

**DEPARTMENT OF CUSTOMER SERVICES
KA 'OIHANA LAWELawe KUPA
CITY AND COUNTY OF HONOLULU**

ADMINISTRATION

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MAYOR
MEIA



KIMBERLY HASHIRO
DIRECTOR
PO'O

MEGAN JOHNSON
DEPUTY DIRECTOR
HOPE PO'O

April 15, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Resolution Relating to the Transfer of Funds

Attached, for your review and appropriate action, is a draft resolution requesting the transfer of \$1,704,000 within the Department of Customer Services. The proposed transfer will reallocate funds from salary savings to current expenses to cover towing contracts for abandoned or derelict vehicles and law enforcement support for Fiscal Year 2025.

In accordance with Section 2-17.2(c)(2) of the Revised Ordinances of Honolulu 2021, we seek approval for this transfer to ensure continued efficiency in addressing abandoned vehicles and maintaining public safety.

Should you have any questions regarding this request, please contact William Trugillo, Program Administrator, Division of Motor Vehicles at (808) 768-9919 or william.trugillo@honolulu.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Kimberly Hashiro", is written over a horizontal line.

Digitally signed by
Hashiro, Kimberly
Date: 2025.04.15
08:39:39 -10'00'

Kimberly Hashiro
Director

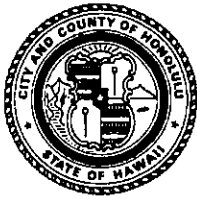
Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Michael D. Formby", is written over a horizontal line.

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 289



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

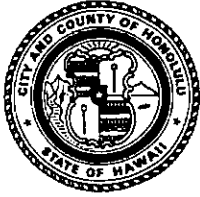
WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of \$100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as it may be amended, whichever is less; and

WHEREAS, ROH Section 2-17.2(c)(2) requires that the Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of: (a) \$100,000; or (b) the greater of: (i) 10 percent of the appropriation for either the originating or receiving character of expenditure; or (ii) \$10,000; and

WHEREAS, a transfer of funds is necessary to cover towing contracts for abandoned or derelict vehicles and law enforcement support within the Department of Customer Services (CSD); and

WHEREAS, a transfer not to exceed \$1,704,000 from the CSD – Division of Motor Vehicles, Salaries (S) to CSD – Division of Motor Vehicles, Current Expenses (CE) for the fiscal year 2025 is required to fund these essential services; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that a total of \$1,704,000 in General Funds (GN) and Highway Beautification and Disposal of Abandoned Vehicles Revolving Funds (HB) be transferred between the following characters of expenditure:



HONOLULU CITY COUNCIL
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RESOLUTION

From	To	Amount	Fund
CSD, Division of Motor Vehicles (S)	CSD, Division of Motor Vehicles (CE)	\$1,386,000	GN
CSD, Division of Motor Vehicles (S)	CSD, Division of Motor Vehicles (CE)	\$318,000	HB

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Customer Services and the Director of Budget and Fiscal Services.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers

Report Title:

Transfer of Funds; Department of Customer Services; Transfer of Funds between Characters of Expenditure

Summary Description:

This resolution authorizes the transfer of \$1,704,000 within the Department of Customer Services, reallocating salary savings to current expense to cover towing contracts for abandoned or derelict vehicles and law enforcement support for Fiscal Years 2023-25.