

**DEPARTMENT OF PARKS AND RECREATION
KA 'OIHANA MĀLAMA PĀKA A ME NĀ HANA HO'ONANEA
CITY AND COUNTY OF HONOLULU**

1000 ULU'ŌHI'A STREET, SUITE 309 • KAPOLEI, HAWAII 96707
PHONE: (808) 768-3003 • FAX: (808) 768-3053 • WEBSITE: honolulu.gov/parks

RICK BLANGIARDI
MAYOR
MEIA



LAURA H. THIELEN
DIRECTOR
PO'O

EDWARD "TED" HAYDEN
DEPUTY DIRECTOR
HOPE PO'O

February 14, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued in Excess of \$2,500 and Requested Acceptance

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City valued in excess of \$2,500 under the provisions of Resolution 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The Department of Parks and Recreation has not taken custody of the gift. The recommendation of the Managing Director is evidenced by his signature below.

The gift of a Paragon Ceramic Kiln, which includes shipping and installation, valued at \$8,650.00 from Koko Head Potters will be used at Koko Head District Park.

Should you have any questions, please contact me at (808) 768-3001.

Sincerely,

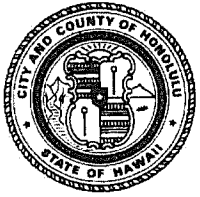
A handwritten signature in black ink, appearing to read "Laura H. Thielen".
for Laura H. Thielen
Director Designate

Attachments

APPROVED:

A handwritten signature in black ink, appearing to read "Michael D. Formby".
Michael D. Formby, Managing Director Designate
Office of the Managing Director

DEPT. COM. 118



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

ACCEPTING A GIFT OF A PARAGON CERAMIC KILN VALUED AT \$8,650 TO THE CITY FROM KOKO HEAD POTTERS FOR KOKO HEAD DISTRICT PARK.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City; and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

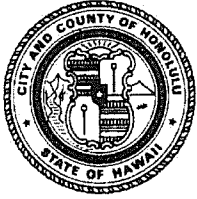
WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter dated, February 14, 2025, approved by the Managing Director Designate, the Director Designate of the Department of Parks and Recreation has submitted a request to the Council for acceptance of a gift to the City from Koko Head Potters of a Paragon Ceramic Kiln valued at \$8,650, which includes the shipping and installation of the kiln for use at Koko Head District Park; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at \$8,650 from Koko Head Potters that is more fully described in the above-mentioned letter dated February 14, 2025, and the Declaration of Gift attached as Exhibit A; and

2025KOKOHEADPOTTERS



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director Designate of the Department of Parks and Recreation and Koko Head Potters, P.O. Box 240726, Honolulu, Hawai'i 96824.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers

2025KOKOHEADPOTTERS

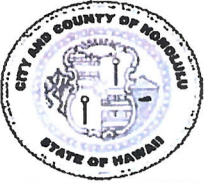


EXHIBIT A

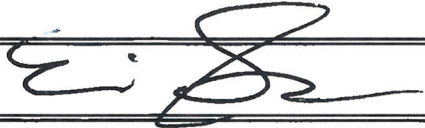
CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT

NAME OF DONOR	Koko Head Potters
DONOR'S ADDRESS	P.O. Box 240726 Honolulu, Hawaii 969824 96824
DONOR'S TELEPHONE	808-783-1843

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
Paragon Ceramic Kiln P/N 7945118VDC	
Shipping and Installation	\$ 7,150.00
Koko Head District Park	\$ 1,500.00
TOTAL	\$ 8,650.00
SIGNATURE: 	DATE: January 16, 2025
PRINT NAME: Eunice Summers	TITLE: Treasurer