'25AUG29 AM 9:39 CITY CLERK

DEPARTMENT OF PARKS AND RECREATION
KA ʻOIHANA MĀLAMA PĀKA A ME NĀ HANA HOʻONANEA
CITY AND COUNTY OF HONOLULU

1000 ULUʻŌHIʻA STREET, SUITE 309 • KAPOLEI, HAWAIʻI 96707
PHONE (808) 768-3003 • FAX (808) 768-3053 • WEBSITE honolulu.gov/parks

RICK BLANGIARDI
MAYOR
MEIA

LAURA H. THIELEN
DIRECTOR
PO O

KĒHAULANI PUʻU
DEPUTY DIRECTOR
HŌPEPŌʻŌ

August 28, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaiʻi 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued in Excess of $2,500 and Requested Acceptance

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City valued in excess of $2,500 under the provisions of Resolution 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The Department of Parks and Recreation has not taken custody of the gift. The recommendation of the Managing Director is evidenced by his signature below.

The gift of one (1) Cook Pine tree, valued at $3,000.00, from Laurette Wilkie for the 2025 Honolulu City Lights Event at Honolulu Hale.

Should you have any questions, please contact me at (808) 768-3001.

Sincerely,

Laura H. Thielen
Director

Attachments

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 673

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No._____

RESOLUTION

ACCEPTING A GIFT OF ONE (1) COOK PINE TREE VALUED AT $3,000.00 FROM LAURETTE WILKIE FOR THE 2025 HONOLULU CITY LIGHTS EVENT AT HONOLULU HALE.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City and County of Honolulu ("City"); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy allows for the acceptance of gifts by the affirmative action of the Council; and

WHEREAS, through a letter dated August 28, 2025, approved by the Managing Director, the Director of the Department of Parks and Recreation has submitted a request to the Council for acceptance of a gift to the City from Laurette Wilkie of one (1) Cook Pine, valued at $3,000.00 for the 2025 Honolulu City Lights event at Honolulu Hale; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift form attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at $3,000.00 from Laurette Wilkie that is more fully described in the above-mentioned letter dated August 28, 2025, and the Declaration of Gift attached as Exhibit A; and

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No._____

RESOLUTION

2025DPRDUFLAURETTEWILKIECOOKPINE

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Parks and Recreation, 1000 Ulu‘ōhi‘a Street, Suite 309, Kapolei, Hawai‘i 96707, and Ms. Laurette Wilkie, 4503 Farmers Road, Honolulu, Hawai‘i 96816.

INTRODUCED BY:

_____

_____

_____

_____

_____

_____

DATE OF INTRODUCTION: _____

_____

_____ _____

Honolulu, Hawai‘i Councilmembers

Exhibit A

City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	Laurette Wilkie
DONOR'S ADDRESS	4503 Farmers Road Honolulu, Hawaii 96816
DONOR'S TELEPHONE	808-673-8009

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
One Cook Pine tree, measuring 2 feet in diameter at its base and approximately 75 to 80 feet in height. This tree will be used as the main tree at Honolulu Hale for Honolulu City Lights 2025.	$3,000—

Signature: [signature]	**Date:** 08-12-2025
Print Name: Laurette Wilkie	**Title:** Property Owner