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DEPARTMENT OF PARKS AND RECREATION
KA ʻOIHANA MĀLAMA PĀKA A ME NĀ HANA HOʻONANEA
CITY AND COUNTY OF HONOLULU

1000 ULUʻŌHIʻA STREET, SUITE 309 • KAPOLEI, HAWAIʻI 96707
PHONE: (808) 768-3003 • FAX: (808) 768-3053 • WEBSITE: honolulu.gov/parks

RICK BLANGIARDI
MAYOR
MEIA

LAURA H. THIELEN
DIRECTOR
POʻO

KĒHAULANI PU U
DEPUTY DIRECTOR
HOPEPOʻO

August 28, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaiʻi 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued in Excess of $2,500 and Requested Acceptance

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City valued in excess of $2,500 under the provisions of Resolution 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The Department of Parks and Recreation has not taken custody of the gift. The recommendation of the Managing Director is evidenced by his signature below.

The gift of cash in the amount of $4,000.00 from Hawaiʻi Medical Service Association will be used to off-set the cost of the 2025 Mayor's Craft and Country Fair on November 22, 2025, at the Neal S. Blaisdell Center, Exhibition Hall.

Should you have any questions, please contact me at (808) 768-3001.

Sincerely,

for Laura H. Thielen
Director

Attachments

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 674

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No._____

RESOLUTION

ACCEPTING A GIFT OF CASH FROM HAWAIʻI MEDICAL SERVICE ASSOCIATION IN THE AMOUNT OF $4,000.00, WILL BE USED TO OFF-SET THE 2025 MAYOR'S CRAFT AND COUNTRY FAIR ON NOVEMBER 22, 2025, AT THE NEAL S. BLAISDELL CENTER, EXHIBITION HALL.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City and County of Honolulu ("City"); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy allows for the acceptance of gifts by the affirmative action of the Council; and

WHEREAS, through a letter dated August 28, 2025, approved by the Managing Director, the Director of the Department of Parks and Recreation has submitted a request to the Council for acceptance of a gift to the City from Hawaiʻi Medical Service Association of cash in the amount of $4,000.00 to be used to off-set the cost of the 2025 Mayor's Craft and Country Fair on November 22, 2025, at the Neal S. Blaisdell Center, Exhibition Hall; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift form attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at $4,000.00 from Hawaiʻi Medical Service Association that is more fully described in the above-mentioned letter dated August 28, 2025, and the Declaration of Gift attached as Exhibit A; and

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No._____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Parks and Recreation, 1000 Ulu'ōhi'a Street, Suite 309, Kapolei, Hawai'i 96707, and Ms. Jenna Akiona, Hawai'i Medical Service Association, 818 Ke'eaumoku Street, Honolulu, Hawai'i 96814.

INTRODUCED BY:

_____

_____

_____

_____

_____

_____

DATE OF INTRODUCTION: _____

_____

_____ _____

Honolulu, Hawai'i Councilmembers

2025HAWAIIMEDICALSERVICEASSOCIATION

Exhibit A

City and County of Honolulu

DECLARATION OF GIFT

NAME OF DONOR	HMSA
DONOR'S ADDRESS	818 Keeaumoku St Honolulu HI 96814 Att- Community Engagement Specialist Jenna Akiona
DONOR'S TELEPHONE	Office: 808 (948-7503)

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	**VALUE**
HMSA will partner in the Senior Citizens Program with a donation of $4,000.00. The funds will be used to offset the cost of the Mayors Craft and Country Fair event to be held on Nov 22, 2025	$4,000.00

SIGNATURE:	**DATE:** 06/19/2025
PRINT NAME: Jenna Akiona	**TITLE:** Community Specialist