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OFFICE OF THE MAYOR
KE KE'ENA O KA MEIA
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAI'I 96813
PHONE: (808) 768-4141 • FAX: (808) 768-4242 • WEBSITE: honolulu.gov

RICK BLANGIARDI
MAYOR
MEIA

MICHAEL D. FORMBY
MANAGING DIRECTOR
PO'O HO'OKELE

KRISHNA F. JAYARAM
DEPUTY MANAGING DIRECTOR
HOPE PO'O HO'OKELE

November 20, 2024

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued at $2,500 or Less and Requested Acceptance

We respectfully request the acceptance by the Council on behalf of the City and County of Honolulu of a gift to the City valued at $2,500 or less under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The recommendation of the Managing Director for acceptance of the gift is evidenced by his signature below.

The gift of airfare, hotel accommodations and conference fee valued at $2,481.36 from The Legal Clinic is for the Office of Economic Revitalization's Pacific Islander Community Liaison, Shanty Asher, to attend the National Immigrant Inclusion Conference taking place in Houston, Texas from December 8-10, 2024. The Declaration of Gift is attached as an Exhibit to the proposed resolution.

Please feel free to contact me at amy.asselbaye@honolulu.gov, if you have any questions regarding this matter.

Sincerely,

Digitally signed by
Asselbaye, Amy
Date: 2024.11.20
14:38:12 -10'00'

Amy Asselbaye, Executive Director
Office of Economic Revitalization

Attachments

APPROVED:

Michael D. Formby, Managing Director
Office of the Managing Director

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No._____

RESOLUTION

ACCEPTING A GIFT OF TRAVEL, LODGING AND CONFERENCE FEE, VALUED AT $2,481.36, TO THE CITY FROM THE LEGAL CLINIC FOR A MEMBER OF THE OFFICE OF ECONOMIC REVITALIZATION TO ATTEND THE NATIONAL IMMIGRANT INCLUSION CONFERENCE, DECEMBER 8-10, 2024 IN HOUSTON, TEXAS.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City; and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter, approved by the Managing Director, the Executive Director of the Office of Economic Revitalization has submitted a request to the Council for acceptance of a gift to the City from The Legal Clinic of travel, lodging and conference fee, valued at $2,481.36, for a member of the Office of Economic Development to attend the National Immigrant Inclusion Conference, December 8-10, 2024 in Houston, Texas; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at $2,481.36 from The Legal Clinic that is more fully described in the above-mentioned letter and the Declaration of Gift attached as Exhibit A; and

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No._____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Executive Director of the Office of Economic Revitalization and Bettina Mok, Executive Director, The Legal Clinic, 1188 Bishop Street, Suite 3209, Honolulu, Hawai'i 96813.

INTRODUCED BY:

_____

_____

_____

_____

_____

_____

DATE OF INTRODUCTION: _____

_____

_____ _____

Honolulu, Hawai'i Councilmembers

Exhibit A

City and County of Honolulu

DECLARATION OF GIFT	
NAME OF DONOR	The Legal Clinic
DONOR'S ADDRESS	1188 Bishop St, STE 3209 Honolulu, HI 96813
DONOR'S TELEPHONE	(808) 777-7071

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City & County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
- 1 round trip flight from Honolulu, HI to Houston, TX - Hotel accommodations for four nights at the Hilton Houston-Americas - Conference Registration for the National Immigrant Inclusion Conference	$2, 481.36

Signature: Bettina Mok	**Date: November 18, 2024**
Print Name: Bettina Mok	**Title: Executive Director**