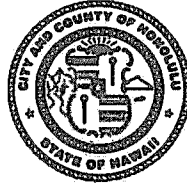


**DEPARTMENT OF ENTERPRISE SERVICES**  
**KA 'OIHANA LAWE LAWE LAWEHANA**  
GOLF COURSE DIVISION \* HONOLULU ZOO \* NEAL S. BLAISDELL CENTER \* TOM MOFFATT WAIKĪKĪ SHELL  
**CITY AND COUNTY OF HONOLULU**  
777 WARD AVENUE • HONOLULU, HAWAII 96814  
PHONE: (808) 768-5400 • FAX: (808) 768-5433 • WEBSITE: honolulu.gov/des

RICK BLANGIARDI  
MAYOR  
MEIA



DITA HOLIFIELD  
DIRECTOR  
PO'O  
  
TRACY S. KUBOTA  
DEPUTY DIRECTOR  
PO'O KŪIKAWA

July 15, 2024

The Honorable Tommy Waters  
Chair and Presiding Officer  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

**SUBJECT: Request for Council Acceptance of a Gift to the City**

We respectfully request the acceptance by the City Council on behalf of the City and County of Honolulu of a gift to the City valued in excess of \$2,500 under the provisions of Resolution 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The recommendation by the Managing Director is evidenced by his signature below.

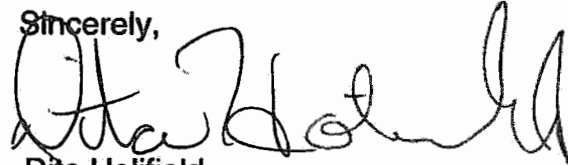
The gift from the Honolulu Festival Foundation includes estimated expenses including airfare, ground transportation, meals and hotel accommodations for the City and County of Honolulu Department of Enterprise Services Director Dita Holifield to attend the Honolulu Festival Foundation Goodwill Mission Tour to Fukuoka, Hiroshima, and Tokyo, Japan from July 24, 2024 to July 29, 2024.

The Declaration of Gift is attached to the proposed resolution as Exhibit A.

The Honorable Tommy Waters  
Chair and Presiding Officer  
and Members  
July 15, 2024  
Page 2

Your favorable consideration would be appreciated. Should you have any questions regarding this matter, please contact me at 808-768-5415.

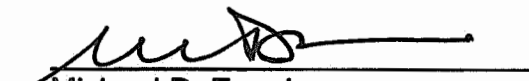
Sincerely,

A handwritten signature in black ink, appearing to read "Dita Holifield", written in a cursive style.

Dita Holifield  
Director

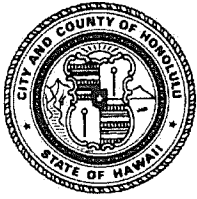
Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Michael D. Formby", written in a cursive style.  

---

Michael D. Formby  
Managing Director



**HONOLULU CITY COUNCIL**  
**KE KANIHELA O KE KALANA O HONOLULU**  
CITY AND COUNTY OF HONOLULU

No. \_\_\_\_\_

**RESOLUTION**

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ACCEPTING A GIFT OF TRAVEL AND RELATED EXPENSES, VALUED AT \$3,500, TO THE CITY FROM THE HONOLULU FESTIVAL FOUNDATION FOR THE DIRECTOR OF THE DEPARTMENT OF ENTERPRISE SERVICES TO ATTEND THE HONOLULU FESTIVAL FOUNDATION GOODWILL MISSION TOUR TO FUKUOKA, HIROSHIMA, AND TOKYO, JAPAN, FROM JULY 24-29, 2024.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City and County of Honolulu ("City"); and

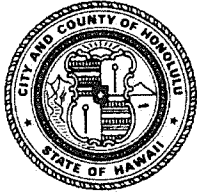
WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy allows for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter dated July 15, 2024, approved by the Managing Director, the Director of the Department of Enterprise Services has submitted a request to the Council for acceptance of a gift to the City from the Honolulu Festival Foundation for the Director of the Department of Enterprise Services to attend the Honolulu Festival Foundation Goodwill Mission Tour to Fukuoka, Hiroshima, and Tokyo, Japan, from July 24-29, 2024; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift form attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at \$3,500 from the Honolulu Festival Foundation that is more fully described in the above-mentioned letter dated July 12, 2024, and the Declaration of Gift attached as Exhibit A; and



**HONOLULU CITY COUNCIL**  
**KE KANIHELA O KE KALANA O HONOLULU**  
CITY AND COUNTY OF HONOLULU

No. \_\_\_\_\_

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**RESOLUTION**

---

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Enterprise Services and the Honolulu Festival Foundation, 818 Pine Street, Honolulu, Hawai'i, 96817.

INTRODUCED BY:

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DATE OF INTRODUCTION:

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\_\_\_\_\_  
Honolulu, Hawai'i

\_\_\_\_\_  
Councilmembers

## City and County of Honolulu

| DECLARATION OF GIFT                                                                                                                                                                                                                                                                                                                               |                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| NAME OF DONOR                                                                                                                                                                                                                                                                                                                                     | Honolulu Festival Foundation              |
| DONOR'S ADDRESS                                                                                                                                                                                                                                                                                                                                   | 818 Pine St, Honolulu Hawaii. 96817       |
| DONOR'S TELEPHONE                                                                                                                                                                                                                                                                                                                                 | 808-778-1689                              |
| STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE                                                                                                                                                                                                                                                                                                 |                                           |
| <p>Honolulu Festival Foundation own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>                                                |                                           |
| DESCRIPTION OF GIFT                                                                                                                                                                                                                                                                                                                               | VALUE                                     |
| <p>Estimated expenses including airfare, ground transportation, meals and hotel accommodations for Director of Enterprise Services Ms. Dita Holifield to attend the Honolulu Festival Foundation Goodwill Mission Tour to Fukuoka, Hiroshima and Tokyo Japan for the period of July 24<sup>th</sup>, 2024 through July 29<sup>th</sup>, 2024.</p> | <p>Actual or Estimated<br/>\$3,500.00</p> |
| Signature:                                                                                                                                                                                                                                                     | Date: July 10, 2024                       |
| Print Name: Tetsuya Kubo                                                                                                                                                                                                                                                                                                                          | Title: President                          |