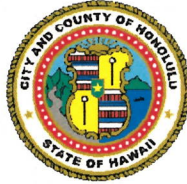


OFFICE OF THE MAYOR
KE KE'ENA O KA MEIA
CITY AND COUNTY OF HONOLULU

530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 • FAX: (808) 768-4242 • INTERNET: www.honolulu.gov



RICK BLANGIARDI
MAYOR
MEIA

MICHAEL D. FORMBY
MANAGING DIRECTOR
PO'O HO'OKELE

KRISHNA F. JAYARAM
DEPUTY MANAGING DIRECTOR
HOPE PO'O HO'OKELE

February 6, 2025

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

Pursuant to Section 13-103(b) of the Revised Charter of the City and County of Honolulu, I hereby appoint, subject to confirmation by your Honorable Body, Nancy Cassandro as the Urban Design member of the Commission on Culture and the Arts. Ms. Cassandro will replace Stephen Mechler, whose term expired, and serve an initial term to expire on June 30, 2029. I would appreciate your favorable consideration of Ms. Cassandro's appointment and request adoption by the City Council in the most expedient manner possible.

I have enclosed a draft resolution and Ms. Cassandro's personal information form for your review. For any general inquiries you may have regarding this appointment, please contact my executive assistant, Kevan Wong, at 768-6608.

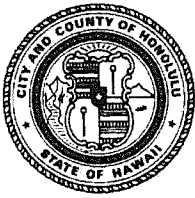
Sincerely,

A handwritten signature in black ink that reads "Rick Blangiardi". The signature is written in a cursive style with a large, stylized "R" and "B".

Rick Blangiardi
Mayor

Attachments

cc: Ms. Nancy Cassandro
Mayor's Office of Culture and the Arts
Commission on Culture and the Arts
Ethics Commission



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

CONFIRMING THE APPOINTMENT OF NANCY CASSANDRO TO SERVE ON THE COMMISSION ON CULTURE AND THE ARTS OF THE CITY AND COUNTY OF HONOLULU.

WHEREAS, Chapter 3, Article 2, Revised Ordinances of Honolulu 1990, as amended (ROH), establishes the Commission on Culture and the Arts ("Commission") to assist the City in attaining national preeminence in culture and the arts, to assist the City in the preservation of the artistic and cultural heritages of all its people, to promote a community environment which provides equal and abundant opportunity for exposure to culture and the arts in all its forms, and to encourage and provide equal opportunity for the development of cultural and artistic talents of the people of Honolulu; and

WHEREAS, the Commission is comprised of 11 voting members appointed by the Mayor and confirmed by the Council to five-year terms, and other ex officio, non-voting members; and

WHEREAS, ROH Section 3-2.2 requires ten of the appointed members to represent a particular cultural or artistic category and one appointed member to serve as an at-large representative; and

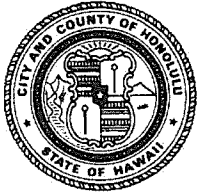
WHEREAS, via Mayor's Message, dated February 6, 2025, the Mayor has appointed Ms. Nancy Cassandro to serve on the Commission as the representative of the urban design category, which is one of the listed cultural or artistic categories; and

WHEREAS, if confirmed by the Council, Ms. Cassandro will replace Stephen Mechler, whose term expired, and serve for a term expiring on June 30, 2029; and

WHEREAS, Section 13-103, Revised Charter of Honolulu 1973, as amended (RCH), which applies to the Commission on Culture and the Arts, includes a general qualification requiring a member to be a registered voter of the City; and

WHEREAS, the Council has reviewed the qualifications and character of Ms. Cassandro and finds that she meets the requirements to serve on the Commission and deserves confirmation; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that it confirms the appointment of Ms. Nancy Cassandro to serve on the Commission on Culture and the Arts as the representative of the urban design category for a term expiring on June 30, 2029; and



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. _____

RESOLUTION

BE IT FURTHER RESOLVED that the Council expresses its gratitude and appreciation to Ms. Nancy Cassandro for her willingness to serve the City and County of Honolulu; and

BE IT FINALLY RESOLVED that copies of this Resolution be transmitted to the Mayor, the Chair of the Commission on Culture and the Arts, and Ms. Nancy Cassandro.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers

CITY AND COUNTY OF HONOLULU
NOMINEE/APPOINTEE FORM

1. Position Nominated to: Mayor's Advisory Committee COCA
2. Name: Nancy Anna Cassandro
(First) (Middle) (Last)
3. Are you a citizen of the United States? **Yes**
Are you a resident of the City and County of Honolulu? **Yes** If yes, how long >20 years
Are you a registered voter in the City and County of Honolulu? **Yes**
4. Occupation: Landscape Architect
5. Name and address of employer or firm:
Umemoto Cassandro Design Corporation
P.O. Box 1105, Kailua, Hawaii 96734
6. Does your employer do any business with the City and County of Honolulu? **Yes**
If yes, state the nature of business and approximate dollar amount in the last five years:
Landscape Architectural Design Services
Dollar amount in the last five years: \$0.00
7. Do you or does any member of your immediate family hold office or own stock in any firm?
Yes
8. Does the firm do business with the City and County of Honolulu? **Yes**
If yes, provide details including the name(s) of the firm:
Umemoto Cassandro Design Corp., Landscape Architectural services
Jason Umemoto & Nancy Cassandro, Joint Owners, Landscape Architects
9. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? **No**
If yes, provide details:
10. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? **No**
11. Are any members of your family employed by the City and County of Honolulu or any attached agency? **No**
If yes, please specify the department and division:
12. Are there any incidents in your past that may jeopardize your nomination? **No**
13. Have you ever been convicted of a felony? **No** If yes, provide details:

14. Education:

Bachelor of Science Landscape Architecture (1989)

15. Provide a summary of major work experience for the last ten (10) years. Begin with your present job including military (attach additional sheets if necessary or resume):

Umemoto Cassandro Design Corporation, Est. 1997, Incorporated 2000
Owner, Landscape Architect

16. Community activities, etc. (also list any service on any other board or commission Federal, State or County):

ASLA (American Society of Landscape Architects) 2019-present
Hawaii State PVL Professional Engineers Architects Surveyors and Landscape Architect

17. Have you ever been a member of a board or commission with the City and County of Honolulu?

No

If yes, provide name(s) of board/commission:

18. Will you be able to commit to the full term of this appointment? Yes

19. Will you be able to commit to meeting dates and times? Yes

20. Are you regularly away from Honolulu? Yes If yes, please explain:

Family Holiday travel

21. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes

22. What do you understand to be the prime duties of your county appointment?

Advise COCA of events and programs

The above statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.



(Signature)

11-20-2024

(Date)

The above statements made by me are true, complete, and correct to the best of my knowledge and
The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.

Nancy is the Vice President and co-owner of Umemoto Cassandro Design Corporation (UCDC). Originally from Pittsburgh, PA, she attended college in California and graduated in 1989 from Cal Poly Pomona with a BS in Landscape Architecture. Cal Poly's Landscape Architecture Department's fundamental education of Regenerative Design and Sustainable Landscapes still permeates her firm's design goals of using native plants and incorporating proactive landscape water conservation methods. Throughout her education, Nancy worked for more than 8 years in southern California for several Landscape Architectural firms. Her project experience included a variety of scales and complexity in streetscapes, parks and recreation, residential design, and resorts. After relocating to Hawaii in 1995, she and her husband formed Umemoto Cassandro Design as a partnership in 1997, and later incorporated in 2000. Their goal was to bring their diverse project experience and Landscape Architectural services to the state of Hawaii.



CONTACT

EDUCATION

BS, Landscape Architecture,
 California State Polytechnic
 University, Pomona, CA 1989
 Methods of Habitat Restoration
 University of California, Riverside
 Extension Program 1990

LICENSURE

Licensed Landscape Architect Hawaii
 #LA-9088 (1996)
 CLARB Certified #1841
 (Council of Landscape Architectural
 Registration Boards)

AFFILIATIONS

American Society of
 Landscape Architects (ASLA)
 Hawaii Chapter President
 (2020-21, 2022-23, 2023-24)
 ASLA Hi DT Woolsey Scholarship
 Fund-Chair Person
General Memberships:
 Scenic Hawaii
 Bishop Museum
 Honolulu Academy of the Arts
 Sierra Club, Hawaii Chapter

Nancy strives to realize that every effort is an opportunity to provide value to the community in which we live, work, and recreate. As a landscape architect many of her professional endeavors intertwine with personal interests from cultural, historic, and environmental causes. As President of the American Society of Landscape Architects (ASLA) Hawaii Chapter Nancy seeks to provide tangible benefits to the community in the forms of service, educational program support, and scholarships. ASLA is a non-profit professional organization promoting the goals to create healthy, beautiful, and resilient spaces for all.

- Executive Committee Member since 2019, serving three terms as President. (2020-21, 2022-23, 2023-24)
- Chair of the Landscape Architecture Student Academic Awards: 2021 Established a graduating student recognition award for the newly formed Master of Landscape Architecture program at the University of Hawaii Manoa. Serves as Jury Chair, reviewing student capstone projects, leading the constructive review process and award selection.
- Chair of the ASLA Hawaii Chapter DT Woolsey Scholarship Fund (2021-Present) Leading fund-raising efforts and jury award selection process to provide financial assistance for residents of Hawaii seeking an education in Landscape Architecture at an accredited University program.
- Chair of 2021 & 24 ASLA Design Awards for professional and student work (held triennially). Managed a diverse and renowned awards jury through a first ever remote program delivered virtually in 2021. Chair of in-person Awards Program and Gala 2024.

Relevant Project Experience

Thai Sala (Pavilion) Renovation, East-West Center, Honolulu, Hawaii
 UCDC served as prime consultant to EWC coordinating site construction drawings with the Thai Royal Family. The elaborately carved structure was built in Thailand and reconstructed in Hawaii by traditional Thai craftsman. It is one of four Salas outside of Thailand to bear the Royal Seal.

The Torii Gate Project, Moiliili Triangle Park, City and County of Honolulu
 International cultural exchange between the City and County of Honolulu, the Honolulu Japanese Chamber of Commerce, and Honolulu's sister city Hiroshima in Japan. UCDC served as prime consultant, conducting workshops, providing site construction drawings, coordinating structural engineering with artisans in Japan who fabricated the scaled replica of the Torii Gate on Miyajima Island, Japan. The Torii Gate was gifted to the City and County of Honolulu by Hiroshima.



Office of the City Clerk
CITY AND COUNTY OF HONOLULU
STATE OF HAWAII

Voter Certificate

I, Glen I. Takahashi, City Clerk of the City & County of Honolulu, State of Hawaii do hereby certify that,

NANCY A. CASSANDRO

a resident of the City and County of Honolulu, State of Hawaii is a duly registered elector (voter) of

Precinct, 02 Representative District, 50 State of Hawaii

Voter ID No: 1665929 Registration Date: 08/02/2000

Date of Birth

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City and County of Honolulu to be affixed on February 6, 2025.

Signature Block

Signature of Elector

Glen I. Takahashi, City Clerk
City and County of Honolulu
State of Hawaii