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DEPARTMENT OF FACILITY MAINTENANCE
KA ʻOIHANA MĀLAMA HALE
CITY AND COUNTY OF HONOLULU

1000 ULU`OHIA STREET, SUITE 215, KAPOLEI, HAWAI'I 96707
PHONE: (808) 768-3343 • Fax: (808) 768-3381 • WEBSITE: honolulu.gov

RICK BLANGIARDI
MAYOR
MEIA

GENE C. ALBANO, P.E.
DIRECTOR AND CHIEF ENGINEER
PO'O A ME LUNA NUI 'ENEKINIA

WARREN K. MAMIZUKA
DEPUTY DIRECTOR
HOPE PO'O

IN REPLY REFER TO:
25-106

April 22, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Request for Council Acceptance of a Gift to the City

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the City Council's favorable consideration. The recommendation by the Managing Director is evidenced by his signature below.

The gift of travel and related expenses, from the American Association of Motor Vehicle Administrators (AAMVA), valued at $2,253.46, is for a representative from the Department of Facility Maintenance to attend the 2025 Federal Motor Carrier Safety Administration/AAMVA Commercial Driver License Coordinators/Information Technology Managers Meeting in Orlando, Florida, from May 6, 2025 to May 8, 2025, to stay abreast of the upcoming changes and updates to the Commercial Driver License Training Program.

Should you have any question, please call me at (808) 768-3349.

Sincerely,

Digitally signed by
Albano, Gene
Date: 2025.04.24
08:17:49-10'00'

Gene C. Albano, P.E.
Director and Chief Engineer

Attachment

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 311

CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAI'I

No. _____

RESOLUTION

ACCEPTING A GIFT OF TRAVEL AND RELATED EXPENSES, VALUED AT $2253.46, TO THE CITY FROM THE AMERICAN ASSOCIATION OF MOTOR VEHICLE ADMINISTRATORS (AAMVA) FOR A REPRESENTATIVE FROM THE DEPARTMENT OF FACILITY MAINTENANCE TO ATTEND THE 2025 FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION/AAMVA COMMERCIAL DRIVER LICENSE COORDINATORS/INFORMATION TECHNOLOGY MANAGERS MEETING IN ORLANDO, FLORIDA, FROM MAY 6-8, 2025.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City; and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter dated April 22, 2025, approved by the Managing Director, the Director of Department of Facilities Maintenance has submitted a request to the Council for acceptance of a gift from the American Association of Motor Vehicle Administrators (AAMVA) of travel, lodging, meals and related expenses to attend the 2025 Federal Motor Carrier Safety Administration (FMCSA)/American Association of Motor Vehicle Administrators Commercial Driver License Coordinators and IT Mangers Meeting to be held in Orlando, Florida, from May 6-8, 2025; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at $2,253.46 from AAMVA that is more fully described in the above-mentioned letter dated April 22, 2025 and the Declaration of Gift attached as Exhibit A; and

CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAI'I

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director and Chief Engineer of the Department of Facility Maintenance; and the American Association of Motor Vehicle Administrators, 4401 Wilson Boulevard, Suite 700, Arlington, Virginia 22203.

INTRODUCED BY:

_____

_____

_____

_____

_____

_____

DATE OF INTRODUCTION: _____

_____

_____

_____ _____
Honolulu, Hawai'i Councilmembers

EXHIBIT A

CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT	
NAME OF DONOR	American Association of Motor Vehicle Admins. (AAMVA)
DONOR'S ADDRESS	4401 Wilson Blvd, Suite 700 Arlington, VA 22203
DONOR'S TELEPHONE	703-908-2827

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
Estimated expenses, including tuition, travel, meals and hotel accommodations, for one attendee (Supervising Driver License Examiner I, Julie J. Saldania) to attend AAMVA's 2024 FMCSA/AAMVA Commercial Driver License (CDL) Coordinators/IT Meeting in Orlando, Florida from May 6 to May 8, 2025.	$ 2,253.46
TOTAL	

SIGNATURE: Wesley Day	**DATE:** 04/09/2025
PRINT NAME: Wesley Day	**TITLE:** Director, Contracts Administration

*OCS REVISED 10/2016