

DEPARTMENT OF TRANSPORTATION SERVICES
KA 'OIHANA LAWELAWE 'ŌHUA
CITY AND COUNTY OF HONOLULU
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March 27, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Resolution Relating to the Transfer of Funds

Attached for your review and appropriate action is a draft resolution requesting the City Council's approval of a transfer of \$676,457.85 in Fiscal Year 2025 operating budget funds from salary and current expense savings in the Department of Transportation Services (DTS) Transportation Engineering and Transportation Technology activities, to the equipment ("E") character of expenditure within the Transportation Technology activity. The funds will be used by the Department of Budget and Fiscal Services (BFS) for receivables created in fiscal years 2016 through 2022 where no Capital Improvement Program grant funds actually existed.

From	To	Amount	Fund
Department of Transportation Services, Transportation Engineering (S)	Department of Transportation Services, Transportation Technology (E)	\$199,200.00	HW
Department of Transportation Services, Transportation Technology (S)	Department of Transportation Services, Transportation Technology (E)	\$350,257.85	HW
Department of Transportation Services, Transportation Technology (CE)	Department of Transportation Services, Transportation Technology (E)	\$127,000.00	HW

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Federal Highway grants were awarded and receivables were created in order to advance payments to vendors. Unbeknownst by the City, when reimbursements were requested, the City was informed that the funds were de-obligated and that no funds would be forthcoming. Savings from FY25 operating expenses are being requested to clear \$676,457.85 in receivables.

We ask for your early and favorable consideration of our request. Should you have questions, please contact me at (808) 768-8303.

Very truly yours,



J. Roger Morton
Director

Attachment

APPROVED:



for

Michael D. Formby, Managing Director
Office of the Managing Director



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021, as amended ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of \$100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as it may be amended, whichever is less; and

WHEREAS, ROH Section 2-17.2(c)(2) requires that the Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of (A) \$100,000; or (B) the greater of (i) 10 percent of the appropriation for either the originating or receiving character of expenditure, or (ii) \$10,000; and

WHEREAS, for fiscal year 2025: (1) a transfer not to exceed \$199,200.00 in Highway Fund ("HW") monies from the Department of Transportation Services' ("DTS") Transportation Engineering activity to DTS's Transportation Technology activity; and (2) a cumulative transfer not to exceed \$477,257.85 in HW monies between characters of expenditure within the Transportation Technology activity, are required for receivables created in fiscal years 2016 through 2022 where no Capital Improvement Program grant funds actually existed; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that a total of \$676,457.85 in HW monies be transferred between the following activities and characters of expenditure:

From	To	Amount	Fund
Department of Transportation Services, Transportation Engineering (salary ["S"] character of expenditure)	Department of Transportation Services, Transportation Technology (equipment ["E"] character of expenditure)	\$199,200.00	HW
Department of Transportation Services, Transportation Technology (S)	Department of Transportation Services, Transportation Technology (E)	\$350,257.85	HW



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

Department of Transportation Services, Transportation Technology (current expense ["CE"] character of expenditure)	Department of Transportation Services, Transportation Technology (E)	\$127,000.00	HW
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BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of Transportation Services and the Director of Budget and Fiscal Services.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

Report Title:

Department of Transportation Services transfer of FY2025 funds for receivables for two activities

Description:

Request to transfer funds from salary and current expense to equipment to clear receivables.

The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intents.