

**DEPARTMENT OF ENTERPRISE SERVICES**

**KA 'OIHANA LAWELawe LAWEHANA**

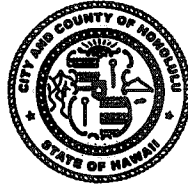
GOLF COURSE DIVISION • HONOLULU ZOO • NEAL S. BLAISDELL CENTER • TOM MOFFATT WAIKĪKĪ SHELL

**CITY AND COUNTY OF HONOLULU**

777 WARD AVENUE • HONOLULU, HAWAII 96814

PHONE: (808) 768-5400 • FAX: (808) 768-5433 • WEBSITE: [honolulu.gov/des](http://honolulu.gov/des)

RICK BLANGIARDI  
MAYOR  
MEIA



DITA HOLIFIELD  
DIRECTOR  
PO'O

TRACY S. KUBOTA  
DEPUTY DIRECTOR  
PO'O KŪIKAWA

August 26, 2024

The Honorable Tommy Waters  
Chair and Presiding Officer  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

**SUBJECT: Report of Gift and Requested Acceptance**

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City valued in excess of \$2,500 under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the City Council's favorable consideration. The Department of Enterprise Services has not taken custody of the gift. The recommendation by the Managing Director is evidenced by his signature below.

The estimated cost of the gift from The Honolulu Zoological Society is \$5,640.00. This gift will be used for round-trip airfare between Honolulu and Portland, Oregon, lodging expenses, and per diem for two Honolulu Zoo elephant care staff to participate in the Oregon Zoo Elephant Exchange Program.

We recommend acceptance of this gift on behalf of the City and County of Honolulu. Should you have any questions regarding this matter, please contact me at 808-768-5415.

Sincerely,

A handwritten signature in black ink, appearing to read "Dita Holifield", is written over a horizontal line.

Dita Holifield  
Director

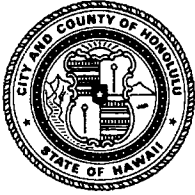
Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Michael D. Formby", is written over a horizontal line.

Michael D. Formby  
Managing Director

DEPT. COM. 633



**HONOLULU CITY COUNCIL**  
**KE KANIHELA O KE KALANA O HONOLULU**  
CITY AND COUNTY OF HONOLULU

No. \_\_\_\_\_

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**RESOLUTION**

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ACCEPTING A GIFT OF ROUND-TRIP AIRFARE FOR TRAVEL BETWEEN HONOLULU AND PORTLAND, OREGON, LODGING AND PER DIEM FOR SEVEN DAYS VALUED AT \$5,640 TO THE CITY FROM THE HONOLULU ZOOLOGICAL SOCIETY FOR TWO HONOLULU ZOO STAFF TO PARTICIPATE IN THE OREGON ELEPHANT EXCHANGE PROGRAM.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City; and

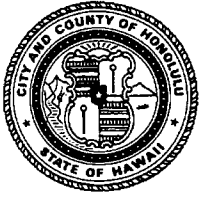
WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter dated August 26, 2024, approved by the Managing Director, the Director of Enterprise Services has submitted a request to the Council for acceptance of a gift to the City from The Honolulu Zoological Society, with an estimated value of \$5,640.00 for round-trip airfare between Honolulu and Portland, Oregon, lodging and per diem for seven days for two Honolulu Zoo staff to participate in the Oregon Zoo Elephant Exchange Program; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at \$5,640 from The Honolulu Zoological Society that is more fully described in the above-mentioned letter dated August 26, 2024 and the Declaration of Gift attached as Exhibit A; and



**HONOLULU CITY COUNCIL**  
**KE KANIHELA O KE KALANA O HONOLULU**  
CITY AND COUNTY OF HONOLULU

No. \_\_\_\_\_

**RESOLUTION**

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BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of Enterprise Services, and to Ms. Mary Benson, Executive Director, The Honolulu Zoological Society, 151 Kapahulu Avenue, Honolulu Hawai'i 96815.

INTRODUCED BY:

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DATE OF INTRODUCTION:

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\_\_\_\_\_  
Honolulu, Hawai'i

\_\_\_\_\_  
Councilmembers

## City and County of Honolulu

| DECLARATION OF GIFT                                                                                                                                                                                                                                                     |                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| NAME OF DONOR                                                                                                                                                                                                                                                           | The Honolulu Zoological Society      |
| DONOR'S ADDRESS                                                                                                                                                                                                                                                         | 151 Kapahulu Ave., Honolulu HI 96815 |
| DONOR'S TELEPHONE                                                                                                                                                                                                                                                       | (808) 926-3191                       |
| STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE                                                                                                                                                                                                                       |                                      |
| <p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p> |                                      |
| DESCRIPTION OF GIFT                                                                                                                                                                                                                                                     | VALUE                                |
| Round-trip airfare, lodging and per diem between Honolulu and Portland, Oregon for Tyris Perreira and Malia Davis for 7 days.                                                                                                                                           | \$5,640.00                           |
| Signature: <i>Mary Benson</i>                                                                                                                                                                                                                                           | Date: 8.22.24                        |
| Print Name: Mary Benson                                                                                                                                                                                                                                                 | Title: Executive Director            |