

**DEPARTMENT OF PARKS AND RECREATION
KA 'OIHANA MĀLAMA PĀKA A ME NĀ HANA HO'ONANEA
CITY AND COUNTY OF HONOLULU**

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RICK BLANGIARDI
MAYOR
MEIA



LAURA H. THIELEN
DIRECTOR
PO'O

EDWARD "TED" HAYDEN
DEPUTY DIRECTOR
HOPE PO'O

April 22, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers,

SUBJECT: Resolution Authorizing the Department of Parks and Recreation (DPR) to Transfer Funds

In accordance with Section 2-17.2, Revised Ordinances of Honolulu 2021, your approval of the attached resolution, authorizing DPR to transfer General Funds between the following activities and characters of expenditures is requested:

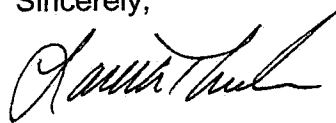
- Administration: Request to transfer funds from Salaries (S) to Current Expenses (CE) in the total amount of \$209,000 to cover shortfalls due to unanticipated increases in expenses, including security guard services.
- Park Maintenance and Recreation Services: Request to transfer funds from Recreation Services CE to Grounds Maintenance CE in the amount of \$1,300,000 to cover a budget shortfall due to increases in the cost of water, sewer, and electricity at our city parks.
- Division of Urban Forestry: Request to transfer to transfer funds from Urban Forestry S to Urban Forestry CE in the amount of \$281,000 to cover a budget shortfall for the following expenses:
 - Irrigation supplies expenses relating to tree planting (\$18,000) (Due to loss in federal funding).

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- Increase in green waste tip fees due coconut rhinoceros beetle and January/February wind storm event response (\$99,000).
- Portable toilet rental at Ho'omaluhia Botanical Gardens while roof repairs were being performed at comfort stations (\$27,000).
- Increase in cost for security guard services at various botanical gardens (\$137,000). (Increased contract costs impact both Executive Services Division and Division of Urban Forestry).

Should you have any questions regarding this resolution, please contact me at (808) 768-3001.

Sincerely,



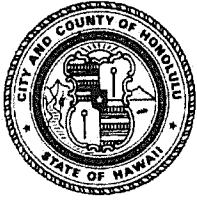
Laura H. Thielen
Director

Attachments

APPROVED:



Michael D. Formby, Managing Director
Office of the Managing Director



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of \$100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as it may be amended, whichever is less; and

WHEREAS, ROH Section 2-17.2(c)(2) requires that the Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of: (a) \$100,000; or (b) the greater of: (i) 10 percent of the appropriation for either the originating or receiving character of expenditure; or (ii) \$10,000; and

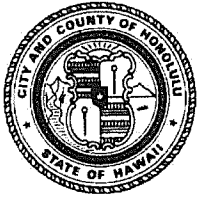
WHEREAS, the Department of Parks and Recreation, has requested the transfer of funds in order to cover budget shortfalls due unanticipated increases in expenses; and; and

WHEREAS, a transfer not to exceed \$209,000 from the Department of Parks and Recreation (DPR), Administration, Salaries (S) to DPR-Administration, Current Expenses (CE) for Fiscal Year 2025 is required to meet unanticipated increases in expenses, including security guard services; and

WHEREAS, a transfer not to exceed \$1,300,000 from the DPR-Recreation Services, CE to DPR-Grounds Maintenance, CE for Fiscal Year 2025 is required to cover a budget shortfall due to increases in the cost of water, sewer and electricity costs; and

WHEREAS, a transfer not to exceed \$281,000 from the DPR-Urban Forestry, S to DPR-Urban Forestry, CE for Fiscal Year 2025 is required to meet budget shortfalls for irrigation supplies, green waste tip fees, and portable toilet rentals and security guard fees for Botanical Gardens; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that \$1,790,000 in General Fund monies be transferred between the following activities and characters of expenditure:



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
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No. _____

RESOLUTION

From	To	Amount	Fund
DPR – Administration (S)	DPR – Administration (CE)	\$209,000	GN
DPR – Recreation Services (CE)	DPR – Grounds Maintenance (CE)	\$1,300,000	GN
DPR – Urban Forestry (S)	DPR – Urban Forestry (CE)	\$281,000	GN

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Parks and Recreation and the Director of Budget and Fiscal Services.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers