



HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

530 S. KING ST. STE. 202, HONOLULU, HI 96813

'25JAN31 PM 4:34 CITY CLERK

TYLER DOS SANTOS-TAM
HONOLULU CITY COUNCIL
DISTRICT 6
TELEPHONE: (808) 768-5006
FAX: (808) 768-1176
EMAIL: tdossantos-tam@honolulu.gov

January 31, 2025

Councilmember Tommy Waters, Council Chair
and all Councilmembers
Honolulu City Council

Dear Council Chair Waters and fellow Councilmembers:

Subject: **BUDGET COMMUNICATION NO. 1**
Fiscal Year 2026 Departmental Budget Briefing Schedule and Calendar

Attached for your information is a copy of the Budget Calendar and the Departmental Briefing Schedule for Fiscal Year 2026, which includes the deadlines for Councilmembers to submit their CD1 and CD2 amendments to the Budget Committee for consideration.

On behalf of the Committee on Budget, we look forward to your participation during our annual budgeting process.

Sincerely,

A handwritten signature in black ink, appearing to read "Tyler Dos Santos-Tam", is written over a light blue horizontal line.

TYLER DOS SANTOS-TAM, Chair
Committee on Budget

Attachment: Departmental Budget Briefing Schedule (Exhibit A)
Budget Calendar (Exhibit B)

cc: Office of the City Clerk
Office of Council Services

FY2025-2026 ANNUAL BUDGET REVIEW
DEPARTMENTAL BUDGET BRIEFING SCHEDULE
CITY COUNCIL CHAMBER

Monday, March 10, 2025 – Administrative Overview and CIP and Operating Budget Review by Department

9:00 a.m. Administrative Overview

Office of the Mayor/Managing Director
(Culture and Arts, Office of Housing, Office of Climate Change,
Sustainability and Resiliency, Neighborhood Commission, Office of
Economic Revitalization)
Department of Budget and Fiscal Services
Department of Emergency Management
Department of the Prosecuting Attorney
Royal Hawaiian Band
Department of the Medical Examiner
Department of the Corporation Counsel
(Ethics Commission)

Tuesday, March 11, 2025 – CIP and Operating Budget Review by Department

9:00 a.m. Emergency Services Department
Honolulu Police Department
Honolulu Fire Department
Department of Ocean Safety
Department of Parks and Recreation
Department of Land Management
Liquor Commission
Department of Customer Services

Wednesday, March 12, 2025 – CIP and Operating Budget Review by Department

10:00 a.m. Honolulu Authority for Rapid Transportation
Department of Transportation Services
Department of Planning and Permitting
Department of Community Services
Department of Information Technology
Department of Facility Maintenance

Thursday, March 13, 2025 – CIP and Operating Budget Review by Department

10:00 a.m. Department of Human Resources
Department of Enterprise Services
(Auditoriums, Golf Courses, Zoo, Concessions)
Department of Design and Construction
Department of Environmental Services
Department of Customer Services

Legislative Branch
(City Auditor, City Clerk, City Council, Council Services)

CIP and Operating Budget Review: For additional requests of any department on particular projects and/or programs.

Friday, March 14, 2025 – CIP and Operating Budget Review

10:00 a.m. Set as a contingency day in the case Committee members have additional requests of any department on particular projects and/or programs.

EXHIBIT B

March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 Mayor's Budgets Due	3	4 COMMITTEE	5 COMMITTEE	6 COMMITTEE	7	8
9	10 Departmental Budget Briefing	11 Departmental Budget Briefing	12 Departmental Budget Briefing	13 Departmental Budget Briefing Council Posting Deadline for Budget Bills	14 Departmental Budget Briefing (Contingency Day)	15
16	17 Members' CD1 Amendments Due	18	19 COUNCIL (Budget 1st Rdg)	20	21	22
23	24	25 Special CD1 Budget Meeting Posting Deadline	26 Prince Jonah Kūhiō Kalaniana'ole Day	27	28	29
30	31 Special CD1 Budget Meeting (10 am)					

EXHIBIT B

April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 COMMITTEE	2 COMMITTEE	3 COMMITTEE	4	5
6	7	8	9	10 Council Posting Deadline for Budget Bills	11	12
13	14	15	16 COUNCIL (Budget/PH-2nd Rdg)	17	18 Good Friday	19
20	21	22	23	24	25	26
27	28 Members' CD2 Amendments Due	29 COMMITTEE	30 COMMITTEE			

EXHIBIT B

May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 COMMITTEE	2	3
4	5	6 Special CD2 Budget Meeting Posting Deadline	7	8	9	10
11	12 Special CD2 Budget Meeting	13	14 COUNCIL	15	16	17
18	19	20	21	22	23 Members' FD1 Amendments Due (Projected)	24
25	26 Memorial Day	27 COMMITTEE	28 COMMITTEE	29 COMMITTEE Council Posting for Budget Bills	30	31

EXHIBIT B

June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 COUNCIL (Budget 3rd Rdg)	5	6	7
8	9	10	11 King Kamehameha Day	12	13	14
15 Charter Deadline for Council to Adopt Budget & Revenue Program	16	17	18	19 Juneteenth	20	21
22	23	24 COMMITTEE	25 COMMITTEE	26 COMMITTEE	27	28
29	30					