

DEPARTMENT OF BUDGET AND FISCAL SERVICES
KA 'OIHANA MĀLAMA MO'OHELU A KĀLĀ
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • WEBSITE: honolulu.gov

RICK BLANGIARDI
MAYOR
MEIA



ANDREW T. KAWANO
DIRECTOR
PO'O

CARRIE CASTLE
DEPUTY DIRECTOR
HOPE PO'O

March 28, 2025

The Honorable Tyler Dos Santos-Tam, Chair
and Members
Committee on Budget
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Dos Santos-Tam and Councilmembers:

SUBJECT: Budget Communication No. 13
Additional Questions to Departmental Budget Briefings

In response to your request, dated March 24, 2025, attached are the requested information regarding Budget Communication number 13.

If you have any questions, please contact me by telephone at (808) 768-3901 or by email at andy.kawano@honolulu.gov.

Sincerely,


Andrew T. Kawano
Director

Attachment

APPROVED:


For Michael D. Formby, Managing Director
Office of the Managing Director

ATTACHMENT

**Additional Questions to Departmental
Budget Briefings**

DEPARTMENT OF DESIGN AND CONSTRUCTION
KA 'OIHAŅA HAKULAU A ME KE KĀPILI
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 11TH FLOOR • HONOLULU, HAWAII 96813
PHONE: (808) 768-8480 • FAX: (808) 768-4567 • WEBSITE: honolulu.gov

RICK BLANGIARDI
MAYOR
MEIA



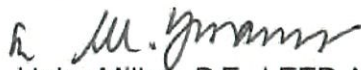
HAKU MILLES, P.E.
DIRECTOR
PO'O

MARK YONAMINE, P.E.
DEPUTY DIRECTOR
HOPE PO'O

March 24, 2025

TO: Michael D. Formby, Managing Director

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services

FROM: 
Haku Milles, P.E., LEED AP, Director
Department of Design and Construction

SUBJECT: Response to Committee on Budget's Departmental Briefing Question(s) of
March 24, 2025 for the Department of Design and Construction

The following is our agency's response to the questions on the CIP Budget received from the Committee on Budget via Chair Dos Santos-Tam's letter dated March 24, 2025. Please see our attached response.

Attachment

All Department
Question(s) of March 24, 2025

Attachment- Department of Design and Construction

- 1. Question – DDC has a goal of less than 5% lapses for “Administration-approved bulk funds and line item funded projects unless due to cost overruns.” The FY2024 lapse was 25%. Why was this the case?**

Answer: 11% of the lapses were due to construction projects that were bid over budget - funds will have to be reappropriated and rebid. The other 14% lapsed due to insufficient time to encumber funds – DDC's lack for staffing resources resulted in these lapses. DDC had difficulty filling key engineering positions.

- 2. Question – The department lapsed \$4M for the Kapalama Canal Catalytic TOD project. Why were these funds lapsed?**

Answer: The administration manages its CIP budget based on need, available funding and departmental staff resources to complete the project. Each year DDC has limited resources and limited capacity to encumber funds. This project was above it's threshold and therefore funds lapsed.

- 3. Question – Please describe the \$100,000 request in the department's capital budget titled “Utility Share Expenses.” How would the department be impacted if funding for this is deferred?**

Answer: These funds are contingency funds to pay for the utility companies share of construction cost.

- 4. Question – 1998515 GUARDRAIL IMPROVEMENTS - Please provide status/timeline of construction for the guardrail scheduled to be installed at Ka Uka Boulevard near Uke'e Street in Waipahu**

Answer: DDC is currently procuring a consultant contract for the design of this guardrail project. Construction funds are programmed in FY 2026. Project is anticipated to bid in April 2027.

- 5. Question –19914108 KAOMA'AIKU NEIGHBORHOOD PARK, MILILANI Please provide an update on planning and design for the proposed sustainable and resilient covering and lighting for the outdoor hockey rink facility.**

Answer: The project is currently being reviewed based on available of funding, departmental staff resources to complete the project and agency priority among the other projects that were submitted.

**6. Question –1998012 Waipio Ambulance Unit Facility (TMK:9-4-122-102)
Please provide detailed information about the \$4m CIP appropriation for this project. Detailed information was not available in D-143 (25).**

Answer: The fy 2026 CIP appropriation (\$4M) and the FY 2025 CIP appropriation (\$4M) will be used for construction of the Waipio Ambulance Facility expansion. DDC anticipates bidding out the project in March 2026.

DEPARTMENT OF DESIGN AND CONSTRUCTION
KA 'OIHANA HAKULAU A ME KE KĀPILI
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 11TH FLOOR • HONOLULU, HAWAII 96813
PHONE: (808) 766-8480 • FAX: (808) 766-4567 • WEBSITE: honolulu.gov

RICK BLANGIARDI
MAYOR
MEIA



HAKU MILLES, P.E.
DIRECTOR
PO'O

MARK YONAMINE, P.E.
DEPUTY DIRECTOR
HOPE PO'O

March 21, 2025

TO: Michael D. Formby, Managing Director

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services

FROM: 
Haku Milles, P.E., LEED AP, Director
Department of Design and Construction

SUBJECT: Response to Committee on Budget's Departmental Briefing Question(s) of
March 14 & 17, 2025 for the Department of Design and Construction

The following is our agency's response to the questions on the CIP Budget received from
the Committee on Budget via Chair Dos Santos-Tam's letter dated
March 14 and March 17, 2025. Please see our attached response.

Attachment

Attachment

Question – How much in lapsed, or carryover, funds did your department have from last year's budget?

Answer:

In FY2024, The Department of Design and Construction (DDC) lapsed \$1,272,693 in General Fund, \$1,307,833 in Highway Fund, and \$360,000 in Federal Fund

DEPARTMENT OF DESIGN AND CONSTRUCTION
KA 'OIHANA HAKULAU A ME KE KĀPILI
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 11TH FLOOR • HONOLULU, HAWAII 96813
PHONE: (808) 768-8480 • FAX: (808) 768-4567 • WEBSITE: honolulu.gov

RICK BLANGIARDI
MAYOR
MEIA



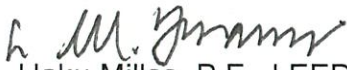
HAKU MILLES, P.E.
DIRECTOR
PO'O

MARK YONAMINE, P.E.
DEPUTY DIRECTOR
HOPE PO'O

March 25, 2025

TO: Michael D. Formby, Managing Director

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services

FROM: 
Haku Milles, P.E., LEED AP, Director

SUBJECT: Response to Committee on Budget's Departmental Briefing Question(s) of
March 13, 2025 for the Department of Design and Construction

The following is our agency's response to the questions on the Operating Budget received from the Committee on Budget via Chair Dos Santos-Tam's letter dated March 24, 2025. Please see our attached response.

Attachment

Andrew T. Kawano, Director
March 25, 2025
Page 2

Department of Design and Construction
Question(s) of March 13, 2025

Attachment

Question – What is the \$200,000 budgeted in the "Other Rentals" category for phase 2a ECM project listing? Please provide details.

Answer: The Energy Savings Performance Contract (ESPC) Phase 2a project is substantially complete. However, during the course of the construction of the energy conservation measures at over 80 City building facilities, the contractor saw the potential for additional energy savings opportunities. These opportunities are currently being explored. The energy cost savings from these improvements will pay for the work over the 20-year term of the lease agreement between the City and First Hawaiian Leasing. The \$200,000 will be used to amend the lease in order to implement these additional energy conservation measures.

Question – There is \$155,000 budgeted for the "renovation of City leased spaces" in the department's operating budget under the activity Project and Construction Management. Please identify which space is being referred to here, the scope of work, and why it needs to be renovated in the upcoming FY?

Answer: As a standard practice, Departments/Agencies that require renovation or relocation are expected to support the project with their own operating funds. This budget item is used when there are inadequate funds to complete the work. This typically occurs during unanticipated events and on newly occupied or leased space. At this time, there are no projects identified.

DEPARTMENT OF FACILITY MAINTENANCE
KA 'OIHANA MĀLAMA HALE
CITY AND COUNTY OF HONOLULU

1000 ULU'OHIA STREET, SUITE 215, KAPOLEI, HAWAII 96707
PHONE: (808) 768-3343 • Fax: (808) 768-3381 • WEBSITE: honolulu.gov

RICK BLANGIARDI
MAYOR
MEIA



GENE C. ALBANO, P.E.
DIRECTOR AND CHIEF ENGINEER
PO'O A ME LUNA NUI 'ENEKINIA

WARREN K. MAMIZUKA
DEPUTY DIRECTOR
HOPE PO'O

IN REPLY REFER TO:
25-083

March 27, 2025

MEMORANDUM

TO: Michael D. Formby, Managing Director
Office of the Managing Director

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services

FROM: Gene C. Albano, P.E.
Director and Chief Engineer
Department of Facility Maintenance

SUBJECT: Response to Committee on Budget's Departmental Briefing
Question(s) of March 24, 2025, for the
Department of Facility Maintenance Budget Communication No.13

Digitally signed by
Albano, Gene
Date: 2025.03.27
09:28:21-10'00'

A handwritten signature in blue ink, appearing to read "Gene C. Albano", is written over the printed name and title of the sender.

The following is our agency's response to the questions on the Capital Improvement Project Budget received from the Committee on Budget via Chair Dos Santos-Tam's letter dated March 24, 2025. Please see the attached for our response.

Attachment

Department of Facility Maintenance
Question(s) of March 24, 2025

Attachment for CIP

Question -- In the department's capital budget, there is \$3,010,000 budgeted for the "Rehabilitation/Reconstruction of Storm Drains and Catch Basins." Please be more specific about where exactly in Ala Moana these projects will be located and why this funding is needed.

Answer: The project in Ala Moana involves rehabilitating and retrofitting over 180 storm drain catch basins (CB) in the Ala Moana area that were previously assessed and determined to be damaged based on exterior observations of the CB (i.e. spalling, cracking, concrete slab collapses, corrosion issues, etc.) that would warrant reconstructing to restore the structural integrity of the drain structure and eliminate potential safety concerns. The project area is bordered by Piikoi Street on the west end and Kalakaua Avenue on the east side, while bordered on the mauka side by South King Street and Ala Moana Boulevard on the Makai side. Proposed work will involve the replacement of the front nose of the CB and/or replacing the top slab of the CB along with installing automatic retractable screens at the front entrance of the CB opening to prevent larger debris and trash from entering the storm drainage system.

See attached map of the affected storm drains within the Ala Moana area and listing of affected streets with number of CB structures located on each respective street.

Question -- Please provide a cost estimate for the restoration of the Kapalama Stream channel walls. Will the department be ready if an appropriation is made in FY26 for this project?

Answer: The current estimate is about \$1.76 million and will be implemented by DDC. It is believed that DDC is ready to implement the project.

Question -- \$2,000,000 is proposed in the department's capital budget for NPDES MS4 RETROFIT STRUCTURAL BMP IMPROVEMENTS PROGRAM. Please provide a detailed overview of this project beyond "Green storm water infrastructure, Kakaako", which is what is written in the line item details.

Answer: The project in Kakaako involves reconstructing several storm drain catch basins (CB) that were determined to be damaged beyond repair. Of the five (5) CBs that will be replaced and reconstructed, two (2) were identified as feasible locations for conversion into green storm water infrastructure full replacements. The first location is along Kapiolani Boulevard near the intersection of Pensacola Street and adjacent to McKinley High School. The second location is within the Kakaako Waterfront Park area along Olomehani Street adjacent to the Children's Discovery Center. The first CB will be converted into a biofiltration basin while the second CB will be replaced with a tree box

filter. The other CBs locations will be reconstructed with typical catch basin replacements.

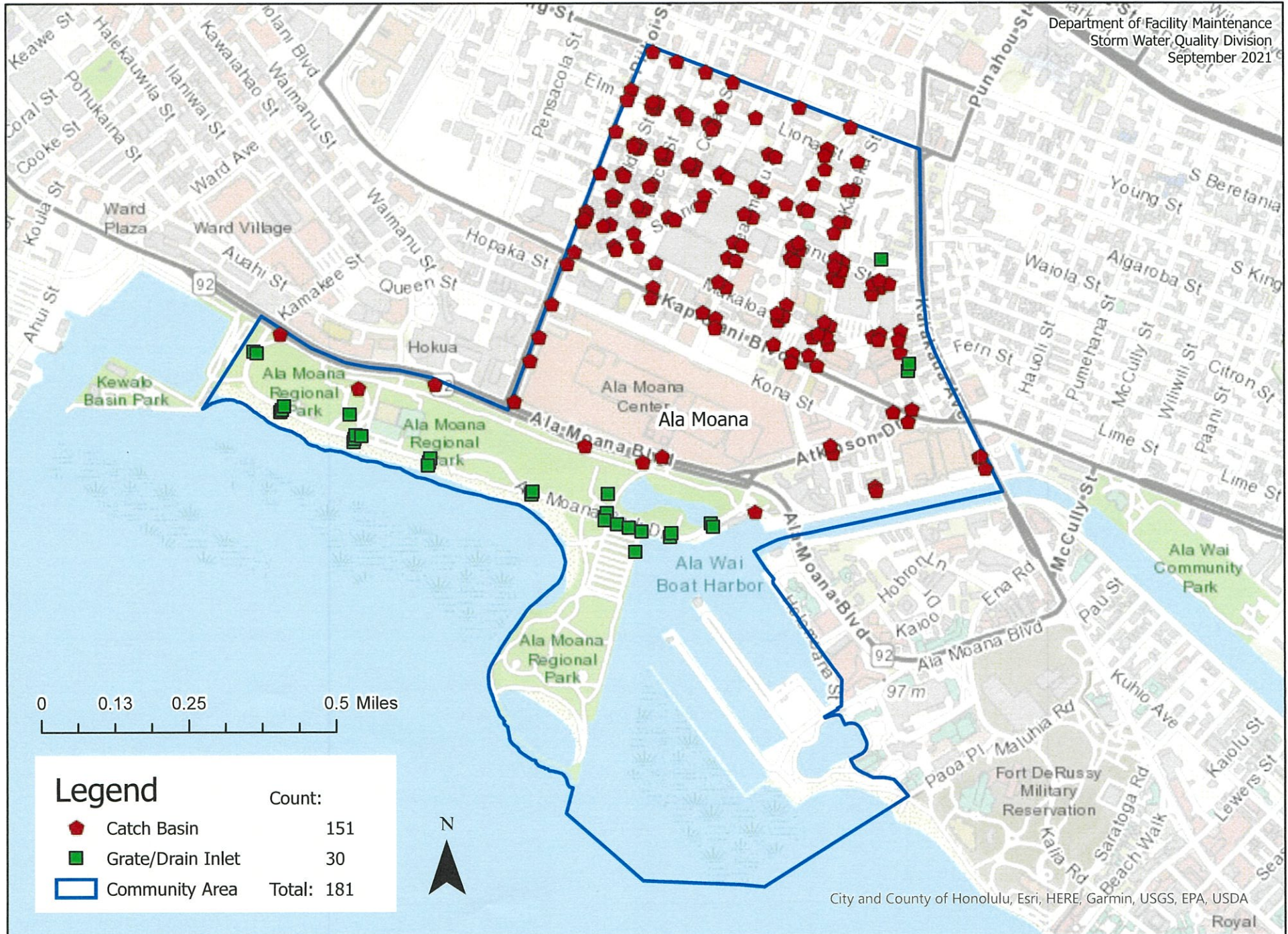
Green storm water infrastructure (GSI) improvements are a proven means for capturing and detaining storm water runoff to naturally filter pollutants and providing both water quality and drainage benefits to mitigate the effects of localized flooding through the use of amended soils, gravel and native plantings. Additionally, GSI provides other benefits to combat the effects of climate change such as with heat mitigation and recharging of ground water supplies.

In addition to this green storm water infrastructure project, the Storm Water Quality (SWQ) Division will be retrofitting and rehabilitating over 200 CBs in the Kakaako area involving the replacement of the front nose of the CB and/or replacing the top slab of the CB along with installing automatic retractable screens at the front entrance of the CB opening to prevent larger debris and trash from entering the storm drainage system. Funds were programmed and approved in the department's FY2025 CIP budget under "Rehabilitation/Reconstruction of Storm Drains and Catch Basins". That project is at the final stages of design and getting ready to be posted for bidding and award within the upcoming months.

See attached map of the affected storm drains within the Kakaako area.

Ala Moana City Owned Drainage Inlet Structures

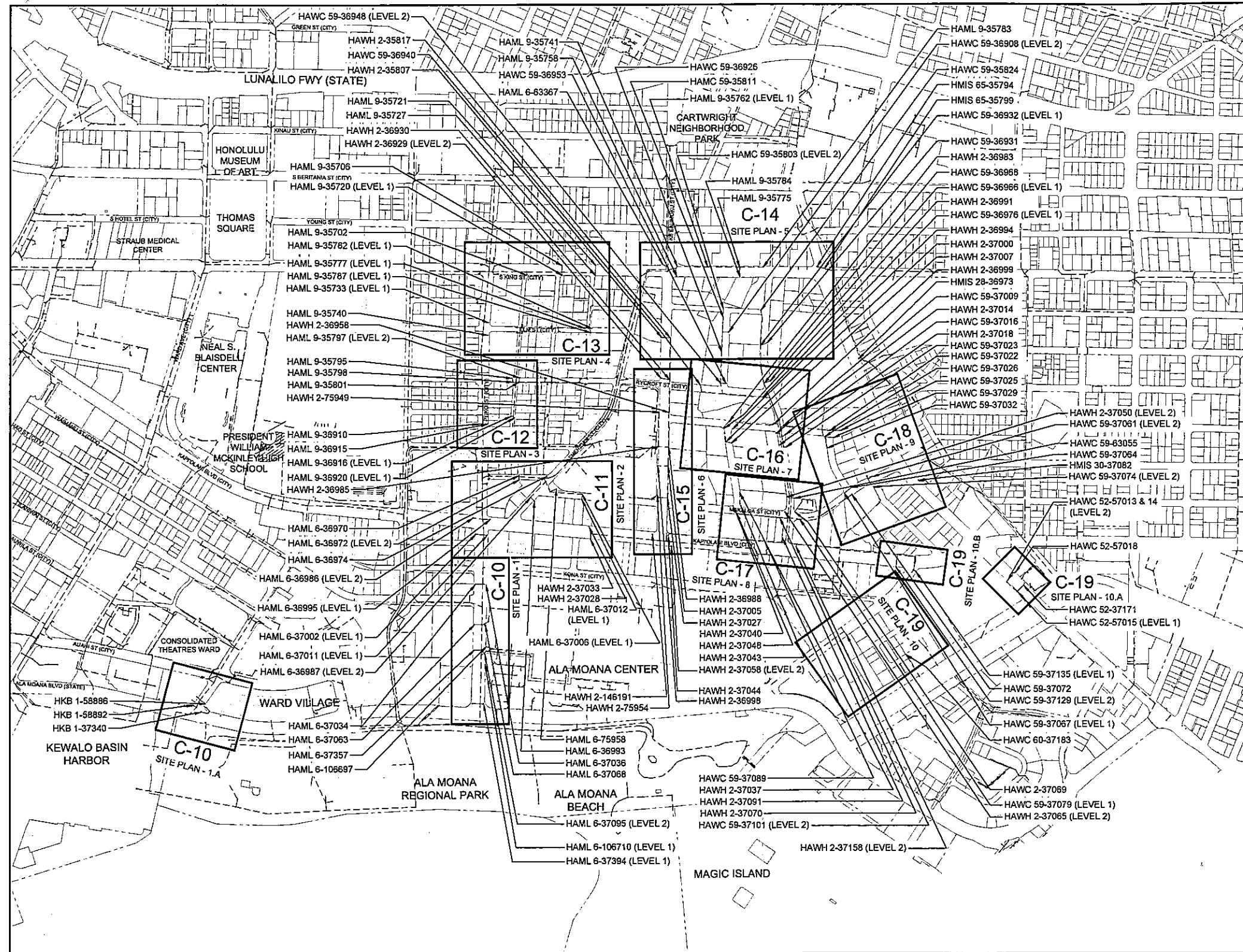
Department of Facility Maintenance
Storm Water Quality Division
September 2021



Note: This map may not reflect the most up-to-date information regarding structure presence. Field verification is recommended.

Ala Moana City Owned Drainage Inlet Structures by Street

Street Name/Type of Structure	Count of Storm Drain Structures
AHANA ST	5
Catch Basin	5
ALA MOANA	10
Catch Basin	9
Grate/Drain Inlet	1
ALA MOANA PARK DR	18
Catch Basin	1
Grate/Drain Inlet	17
ALDER ST	7
Catch Basin	7
AMANA ST	7
Catch Basin	7
ATKINSON DR	2
Catch Basin	2
BIRCH ST	3
Catch Basin	3
CEDAR ST	3
Catch Basin	2
Grate/Drain Inlet	1
ELM ST	8
Catch Basin	8
KAHAKAI DR	2
Catch Basin	2
KAHEKA ST	11
Catch Basin	11
KALAKAUA AVE	3
Catch Basin	3
KALAUOKALANI WAY	4
Catch Basin	2
Grate/Drain Inlet	2
KAMAILE ST	6
Catch Basin	6
KANUNU ST	7
Catch Basin	7
KAPIOLANI BLVD	11
Catch Basin	11
KEEAUMOKU ST	12
Catch Basin	12
KONA ST	7
Catch Basin	6
Grate/Drain Inlet	1
LIONA ST	2
Catch Basin	2
MAKALOA ST	15
Catch Basin	15
PIIKOI ST	13
Catch Basin	13
PONI ST	2
Catch Basin	2
RYCROFT ST	13
Catch Basin	13
S KING ST	3
Catch Basin	3
SHERIDAN ST	7
Catch Basin	7
(blank)	3
Catch Basin	3
Grand Total	184



NOTES:

1. REFER TO EROSION & SEDIMENT CONTROL PLAN NOTES ON SHY C-05.
2. UNLABELLED CATCH BASINS ON THE GENERAL SITE PLAN ARE DESIGNATED AS LEVEL A.



GENERAL SITE PLAN AND KEY MAP

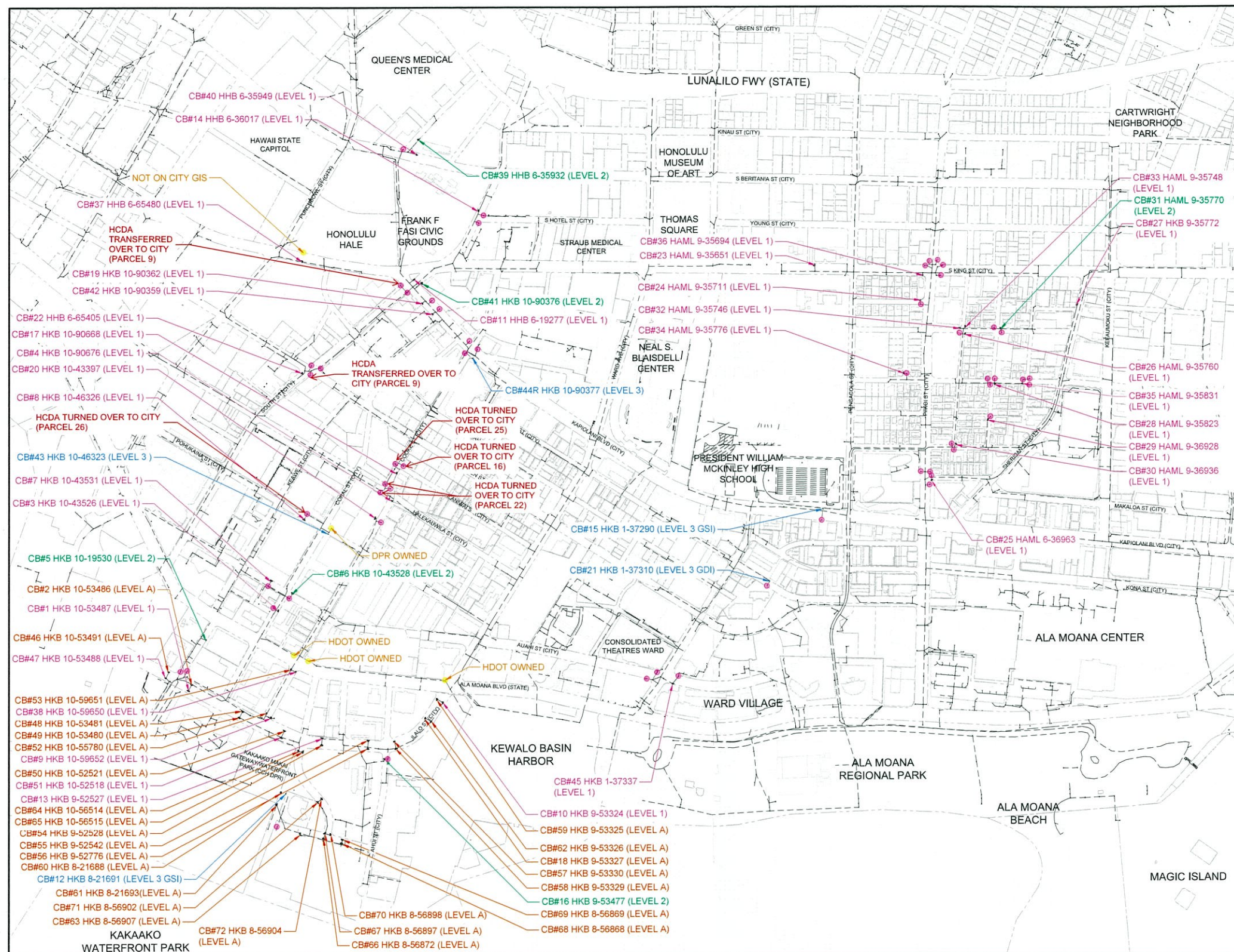
SCALE: 1"=400'
SCALE IN FEET

		THIS WORK WAS PREPARED BY ME OR UNDER MY SUPERVISION AND CONSTRUCTION OF THIS PROJECT WILL BE UNDER MY OBSERVATION. APPROX. 30, 2025 EXPIRATION DATE OF THE LICENSE	
REVISION	DATE	DESCRIPTION	ENGR. APPROVED
DEPARTMENT OF FACILITY MAINTENANCE (DFM) CITY AND COUNTY OF HONOLULU STORMWATER QUALITY (SVQ) DIVISION			
NPDES MS4 STRUCTURAL RETROFIT BEST MANAGEMENT PRACTICES - ALA MOANA LEVELS A, 1, AND 2 HONOLULU, O'AHU, HAWAII			
GENERAL SITE PLAN AND KEY MAP			
DESIGN: XXX	APPROVED:	DRAWING NO. C-09	
DRAWN: XXX		SHEET 10	
CHECKED: XXX		OF 24 SHEETS	
DATE: 1-31-2025	PROGRAM MANAGER STORMWATER QUALITY DIVISION, DFM CITY AND COUNTY OF HONOLULU	DATE	
JOB NO. DFM-SVQ	FILE	DRAW	FOLDER NUMBER

LEGEND

ADDITIONAL LEVEL A (60 TOTAL)

	CB#XX XXXX XX-XXXXX (LEVEL 1)	LEVEL 1 PROJECT CATCH BASIN
	CB#XX XXXX XX-XXXXX (LEVEL A)	LEVEL A PROJECT CATCH BASIN
	CB#XX XXXX XX-XXXXX (LEVEL 2)	LEVEL 2 PROJECT CATCH BASIN
	CB#XX XXXX XX-XXXXX (LEVEL 3)	LEVEL 3 PROJECT CATCH BASIN
	XXXXX	ADDITION LEVEL A OWNERSHIP IN QUESTION



Signature _____
Expiration Date of the License: 04/30/2022
THIS WORK WAS PREPARED BY ME OR UNDER
MY SUPERVISION AND CONSTRUCTION OF THIS
PROJECT WILL BE UNDER MY OBSERVATION.
BELT COLLINS HAWAII LLC
2153 N KING ST STE 200
MOLOKAI HI 96761

Transparency to ensure				
REPORT	DATE	DESCRIPTION	EMIS	ADD/REV

DESCRIPTION
DEPARTMENT OF FACILITY MAINTENANCE (DFM)
CITY AND COUNTY OF HONOLULU
STORM WATER QUALITY (SWQ) DIVISION

NPDES MS4 RETROFIT STRUCTURAL BMP
IMPROVEMENTS PROGRAM
HONOLULU, OAHU, HAWAII

ADDITIONAL LEVEL A CATCH BASIN GENERAL SITE PLAN

DESIGN: -		APPROVED:	DRAWING NO.	
DRAWN: -			SHEET	
CHECKED: -				
DATE: 01-01-01		BRANCH HEAD STANDARD WATER QUALITY DIVISION, DTM CITY AND COUNTY OF HONOLULU		DATE
JOB NO. 00 - 00	FILE	DRAW	FOLDER	NUMBER
				OF # SHEETS



ADDITIONAL LEVEL A CATCH BASIN GENERAL SITE PLAN

SCALE: 1"=400'

400 0 400 8

SCALE IN FEET

DEPARTMENT OF FACILITY MAINTENANCE
KA 'OIHANA MĀLAMA HALE
CITY AND COUNTY OF HONOLULU

1000 ULU'OHIA STREET, SUITE 215, KAPOLEI, HAWAII 96707
PHONE: (808) 768-3343 • Fax: (808) 768-3381 • WEBSITE: honolulu.gov

RICK BLANGIARDI
MAYOR
MEIA



GENE C. ALBANO, P.E.
DIRECTOR AND CHIEF ENGINEER
PO'O A ME LUNA NUI 'ENEKINIA

WARREN K. MAMIZUKA
DEPUTY DIRECTOR
HOPE PO'O

IN REPLY REFER TO:
25-084

March 27, 2025

MEMORANDUM

TO: Michael D. Formby, Managing Director
Office of the Managing Director

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services

FROM: Gene C. Albano, P.E.
Director and Chief Engineer
Department of Facility Maintenance

SUBJECT: Response to Committee on Budget's Departmental Briefing
Question(s) of March 24, 2025, for the
Department of Facility Maintenance Budget Communication No.13

A handwritten signature in blue ink that reads "Gene C. Albano".

Digitally signed by
Albano, Gene
Date: 2025.03.27
09:25:28-10'00'

The following is our agency's response to the questions on the Operating Budget received from the Committee on Budget via Chair Dos Santos-Tam's letter dated March 24, 2025. Please see the attached for our response.

Attachment

Department of Facility Maintenance
Question(s) of March 24, 2025

Attachment for Operating Budget

Question – Are your vacant funded positions funded in this budget for 12 months—your report looks like you are hiring people gradually?

Answer: Yes.

Question -- How are you going to address the delay in stream maintenance across O'ahu?

Answer: Stream maintenance frequency has improved with increased staffing performing manual cutting of vegetation and removal of debris. There still remains training of heavy equipment operators to improve the efficiency of stream maintenance that DFM is working on as part of the Driver and Heavy Equipment training center that is moving forward and starting to hire training staff.

Question – If vacancies are plaguing this work, what do you need to catch up? Can DFM contract some of the catchup?

Answer: The sunset of the privatization bill at the State legislature in 2007 limits the types of contracts that the City can pursue. Since stream maintenance of City streams has traditionally been performed by City employees, contracts have not been considered for this work. The continued funding of vacancies and especially the GN funded positions at DRM that are directly related to stream maintenance would result in continued progress of increasing the frequency of stream maintenance.

Question -- Sign requests are still taking years in some areas of my district; what are you doing for hiring/training, or is this something that should be contracted out? People shouldn't have to wait 18 months-3 years to get their street name sign replaced.

Answer: DFM is actively pursuing filling vacancies in the Signs & Markings section that performs sign fabrication and sign installation/replacement. Response time for sign replacement has improved but also increasing has been new sign installation and installation of bike lane traffic control facilities and mid street signs that are high maintenance items. Since sign installation and replacement has traditionally been performed by City employees, contracts have not been considered for this work.

Question – DFM also pays WBIDA \$507,675 for Grounds Maintenance—is this for City property in Waikiki?

Answer: Yes the funds paid to WBIDA is to provide increased maintenance frequency in sidewalk and other City areas and to provide landscaping maintenance of City areas in Waikiki.

Question – DFM pays \$150,000 for rubbish bins for Waikiki—is this to purchase one time or annually?

Answer: The \$150,000 for rubbish bins in Waikiki is to replace the 25+ year old rubbish bins and to upgrade these bins to minimize trash being pulled from the cans that make for unsightly trash along the sidewalk and streets of Waikiki. This is intended to be a one-time purchase in Waikiki. In the future, the other 25+ year old rubbish bins at City bus stops may need to be replaced but they would likely be on a replacement schedule spread out over several years.

Question – DFM uses PVT Landfill for disposal—what will fees be when PVT Landfill closes?

Answer: Unknown what disposal costs will be when PVT Landfill closes and what options for disposal that the City as well as all of the contractors on Oahu will have.

Question -- The estimated time to fill a pothole has slipped significantly in FY2025. The proposed goals for FY2026 are in line with DFM's performance in FY2023. Why did it take significantly longer on average in FY2025, and what steps are being taken so that DFM can meet its stated FY2026 goal?

Answer: The number of potholes are slowly creeping up as the Rehabilitation of Streets lane miles has gone down. Many of the potholes have been recurring ones due to the declining condition of the roadways. In FY24, the operating budget funded project Resurfacing of Street was initiated and recurring potholes along Kamehameha Hwy in Kaneohe town, Kaneohe Bay Drive and Dole Street have been addressed with S King St, Metcalf St, and School St intended to be resurfaced soon. The increased resurfacing work should help reduce the number of potholes and improve the efficiency of pothole patching.

Question -- The estimated sidewalk repair and street light repair timelines, according to the performance metrics contained in this year's proposed budget, are rather poor. What are causing these delays, and what measures can be taken to improve these timelines?

Answer: Trades helper positions are actively being recruited to provide increased help in the repair of sidewalks. An heavy construction mason apprentice position has been hired and will begin school work in the fall. An additional heavy construction mason apprentice and heavy bridge and construction carpenter apprentice are on the road maintenance's priority fill list.

Question -- In the Items Over \$50,000 document, \$8,000,000 is budgeted for contracts for street resurfacing. Which streets will be impacted? Please provide a detailed breakdown of projects and street names. Why are these funds not placed in the operating budget?

Answer: The \$8,000,000 is divided into two projects. \$3,000,000 is set aside for contract pavement preservation work that will perform crack filling/sealing, seal coat and/or slurry seal topical treatments. Currently work is being performed in Kahala using the FY24 funds. The FY25 funds are intended to be used to complete the roads in Kahala and to start on roads in Ewa. The FY26 funds are intended to be used to

complete Ewa and start crack filling/sealing in Mililani. A list of roads for pavement preservation work is attached. The remaining \$5,000,000 is set aside in FY26 for contract mill and fill pavement resurfacing work. FY24 funds were used to resurface Kamehameha Hwy in Kaneohe town, Kaneohe Bay Drive, and Dole St. Work will soon proceed at Metcalf St with S King St and School St (Middle St to Liliha St) to follow. The FY25 funds are being used to complete the S King St resurfacing that will address Alapai St to the Hawaiian Human Society, resurface the formerly private roads in Kakaako, and Waimano Home Rd. The \$5,000,000 in FY26 is intended to resurface Beretania St. These funds are placed in the operating budget because the pavement preservation projects have an effective life of about 5 to 7 years and the street resurfacing mill and fill project affecting major roadways and arterial streets have about the same 5 to 7 year effective life. Capital Improvement projects typically require a 15 year effective life.

Question -- The department has 3 less positions budgeted in FY26 in comparison to FY25. Which positions were impacted and how did the department make the determination not to fund these 3 positions.

Answer: In FY25, the Public Building and Electrical Maintenance Division (PBEM) previously had nine (9) FTE approved contract positions (PSCs) for the Custodial Services section. For FY26, PBEM did not request for the nine (9) FTE PSC positions as they will be using the funds from previously approved uncreated positions that the division is working on creating through a reorganization. The Division of Automotive Equipment Service (AES) has requested to reactivate six (6) Fleet Mechanic (FM) positions as they have filled all of their current vacant FMs.

Question -- \$100,000 is budgeted under the line item "Other Services - Not Classified" for relocation expenses for various City offices. Which city offices will be relocated and where will they be relocated? What is the timeline for this relocation?

Answer: The Storm Water Quality (SWQ) Division is expected to be moving its offices from Kapolei Hale to the new Department of Environmental Services (ENV) Administration building located in Honouliuli. Anticipated completion of construction is scheduled towards end of 2025. SWQ has been working closely with ENV's staff, construction managers and design consultants on the timing of when the move is scheduled to occur. Currently, the move is planned to be done in phases towards the end of 2025 and likely extending into early 2026; however, funding for the actual move needs to be budgeted separately by ENV and DFM-SWQ for their own moving expenses.

Question -- Are there any plans to improve accessibility for street sweepers to clean the streets more effectively, such as enforcing towing of vehicles parked during scheduled street sweeping? Additionally, how can we support these efforts to ensure smoother operations?

Answer: There currently are plans to implement new parking restrictions in Kailua to make available the street curb area for street sweeping beginning April 3rd. Street sweeping will occur first Thursday and Monday of every month. There currently are

parking restrictions in the Honolulu district along Ala Wai Blvd and in Salt Lake. An assessment will be needed if further parking restrictions will be implemented as to adequate street sweeping equipment and operator resources.

Question – What is the status of citing private properties that fail to maintain streams? Since this could generate additional revenue for the City, are there any updates or plans to enhance enforcement efforts?

Answer: The enforcement of private stream maintenance has mainly been performed by a single drainage engineer within DFM Road Maintenance. The enforcement has involved notifications of stream maintenance responsibility to the private stream owner rather than as a citation since the current City Revised Ordinance of Honolulu and State's Hawaii Revised Statutes only provide for reimbursement of City costs for maintaining the stream. At the present time with the available stream maintenance resources, the City does not have the ability to maintain private streams in addition to the City streams it already is required to maintain. Additionally, the City does not have the resources to prepare permit applications and prepare reports for performing maintenance in private stream areas.

Question -- How much in lapsed, or carryover, funds did your department have from last year's budget?

Answer: Overall for FY24, DFM lapsed funds were \$20,224,065.67.



Map 1 - West Loch Estates

PAVEMENT PRESERVATION OF STREETS IDIQ - FY25/26 SEAL COAT
JOB NO. 24-3, **WORK ORDER 2**

14 August 2024. This map was produced by the City & County of Honolulu Department of Facility Maintenance (DFM) for planning purposes. DFM is not liable for errors, inaccuracies, and omissions of data. These data are not legal documents and are not intended to be used as such.





Map 3 - Ewa Villages / Ewa Gentry

PAVEMENT PRESERVATION OF STREETS IDIQ - FY25/26 SEAL COAT
JOB NO. 24-3, **WORK ORDER 2**

15 August 2024. This map was produced by the City & County of Honolulu Department of Facility Maintenance (DFM) for planning purposes. DFM is not liable for errors, inaccuracies, and omissions of data. These data are not legal documents and are not intended to be used as such.



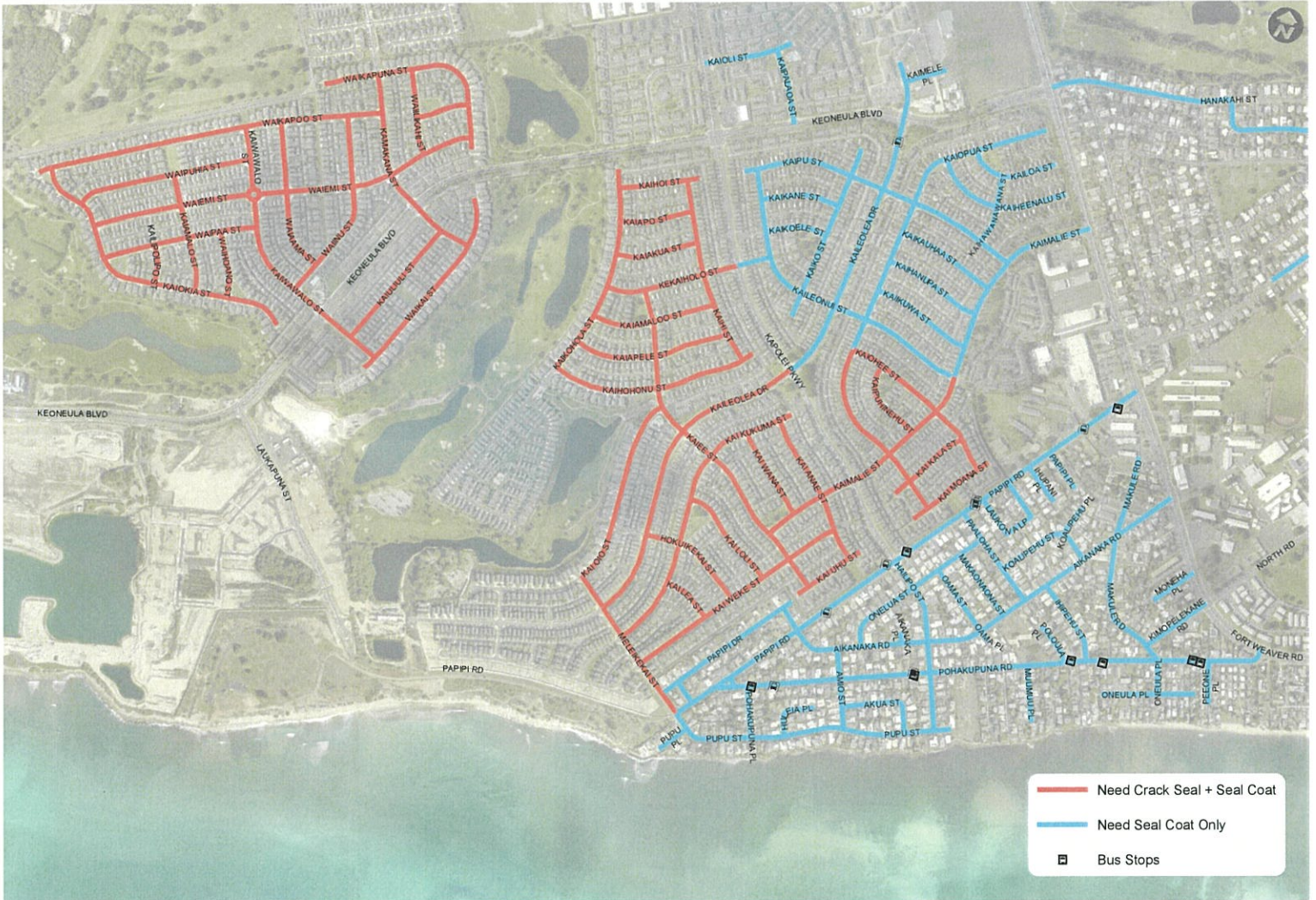


Map 4 - Ewa Gentry

PAVEMENT PRESERVATION OF STREETS IDIQ - FY25/26 SEAL COAT
JOB NO. 24-3, **WORK ORDER 2**

4 September 2024. This map was produced by the City & County of Honolulu Department of Facility Maintenance (DFM) for planning purposes. DFM is not liable for errors, inaccuracies, and omissions of data. These data are not legal documents and are not intended to be used as such.





Map 5 - Ocean Pointe/Ewa Beach

PAVEMENT PRESERVATION OF STREETS IDIQ - FY25/26 SEAL
 COAT JOB NO. 24-3, WORK ORDER 2

4 September 2024. This map was produced by the City & County of Honolulu Department of Facility Maintenance (DFM) for planning purposes. DFM is not liable for errors, inaccuracies, and omissions of data. These data are not legal documents and are not intended to be used as such.







**DEPARTMENT OF HUMAN RESOURCES
KA 'OIHANA HO'OMOHALA LIMAHANA
CITY AND COUNTY OF HONOLULU**

650 SOUTH KING STREET, 10TH FLOOR • HONOLULU, HAWAII 96813
PHONE: (808) 768-8500 • FAX: (808) 768-5563 • WEBSITE: honolulu.gov/dhr

RICK BLANGIARDI
MAYOR
MEIA



NOLA N. MIYASAKI
DIRECTOR
PO'O

FLORENCIO C. BAGUIO, JR.
ASSISTANT DIRECTOR
KOKUA PO'O

March 27, 2025

MEMORANDUM

TO: Michael D. Formby, Managing Director
Department of the Managing Director

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services

FROM: Nola N. Miyasaki, Director
Department of Human Resources

Nola N. Miyasaki

Digitally signed by Miyasaki,
Nola
Date: 2025.03.27 15:03:40
-10'00'

SUBJECT: Response to Committee on Budget's Departmental Briefing Questions of
March 24, 2025 for the Department of Human Resources

The following is our agency's response to the DHR questions in Budget
Communications 13 received from the Committee on Budget via Chair
Dos Santos-Tam's letter dated March 24, 2025.

Attachment

Attachment

- 1. Question** – The City recently launched an expedited hiring initiative for federal workers. Please provide an update on this initiative, including the number of successful hires and those in the final stages of recruitment. What are the applicable ROH Civil Service Rules being waived to expedite the hiring process? How is it that DHR is able to waive these rules only for a period of 12 months and not longer?

Answer: The City's Federal-to-Municipal hiring initiative targets workers displaced by recent federal actions – we encourage all interested job seekers (especially those affected by the Federal layoffs and funding cuts) to apply for City positions, and aim to match the skills and experience of interested job seekers with existing vacancies. As the initiative has just begun, there are currently a limited number of recruitments open with the expedited hiring process, but the Department of Human Resources (DHR) will be expanding to more job classes for the upcoming Operation Hire Hawai'i Recruitment Event.

The current candidates qualified under the initiative are being scheduled for interviews with participating departments. So far, DHR is operating within applicable ROH and Civil Service Rules; in order to expedite the processing of applications, DHR is implementing certain recruitment tools and programs that have been piloted or are in use. The initial approach is to screen certain positions using the HNL Express Hire process that is used for engineering positions. The applications are screened as they come in and sent to departments for scheduling interviews within three days. This works for high level specialized positions that do not have a high volume of applications.

For positions that are not specialized and which have high volume, our approach is the Same Day Hiring events.

The authorization to waive the requirements as approved by the Mayor is limited to a 12 month period to allow pilot of certain programs and initiatives to address the immediate impacts of the recent federal layoffs and budget cuts and review efficiencies of any new piloted hiring processes developed. However, it is always within the discretion of the Director of Human Resources to waive and/or change civil service rules and personnel policies as necessary – for example, some Rules were just recently updated on a permanent basis and will be going into effect shortly. However, rule changes take time due to union consultation or public notice, as may be appropriate. DHR typically pilots new programs to first determine viability and efficacy. If, after 12 months, it appears that an extension of time is needed for the City's Federal-to-Municipal hiring initiative, the period may be extended by the Mayor should the federal impacts be longstanding and the City's need and capacity to support such measures continues.

- 2. Question** – How much does it cost to replace an employee? Please include details about costs relating to recruiting, hiring, and onboarding. In your response, please provide specific examples using positions in DHR.

Answer: Costs to "replace an employee" include not only recruitment and advertising costs, but also staff time spent to cover unstaffed work, review of applications, interviews, making selection decisions, onboarding and training new employees. The Society for Human Resources Management (SHRM) has reported that it costs an average of six (6) to nine (9) months of an employee's salary to replace him or her. Recent experience at DHR is in line with this estimate – it is important to note that, while replacing employees is certainly costly and disruptive, these costs are not unique to the City – employee turnover is a normal and expected cost of even healthy businesses especially given the labor shortage in Hawai'i.

An example is the recent separation of a Secretary III in the EPS Division in DHR. The position was vacated in January 3, 2025, and DHR has made an offer to a new employee for a start date of April 1, 2025. The entry level salary is \$50,880. Including all of the cost items considered in calculating the turnover cost, we estimate that the cost of replacement of this position to be \$21,289.

- 3. Question** – Has the department evaluated the process by which other executive departments determine their proposed fill dates of their vacancies? Is this process consistent across departments? Does DHR provide input if there is an existing process? Would the department recommend a deeper analysis of this process be undertaken, such as through an audit of the department's vacancy tracking efforts?

Answer: DHR has been proactively analyzing vacancy levels across the City for the past two and a half years, and advise departments on various ways to efficiently and effectively fill positions. The process by which our various Executive Departments fill vacancies is not "consistent" – determination of which positions take priority to fill are an operational decisions dependent on their budgets which remain within the control of each individual Department. Many factors will come into play, including but not limited to, internal promotions and return rights during required probation periods; fiscal approval, funding and budgetary constraints; the availability of subject matter expert staff to devote time to interviewing and selection (which may take time away from operational priorities and servicing the public); strategic timing of recruitments in relation to seasonal needs and events such as job fairs and graduation season; and, the availability of work space for new staff. While DHR works with Departments to make recommendations and offer support to proactively address vacancies, the timing and processing of filling vacancies remains within the control of each Department's leadership; external constraints will also always come into play.

4. Question – Please provide details on the 1 day hiring program.

Answer: Our Same Day Hire (SDH) program is offered for recruitments that lend themselves to a streamlined, expedited process. See the attached SDH Overview Summary.

5. Question – What is the anticipated rate and number of retirees in FY26? Are there specific departments that will be more impacted than others?

Answer: As of March 27, 2025, roughly 1,600 regular civil service employees (slightly less than 20% of total regular employees) are either eligible or projected to become eligible to retire within the next two calendar years (March 27, 2025 thru December 31, 2026). Based on past experience, it can be estimated that 17% - 20% of those retirement eligible employees will actually retire (i.e., approximately 320 employees).

Based on the number of retirement eligible employees across the City, the departments that will be most impacted (i.e., have the highest percentage of retirement eligible employees) include the Department of Design and Construction, the Honolulu Fire Department, the Department of Environmental Services, the Department of Enterprise Services, and the Honolulu Police Department.

Note that projection of retirements is unpredictable – while we can project the number of employees who will become eligible for retirement each year, the actual number of employees who opt for retirement is harder to predict. Retirement is an individual, personal decision. Factors that can influence employee retirement choices include collective bargaining outcomes, inflation, taxes and individual health. While the number of employees eligible for retirement is expected to rise, we are also anticipating increased hiring across the City. In addition, a national climate of economic uncertainty may mitigate retirement forecasts.

**Department of Human Resources Outreach Team
Same Day Hiring Event
Fact Sheet**



Summary

Same Day Hiring is a program designed to fill vacancies faster and more effectively through a one day interview/select process, increasing the volume of successful hires for departments.

Key features of Same Day Hiring

1. **Pre-Set Interview Date provides notice and enables optimized scheduling for both City hiring managers and interested job seekers:** Interview Date is Set prior to Job Posting and advertised with the job posting. This date is agreed upon date between Department hiring managers and DHR Outreach Team.
2. **Collaborative Process between DHR and Departments for the Same Day Hiring event:** Both Department hiring managers and DHR staff work to meet the Same Day Hiring Event deadline by preparing interview panels/instruments and screening candidates. Once the list of eligible candidates is given to the department, qualified candidates are offered the opportunity to interview on the designated hiring event date.

On the event date, the goal is to have departments make conditional offers and select alternates by the end of the day. All logistics, including the scheduling of interviews, are managed by the DHR Outreach team.

3. **DHR Facilitation of Background Checks and Medical:**
 - DHR Outreach team facilitates the post offer process to ensure a fast and efficient hiring process.
 - The fingerprinting and background check can begin on-site and is typically completed within two days. If fingerprinting machines are not available on-site, candidates are given a 24-hour window to have their prints taken at a designated site.
 - Candidates are given 3 days to schedule their pre-employment health checks within the windows set aside by HESD.
4. **Post-Event Survey:** DHR Outreach team surveys applicants and the panelists to ensure improvements can be made for subsequent events to improve the experience.
The team prepares post-event reports to review and analyze feedback and data, and tracks metrics to make continuous improvements to the process.

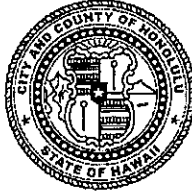
Outcomes and Objectives

Same Day Hiring events will help transform the talent management process for the City and County of Honolulu by increasing efficiency, reducing vacancies, and providing job seekers with easy access to opportunities within the City and County of Honolulu. The goal is to reduce the public facing hiring timeframe significantly to 45 days or less from the time of application to start date.

**DEPARTMENT OF PARKS AND RECREATION
KA 'OIHANA MĀLAMA PĀKA A ME NĀ HANA HO'ONANEA
CITY AND COUNTY OF HONOLULU**

1000 ULU'ŌHI'A STREET, SUITE 309 • KAPOLEI, HAWAII 96707
PHONE: (808) 768-3003 • FAX: (808) 768-3053 • WEBSITE: honolulu.gov/parks

RICK BLANGIARDI
MAYOR
MEIA



LAURA H. THIELEN
DIRECTOR
PO'O

EDWARD TED HAYDEN
DEPUTY DIRECTOR
HOPE PO'O

March 27, 2025

MEMORANDUM

TO: Michael D. Formby, Managing Director
Office of the Managing Director

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services

FROM:  Laura H. Thielen
Director

SUBJECT: Response to Committee on Budget's Additional Questions to
Departmental Briefing Questions – Budget Communication No. 13

The following is our agency's response to the questions on the Capital Improvement Projects (CIP) Budget received from the Committee on Budget via Chair Dos Santos-Tam's letter dated March 25, 2025. Please see our attached response.

Attachment

- 1. Question – The department is budgeting \$1.5M for a replacement Kualoa Regional Park Administration Building. Please provide details on the current situation and why this project is urgently needed in the FY26 budget.**

Answer: Kualoa Regional Park's administration building was originally a house which was repurposed into the Kualoa Regional Park administrative offices. The administrative building houses park staff offices, storage of recreational equipment and supplies. Kualoa Regional Park (Park) activities include day and overnight camping programs throughout the summer; yearlong enrichment programs; hosts numerous community and cultural events throughout the year.

The original scope of work for the Capital Improvement Project was HAZMAT abatement of the building; restoration of the damaged roof and siding; replacement of faulty doors and windows; replace antiquated plumbing and electrical systems; and renovate the two existing restrooms. During the demolition preparation, extensive termite and water damage was discovered and the overall condition of the structure deteriorated since the completion of the original plans.

Based on the amount, severity and cost to repair the damaged structure, DDC recommended the building should be demolished and replaced with a new building that would meet current building codes. Currently, the existing building is fenced off and DPR staff offices are located in a mobile office/storage unit. This project is urgently need to better fit DPR's recreational needs of the community while meeting current structural, accessibility, flood zone, and other regulatory requirements.

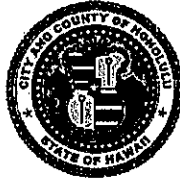
- 2. Question – How much in legal fees have we incurred thus far on the removal of Haiku Stairs?**

Answer: DPR has not incurred any legal fees. The removal of the stairs is being handled by DDC, and per COR, their deputies have been working on this case; they do not have outside counsel so no legal fees have been incurred.

DEPARTMENT OF TRANSPORTATION SERVICES
KA 'OIHANA LAWELAWE 'ŌHUA
CITY AND COUNTY OF HONOLULU

711 KAPI'OLANI BOULEVARD, SUITE 1600
HONOLULU, HAWAII 96813
Phone: (808) 768-8305 • Fax: (808) 768-4730 • Internet: www.honolulu.gov

RICK BLANGIARDI
MAYOR
Meia



J. ROGER MORTON
DIRECTOR
PO'O

JON Y. NOUCHI
DEPUTY DIRECTOR
HOPE PO'O

March 27, 2025

MEMORANDUM

TO: Michael D. Formby, Managing Director

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services

FROM: J. Roger Morton, Director
Department of Transportation Services 

SUBJECT: Response to Committee on Budget's Additional Questions to
Departmental Budget Briefings for the Department of Transportation
Services

The following is our agency's response to the questions on the Operating Budget received from the Committee on Budget via Chair Dos Santos-Tam's letter dated March 24, 2025. Please see our attached response.

Attachment

Department of Transportation Services
Question(s) of March 24, 2025

Attachment

- 1. Question – \$76,500 is being requested for food for volunteers at the grand opening of Segment 2 of the rail. How was this amount determined? How many volunteers do you expect to provide food for, and will you be offering meals or refreshments?**

Answer:

Funding will support event wraparound contract services including rentals for opening ceremonies, traffic controls, portable toilets and other equipment during the opening week of Skyline Segment 2. Food and refreshments for guests and volunteers, honorariums, production services, volunteer safety training and uniforms, audio/video services and other related costs are also included in this request.

HONOLULU EMERGENCY SERVICES DEPARTMENT
KA 'OIHANA LAWELawe ULIA PŌPILIKIA O HONOLULU
CITY AND COUNTY OF HONOLULU

3375 KOAPAKA STREET, SUITE H450 • HONOLULU, HAWAII 96819
PHONE: (808) 723-7800 • FAX: (808) 723-7836 • WEB: <https://emergencyservices.honolulu.gov/>

RICK BLANGIARDI
MAYOR
MEIA



JAMES H.E. IRELAND, M.D.
DIRECTOR
PO'O

IAN T. T. SANTEE, MPA
DEPUTY DIRECTOR
HOPE PO'O

March 25, 2025

MEMORANDUM

TO: Michael D. Formby, Managing Director

VIA: Andrew T. Kawano, Director
Department of Budget and Fiscal Services

FROM: James H.E. Ireland, M.D., Director Designate 
Honolulu Emergency Services Department

SUBJECT: Response to Committee on Budget's Departmental Briefing Question(s) of
March 11, 2025 for the Honolulu Emergency Services Department

The following is our agency's response to the questions on the Operating and CIP Budget received from Committee on Budget via Chair Dos Santos-Tam's letter dated March 24, 2025. Please see our attached response.

If there are any questions, please contact Liane A. Kaneko at (808) 723-7812 or by email at lkaneke@honolulu.gov.

Attachment

Attachment – CM Okimoto

- 1. Question: On page C-60, Volume 1 – Operating Program and Budget, Recovery from the state of Emergency Ambulance Services, actual revenue was listed as \$20,356,748, which matches the figure provided in the Department Communication 706 (DC 706), dated September 27, 2024 (\$20,356,748). However, Act 208 (SLH 2021) specified that the City was to receive \$7,952,249. DC 706 (2024) further indicates that ESD received \$13,356,748 in SLFRF funding. However, Department Communication 161 (DC 161), dated March 6, 2025 indicates that source of funding was ARPA. What happened to the additional \$4,452,249 that was supposed to be provided by the State in FY24 from Act 208 (SLF 2021)?**

Answer: DC 706 (2024) mislabeled the revenue. A total of \$8,904,499.00 was received from the State from ARPA-related funds. The City did receive \$7,952,249.00 from the State for FY24, this was inclusive of the third year transition amount of \$4,452,249, and the \$3,500,000 annual allotment for the City.

- 2. Question: Why was the \$13,356,748 in state SLFRF/ARPA FY24 funds used for ambulance services?**

Answer: DC 706 (2024) mislabeled the revenue. A total of \$8,904,499.00 was received from the State from ARPA-related funds. The State determined that the funding source for their payment to the City for ambulance services, as outlined in Act 208, would be from the Corona-virus State Fiscal Recovery Relief Special Funds; Section 23 of Act 208 describes the funding source.

- 3. Question: Please provide a “Receipt of Expenditure of Limited Purpose Monies” similar to Department Communication 627 (2023), Department Communication 786 (2023), or Department Communication 324 (2024), which were provided by ESD and filed with City Clerk during FY24, that reflect the receipt of the aforementioned SLFRF/ARPA funds. How did we receive the aforementioned SLFRF/ARPA funding? Was a Department Communication submitted to the Council? Was it appropriated in Act 164 (SLH 2023)?**

Answer: A total of \$8,904,499.00 was received from the State from ARPA-related funds. The State determined that the funding source for their payment to the City for ambulance services, as outlined in Act 208, would be from the Corona-virus State Fiscal Recovery Relief Special Funds. Historically the City does not consider Emergency Ambulance Services State Recovery monies as limited purpose, but rather regular revenue. Therefore, a Department Communication was not submitted to the Council.

4. **Question:** The total amount collected for ambulance services indicated in DC 706 (2024) was \$72,068,469.40 as of September 27, 2024, and \$74,977,807.88 according to DC 161 (2025). Page C-60, Volume 1 – Operating Program and Budget, indicates the total collected through

June 30, 2024 as \$65,156,624. Previous documents requested and provided do not paint a clear picture of the billing and revenue collected during each FY. Please provide a breakdown or charge, similar to the one provided in DC 161 (2025) for FY18-FY22, outlining the amounts billed during the FY, funds collected that were billed during the FY, collected/owed funds that were billed in previous FYs, and lapsed/write off funds owed during that FY, e.g. loss due to Medicare/Medicaid time limits.

Answer:

Year	Billed	Collected	Collected (From Prior FY)	Lapsed/Write Off
FY23	\$125,168,878.56	\$197,497.56	0	In Progress
FY24	\$148,346,169.95	\$44,799,875.90	\$20,273,839.19	In Progress
FY25*	\$114,199,358.89	\$30,335,001.39	\$12,821,497.93	In Progress

**as of 02/28/2025*

Please note that due to rates set by Medicare/Medicaid as well as rate agreements with insurance providers, in most cases the City will not be able to collect the full billed amount.