

HONOLULU EMERGENCY SERVICES DEPARTMENT
KA 'OIHANA LAWELAWÉ ULIA PŌPILIKIA O HONOLULU
CITY AND COUNTY OF HONOLULU

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RICK BLANGIARDI
MAYOR
MEIA



JAMES H.E. IRELAND, M.D.
DIRECTOR
PO'O

IAN T. T. SANTEE, MPA
DEPUTY DIRECTOR
HOPE PO'O

April 25, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Draft Resolution Relating to the Transfer of Funds

In accordance with Section 2-17.2(c)(1) and (2), Revised Ordinances of Honolulu 2021, as amended, the Honolulu Emergency Services Department (HESD) requests your approval of the attached resolution authorizing the transfer of \$37,452.32 of general fund monies in current expenses from HESD-Administration to HESD-Health Services Branch (HSB).

The amount of \$37,452.32 is needed to cover the first year of development and implementation of a new electronic medical records (EMR) system, which is urgently needed to increase the capacity of storing and retaining existing and future records for medical clearances and exams.

Should you have any questions, please contact me at (808) 723-7800 or james.ireland@honolulu.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "James Ireland", is written over a yellow circular stamp.

Digitally signed by James H.E.
Ireland, M.D.
Date: 2025.04.25 09:22:02 -10'00'

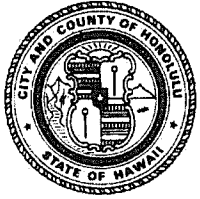
James H.E. Ireland, M.D.
Director

Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Michael D. Formby", is written over a horizontal line.

Michael D. Formby, Managing Director
Office of the Managing Director



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of \$100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as may be amended, whichever is less; and

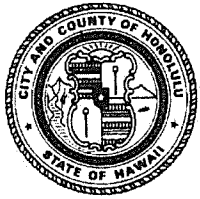
WHEREAS, Section 2-17.2(c)(2), Revised Ordinances of Honolulu 2021 ROH, requires that the City Council ("Council") approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of (a) \$100,000, or (b) the greater of (i) 10 percent of the appropriation for either the originating or receiving character of expenditure, or (ii) \$10,000; and

WHEREAS, a transfer not to exceed \$37,452.32 from the Honolulu Emergency Services Department ("HESD"), Administration, Current Expenses (CE) to the HESD, Health Services Branch, CE for fiscal year 2025 is required for the first year of development and implementation of a new electronic medical records (EMR) system; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that \$37,452.32 in General Fund (GN) monies be transferred between the following activities and characters of expenditure:

From	To	Amount	Fund
HESD - Administration (CE)	HESD - Health Services Branch (CE)	\$37,452.32	GN

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Honolulu Emergency Services Department and the Director of Budget and Fiscal Services.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawaii

Councilmembers