CITY COUNCIL

REFERRAL APPEAL FORM

DATE: April 4, 2024

TO: COUNCIL CHAIR

FROM: Andria Tupola
COMMITTEE CHAIR

'24APR 8 AM 7:51 CITY CLERK

BILL/RESOLUTION/COMMUNICATION AND SUBJECT:

Resolution 24-79 - Accepting a gift of travel, lodging, meals and related expenses valued at $5,000 from the American Association of Motor Vehicle Administrators for two representatives from the Department of Information Technology to attend the 2024 Federal Motor Carrier Safety Administration/American Association of Motor Vehicle Administrators Commercial Driver License Coordinators/Information Technology meeting in Denver, Colorado from May 7-9, 2024. (D-221)

STATUS (Reading/PH):

Introduced 5/28/24

CURRENTLY REFERRED TO COMMITTEE(S):

Public Infrastructure & Technology

☐ DESIRED COMMITTEE(S) RE-REFERRED TO:

OR

☑ DIRECT REFERRAL TO COUNCIL FLOOR

Reason(s) for Appeal:

Preliminary review of the resolution raises no issues that need to be addressed by the Committee.

A. Tupola

Committee Chair (Requestor)

Committee Chair

* * * * * * * * * * * * *

Tony Walter

Council Chair

4/5/24

Date

Granted ☑
Denied ☐

cc: Councilmembers
City Clerk
Council Assistance

COUNCIL COM. 91

(Rev. 9/23/05)

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. 24-79

RESOLUTION

ACCEPTING A GIFT OF TRAVEL, LODGING, MEALS AND RELATED EXPENSES VALUED AT APPROXIMATELY $5,000 TO THE CITY FROM THE AMERICAN ASSOCIATION OF MOTOR VEHICLE ADMINISTRATORS FOR TWO REPRESENTATIVES FROM THE DEPARTMENT OF INFORMATION TECHNOLOGY TO ATTEND THE ANNUAL COMMERCIAL DRIVER LICENSE COORDINATORS/IT MANAGERS MEETING IN DENVER, COLORADO, FROM MAY 7 – 9, 2024.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City; and

WHEREAS, Resolution 05-349, CDI, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy provides for the acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter dated March 27, 2024, approved by the Managing Director, the Director of Information Technology has submitted a request to the Council for acceptance of a gift from the American Association of Motor Vehicle Administrators of travel, lodging, meals and related expenses to attend the 2024 Federal Motor Carrier Safety Administration/American Association of Motor Vehicle Administrators (AAMVA) Commercial Driver License Coordinators/Information Technology Meeting in Denver, Colorado, from May 7-9, 2024; and

WHEREAS, the description and value of the gift are set forth in the Declarations of Gift attached hereto as Exhibits A-1 and A-2 and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at approximately $5,000 from AAMVA that is more fully described in the letter dated March 27, 2024 and the Declarations of Gift attached as Exhibits A-1 and A-2; and

PIT

D-221(24)

HONOLULU CITY COUNCIL

KE KANIHELA O KE KALANA O HONOLULU

CITY AND COUNTY OF HONOLULU

No. 24-79

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution shall be transmitted to the Director of Information Technology; and the American Association of Motor Vehicle Administrators, 4401 Wilson Boulevard, Suite 700, Arlington, Virginia 22203.

INTRODUCED BY:

Tommy Waters (br)

DATE OF INTRODUCTION:

MAR 28 2024

Honolulu, Hawaii

Councilmembers

City and County of Honolulu

DECLARATION OF GIFT

NAME OF DONOR	American Association of Motor Vehicle Administrators
DONOR'S ADDRESS	4401 Wilson Blvd., Suite 700 Arlington, VA 22203
DONOR'S TELEPHONE	(703)908-2823

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

On behalf of the American Association of Motor Vehicle Administrators, we would like to donate a gift of $2,500** to the City and County of Honolulu for use by the Department of Information Technology for Mr. Kylan Hughes, Software Developer Supervisor, to attend the 2024 FMCSA/AAMVA Commercial Driver License (CDL) Coordinators/IT Meeting in Denver, Colorado from May 7 to May 9, 2024.

DESCRIPTION OF GIFT	VALUE
Airfare	$1,300*
Lodging	$ 900**
Meals and incidentals	$ 300**
* Airline costs as of March 1, 2024. Exact cost will be determined when ticket is purchased. ** Estimated costs	
TOTAL	$2,500**

Signature: Jeffrey A. Oberdank	**Date:** 3/16/2024
Print Name: Jeffrey A. Oberdank	**Title:** CDL Program Director, AAMVA

EXHIBIT A-1

City and County of Honolulu

DECLARATION OF GIFT

NAME OF DONOR	American Association of Motor Vehicle Administrators
DONOR'S ADDRESS	4401 Wilson Blvd., Suite 700 Arlington, VA 22203
DONOR'S TELEPHONE	(703)908-2823

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

On behalf of the American Association of Motor Vehicle Administrators, we would like to donate a gift of $2,500** to the City and County of Honolulu for use by the Department of Information Technology for Mr. Keith Yeung, Software Developer, to attend the 2024 FMCSA/AAMVA Commercial Driver License (CDL) Coordinators/IT Meeting in Denver, Colorado from May 7 to May 9, 2024.

DESCRIPTION OF GIFT	VALUE
Airfare	$1,300*
Lodging	$ 900**
Meals and incidentals	$ 300**
* Airline costs as of March 1, 2024. Exact cost will be determined when ticket is purchased. ** Estimated costs	
TOTAL	$2,500**

Signature: Jeffrey A. Oberdank	**Date:** 3/16/2024
Print Name: Jeffrey A. Oberdank	**Title:** CDL Program Director, AAMVA

EXHIBIT A-2

'24MAR28 PM 12:22 CITY CLERK

DEPARTMENT OF INFORMATION TECHNOLOGY
KA 'OIHANA 'ENEHANA
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 5TH FLOOR • HONOLULU, HAWAI'I 96813
PHONE: (808) 768-7684 • FAX: (808) 768-7807 • WEBSITE: honolulu.gov/it

RICK BLANGIARDI
MAYOR
MEIA

MARK D. WONG
DIRECTOR AND CHIEF INFORMATION OFFICER
PO'O AND KAHU LUNA 'IKEPILI

STEPHEN COURTNEY
DEPUTY DIRECTOR
HOPE PO'O

March 27, 2024

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued in Excess of $2,500 and Requested Acceptance

We respectfully request the acceptance by the Council, on behalf of the City and County of Honolulu, of a gift to the City valued in excess of $2,500 under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is attached for the Council's favorable consideration. The Department of Information Technology has not taken custody of the gift. The recommendation of the Managing Director for acceptance of the gift is evidenced by his signature below.

The American Association of Motor Vehicle Administrators has requested that Mr. Kylan Hughes and Mr. Keith Yeung attend the 2024 Federal Motor Carrier Safety Administration (FMCSA)/American Association of Motor Vehicle Administrators (AAMVA) Commercial Driver License (CDL) Coordinators/Information Technology (IT) Meeting from May 7-9, 2024, in Denver, Colorado.

AAMVA is a tax-exempt, nonprofit organization developing model programs in licensing, motor vehicle administration, law enforcement and highway safety. Their membership is comprised of administrators from all fifty states, the District of Columbia, U.S. Territories, Canada, and Mexico, and is a collaborative effort focused on providing a common mechanism for improving driver, highway safety and identification security.

DEPT. COM. 221

Each year, FMCSA/AAMVA conducts a meeting for the membership which provides an excellent opportunity for CDL Coordinators and IT representatives to meet with other jurisdictional representatives to share information, learn what others are doing to enhance their CDL and IT programs, and to provide forums discussing regulatory and compliance issues, best practices, and future projects or program developments that may be used and implemented in our Driver License and State ID programs and systems.

We recommend acceptance of this gift on behalf of the City and County of Honolulu. Should you have any questions, please contact Mr. Kylan Hughes at 808-768-7819 or kylan.hughes@honolulu.gov.

Sincerely,

~for~

Digitally signed by Courtney, Stephen
Date: 2024.03.27 11:46:21 -10'00'

Mark D. Wong
Director and CIO

Attachments

APPROVED:

Michael D. Formby
Managing Director