fiscal year and the preceding fiscal year, the function, program, appropriated amount, and the potential lapse amount for each project by source of funding.

(B) For the second preceding fiscal year, the function, program, appropriated amount, and lapse amount for each project by source of funding.

(c) The report on appropriations must be current (as of January 31 of the year of submittal or later). The report must be provided in both a standard report format and a data-rich format as defined in § 2-19.1."

SECTION 4. New ordinance material is underscored. When revising, compiling, or printing this ordinance for inclusion in the Revised Ordinances of Honolulu, the Revisor of Ordinances need not include the underscoring. The Revisor of Ordinances shall, pursuant to the Revisor's authority under SECTION 2 of Ordinance 23-7, update the Reporting Requirements Table to include the reporting requirements enacted by SECTION 3 of this ordinance.

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

ORDINANCE _____

BILL 64 (2025)

A BILL FOR AN ORDINANCE

SECTION 5. This ordinance takes effect upon its approval.

INTRODUCED BY:

_____

_____

_____

_____

_____

_____

DATE OF INTRODUCTION:

_____

_____

SEP 24 2025
Honolulu, Hawai'i

_____
Councilmembers

APPROVED AS TO FORM AND LEGALITY:

_____
Deputy Corporation Counsel

APPROVED this _____day of _____, 20 ___.

_____
RICK BLANGIARDI, Mayor
City and County of Honolulu

EXHIBIT A

EXECUTIVE OPERATING BUDGET APPROPRIATIONS REPORT

FISCAL YEAR	QUARTER	FUNCTION/ PROGRAM/ DEPARTMENT/ ACTIVITY	SOURCE OF FUNDS	APPROPRIATION	NET APPROPRIATION	EXPENDITURES TO DATE	ENCUMBRANCES TO DATE	APPROPRIATION LAPSE/ POTENTIAL APPROPRIATION LAPSE (IN DOLLAR AMOUNTS)	APPROPRIATION LAPSE/ POTENTIAL APPROPRIATION LAPSE (AS A PERCENTAGE OF THE NET APPROPRIATION)

EXHIBIT A

EXECUTIVE CAPITAL BUDGET APPROPRIATIONS REPORT

FISCAL YEAR	QUARTER	FUNCTION/ DEPARTMENT/ PROJECT	SOURCE OF FUNDS	APPROPRIATION	NET APPROPRIATION	EXPENDITURES TO DATE	ENCUMBRANCES TO DATE	APPROPRIATION LAPSE/ POTENTIAL APPROPRIATION LAPSE (IN DOLLAR AMOUNT)	APPROPRIATION LAPSE (AS A PERCENTAGE OF THE NET APPROPRIATION)

Report Title:
Executive Operating Budget and Program; Executive Capital Budget and Program; Budget; Appropriations; Lapse Amount; Potential Lapse Amount; Report; Data-rich Format

Description:
Requires the Mayor to submit a report on appropriations at the same time budget documents are submitted pursuant to Charter § 9-102.1.

The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.