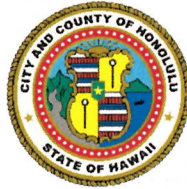


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'24SEP23 PM 4:14 CITY CLERK

RICK BLANGIARDI
MAYOR
MEIA



MICHAEL D. FORMBY
MANAGING DIRECTOR
PO'O HO'OKELE

KRISHNA F. JAYARAM
DEPUTY MANAGING DIRECTOR
HOPE PO'O HO'OKELE

September 23, 2024

The Honorable Radiant Cordero, Chair
Committee on Budget
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Budget Chair Cordero:

In response to your letter, dated September 20, 2024, requesting *"the list of projects that were either not fully funded or had a decrease in funding, resulting in approximately \$5 million in State and Local Fiscal Recovery Funds ("SLFRF") that are anticipated to be reprogrammed, as referenced in Resolution 24-235"*, please see the attached report.

Please note that the 29 projects, referenced in this report, represent only the projects with reductions in project cost (not fully funded or a decrease in funding) which have been completed and submitted formal closeout reports. Of the total 126 projects, 39 projects have been completed and formally closed and 87 are currently in-progress. Of the in-progress projects, several departments have advised that a level of savings are anticipated to be realized upon completion and submission of formal closeout reports over the next two months.

The project savings identified in this report reflect a gross total as other project budgets, over the course of the SLFRF program, have been increased which were offset by some of these savings. As of this letter the current net total of unobligated SLFRF funds is approximately \$7 million, of which we feel comfortable asking for approximately \$5 million for reprogramming at this time.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael D. Formby", is written over a horizontal line.

Michael D. Formby
Managing Director

Attachment

MAYOR'S MESSAGE 171
BUD

Initiated	Department	Project Name	Project Description	Initial Project Budget	Revised Project Budget	Expended	Amount Returned
4/4/23	ENV	One Water Climate Change Adaptation Framework and Projects Plan	The project will develop an interagency One Water Plan, including the framework for collaboration; new practices for projects development and joint budgeting for regional infrastructure to address climate change adaptation pathways; policy needs and proposals to meet both State and City plans and regulations. It will identify priority projects and/or geographically specific planning areas and develop scopes and conceptual designs for projects/integrated infrastructure in targeted geographic regions. IT includes development of cost estimates for identified projects; and, investigation and recommendations for federal funding opportunities and/or City budgeting strategy to implement the One Water plan and meet climate change adaptation needs.	4,000,000.00	0	-	4,000,000.00
2/27/23	DPR	Hoa Aloha Dog Park	Establish a dog park at Hoa Aloha NP. Located in the community of Salt Lake, Hoa Aloha NP is surrounded by low and high-rise apartments. With limited open space, residents rely on Hoa Aloha NP as a place to exercise and socialize with their dogs. Without a dedicated dog park, dogs must remain on leash and are restricted in their ability to exercise and socialize with other dogs. The dog park will consist of a fenced area within Hoa Aloha NP with access gates and a service gate. Within the dog park there will be separate enclosures for large and small dogs, benches and a new water line will be installed to service a new drinking fountain with concrete pad.	200,000.00	88,622	88,622.00	111,378.00
11/16/22	HPD	Chinatown Task Force	To fund twelve months of the Honolulu Police Department Chinatown Task Force operation to provide additional police presence and enforcement in the Chinatown Community recovering from the COVID-19 pandemic. This is the continuation of the Chinatown Task Force operation that started in April 2022, and will end on December 31, 2022. This Task Force focuses on enforcement, reducing crime, and outreach services in the community. We estimate a decrease in 10% in crimes and calls for service in Chinatown and Downtown Honolulu area by the end of the funding period, and will make over 100 monthly outreach service referrals with community social services partners.	948,444.00	647,316	647,316.00	301,128.00
8/24/22	DPR	Koko Head Shooting Complex Safety Improvements	This request is aligned with FRF project category 'modernize city operations' and will fund interim berm and safety improvements at the KHSC. These safety improvements will be conducted by DPR staff and ensure the complex's continued use until secured long-term planning and improvements can be completed. The number of firearms registered in the City and County of Honolulu continues to increase. KHSC is the only public shooting range in the County of Honolulu where the public can take gun safety classes and practice their shooting skills. These safety improvements are urgently needed and will ensure KHSC remains open and serves the residents of the County.	300,370.00	292,442	292,441.93	7,928.07

8/8/22	DIT	CSR Contracts	This is a request to fund 8 contract CSRs. Computer Service Representatives service departments across the City, but lack of funding has kept DIT from increasing staff to service the 33 departments. Over the past 5 years the number of agencies and departments has increased but our CSR staff has not increased accordingly. The City Auditor reported that 8 of the 19 CSRs are the primary support for 2 to 8 agencies each, while the ideal is one or more CSR per department. There is an immediate need for at least 8 additional CSRs, yet the City should be adding 20 or more to provide backup and cross-coverage.	764,869.00	117,268	117,268.07	647,600.93
8/3/22	DIT	Telephone	Funding the operating costs to support the City's Voice Over IP (VOIP) telephone infrastructure as well as to modernize the equipment needed to support the 6,000 plus City users who rely on phone communications to do their job.	433,575.00	403,230	403,229.73	30,345.27
7/13/22	DIT	Servers	This project is to fund server/computing equipment to expand resources and refresh end-of-life equipment that support ever expanding general, database, virtual, backup, and on-premises cloud workloads.	2,897,000.00	2,818,718	2,818,717.71	78,282.29
7/13/22	DIT	Storage	This is a request to increase capacity and maintain storage on the Enterprise storage system, backup storage system and archive storage system. Enterprise storage is where everyone stores their files and production system. Backup storage is where the files and production systems are backed up to. Archive storage system is where the long term storage is stored.	1,173,998.00	105,512	105,511.89	1,068,486.11
6/30/22	MAY-OER	Personnel: Film Office	To hire a temporary film permitting specialist in the Honolulu Film Office, who would support the permitting and regulatory efforts duties done by the film office. A strong increase in the amount of film production work that will occur between August 1, 2022 and December 15, 2022 at the same time the staffing will be reduced from 2 people to 1 person. An important part of the city's pandemic economic recovery plan encouraged job creation and creating opportunities for local businesses. The film industry was identified as ideal to attract as each large-scale project that filmed on-island would create hundreds of jobs and infuse a significant amount of money into the economy. There is an urgent need to provide this temporary manpower to ensure the proper administration of the workload that includes coordination between city departments, and management and oversight of the on-the-ground production activity on city property to balance the needs of production and its impact to the general public.	34,987.00	30,946	30,946.37	4,040.63

6/23/22	DDC	Relocation of Early Education Center - Moving Expenses	The Relocation of the Early Education Center is multi-phase project being executed in an exceptionally short timetable; approximately 12 months. The project is divided into three main phases: (1) relocation of existing city staff from the Mission Memorial building and Municipal Reference Center, (2) design and construction of facility improvements to comply with code requirements to allow for use as a temporary early education center and, (3) relocation of the Early Education Center assets. This request is to fund the relocation of the existing city staff to the Fasi Municipal Building.	25,000.00	8,937	8,937.20	16,062.80
3/15/22	MAY-OER	Digital Information Specialist	This is a request for a digital media specialist. This position will be responsible for an overhaul of the OER website to transition from a COVID-19 focus to the City's State and Local Fiscal Recovery (SLFRF) plan, programs, surveys, and funding updates. This position will also collect, organize and maintain the City's SLFRF program information, surveys, and necessary pandemic relief related content for public dissemination through OERs website and social media channels. The digital information specialist will work closely with OER communications and the business and constituent educator teams to align all communications and outreach activities to provide comprehensive coverage through digital media sources. The OER website and social media will be integral to maintaining connection to the community. As the City establishes additional SLFRF programs, the demand for information will increase. OER has 10 SLFRF programs planned over the next three years needing digital communications outreach. Failure to establish a full time position will impair OER and the City's success in implementing SLFRF programs and meeting SLFRF community outreach requirements through ongoing public surveys and feedback	1,080,020.04	111,040	111,040.36	968,979.68
2/15/22	DHR	LSV Payout EPS Exams Branch	To assist with the lump sum vacation (LSV) payouts for employees retiring from DHR's Employment and Personnel Services Division	107,265.00	103,455	103,454.61	3,810.39
1/21/22	MAY-MDO	Operational Costs for Isolation/Quarantine (Iso/Q) Facility at West Loch Modular	To provide additional Iso/Q capacity and services at West Loch Modular in order to meet the demand and limit the spread of COVID-19 including, but not limited to, the Omicron variant, by providing facilities and services for people who have been diagnosed with COVID-19 and require medically-indicated Iso/Q.	2,548,193.00	258,713	258,713.31	2,289,479.69
1/13/22	DPP	DPP Chief Innovation Office	Personal Service Contracts for DPP's Chief Innovation Strategist and Personal Secretary 1 would work at the direction of the DPP Director to help with the implementation and institutionalization of DPP's computer processing system to exponentially improve the provision of services to developers, contractors and the general public.	361,576.00	266,588	266,587.98	94,988.02
1/10/22	MAY-MOCA	Mission Memorial Auditorium Manager Media Services Tech II	One temporary Media Services Technician contract position to act as a backup on call Mission Memorial Auditorium (MMA) events manager from 1/16/2022-12/31/2022.	11,000.00	9,319	9,318.59	1,681.41
12/30/21	MAY-MDO	Iso/Q Wrap services	Contract Services to Operate Isolation/Quarantine (Iso/Q) Facility at Harbor Arms, Pearl City	2,548,193.00	1,028,333.79	1,028,333.79	1,519,859.21

12/29/21	HPD	Chinatown COVID-19 Prevention Task Force	The Task Force helps unsheltered individuals in the Chinatown community to receive assistance regarding shelter, free vaccinations, and COVID-19-related services from community outreach programs. The task force will consist of the enforcement team, outreach team, and medical/psychiatric services.	948,444.00	791,813.50	791,813.50	156,630.50
12/27/21	DPR	DPR Groundskeepers	DPR Request for Groundskeepers	466,049.28	271,247.44	271,247.44	194,801.84
12/21/21	MAY-OER	OER Planner V	Funding for one Planner V to serve as a program manager in the Office of Economic Revitalization (OER) to develop and oversee financial programs created or led by OER.	214,913.85	137,016.47	137,016.47	77,897.38
12/21/21	MAY-OER	Business Constituent Educators	For five (5) OER Business Constituent Educators	754,444.99	483,403.11	483,403.11	271,041.88
12/20/21	MAY-HOU	ARPA Housing and Homelessness Coordinators	Funding for two Planner V positions within the Office of Housing. Funding will be utilized for the coordination, analysis, and strategic implementation of policies and programs. The office focuses on addressing housing insecurity and determining services to assist those experiencing homelessness.	285,000.00	244,600.19	244,600.19	40,399.81
12/20/21	MAY-OER	OER Call Center Staff	Positions are needed to staff City's COVID-19 call center to answer calls and emails from the public to educate them on regulations and best practices to prevent the spread of the disease. The call center also responds to inquiries such as drive-through COVID-19 testing to its residents, partnerships with non-profit organizations to distribute food boxes to the residents, and financial assistance grants and programs for individuals and small businesses.	523,000.00	176,070.49	176,070.49	346,929.51
11/24/21	BFS	Purchasing Staff - 1	10 Procurement and Specifications Specialists I-V personal service contracts to address the increasing number of procurements and address backlog due to additional federal funding related to COVID-19.	543,564.29	367,119.56	367,119.56	176,444.73
11/10/21	BFS	TAT Section	A new TAT section under the Treasury Division of the Budget and Fiscal Services Department will need to be created for this important functional responsibility to administer and collect the TAT along with a full service vendor software solution.	246,475.19	125,186.81	125,186.81	121,288.38
10/12/21	ESD	Contact Tracers	Contact tracers for COVID-19 as a way to mitigate and respond to the COVID-19 public health emergency to prevent further spread.	374,520.80	132,201.43	132,201.43	242,319.37
9/30/21	MAY-MDO	ARPA Compliance Team	One full time Federal Funding Compliance Advisor to start as early as 10/11/2021 and ending by 12/31/2022.	83,400.00	41,644.62	41,644.62	41,755.38
9/15/21	DCS	Isolation Quarantine	Contract to provide services for the intake, phone call or in person check in, and a discharge phone call with households who are put in isolation or quarantined due to COVID. Services shall also include the weekly delivery of food, personal and household goods.	1,000,000.00	390,075.00	390,075.00	609,925.00
9/15/21	DCS	Isolation Quarantine	Contract to procure groceries, hot meals and household essentials to households in isolation or quarantine due to COVID that have been initiated by the St. Francis Healthcare Call Center.	1,000,000.00	206,895.00	206,895.00	793,105.00
9/2/21	ESD	Ocean Safety Staff	Hire 25 Water Safety Officer (WSO) I, for remainder of FY22. Hire 19 Water Safety Officer (WSO) I 10.1.22-6.30.23.	1,286,216.29	994,179.15	994,179.15	292,037.14