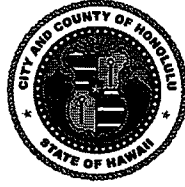


DEPARTMENT OF PLANNING AND PERMITTING
KA 'OIHANA HO'OLĀLĀ A ME NĀ PALAPALA 'AE
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 7TH FLOOR • HONOLULU, HAWAII 96813
PHONE: (808) 768-8000 • FAX: (808) 768-6041 • WEBSITE: honolulu.gov/dpp

RICK BLANGIARDI
MAYOR
MEIA



DAWN TAKEUCHI APUNA
DIRECTOR
PO'O

BRYAN GALLAGHER, P.E.
DEPUTY DIRECTOR
HOPE PO'O

REGINA MALEPEAI
2ND DEPUTY DIRECTOR
HOPE PO'O KUALUA

July 1, 2024

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Draft Bill for an Ordinance Relating to Building Permit Applications

Attached is a draft bill to remove the affidavit/attestation requirements in building permit applications as a streamlining measure in the building permit process.

Should you have any questions or require any additional information, please feel free to contact me at (808) 768-8000.

Very truly yours,

A handwritten signature in black ink, appearing to be "Dawn Takeuchi Apuna".

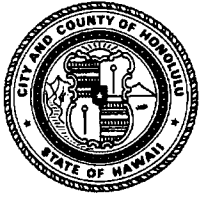
Dawn Takeuchi Apuna
Director

Attachment

APPROVED:

A handwritten signature in black ink, appearing to be "Michael D. Formby".

Michael D. Formby
Managing Director



HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

ORDINANCE _____

BILL _____

A BILL FOR AN ORDINANCE

RELATING TO BUILDING PERMITS.

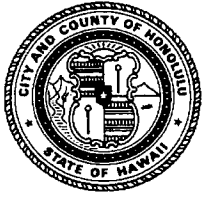
BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. The purpose of this ordinance is to remove affidavit requirements for building permit applications.

SECTION 2. Section 18-4.1, Revised Ordinances of Honolulu 2021, as amended by Ordinance 22-32, is amended to read as follows:

"§ 18-4.1 Application.

- (a) To obtain a permit, the applicant shall first file an application ~~[therefor in writing on a form furnished for that purpose by]~~ with the building official.
- (b) All documents and information required in support of the application must be filed with the department concurrently with the application. Every application must:
- (1) Identify and describe ~~[the]~~ all work to be covered by the permit for which application is made, including a list of ~~[each and every phase of]~~ all applicable contractor phases of electrical and plumbing work;
 - (2) Describe the land on which the proposed work ~~[is to]~~ will be done~~[-]~~ by reference to the property's tax map key number[-] and house and street address if one has been assigned[-]~~[- or similar description that will readily identify and definitely locate the proposed building or work];~~
 - (3) Indicate the use or occupancy for which the proposed work is intended;
 - (4) Be accompanied by plans, specifications, calculations, and construction inspection requirements as required in §§ 18-4.2 and 18-4.3;
 - (5) State the valuation of the proposed work;
 - (6) Provide the name, ~~[and]~~ license number, and address of all specialty contractors and subcontractors involved in the project~~[- in compliance with the provisions of HRS Chapter 444]~~ or identify the project as an owner-builder project authorized by HRS 444-2.5;



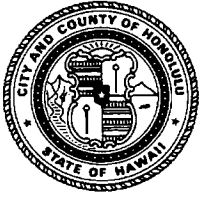
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- (7) State the following information for each contractor [~~or~~and] subcontractor engaged to do electrical or plumbing work upon the building, structure, or project:
- (A) Name;
 - (B) Address;
 - (C) Contractor's license number; and
 - (D) Particular phase or phases of work to be performed;
- (8) Be signed by the responsible managing employee or authorized employee of each contractor and subcontractor designated in subsection (7);
- ~~[(9) For applications contemplating the demolition of any building constructed as a residential dwelling and occupied in any habitable unit thereof, be accompanied by a duly notarized affidavit stating that the applicant has a proprietary interest in the subject property or has the written authorization of a person or entity with a proprietary interest in the subject property to submit the application. If the interest of the applicant or of the person or entity authorizing the applicant to submit the application is not a fee simple interest in the property, the affidavit must state the nature and the remaining term of the interest.~~
- ~~For purposes of this subsection, subdivision a person or entity has a "proprietary interest" if the person or entity has the right of control and dominion of the property being demolished, and a person or entity has "right of control and dominion" if the person or entity holds, possesses, and retains control of 51 percent or more of the property interest. If a person or entity holds, possesses, and retains less than 51 percent of the property interest, other persons or entities with an interest in the property must consent to the demolition of the building, such that the combined interests of the person or entity claiming the right of control and dominion and of the consenting persons or entities equal or exceed 51 percent;~~
- ~~(10) For applications for the construction of a one family or two family detached dwelling, duplex, or multifamily dwelling, be accompanied by a duly notarized affidavit executed by a person with a proprietary interest in the subject property, stating that:~~



HONOLULU CITY COUNCIL
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~~(A) — The proposed construction complies with all restrictive covenants relating to the maximum number of dwelling units permitted on the zoning lot, and the minimum yard (setback) requirements for the zoning lot; and~~

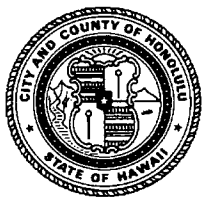
~~(B) — The proposed use complies with this code and Chapter 21;~~

~~provided that an affidavit is not required for applications for construction of new one-family or two-family detached dwellings, duplexes, or multifamily dwellings that are part of a residential tract development. For the purposes of subsection, "residential tract development" means a project with three or more one-family or two-family detached dwellings or duplexes, or more than one multi-family dwelling, that is constructed or is to be constructed as a single development;] and~~

~~[(14)] (9) Give such other information as reasonably may be required by the building official. If the application proposes excavation and backfill work that does not require a grading permit under § 18A-1.5(2), the building official, if deemed necessary to protect or promote public safety, may require the submittal of an engineering slope hazard report. An engineering slope hazard report means the same as defined under § 18A-1.3. The report shall have the same information as that required for an engineering slope hazard report under § 18A-2.2(d)(2); and~~

~~[(12) — Contain a written and signed attestation from the owner of the zoning lots to which the building permit application pertains, stating that the owner has no outstanding fines payable to, or liens in favor of, the city. No permit application will be accepted or processed if the owner has any such outstanding fines or liens; provided that a permit application will be accepted and processed if it is to correct a violation on the zoning lot]."~~

(c) Except to correct a violation, a permit application will not be accepted or processed if the property that is subject of the application being filed has any outstanding violations or fines payable to or liens in favor of the city.



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SECTION 3. Ordinance material to be repealed is bracketed and stricken. New ordinance material is underscored. When revising, compiling, or printing this ordinance for inclusion in the Revised Ordinances of Honolulu, the Revisor of Ordinances need not include the brackets, the material that has been bracketed and stricken, or the underscoring.



HONOLULU CITY COUNCIL
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SECTION 4. This ordinance takes effect upon its approval.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers

APPROVED AS TO FORM AND LEGALITY:

Deputy Corporation Counsel

APPROVED this _____ day of _____, 20 ____.

RICK BLANGIARDI, Mayor
City and County of Honolulu