REPORT OF THE COMMITTEE ON PLANNING, INFRASTRUCTURE & TRANSPORTATION

Voting Members:
Radiant Cordero, Chair; Val A. Okimoto, Vice-Chair;
Tyler Dos Santos-Tam, Andria Tupola, Matt Weyer

Committee Meeting Held
March 5, 2025

Honorable Tommy Waters
Chair, City Council
City and County of Honolulu

Mr. Chair:

Your Committee on Planning, Infrastructure & Transportation, which considered Resolution 25-67 entitled:

> "RESOLUTION ACCEPTING A GIFT OF TRAVEL AND RELATED EXPENSES VALUED AT $4,000 FROM THE FRESH WATER INITIATIVE, HAWAII COMMUNITY FOUNDATION FOR A STAFF MEMBER OF THE DEPARTMENT OF FACILITY MAINTENANCE TO ATTEND THE 2025 ANNUAL GRANTS MANAGEMENT TRAINING IN WASHINGTON D.C., MARCH 10-15, 2025,"

transmitted by Departmental Communication 124 (2025), dated February 18, 2025, from the Department of Facility Maintenance ("DFM"), and introduced on February 24, 2025, reports as follows:

The purpose of Resolution 25-67 is to accept a gift to the City from Fresh Water Initiative, Hawaii Community Foundation, valued at $4,000, to be used for a DFM staff member to attend the 2025 Annual Grants Management Training in Washington D.C., from March 10-15, 2025.

Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides as follows:

> "The Council, on behalf of the City, may accept gifts or donations of money, securities or other personal property or of real estate or any interest in real estate."

ADOPTED ON MAR 19 2025

COMMITTEE REPORT NO. 86

REPORT OF THE COMMITTEE ON PLANNING, INFRASTRUCTURE & TRANSPORTATION

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To implement this Charter provision, the Council adopted Resolution 05-349, CD1, FD1, which establishes guidelines for the solicitation and receipt of gifts on behalf of the City.

Your Committee finds that the acceptance of this gift conforms to the applicable provisions of Resolution 05-349, CD1, FD1, and that this gift will benefit the people of the City and County of Honolulu.

Your Committee prepared a CD1 version (OCS2025-0166/2/27/2025 9:11 AM) of the Resolution that makes the following amendments:

A. Amends the title of the resolution and the fourth WHEREAS clause to clarify the dates of the Annual Grants Management Training event (March 12-14, 2025).

B. Amends the fifth WHEREAS clause to reference the travel timeframe necessary for the City employee to attend the event (March 10-15, 2025) and clarify the gift description by removing reference to "other incidental expenses."

C. Makes miscellaneous technical and nonsubstantive amendments.

Your Committee on Planning, Infrastructure & Transportation is in accord with the intent and purpose of Resolution 25-67, as amended herein, and recommends its adoption in the form attached hereto as Resolution 25-67, CD1. (Ayes: Cordero, Dos Santos-Tam, Okimoto, Tupola, Weyer – 5; Noes: None.)

Respectfully submitted,

Committee Chair

HONOLULU CITY COUNCIL
Ke Kanihela o ke Kalana o Honolulu
CITY AND COUNTY OF HONOLULU

ADOPTED ON MAR 19 2025

COMMITTEE REPORT NO. 86

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. **25-67, CD1**

RESOLUTION

ACCEPTING A GIFT OF TRAVEL AND RELATED EXPENSES VALUED AT $4,000 TO THE CITY FROM THE FRESH WATER INITIATIVE, HAWAII COMMUNITY FOUNDATION FOR A STAFF MEMBER OF THE DEPARTMENT OF FACILITY MAINTENANCE TO ATTEND THE 2025 ANNUAL GRANTS MANAGEMENT TRAINING IN WASHINGTON D.C., MARCH 12-14, 2025.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City and County of Honolulu ("City"); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy allows for the acceptance of gifts by the affirmative action of the Council; and

WHEREAS, the National Grants Management Association is hosting its 2025 Annual Grants Management Training in Washington D.C., from March 12-14, 2025; and

WHEREAS, through a letter dated February 18, 2025 (Departmental Communication 124 (2025)), approved by the Managing Director, the Chief Engineer Designate of the Department of Facility Maintenance has submitted a request to the Council for acceptance of a gift to the City from the Fresh Water Initiative, Hawaii Community Foundation, of conference registration fees, airfare, and lodging, valued at $4,000, for one employee of the Department of Facility Maintenance to attend the 2025 Annual Grants Management Training in Washington D.C., inclusive of travel time, from March 10-15, 2025; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift form attached hereto as Exhibit A; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at $4,000 from the Fresh Water Initiative, Hawaii Community Foundation that is more fully described in Departmental Communication 124 (2025) dated February 18, 2025 and the Declaration of Gift form attached hereto as Exhibit A and incorporated herein; and

CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT	
NAME OF DONOR	Fresh Water Initaitive, Hawaii Community Foundation
DONOR'S ADDRESS	827 Fort Street Mall
	Honolulu, HI
	96813
DONOR'S TELEPHONE	(808) 566-5541

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named desires to give the funds described below to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation, gives, grants and conveys the funds to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
2025 Annual Grants Management Training March 10th - 15th, 2025 Washington D.C.	
Attendance - Shari Munalem, Administrative Specialist II	
Registration Fee	$ 1,273.00
Airfare	$ 708.00
Lodging	$ 2,019.00
TOTAL	$ 4,000.00

SIGNATURE: Dana Okano DN: O=Hawaii Community Foundation, CN=Dana Okano, E=dokano@hcf-hawaii.org Reason: I am the author of this document Location: Date: 2025.02.19 10:19:27-10'00' Foxit PDF Editor Version: 13.1.7	**DATE:** 2/5/2025
PRINT NAME: Dana Okano, PhD	**TITLE:** Program Director

*OCS REVISED 10/2016

EXHIBIT A

Report Title:
Gift; Department of Facility Maintenance ("DFM"); Fresh Water Initiative, Hawaii Community Foundation; Annual Grants Management Training

The summary description of legislation appearing on this page is for informational purposes only and is not legislation or evidence of legislative intent.