

**OFFICE OF THE MAYOR**  
**KE KE'ENA O KA MEIA**  
**CITY AND COUNTY OF HONOLULU**

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April 9, 2025

The Honorable Tyler Dos Santos-Tam, Chair  
and Members  
Committee on Budget  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawai'i 96813

Dear Chair Dos Santos-Tam and Councilmembers:

**SUBJECT: Budget Communication No. 11 – Questions regarding Bill 23  
Executive Capital Budget**

In response to your request, dated March 24, 2025, attached are responses to the questions in Budget Communication number 11.

If you have any questions, please contact me by telephone at (808) 768-6634 or by email at [mformby@honolulu.gov](mailto:mformby@honolulu.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "mformby", with a long horizontal line extending to the right.

Michael D. Formby  
Managing Director

Attachments

**Question 1:** Detailed scope of project, including the current status of the project and what the requested funds in FY26 will be paying for (excluding those with the project numbers, 2007076, 1995207, 2007077, 2019011, 1998602, & 1979110, 2000119, 1978005, 2001116).

**Response:** The Executive Program and Budget Fiscal Year 2026, Volume – 2 Capital Program & Budget (Mayor’s Message 33(25) - B <https://hnlidoc.ehawaii.gov/hnlidoc/document-download?id=23940>), contains information on the scope of projects funded in Bill 23. Each project page includes the project description, justification, and use of funds (what the funds will be paying for).

The project status of on-going projects are included in Capital Improvement Program Quarterly Status Report for the Fiscal Year 2025 Third Quarter ending March 31, 2025 (Department Communication 266(25) <https://hnlidoc.ehawaii.gov/hnlidoc/document-download?id=24435>).

**Question 2:** How does this project align with the city’s long-term goals or strategic plans?

**Response:** All projects in the proposed capital budget submitted by the administration align with the city’s long term goals and/or strategic priorities and plans. The capital projects are vetted through an eight month process that involves all departments with capital projects briefing BFS and MDO on project proposals, project status (for on-going multi-year projects), project need, project priority and project funding. Departmental capital projects are balanced against the City’s fiscal strength and capacity, the timing and availability of federal/state funding, staffing capacity to execute on projects, federal/state requirements/consent decrees and administration priorities to arrive at the projects included in the capital budget submitted to Council. Long term goals, strategic priorities and plans include, but are not limited to, new public infrastructure and upgrades to existing public infrastructure, routine maintenance and deferred maintenance, public transit/transportation, electrification of transportation, new city facilities, affordable housing, public safety, highways and streets, sanitation, human services, culture and recreation, utilities, other enterprises and major equipment.

**Question 3:** Acknowledging that funds are limited, what will be the impact to existing services/capital project if the requested funds are deferred.

**Response:** As a matter of prudent fiscal policy, the vetting process for capital projects in any fiscal year necessarily includes the deferral of projects which can be deferred with no to minimal impact to core city services, contractual commitments, consent decrees, risk analysis, principles of sound project management and/or legal mandates. Projects in the budget were prioritized over deferred projects which were pushed to the out-years.

**Question 4:** Is the department requesting operating funds that directly relate to this capital Project? If so, please include these details in your response.

**Response:** There are some instances where operating funds directly or indirectly relate to capital projects. DDC also programs operating funds for unanticipated events that may be tied to capital projects, including the following:

|         |                                                |            |                                                                                                       |                                                                                                                                      |
|---------|------------------------------------------------|------------|-------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| FD1854  | 3004 - Consultant Services                     | \$ 100,000 | Unanticipated hazardous material investigation in City Facilities                                     | Work will be limited to available funds and limit our ability to respond.                                                            |
| FD1854  | 2607 - Other Building & Construction Materials | \$ 60,000  | System furniture for various new agencies and expansion of offices                                    | Funding will limit our ability to respond and provide to the requesting Agencies.                                                    |
| MED1833 | 3003 - Engineering & Architectural Services    | \$ 25,000  | Unanticipated mechanical and/or electrical design services in City facilities, on an as-needed basis. | If funds are cut, then issues that may require mechanical and/or electrical design services will not be resolved in a timely manner. |
| FD1854  | 3006 - Other Professional Services             | \$ 155,000 | Renovation of City leased spaces                                                                      | If funds are eliminated, any need will not be able to be resolved in a timely manner.                                                |

|         |                                                    |           |                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                     |
|---------|----------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DPP1101 | 3049 –<br>Other<br>Services –<br>Not<br>Classified | \$200,000 | Moving, transport and setup services; file scanning; furniture and equipment purchases; design and construction services for the creation of a temporary swing space to prepare for and provide space for displaced staff during the multi-floor renovation at the Fasi Municipal Building (FMB). | If funds are cut we will be unable to move staff to and within Kapolei Hale as swing space to prepare for and provide space for displaced staff during the FMB multi-floor renovation improvements. |
| CSD1516 | 3049 –<br>Other<br>Services –<br>Not<br>Classified | \$3,401   | For relocation services to move Wahiawa Satellite City Hall to the Wahiawa Civic Center                                                                                                                                                                                                           | If funds are cut we will be unable to move the Wahiawa Satellite City Hall to the Wahiawa Civic Center                                                                                              |
| CSD1528 | 3049 –<br>Other<br>Services –<br>Not<br>Classified | \$3,401   | For relocation services to move Wahiawa Satellite City Hall to the Wahiawa Civic Center                                                                                                                                                                                                           | If funds are cut we will be unable to move the Wahiawa Satellite City Hall to the Wahiawa Civic Center                                                                                              |