HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. 24-139

RESOLUTION

APPROVING THE PROPOSED BUDGET FOR THE HAWAI'I STATE ASSOCIATION OF COUNTIES FOR THE FISCAL YEAR 2024-2025.

WHEREAS, the Hawai'i State Association of Counties ("HSAC") is composed of the members of the four county councils of the State of Hawai'i; and

WHEREAS, Section 18 of the HSAC bylaws requires HSAC to prepare and submit to each county council a proposed operating budget for approval each fiscal year; and

WHEREAS, on April 5, 2024, the HSAC Executive Committee unanimously approved the proposed Fiscal Year 2024-2025 HSAC operating budget; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that it approves the proposed operating budget of the Hawai'i State Association of Counties for Fiscal Year 2024-2025, as approved by the HSAC Executive Committee and described in Exhibit A attached to this resolution; and

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i, and City & County of Honolulu

Website: hawaiicounties.org ¦ Email: hsac@hawaiicounties.org

April 10, 2024

Aloha

Chair,

Attached for your consideration is the FY 2025 Revised Proposed HSAC Budget and Justifications, which was approved by the HSAC Executive Committee on April 5 2024.

Please note pursuant to Section 18 of the HSAC bylaws, the HSAC Executive Committee shall prepare and submit to each council an operating budget. Each council shall pass a resolution or take the necessary action in accordance with their respective rules and procedures to approve the operating budget before the ensuing fiscal year begins, or as reasonably close thereto as possible.

The budget shall present a complete financial plan for the current operations of the corporation in the ensuing fiscal year, showing all funds, reserves, and proposed expenditures which will be shared commonly and equally by all councils.

Please send a copy of the approved resolution from your council to hsac@hawaiicounties.org by Friday May 31, 2024.

Your attention to this matter is greatly appreciated. Please let us know if you have any questions.

Mahalo,

Heather Kimball, HSAC President

Hawai'i State Association of Counties

EXHIBIT A

Hawai'i State Association of Counties				
Fiscal Year (FY) 2025 Proposed Operating Budget				
		FY 2024 Approved Budget	FY 2024 Actual YTD (July 2023 -03/08/2024)	FY 2025 Proposed Budget
1	**BEGINNING BALANCE**	$132,302.63	$223,368.91	
2	**REVENUES**			
3	Membership Fees	$60,000.00		$60,000.00
4	**NACo Dues**			
4a	Hawai'i County	$3,452.00		$3,970.00
4b	City and County of Honolulu	$19,064.00		$20,330.00
4c	Kaua'i County	$1,342.00		$1,466.00
4d	Maui County	$2,893.00		$2,893.00
5	Events Income	$60,000.00	$145,973.71	$100,000.00
6	Interest Income	$30.00	$21.35	$30.00
7	Miscellaneous	$0.00	$0.00	$0.00
8	NACo Prescription Drug Marketing Fee	$0.00	$287.50	$500.00
9	**TOTAL REVENUE**	$146,781.00	$146,282.56	$189,189.00
10	**EXPENSES**			
11	**Executive Committee (EC)**			
12	EC Travel	$23,600.00	$6,097.48	$21,800.00
13	EC Auditing/Professional Services	$19,000.00		$20,000.00
14	EC Meeting Supplies	$200.00		$700.00
15	EC Subscriptions & Software	$1,400.00	$1,585.90	$2,000.00
16	**Special Committees**			
17	Special Committee Travel	$500.00	$0.00	$0.00
18	Special Committee Miscellaneous	$100.00	$0.00	$0.00
19	**NACo**			
20	NACo Board Travel	$30,000.00	$5,000.00	$30,000.00
21	NACo Steering Committee Travel	$0.00	$0.00	$0.00
22	NACo Events & Outreach	$4,000.00	$0.00	$10,000.00
23	NACo Dues	$26,751.00	$0.00	$28,659.00
24	**WIR**			
25	WIR Travel	$12,500.00	$2,454.56	$15,000.00
26	WIR Dues	$3,804.00	$0.00	$3,804.00
27	**Other**			
28	HSAC Promotion, Events and Outreach	$3,185.00	$3,163.65	$5,000.00
29	HSAC Consulting Fund (Lobbyist)	$25,000.00	$6,249.00	$25,000.00
30	HSAC Administrative Services (ED)	$50,261.76	$25,130.88	$50,261.76
31	HSAC Executive Director Travel	$7,500.00	$3,469.81	$11,000.00
32	National Council of County Association Executives Dues	$750.00	$750.00	$750.00
33	D&O and General Liability Insurance	$1,315.00	$1,315.00	$1,315.00
34	**TOTAL EXPENSES**	$209,866.76	$53,151.28	$225,289.76
35				
36	**Total Revenue**	$146,781.00	$146,282.56	$189,189.00
37	**Total Expenses**	$209,866.76	$53,151.28	$225,289.76
38	**Net**	($63,085.76)	$93,131.28	($36,100.76)
38	**Starting Reserve**	$132,302.63	$223,368.91	
39	**Ending Reserve**	$69,216.87	$222,110.69	

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

CERTIFICATE

RESOLUTION 24-139

Introduced: 05/16/24 By: TOMMY WATERS Committee: EXECUTIVE MANAGEMENT (EM) COUNCIL (CCL)

Title: APPROVING THE PROPOSED BUDGET FOR THE HAWAII STATE ASSOCIATION OF COUNTIES FOR THE FISCAL YEAR 2024-2025.

Voting Legend: * = Aye w/Reservations

05/16/24	INTRO	Introduced.
05/29/24	EM	Reported out for adoption. CR-191 5 AYES: CORDERO, KIA'ĀINA, SAY, WATERS, WEYER
06/05/24	CCL	Committee report and Resolution were adopted. 7 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, SAY, TUPOLA, WATERS, WEYER 2 ABSENT: OKIMOTO, TULBA

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this RESOLUTION.

GLEN I. TAKAHASHI, CITY CLERK

TOMMY WATERS, CHAIR AND PRESIDING OFFICER