

DEPARTMENT OF FACILITY MAINTENANCE

KA 'OIHANA MĀLAMA HALE

CITY AND COUNTY OF HONOLULU

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RICK BLANGIARDI
MAYOR
MEIA



GENE C. ALBANO, P.E.
DIRECTOR AND CHIEF ENGINEER
PO'O A ME LUNA NUI 'ENEKINIA

WARREN K. MAMIZUKA
DEPUTY DIRECTOR
HOPE PO'O

IN REPLY REFER TO:
SWQ 25-021

February 18, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued in Excess of \$2,500 and Requested Acceptance

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City valued in excess of \$2,500 under the provisions of Resolution 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the City Council's favorable consideration. The Department of Facility Maintenance (DFM) has acknowledged the gift. The recommendation of the Managing Director is evidenced by his signature below.

The gift of \$4,000.00 from the Fresh Water Initiative, Hawaii Community Foundation offered to cover travel and related expenses for one (1) employee of DFM to attend the 2025 Annual Grants Management Training hosted by the National Grants Management Association in Washington, D.C. on March 10-15, 2025.

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
February 18, 2025
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If you have any questions, please call me at (808) 768-3343.

Sincerely,



Digitally signed by Albano,
Gene
Date: 2025.02.18
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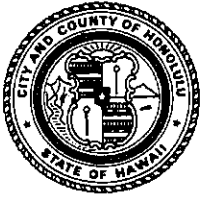
Gene C. Albano, P.E.
Director and Chief Engineer Designate

Attachments

APPROVED:



Michael D. Formby, Managing Director Designate
Office of the Managing Director



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

ACCEPTING A GIFT OF TRAVEL AND RELATED EXPENSES VALUED AT \$4,000 FROM THE FRESH WATER INITIATIVE, HAWAII COMMUNITY FOUNDATION FOR A STAFF MEMBER OF THE DEPARTMENT OF FACILITY MAINTENANCE TO ATTEND THE 2025 ANNUAL GRANTS MANAGEMENT TRAINING IN WASHINGTON D.C., MARCH 10-15, 2025.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (2000 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City; and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

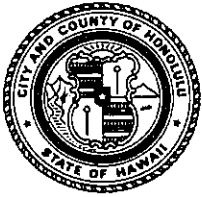
WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, the National Grants Management Association is hosting its 2025 Annual Grants Management Training in Washington D.C., from March 10-15, 2025; and

WHEREAS, through a letter dated February 18, 2025, approved by the Managing Director, the Director and Chief Engineer of the Department of Facility Maintenance has submitted a request to the Council for acceptance of a gift to the City from the Fresh Water Initiative, Hawaii Community Foundation, valued at \$4,000, for conference registration fees, airfare, lodging, and other incidental expenses for one employee of the Department of Facility Maintenance to attend the 2025 Annual Grants Management Training in Washington D.C., from March 10-15, 2025; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at \$4,000 from the Fresh Water Initiative, Hawaii Community Foundation that is more fully described in the above-mentioned letter dated February 18, 2025 and the Declaration of Gift attached as Exhibit A; and



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director and Chief Engineer of the Department of Facility Maintenance and the Fresh Water Initiative, Hawaii Community Foundation, 827 Fort Street Mall, Honolulu, Hawai'i 96813.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers

**CITY AND COUNTY OF HONOLULU****DECLARATION OF GIFT**

NAME OF DONOR	Fresh Water Initiative, Hawaii Community Foundation
DONOR'S ADDRESS	827 Fort Street Mall
	Honolulu, HI
	96813
DONOR'S TELEPHONE	(808) 566-5541

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named desires to give the funds described below to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation, gives, grants and conveys the funds to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
2025 Annual Grants Management Training March 10th - 15th, 2025 Washington D.C.	
Attendance - Shari Munalem, Administrative Specialist II	
Registration Fee	\$ 1,273.00
Airfare	\$ 708.00
Lodging	\$ 2,019.00
TOTAL	\$ 4,000.00
SIGNATURE: Dana Okano Digitally signed by Dana Okano DN: O=Hawaii Community Foundation, CN=Dana Okano, E=dokano@hcf-hawaii.org Reason: I am the author of this document Location: Date: 2025.02.19 10:19:27-10:00 Foxit PDF Editor Version: 12.1.7	DATE: 2/5/2025
PRINT NAME: Dana Okano, PhD	TITLE: Program Director