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DEPARTMENT OF BUDGET AND FISCAL SERVICES
KA 'OIHANA MĀLAMA MO'OHELU A KĀLĀ
CITY AND COUNTY OF HONOLULU

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RICK BLANGIARDI
MAYOR
MEIA

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DIRECTOR
PO'O

CARRIE CASTLE
DEPUTY DIRECTOR
HOPE PO'O

March 10, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Resolution Authorizing the Transfer of Funds from the Provision for Salary Adjustments and Accrued Vacation Pay

In accordance with Section 2-17.2, Revised Ordinances of Honolulu 2021, your approval of the attached resolution, authorizing the transfer of funds from the Provision for Salary Adjustments and Accrued Vacation Pay account to the executive agencies is requested.

The requested resolution is needed to transfer a total of $778,800 to the Honolulu Fire Department, Department of Transportation Services, and Department of Information Technology to meet the increased costs of authorized pay increases and accrued vacation payments in Fiscal Year 2025. Funding for this purpose was appropriated in the Provision for Salary Adjustments and Accrued Vacation Pay account, for subsequent transfer once the increased amounts could be determined for each agency and activity.

Should you have any questions, please contact me at (808) 768-3901.

Sincerely,

A. C. Kawano
Digitally signed by Kawano, Andy
Date: 2025.03.10 16:55:57 -10'00'

Andrew T. Kawano
Director

Attachment

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

DEPT. COM. 187

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 2021 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of $100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as it may be amended, whichever is less; and

WHEREAS, ROH Section 2-17.2(c)(2) requires that the Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of: (a) $100,000; or (b) the greater of: (i) 10 percent of the appropriation for either the originating or receiving character of expenditure; or (ii) $10,000; and

WHEREAS, a transfer not to exceed $778,800 from the Provision for Salary Adjustments and Accrued Vacation Pay Activity to the activities of the executive agencies is required to fund authorized pay increases and accrued vacation payouts; now, therefore,

BE IT RESOLVED by the City Council of the City and County of Honolulu that $774,800 in General Fund (GN) and $4,000 in Liquor Fund ("LC") monies be transferred between the following activities and characters of expenditure for Fiscal Year 2025:

From	To	Amount	Fund
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Honolulu Fire Department, Fire Operations (S)	$760,000	GN
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Transportation Services, Administration (S)	$14,800	GN
Provision for Salary Adjustments and Accrued Vacation Pay (CE)	Department of Information Technology, ERP/CSR (S)	$4,000	LC

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to Mr. Andrew T. Kawano, Director of Budget and Fiscal Services.

INTRODUCED BY:

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DATE OF INTRODUCTION: _____

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_____ _____

Honolulu, Hawai'i Councilmembers

Report Title:
Relating to the Transfer of Funds for the provision for salary adjustments and accrued vacation pay for the Honolulu Fire Department, Fire Operations; Department of Transportation Services, Administration; and the Department of Information Technology, ERP/CSR.

Description:
Transfer of Funds; Executive Operating Budget Ordinance; Provision for Salary Adjustments and Accrued Vacation Pay

The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.