'25MAY21 PM 3:41 CITY CLERK

DEPARTMENT OF ENTERPRISE SERVICES
KA 'OIHANA LAWELAWE LAWEHANA
GOLF COURSE DIVISION * HONOLULU ZOO * NEAL S. BLAISDELL CENTER * TOM MOFFATT WAIKĪKĪ SHELL
CITY AND COUNTY OF HONOLULU
777 WARD AVENUE • HONOLULU, HAWAI'I 96814
PHONE: (808) 768-5400 • FAX: (808) 768-5433 • WEBSITE: honolulu.gov/des

RICK BLANGIARDI
MAYOR
MEIA

DITA HOLIFIELD
DIRECTOR
PO'O

TRACY S. KUBOTA
DEPUTY DIRECTOR
PO'O KŪIKAWĀ

May 15, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued at More than $2,500 and Requested Acceptance

The Department of Enterprise Services (DES) respectfully requests the acceptance by the City Council, on behalf of the City and County of Honolulu, of a gift to the city valued at more than $2,500 under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The recommendation of the Managing Director is evidenced by his signature below.

The gift from the International Association of Venue Managers (IAVM) Region 7 Scholarship Program is for a staff member of the Department of Enterprise Services to attend the 2025 Annual IAVM Venue Management School Year 1 in Palm Springs, California. The Auditoriums Events Coordinator has been selected to participate in the Venue Management School (VMS) Year 1 program and her attendance at this training will directly enhance the Customer Service Division's proficiency in venue management and support ongoing professional development initiatives for our staff.

Should you have any further questions, please contact me at 808-768-5415.

Sincerely,

Dita Holifield
Director

Attachment

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 378

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

ACCEPTING A GIFT OF REGISTRATION FEES VALUED AT $3,000 FROM THE INTERNATIONAL ASSOCIATION OF VENUE MANAGERS (IAVM) REGION 7 SCHOLARSHIP PROGRAM FOR A STAFF MEMBER OF THE DEPARTMENT OF ENTERPRISE SERVICES (DES) TO ATTEND THE 2025 ANNUAL VENUE MANAGEMENT SCHOOL YEAR 1 IN PALM SPRINGS, CALIFORNIA, JUNE 7-12, 2025.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (2021 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City; and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, the IAVM is hosting its 2025 Annual Venue Management School Year 1 in Palm Springs, California, from June 7-12, 2025; and

WHEREAS, through a letter dated May 15, 2025, approved by the Managing Director, DES has submitted a request to the Council for acceptance of a gift to the City from the IAVM Region 7 Scholarship Program, valued at $3,000, for a portion of conference registration fees for one DES employee to attend the 2025 Annual IAVM Venue Management School Year 1 in Palm Springs, California, from June 7-12, 2025; and

WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at $3,000 from the IAVM Region 7 Scholarship Program, that is more fully described in the above-mentioned letter dated May 15, 2025 and the Declaration of Gift attached as Exhibit A; and

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Enterprise Services; and Danny Wheeler, Region Director, International Association of Venue Managers Region 7, 5601 Executive Drive, Suite 450, Irving, Texas 75038.

INTRODUCED BY:

_____

_____

_____

_____

_____

_____

DATE OF INTRODUCTION: _____

_____

_____ _____

Honolulu, Hawai'i Councilmembers

Exhibit A

CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT

NAME OF DONOR	IAVM Region 7
DONOR'S ADDRESS	5601 Executive Drive, Suite 450, Irving, TX 75038
DONOR'S TELEPHONE	(972) 906 -7418 FAX

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
Scholarship Covering Portion of IAVM Registration Fees	$3,000.00
TOTAL	$3,000.00

SIGNATURE: Danny Wheeler	**DATE:** 4/30/25
PRINT NAME: Danny Wheeler	**TITLE:** Region Director