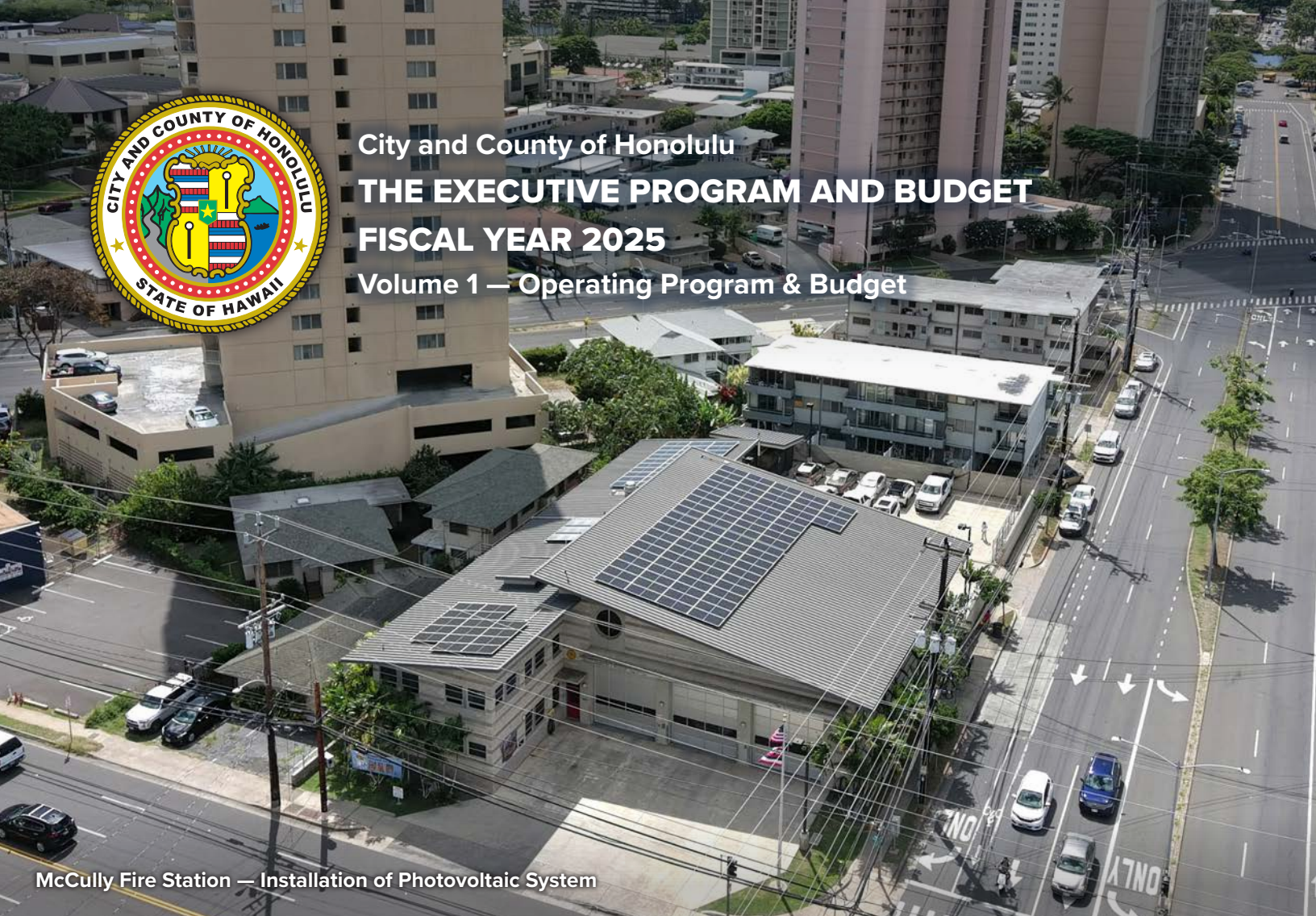


City and County of Honolulu  
**THE EXECUTIVE PROGRAM AND BUDGET**  
**FISCAL YEAR 2025**  
Volume 1 — Operating Program & Budget



McCully Fire Station — Installation of Photovoltaic System



Kalihi Uka Fire Station — Installation of Photovoltaic System

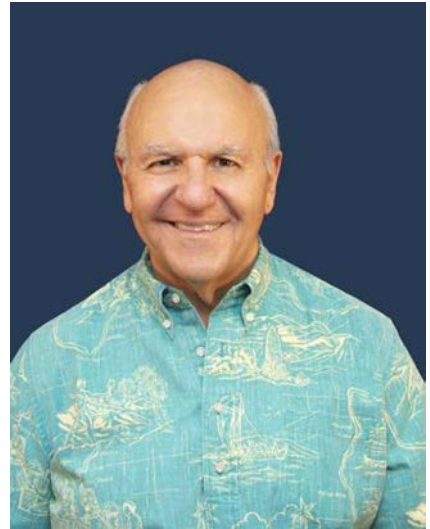


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CITY AND COUNTY OF HONOLULU



RICK BLANGIARDI  
MAYOR  
*MEIA*

MICHAEL D. FORMBY, MANAGING DIRECTOR, *PO'O HO'OKELE*

KRISHNA F. JAYARAM, DEPUTY MANAGING DIRECTOR, *HOPE PO'O HO'OKELE*

---

ANDREW T. KAWANO, DIRECTOR, *PO'O*

CARRIE CASTLE, DEPUTY DIRECTOR, *HOPE PO'O*

DEPARTMENT OF BUDGET AND FISCAL SERVICES

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**HONOLULU CITY COUNCIL**  
*KE KANIHELA O KE KALANA O HONOLULU*

---

CHAIR AND PRESIDING OFFICER, *LUNA HO'OMALU*:

TOMMY WATERS	DISTRICT IV	Hawai'i Kai, Kuli'ou'ou, Niu Valley, 'Āina Haina, Wailupe, Wai'alae Iki, Kalani Valley, Kāhala, Wilhemina Rise, Kaimukī, Kapahulu, Diamond Head, and Waikīkī.
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COUNCILMEMBERS:

ANDRIA TUPOLA	DISTRICT I	Portions of 'Ewa Beach, Kapolei, Ho'opili, Makakilo, Kalaeloa, Honokai Hale, Ko 'Olina, Nānākuli, Mā'ili, Wai'anae, Mākaha, Kea'au, and Mākua.
MATT WEYER	DISTRICT II	Waikele, Village Park, Royal Kunia, Wahiawā, Mokulē'ia, Waialua, Hale'iwa, Pūpūkea, Sunset Beach, Kahuku, Lā'ie, Hau'ula, Punalu'u, Kahana, Ka'a'awa, Kualoa, Waiāhole, and Kahalu'u.
ESTHER KIA'ĀINA	DISTRICT III	'Āhuimanu, He'eia, Ha'ikū, Kāne'ohe, Maunawili, Kailua, Olomana, Enchanted Lake, and Waimānalo.
CALVIN SAY	DISTRICT V	Palolo Valley, St. Louis Heights, Mānoa, Mō'ili'ili, McCully, Ala Moana, Makiki, and portions of Kaka'ako.
TYLER DOS SANTOS-TAM	DISTRICT VI	Portions of Kaka'ako, Downtown Honolulu, Punchbowl, Papakolea, Pauoa Valley, Nu'uuanu, Iwilei, Liliha, 'Ālewa Heights, Kalihi and Kalihi Valley.
RADIANT CORDERO	DISTRICT VII	Kalihi Kai, Māpunapuna, Fort Shafter, Moanalua, Salt Lake, Airport, Hickam, Āliamanu, Foster Village, Pearl Harbor, Hālawa, 'Aiea, Pearlridge, Moku'ume'ume, and Sand Island.
VAL OKIMOTO	DISTRICT VIII	Portions of 'Aiea, Waimalu, Newtown, Pearl City, Seaview, Crestview, Waipi'o Gentry, Koa Ridge, Mililani Town, and Mililani Mauka.
AUGIE TULBA	DISTRICT IX	Waipahū, Iroquois Point, West Loch, 'Ewa Villages and portions of 'Ewa Beach.

**OFFICE OF THE MAYOR**  
**KE KE'ENA O KA MEIA**  
**CITY AND COUNTY OF HONOLULU**

530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAII 96813  
PHONE: (808) 768-4141 • FAX: (808) 768-4242 • WEBSITE: [honolulu.gov](http://honolulu.gov)

RICK BLANGIARDI  
MAYOR  
MEIA



MICHAEL D. FORMBY  
MANAGING DIRECTOR  
PO'O HO'OKELE

KRISHNA F. JAYARAM  
DEPUTY MANAGING DIRECTOR  
HOPE PO'O HO'OKELE

March 1, 2024

The Honorable Tommy Waters  
Chair and Presiding Officer  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

In accordance with Section 9-102, Revised Charter of the City and County of Honolulu, I am pleased to transmit, herewith, for the City Council's consideration the Executive Operating and Capital Programs and Budgets for Fiscal Year 2025.

Also transmitted are the bills to implement the budgets:

- Operating Budget
- Capital Budget
- General Obligation Bond Issuance and Sale Authorization

In addition, the real property tax rates are transmitted in a bill in accordance with the requirements of the Charter.

A user fee report and the fare box recovery ratio report also are provided for your review, in accordance with Ordinance No. 93-01 and Resolution No. 00-29, CD1, respectively. Additionally, the calculation of the initial tax rate and the real property net revenue percent are provided pursuant to Ordinance No. 06-10 and Resolution No. 07-60, CD1, respectively.

Your favorable actions on the legislation for the Executive Operating and Capital Programs and Budgets for Fiscal Year 2025 will be appreciated. Should you have any questions, please feel free to contact Andrew T. Kawano, Director of the Department of Budget and Fiscal Services, at (808) 768-3901.

Sincerely,

A handwritten signature in black ink that reads "Rick Blangiardi".  
Rick Blangiardi  
Mayor

Enclosures

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# Executive Summary





## **Executive Summary**

### **Driving Execution of City Priorities Through Leadership, Innovation and Cross-Sector Collaboration**

#### **Section I - Executive Program and Budget at a Glance**

The key focus areas of the Administration's Fiscal Year 2025 (FY25) Executive Program and Budget include:

- Continued investment in O'ahu's post pandemic recovery;
- Fiscally responsible spending on City & County of Honolulu (City) priorities;
- Excellence in the provision of core services to O'ahu residents and businesses;
- Modernization of government operations for greater efficiencies, accountability and excellence in public service;
- Systemic change in the Department of Planning and Permitting (DPP) to eliminate organizational deficiencies and inefficiencies in planning and permitting;
- Greater collaboration with the State of Hawai'i on shared priorities; and
- Increased partnering with non-profits and the private sector to solve the City's systemic problems and challenges

The Mayor's priorities in the Executive Program and Budget include:

- Affordable Housing;
- Homelessness;
- DPP modernization and reformation;
- Public safety and public health;
- Transit and Transportation;
- Government efficiencies and improved core services;
- Climate Change and Adaptation; and
- Coordinated Planning and Execution of Disaster Mitigation and Post-disaster Recovery

Included in the Mayor's priorities are significant funding allocations for affordable housing with an emphasis in the planning and design of iconic transit oriented communities near rail stations; increased homeless services including the Crisis Outreach Response and Engagement (CORE) assisted relocation and triage, medical respite, transitional shelters and homeless housing with City and State wrap around services; new technologies, workflow processes and salary increases to modernize and reform DPP; prioritization of first responder operations and facilities: police, firefighters, emergency medical services and ocean safety officers; intermodal operation of O'ahu's bus/rail/handi-van transit system; investment in infrastructure projects including roadways, bridges and climate change adaptation projects; investment in park improvements and increased park maintenance and security; increased fiber-optic connectivity and community-based broadband; state-of-the-art traffic signal technologies; investment in new public/municipal facilities and increased maintenance of public-facing facilities; and electrification of transportation. The Mayor's budget also prioritizes taking advantage of opportunities for federally funded grants.

As the City approaches the December 31, 2024 obligation deadline for Honolulu's allocated State & Local Federal Recovery Funds (FRF), the Mayor and his Administration are working to complete FRF projects and, in partnership with the Honolulu City Council, reallocate excess FRF balances to other post-employment health benefit (OPEB) expenses to create capacity for hazard pay obligations under the City's collective bargaining agreements with the public worker unions. The Administration's commitment is to expeditiously expend all FRF funds in accordance with U.S. Treasury guidelines by the expenditure deadline of December 31, 2026.

**FY25 Budget**

The projected operating resources for FY25 total \$3.96 billion (see Section III for the details). Major revenue sources projected to slightly increase compared to FY24 revenues include real property tax (\$1.73 billion) and O'ahu Transient Accommodations Tax (OTAT) (\$93.9 million).

The proposed operating budget of \$3.63 billion is 6.4% more than the FY24 adopted budget of \$3.41 billion and the proposed FY25 Capital Program and Budget (CIP) is approximately \$919.0 million, which is \$421.2 million less than the adopted FY24 CIP budget of \$1.34 billion.

The budget data set forth below provide the larger FY25 budgeted amounts that impact the City's operating activities across all departments.

The Mayor has established specific goals for all City agencies to aggressively recruit and hire the talent and skilled leadership necessary to drive economic recovery, provide exemplary core services and improve the lives of O'ahu residents.

Budgeted employer contributions to the Employee Retirement System (ERS) in the sum of \$356.9 million is \$24.6 million higher in FY25 as compared with FY24 due to current increases in accrued retirement benefits, filling required vacant positions, settlement of collective bargaining, and additional payments due to "spiking" charges based on the statutorily defined and determined excess pay over base compensation for recent retirees. The City remains committed to responsibly fund 100 percent (100%) of the annual required contribution of \$192.8 million for OPEB but Council and the administration have agreed to fund approximately \$80.0 million of OPEB by a reallocation of FRF monies. Consequently, the City will set aside capacity for up to \$80.0 million for hazard pay to provide for the City's hazard pay contingency. Hazard pay payments are pursuant to collective bargaining agreements and will be determined by settlement and/or arbitration.

The much-anticipated commencement of interim rail operations in Segment 1 from East Kapolei, O'ahu, to the Aloha Stadium commenced in late June 2023. FY25 will include the 2<sup>nd</sup> year of Rail (hereinafter referred to as "Skyline") interim operations. The annualized operating and maintenance cost for Rail in FY25 is estimated at \$89.2 million.

While major uncertainties continue to exist due to national and international political and economic uncertainties, the Administration is singularly focused on strong and effective leadership that drives execution, fiscally responsible spending on City priorities, problem solving with innovative solutions, cross-sector collaboration and strong execution in FY25.

**Section II – Mayor's Priorities**

Listening to residents, community leaders, neighborhood boards, businesses and non-profits on O'ahu, the Mayor sets the Administration's strategy and priorities, aligns the operating departments for optimal performance, establishes a culture that drives innovation, cross-sector collaboration and execution, and visions for the future while building resilience ahead of crisis. The Mayor faithfully upholds and enforces the provisions of the Revised Charter and Ordinances of the City and County of Honolulu and all applicable laws and statutes of the State of Hawai'i.

### Responsible Spending on City Priorities

#### Affordable Housing

O'ahu, with the State's largest city, the state capital, a strong tourism industry, diverse job opportunities, and a central location in the island chain, experiences a housing crisis where demand for housing grossly exceeds housing inventory at all income levels, especially housing for those with lower area median incomes (AMI), the most economically and socially vulnerable populations among O'ahu residents. With no Department of Housing, the Mayor prioritizes the acquisition, development and construction of affordable housing through an Affordable Housing Working Group (AHWG) that optimizes cross-sector collaboration between the various City agencies with a role in affordable housing. The Mayor and DPP prioritize the expedited processing of affordable housing plans, permits and projects on O'ahu. The Mayor and DPP are also committed to new technologies and systemic change in DPP that will result in greater permitting efficiencies for all projects on O'ahu. The Mayor and the Honolulu City Council are committed to the acquisition and development of properties that provide a full range of housing inventory on O'ahu, with a particular focus on affordable housing in transit-oriented communities near rail stations, with mixed-use retail where residents can live, work and play in vibrant and safe communities with social services, service providers, outdoor spaces, businesses and access to multiple modes of transit and transportation. Having established the City's first Private Activity Bond program in over 23 years, the Mayor and his administration are committed to working with the development community and the State's Hawai'i Housing Finance and Development Corporation (HHFDC) to provide the necessary funding for the programmed development and redevelopment of affordable housing multi-family inventory on O'ahu. The Mayor and his administration are also committed to long-term innovative solutions that will improve the City's role in affordable housing, including new sources of funding for City infrastructure, improved regional development plans with scalable growth of infrastructure tied to the development of affordable housing inventory and the continued review of City affordable housing policies and building codes. Finally, the Mayor and the AHWG are working with the University of Hawai'i Economic Research Organization (UHERO) and the construction sector to better quantify, and reduce the regulatory burden on the development of housing, especially affordable housing, on O'ahu. The administration is also working with UHERO to compile a comprehensive database of all affordable housing on O'ahu.

#### Homelessness

With respect to homelessness, the City established the highly successful and expanding CORE continuum of care program for the homeless living on the streets in late 2021. The Department Community Services (DCS) has administrators and planners who proactively serve as resource providers and homeless coordinators in concert with the Honolulu Emergency Services Department (HESD), which operates CORE. DCS oversees multiple programs, uses innovative ideas and approaches, and works with existing shelters, low-income housing programs, the State of Hawai'i, and the non-profit sector to collectively respond to and reduce O'ahu's homeless population. In this year's budget, the city is focused on increasing the City's capacity for more places to transition the homeless off the streets while providing medical triage, counseling and relocation assistance.

#### Reforming the Department of Planning and Permitting

The Mayor's FY25 budget prioritizes the City's significant investment of both City funds and federal funds in systemic improvements in the DPP permit processing system. The Mayor and DPP are committed to significantly reduce the time it takes applicants to receive building permits from start to finish. DPP's leadership team is working with DPP staff to address the long-standing causes of permitting process inefficiencies and deficiencies in order to provide the public, commercial, and residential development communities with timely and effective permitting reviews and issuances. The Mayor and DPP understand the economic impact of an inefficient permitting system and are committed to change across the board.

The primary step is to fill vacant positions with knowledgeable, experienced employees that can drive performance in all of DPP's operational activities. DPP is also committed to competitive salaries and to



robust training and succession planning, all with an eye to resiliency and sustained core services to the general public.

New technology platforms have helped address the backlog in DPP's queue for prescreening which reviews plans for proper formatting and completeness. This process was taking six months in late 2022 and with new technology, has been reduced to five days. In FY25, DPP plans to further upgrade departmental technologies used to route and track permits as they move through the permitting process, providing greater transparency to the public and accountability for DPP.

After prescreening times were significantly improved in 2022, the next stage of plan review became backlogged in 2023. DPP will address this delay through staff augmentation with experienced commercial code reviewers to help reduce the current bottleneck. DPP's commitment is to fill vacancies and ensure departmental salaries are competitive, commensurate with the complex and important work in DPP.

When it comes to solar permits, DPP has made significant strides. Solar permits on O'ahu represent 60% of residential applications. In 2022 and 2023, DPP created a separate application process and prioritized solar projects, significantly improving solar permit processing times. Additional improvements to the solar permitting process are underway in DPP.

In November 2023, Mayor Blangiardi signed Bill 6 into law, which creates a temporary self-certification program. Under the law, certain projects could be approved by a licensed and insured design professional instead of DPP. Currently, self-certification is only an option for affordable housing rental projects, interior renovations to commercial tenant buildings and residential jobs on lands managed by the Department of Hawaiian Home Lands.

In addition to improved workflow processes, DPP has also implemented a notification system to let applicants know when their project is approaching a 365-day expiration deadline. Permits not approved or picked up within that time period can, by law, be rejected and have to restart the review process from the beginning. Now, applicants will be notified and can request an extension when appropriate.

There are many changes underway in DPP and with committed City and federal funds and the right leadership, major improvements will occur in FY25.

### **Public Safety and Public Health**

Public safety and good public health remain top priorities for Mayor Blangiardi. For public safety, Mayor works closely with all first responders and is providing the operating and capital budgets what they need to improve their core services. In addition to his unwavering commitment to reduce crime, Mayor is committed to restoring safety in public places by opposing those who want to occupy public places to the exclusion of others, leaving them unsanitary and unsafe for the general public. Mayor remains committed to the continued restoration of Chinatown as a cultural, historical and artistic district and he is committed to work with the Prosecutor's Office, law enforcement agencies and City non-profit partners to continue Weed and Seed in Chinatown and Safe and Sound in Waikiki. The Mayor firmly believes residents deserve the peace of mind associated with good law and order in all communities on O'ahu and he prioritizes the aggressive hiring, training and retention of City first responders, as well as flexible hours and bonuses to spur recruiting. With respect to good Public Health, the Mayor is committed to improving working conditions for our Emergency Medical Services and Ocean Safety first responders who, like all first responders, served and performed admirably during the COVID pandemic and now find post-pandemic call volumes and demand for services at unsustainable levels. Finally, the Mayor is committed, in concert with the Honolulu Board of Water Supply, the State Department of Health and the federal government to the protection of O'ahu's fresh water aquifer, including the addition of monitoring wells, new production wells and alternative sources of potable water, including desalination. The Mayor is also committed to a replacement landfill site on O'ahu that does not risk our island's fresh water aquifer and is not located on the Waianae coast. The Mayor is also committed to flood mitigation projects that protect our communities from disaster, specifically the Ala Wai canal flood mitigation project and the Waialele

## **Executive Summary**

Stream flood mitigation project on the North Shore, and he is committed to resilience hubs, including the ongoing work in Hau'ula.

### **Transit and Transportation**

With a commitment to maximize federal funding opportunities, the Mayor works closely with the Honolulu Authority for Rapid Transportation (HART), the HART Board, the Honolulu City Council and the Department of Transportation Services (DTS) to successfully amend the Federal Transit Administration's Full Funding Grant Agreement (FFGA) and secure the programmed release of previously withheld federal funds to the Skyline rail project. Working with DTS, the Mayor is committed to seamless intermodal transit operations between TheBus, TheHandi-Van and Skyline. Working with DTS and the State Department of Transportation (DOT), the Mayor is prioritizing a City-State coordinated transportation grid across O'ahu that incorporates state-of-the-art adaptive traffic-signal control technologies with fiber-optic connectivity (or broadband) to rural and often underserved communities, improved roadways and bikeways, a pedestrian bridge over the Ala Wai Canal, Complete Streets, and Bike and Pedestrian plans that promote, expand and balance the needs of all roadway users. The Mayor's priorities also include electrification of transportation, energy conservation and improved intermodal transit facilities.

### **Government Efficiencies and Transformative Change**

The Mayor is a strong believer that O'ahu's residents, businesses and communities deserve and must have access to efficient City services and resources. The Mayor is working with City departments to streamline City operations and deliver consumer-focused improvements that reduce residents' and businesses' waiting time for core City services and improve the quality of life of O'ahu residents. The Mayor supports the "One Water" initiative, a strategy that integrates the management of stormwater, wastewater, groundwater, sea water, freshwater, gray-water, and recycled water in order to create resource and financial efficiencies. One Water will also help the City and County address climate change impacts. To better manage the City's migration to renewable and clean energy transportation assets across all departments, the Mayor has centralized the migration and oversight function for the City's electrification of transportation program. Additional Mayoral commitments include the improvement of City parks and public recreational facilities, including a swimming pool and recreation center in Kahuku, upgraded City corporation yards to better serve our communities and improved municipal facilities including, but not limited to, municipal parking lots and civic center parking. Working with the Honolulu City Council, the Mayor strongly supports the meaningful and efficient deployment of FRF through City programs that support post-pandemic economic recovery including, but not limited to, funding hazard pay obligations, expansion of the City's nationally recognized Rental and Utility Relief Program (RURP) in concert with key City non-profit partners (Council for Native Hawaiian Advancement and Catholic Charities), and facilitating City childcare services and early childhood education infrastructure in our O'ahu communities through the addition of a City Childcare Resource Coordinator. The City is also committed to the growth of O'ahu's agricultural sector, supporting local businesses/non-profits and strengthening job-retooling, retraining and placement programs. Finally, the Mayor is committed to transformative change in City human resource processes to improve the hiring and retention of the experienced workforce necessary to serve residents, businesses and communities across O'ahu.

### **Climate Change and Adaptation**

In 2021, the City released its first-ever Climate Action Plan (CAP) to combat climate change, transition to clean energy and provide sustainable City operations including, but not limited to, clean and affordable transit/transportation, food security, sustainable waste management, improved disaster preparedness and execution of O'ahu's resilience strategy. With a continued focus on progressive climate change policies, such as Building Benchmarking, reasonable and balanced building codes that do not impede the development of affordable housing and energy conservation programs, the City is committed to climate change adaptation projects that prepare O'ahu for the future.

Following the horrendous Maui Wildfires in August 2023, the Mayor charged the Department Emergency Management, Honolulu Fire Department and Office of Climate Change, Sustainability and Resiliency

(OCCSR) with two key tasks: 1) jumpstart and facilitate the City's transition from a focus on climate change policies to adaptation of City operations and infrastructure, and 2) execute long-term planning and action for disaster mitigation and emergency response on O'ahu. This means being data-driven and focused on understanding the impact of climate change on the City's infrastructure and O'ahu's cost of living for our residents as we move towards a future with resilient energy and sustainable City operations. The Mayor is proud of the collaborative approach by OCCSR and continues to work with them on increased oversight and responsibility for adaptation initiatives, including increased competition for federal funds. Finally, the Administration is making progress on incorporating climate change mitigation and risk reduction requirements and rating criteria into the City's CIP budget process.

### **Improved City Communication with O'ahu Residents and Businesses**

The Mayor has made effective communication with the public a strategic priority of his, with a focus on increasing awareness of important City and County policies and programs by providing accurate and timely information to residents, businesses and the media. Mayor's strategy is to increasingly identify opportunities to share the City's message and streamline the methods by which those messages are shared with the public, all while conducting the business of the City in an open and transparent manner. Considering that the available methods for communicating with the public are ever changing, delivering a successful message to targeted audiences can no longer be accomplished with a "one size fits all" approach. The Mayor's communication strategy is designed to be fluid and to grow and change along with available technologies and media opportunities. In a City of nearly one million residents and over 9,000 City employees, transparent, clear and consistent open communication is essential to improving public understanding of municipal operations and earning the public's trust and confidence in government.

### **Details Regarding the Mayor's Major Commitments to Efficient Core City Services and City Priorities in FY25**

Honolulu's sewer system is a critical component of the City's infrastructure. The FY25 capital budget for City sanitation projects totaling \$445.3 million includes \$417.8 million to fund wastewater capital improvement projects primarily scheduled to comply with the 2010 Consent Decree, approved by the Environmental Protection Agency, Department of Health, State of Hawai'i, the Sierra Club, Hawai'i Chapter, Our Children's Earth Foundation, and Hawai'i's Thousand Friends.

The FY25 budget includes a total of \$171.7 million to fund the major capital improvement projects (CIP) at the Honouliuli and Sand Island wastewater treatment plant projects.

The Administration's commitment to improved roadways includes \$50.0 million of CIP funds dedicated to the rehabilitation of various highways and streets, and \$14.5 million for road resurfacing in the operating budget. In concert with the State of Hawai'i, \$3.0 million for bridge rehabilitation throughout the City.

The Mayor will continue to support the increased maintenance of our parks and upgrades to park facilities for the benefit of our residents, keiki to kupuna, and our communities, utilizing both public outdoor and indoor recreational spaces. Accordingly, the FY25 CIP budget includes \$55.8 million for various park improvements throughout the City and acquisition of preservation and conservation lands. Approximately \$6.0 million is included in various CIP bulk funds, which provides the Department of Parks and Recreation (DPR) with the needed flexibility to perform specific sustainable park improvements, as well as address unforeseen situations as they arise. Also included in the CIP budget is \$6.0 million of Community Development Block Grant (CDBG) funds to complete "multi-year" park improvements throughout the island for eligible neighborhoods.

For recreational purposes, the FY25 budget includes CIP funding in the sum of \$4.1 million to plan, design, construct improvements for the Honolulu Zoo (to sustain accreditation by the Association of Zoos and Aquariums), \$1.9 million to plan, design, and construct improvements for municipal golf courses, and \$5.9 million to design and construct sustainable and resilient "back of house" improvements at the Neal S. Blaisdell Center and Concert Hall.



## Executive Summary

In the FY25 operating budget, DPR is receiving funding of \$7.7 million to address roof repairs, parking lot repaving, refurbishing of gym floors, play courts, baseball backstops, fencing, other apparatus systems and miscellaneous repairs at the parks and recreational facilities throughout the island, \$5.3 million for tree trimming, pruning services, and tree removals that include erosion mitigation, emergency, and hazard response to street and park trees, and \$3.1 million is included for security guard services at various parks, \$7.8 million funded by Oahu Transient Accommodations Tax includes: \$3.5 million (operating) to plan, design, construct, and inspect improvements for sustainable park and garden improvements island wide, \$191,000 for salaries, current expenses and equipment to execute these improvements, \$1.5 million for positions and related expenses to increase park cleaning in Leeward, Ewa, and Central Oahu, \$300,000 for fringe benefits for new positions, and \$2.3 million in CIP funds for Waimanalo Beach Park improvements.

With respect to the construction of affordable housing and solutions for homelessness on O’ahu, the Mayor and the Governor are in discussions to fast track and further incentivize Ordinance 21-12, ROH, RE: Grants Incentivizing the Construction of Affordable Rental Housing (“small lot/walk-up housing”) and the FY25 operating budget includes \$5.0 million of the City’s share for such grants. DPP’s Chief of Housing Policy and Strategy and his DPP team are collaborating with HHFDC to optimize the use of the City’s Private Activity Bond Cap share of more than \$130.0 million per annum to help fund larger affordable multi-family rental housing projects on O’ahu.

The FY25 CIP budget includes \$25.8 million under the Department of Land Management for the following: (1) \$3.0 million for Iwilei Kuwili Station TOD Area Redevelopment and (2) \$22.8 million for the renovation and/or development of low-income affordable housing that may be administered or managed by the City or in conjunction with private developers or non-governmental organizations (“NGO”).

The FY25 operating budget also includes approximately \$19.5 million for homeless initiatives including: \$12.3 million for continuation of the successful Housing First initiative and related support services, \$1.6 million for services related to the Hale Mauiola Housing Navigation Center at Sand Island, \$1.5 million in Home Investments Partnerships program for rental subsidies serving approximately 100 persons experiencing homelessness and \$1.1 million for services at the Pūnāwai Rest Stop in Iwilei. Also included is \$3.0 million for homeless services to provide relocation, triage, medical care, respite, shelter and other wrap around services at Iwilei Center.

The Mayor’s Administration is also committed to improved alignment between City priorities/projects and Federal, State and NGO resources. In anticipation of a significant increase in federally funded infrastructure program opportunities in FY25 and beyond, DTS will be tapping nearly \$113.2 of Federal Transit Administration and Federal Highway Administration formula-based and competitive federal grants to replace buses and handi-vans, roads and sidewalks, create a seamless City-State transportation grid across O’ahu that incorporates state-of-the-art adaptive traffic-signal technologies with fiber-optic connectivity to distant and often underserved communities. The FY25 CIP budget includes the City’s share of \$26.2 million of matching in anticipation of these federal grants. The major highlights of DTS’ CIP and operational commitments are as follows:

- \$54.9 million for the acquisition of buses and handi-van vehicles versus \$87.2 million in FY24. Approximately \$44.0 million of these expenditures will be covered by federal grant funds;
- With regard to creating a seamless City-State transportation grid, the proposed CIP budget includes \$10.0 million provision of funds to HART for the construction of the functional rail system, and \$3.5 million to plan, design, construct and inspect sustainable intermodal connectivity improvements for a total of \$13.5 million versus a total of \$44.6 million in FY24;
- \$415.0 million to operate Skyline, TheBus, and TheHandi-Van services in FY25, versus \$396.2 million in FY24.

With respect to climate change, sustainability and resiliency of City operations, the FY25 CIP budget includes \$10.1 million for electrification of transportation infrastructure, \$2.7 million to plan, design and construct sustainable improvements including the installation of electric vehicle charging stations and renewable energy systems at various city facilities and \$1.0 million for Enhanced Materials Recovery Facility improvements, and \$26.5 million for improvements at island convenience centers.

The Mayor's commitment to economic growth is evident in the Office of Economic Revitalization's (OER) pursuit of Federal, State and NGO funding, increased opportunities for public-private partnerships, alignment with private-industry resources and the empowerment of local families and businesses to fully rebound from the COVID-19 pandemic and set realistic growth targets for a post-pandemic future. The Mayor's priorities include OER programs: Sustainable Agriculture and Food Systems, Business Resource Connector Program, Regenerative Tourism Program, the Film and Entertainment Industry and the OER Commission. To effectively execute these programs and activities, the Mayor has \$558,000 in the operating budget.

Finally, as part of a sustained commitment to Chinatown, Mayor Blangiardi and his Administration continue their coordinated and collective efforts, working alongside community partners, to beautify, revitalize and improve security and safety in Chinatown with a collective goal of restoring Chinatown to its rightful place as one of O'ahu's historic and cultural gems. City departments overseeing design and construction, facility maintenance, land management, parks and recreation, transportation services, public safety/law enforcement, housing/community services and emergency services, work in concert using available operating and CIP bulk funds (supplemented by federal funded COVID-19 related relief and recovery programs) to improve sidewalks and curbs, repave streets, finalize redesigned Complete Streets' projects, replant trees and/or remove uneven and unpaved surfaces within sidewalk areas, remove graffiti, reduce/eliminate criminal activity, address homelessness and rehabilitate City properties and facilities in Chinatown. There is \$300,000 in the FY25 operating budget and \$2.3 million in the capital improvement budget to continue the restoration of Chinatown.

#### **Collaborative Work with the Honolulu City Council**

The Mayor looks forward to a FY25 budget process that is both collaborative and productive, prioritizing the many needs of businesses, families and communities across O'ahu.

### **Section III – Summary of the Operating Budget (All Funds)**

#### **Projected Revenues and Resources**

The projected operating resources for FY25 total \$3.96 billion, reflect higher overall revenues and carryover as the recovery from the COVID-19 pandemic downturn continues. The City's largest revenue source, real property taxes, is estimated at \$1.73 billion, or 43.34% of operating resources.

Additionally, the City projects \$93.9 million of O'ahu transient accommodations tax revenues. Other revenues with significant increases include Bus/Rail Fare revenue, which increases about \$10 million compared to FY 24 estimated revenues.

Chart 1 - "Where the City Gets Its Dollars," summarizes all of the projected resources available to meet the proposed operating budget expenditures.

#### **Highlights of the Expenditures in the Operating Budget**

The FY25 operating budget is \$3.63 billion. The notable areas of increase include funding for hazard pay and refuse collection and disposal.

The largest category of expenditures at \$844.7 million (23.27%) is the miscellaneous category, which includes nondiscretionary costs such as retirement contributions for employees, healthcare benefits and other post-employment benefits (OPEB). Debt service comprises 18.65% of the operating budget at \$677.6 million. This includes principal and interest payments of \$446.6 million for general obligation bonds and \$231.0 million for sewer revenue bonds. Police, fire, ocean safety and other public safety programs make up 17.25% of the budget at \$626.6 million. Mass Transit, which is primarily for bus, rail, and handi-van costs is at \$427.7 million or 11.77% of the budget, and the remaining categories are general government at \$298.8 million or 8.23%, human services at \$159.6 million or 4.39%, culture and recreation at \$151.6 million or 4.17%, sanitation at \$375.7 million or 10.34%, and highways and streets at \$70.2 million or 1.93%.

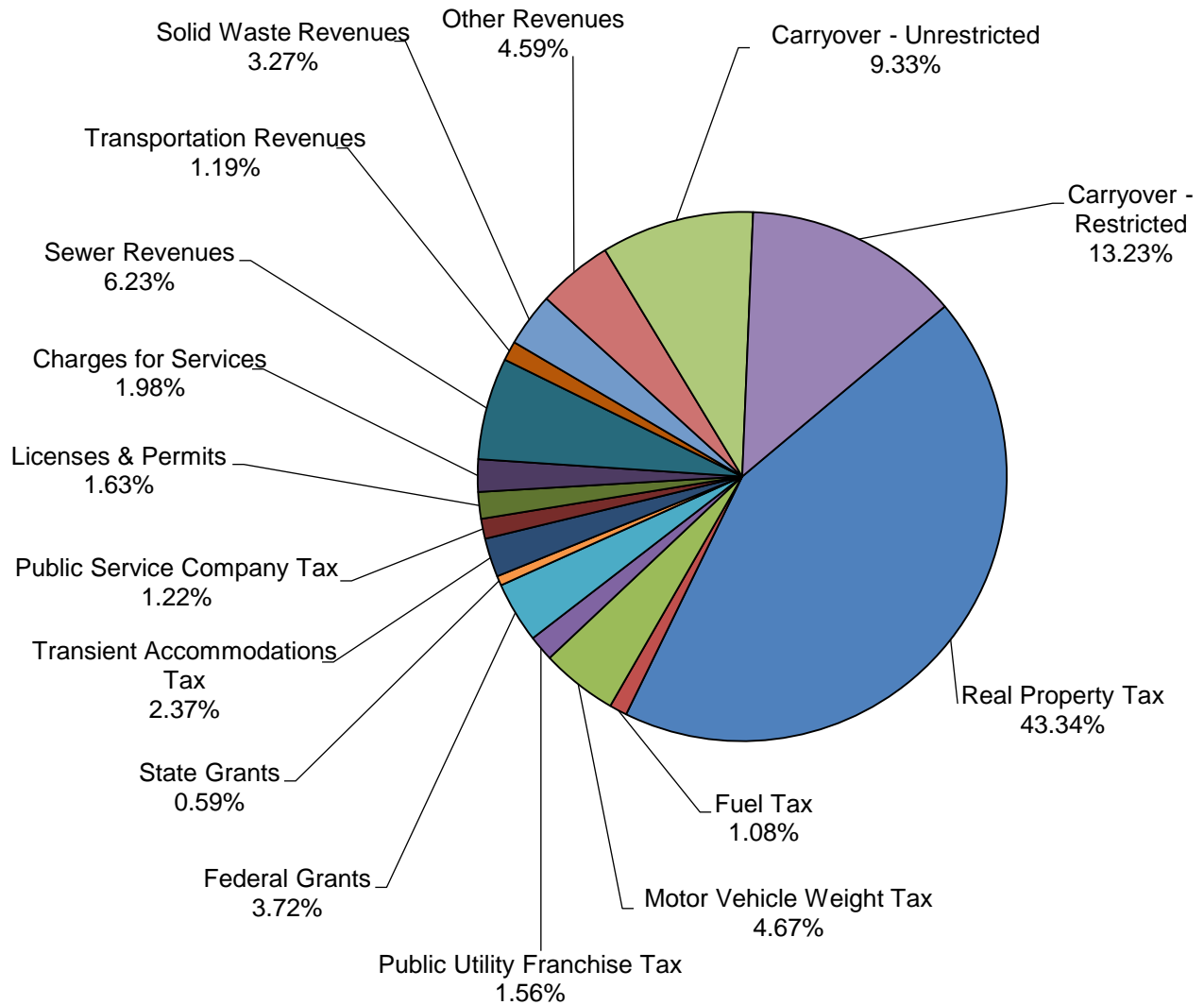
Chart 2 - "Where the City Spends Its Dollars" displays the operating budget expenditures by function.



# Where the City Gets Its Dollars

## FY2025 Operating Resources

### \$3.96 Billion



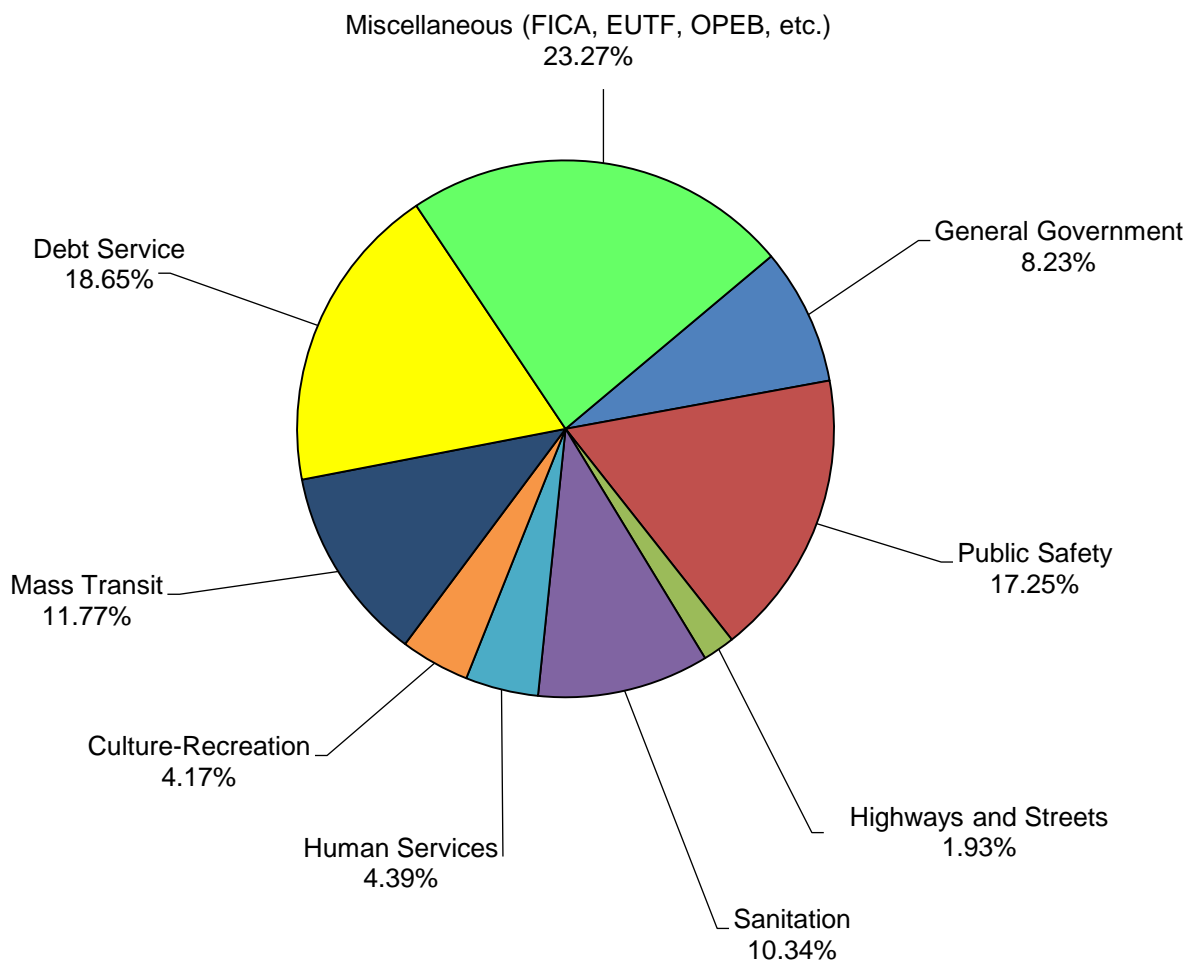
Note: This pie chart shows the different sources of funding for the City's operations. Carryover includes unappropriated and restricted fund balances.

Chart 1

# Where the City Spends Its Dollars

## FY2025 Operating Expenditures

### \$3.63 Billion



Note: This pie chart shows the amount spent on different types of City operations.

Chart 2

### **Section IV – Highlights of the Capital Program and Budget**

The FY25 Capital Program and Budget (CIP) is proposed at \$919 million. The budget includes \$257.4 million for general improvement bond and highway improvement bond funded projects, \$27 million for solid waste bond funded projects, \$207.5 million for sewer revenue bond funded projects, \$211.7 million for sewer-funded projects, \$155.9 million in federal funded projects and \$58.8 million for other funded projects. The Administration focused its capital spending on core services, consistent with the operating budget.

In order to procure equipment needed to provide core City services, the Administration is proposing to fund \$18.6 million of equipment with short-term bonds to more closely match the useful life of the assets in accordance with the requirements of the City's Debt and Financial Policies (Resolution 06-222). Equipment for sewer projects will continue to be paid for with sewer fund cash revenues.

Chart 3 - "Capital Projects by Function 2025," breaks down the types of capital projects by function. The largest category of expenditure is for the Sanitation Function – mostly for refuse and sewer projects, much of which are mandated by the Global Consent Decree (48.5%), followed by Highways and Streets for improvements to bridges, roads, street lighting and other transportation related projects (17.6%), Human Services (3.0%), Mass Transit (7.1%), General Government energy conservation and sustainable facilities improvements (9.5%), Public Safety (6.8%), and Culture and Recreation (7.5%).

Much of the capital spending is included in bulk fund programs that provide flexibility to City agencies to make needed improvements to support core services or meet State and Federal requirements.

Some examples are:

- \$2.7 million for Energy Conservation Improvements
- \$2 million for Municipal Facilities Improvements
- \$4.5 million for Fire Station Building Improvements
- \$2.4 million for HPD Headquarter and other Police Station Building Improvements
- \$5.0 million for O'ahu Traffic Signal Controller Modernization
- \$1.0 million for Traffic Engineering Devices at Various Locations
- \$7.3 million for Telecommunications Facilities Upgrade
- \$4.1 million for Bikeway Improvements
- \$2.0 million for Reconstruction of Sidewalks
- \$3.5 million for Intermodal Connectivity Improvements
- \$10.9 million for Electrification of Transportation Infrastructure
- \$3.0 million for Bridge Rehabilitation at Various Locations
- \$1.8 million for Drainage and Erosion Control Improvements at Various Locations
- \$1.0 million for Refuse Facilities Improvements at Various Locations

## Executive Summary

- \$10.5 million for Wastewater Equipment
- \$7.6 million for Traffic Signals and Traffic Improvements at Various Locations
- \$4.4 million for Computerized Traffic Control System
- \$26.3 million for Sewer Mainline and Lateral Projects
- \$13.6 million for Wastewater Treatment Plant, Pump Station, and Force Main Projects
- \$22.8 million for Affordable Housing Development
- \$5.8 million for Renovate Recreational Facilities
- \$50.0 million for Rehabilitation of Streets

As in past capital budgets, the City continues to meet the requirements of the National Pollutant Elimination Discharge System (NPDES) Permit issued by the State of Hawai'i Department of Health, as required by the U.S. Department of Environmental Protection Agency (EPA). NPDES improvements address reduction of the sources of pollutants and improve storm water outfalls, which include green infrastructure improvements. The FY 25 capital budget includes \$18 million for NPDES improvements. The CIP budget also includes \$10 million for the scheduled City subsidy to the Honolulu Authority for Rapid Transportation.



# Capital Projects by Function

## FY2025

### \$919 Million

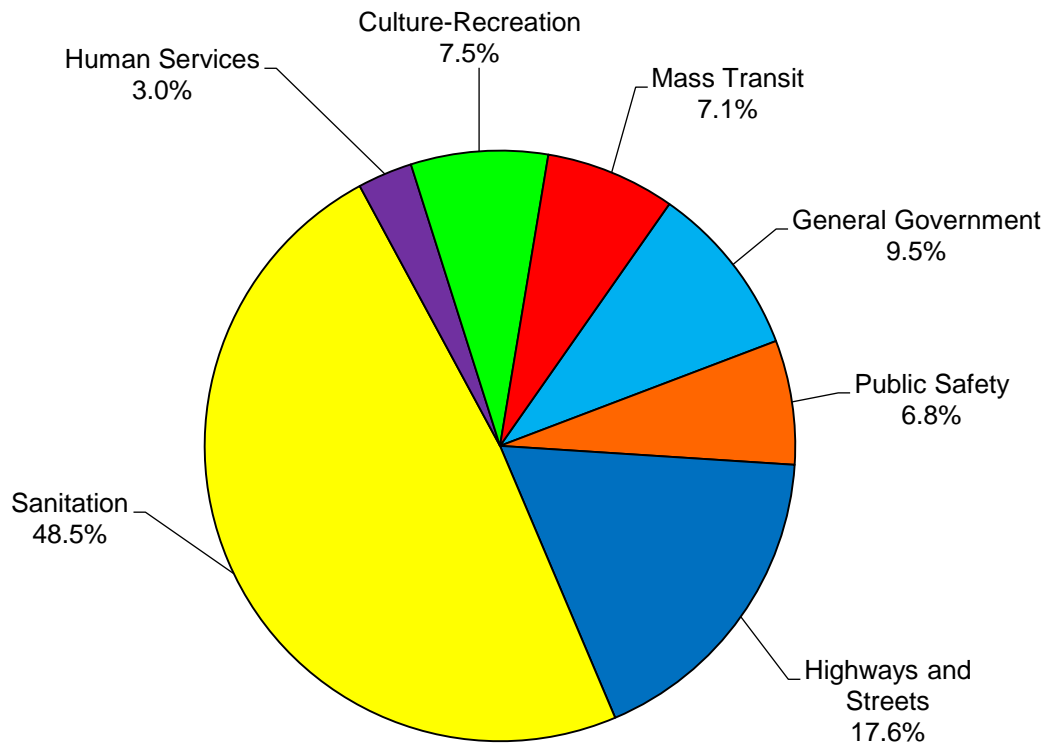


Chart 3

### **Section V – Performance Metrics**

The operating budget details the financing and spending program to meet the goals and objectives of the City. The City's Debt and Financial Policies (Resolution 06-222) identifies the need to show "To the extent feasible...outcome measures which reflect each programs' success in meeting established goals and objectives." To accomplish this goal, in FY22, all Executive Departments were asked by the Blangiardi Administration to re-examine their existing performance metrics and/or develop new metrics that will better align public service needs with operational performance.

#### *References:*

Exhibit 1 - Summarizes the performance metrics for all of the Executive Departments and includes the results for FY2022 and FY2023, FY2024 projected results, and proposed FY2025 results for public review and analysis.

Exhibit 2 - "Budget at a Glance" summarizes the expenses in the operating budget.

Exhibit 3 - Provides a multi-year comparison of actual and budgeted amounts and a Full-Time Equivalent (FTE) comparison for each of the executive agencies.

## BFS PERFORMANCE METRICS

DEPARTMENT OF BUDGET AND FISCAL SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Accounting & Fiscal Services: Reduce paper use and eliminate the need to store paper documents on site. Eliminate redundancies in the process such as printing digital submissions from departments, processing the payment and then scanning the processed invoice to make a digital copy.	Go 100% paperless for 60% of the City's departments for operating expenditures, excluding Pcards.	New Performance Metric- Not Yet Implemented	Currently 8 out of 20 departments are set up to process invoice/payments digitally (40%), and 1 department (DIT) is 100% digital (5%). Robotic Processing Automation (RPA), an automated method of processing digital invoices, of Electric utility bills was set-up for DIT & DPR. In total, 9 out of 20 (45%) departments have some form of paperless processing set-up.	Projecting to add 2 additional departments to the RPA processing of Electric utility bills. Also projecting to set up RPA processing for Water utility bills for 1 department. In total we are projecting to have 11 out of 20 (55%) departments with some form of paperless processing set-up.	Proposing to have 100% of Electric and Water utility bills to be RPA processed.
Internal Control: The institutional knowledge in audit and other work files need to be better organized and archived for easier research and retrieval going forward.	Reorganize and back-up all important work and permanent files for the internal audit function; discard all unnecessary and redundant files.	New Performance Metric- Not Yet Implemented	25% completed. Developed a process to re-organize prior and current Internal Audit files into an electronic storage system. Began discarding hard copy files according to the City's retention schedule. Internal Control Analysts' work papers are also transitioning to electronic based files.	Projected to be 50% completed. The re-organization of current and future Internal Audit files shall be electronically based. Additional staff is required to assist with the conversion of the prior hard copy files to an electronic format. Once all prior hard copy files are converted to an electronic format, further discarding of hard copy files shall occur according to the City's retention schedule.	Projected to be 100% completed. Recruitment plans anticipate the division to be fully staffed during the fiscal year which shall allow the conversion of prior hard copy Internal Audit files to an electronic format to be completed. The discarding process of all prior hard copy files shall be completed according to the City's retention schedule.

## BFS Performance Metrics

DEPARTMENT OF BUDGET AND FISCAL SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Internal Control: Rebuild institutional knowledge of the Internal Control Division.	Establish a professional training program for all staff with certifications that can support growth and job enrichment.	New Performance Metric- Not Yet Implemented	25% completed. Developed professional training programs and promoted the professional development of the Internal Audit staff through networking, certifications, continuing professional education, and training.	Projected to be 100% completed. Recruitment plans anticipate that all of the division's Internal Control Analyst positions to be fully staffed. Complete the development of a Quality Assurance & Improvement Program to promote, monitor, and track the professional development of the Internal Control Analysts through acquiring certification and continuing professional education opportunities.	On an annual basis, periodically re-assess and update the Quality Assurance & Improvement Program for the division to continue promoting, monitoring, and tracking the professional development of the Internal Control Analysts.
Purchasing: Strive for competitive solicitations.	Goods and Services solicitations to have greater than or equal to 2 bids.	Average 2.38 bids per solicitation.	Goal was met - average 2.28 bids per solicitation.	On schedule to meet goal of at least 2 bids per solicitation.	Projected to maintain standard that Goods and Services solicitations have greater than or equal to 2 bids.
Purchasing: Strive for competitive solicitations.	Construction solicitations to have greater than or equal to 3 bids.	Average 4 bids per solicitation.	Goal was met - average 4.04 bids per solicitation.	On schedule to meet goal of at least 3 bids per solicitation.	Projected to maintain standard that construction solicitations have greater than or equal to 3 bids.
Purchasing: Maintain approximately 250 active master agreements.	Meet goal of at least 250 master agreements per year.	222 master agreements.	Goal was met - 421 current active master agreements.	On schedule to have at least 275 master agreements.	Projected to continue to maintain at least 275 master agreements per year.

Exhibit 1



DEPARTMENT OF BUDGET AND FISCAL SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Purchasing: Focus on staffing and training to serve all City agencies to minimize lapsing of year end appropriations for purchases at fiscal year end. (Assumptions: Purchasing is operating under normal conditions and is fully staffed.)	Execute 92% or more goods and services procurement requests that are set to lapse in the current fiscal year and that have been submitted by the submission deadline for procurement requests as established under Budget and Fiscal Services Policy Index Code 05.1 C., Submission Deadlines.	New Performance Metric- Not Yet Implemented	Goal was met - executed more than 92% goods and services requests set to lapse in FY23 that were submitted by the submission deadline.	On schedule for a 92% execution rate for all goods and services lapsing requests of current fiscal year, not just those submitted by the submission deadlines.	Projected to continue to execute 92% or more on all procurement requests that are not set to lapse in the current fiscal year.
Treasury: Strive to maximize the collection of real property taxes on the amount billed to taxpayers.	Meet or exceed a collection rate of 99%. Tax collections of approximately \$1,400,000,000 or more.	New Performance Metric- Not Yet Implemented	Goal almost achieved - 98.21%.	Projected to be 98.30%.	Work to achieve 99.00%.
Real Property Assessment Division: Improve service to taxpayer by reducing the backlog of active property tax appeals that have been growing during the pandemic due to technological challenges during on-line appeal hearings.	Assuming in-person appeal hearings by December 31, 2021 - February 1, 2023, improve the appeal settlement rate to 90% by the 4th quarter of FY2024. (The completion % is the number of appeals closed divided by the number of appeals filed for the following tax year.)	New Performance Metric- Not Yet Implemented	Goal almost achieved - closed 89.00% of Board of Review cases.	Projected to be 92.00%.	Work to achieve 90.00%.
Budget Administration: Promote communication and interaction	Budget analyst to meet with each agency at least twice per budget cycle.	New Performance Metric- Not Yet Implemented	Goal was met - 100.00%	Goal projected to be achieved - 100.00%.	Strive to achieve 100.00%.

Exhibit 1

## BFS Performance Metrics

DEPARTMENT OF BUDGET AND FISCAL SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Budget CIP: Respond to Neighborhood Board questions in a shorter period than the three weeks required by the Neighborhood Board Commission Office in order to allow more time to prepare responses on questions for the next neighborhood board meeting and to ask follow-up questions, if necessary.	Provide responses to Neighborhood Board questions for approval by Director within 7 working days of receiving the questions, provided that CIP section is fully staffed.	New Performance Metric- Not Yet Implemented	Not applicable. No Neighborhood Board questions on the CIP budget were received during this period.	Projected to meet requirement.	Projected to meet requirement.
Budget/FGU: Work with DCS, DCC and other agencies and offices to meet HUD CDBG annual timeliness requirement.	Expend 100% of the CDBG funding amount needed to meet the timeliness goal for the year. (Cash balance less than the Current CDBG Grant Amount x 1.5)	New Performance Metric- Not Yet Implemented	The CDBG timeliness goal was not met, however, after informal consultation with HUD, HUD determined that the City qualified for an exception to the timeliness policy so the City's grant will not be reduced.	Actions are being taken to meet the timeliness requirement.	Projected to meet requirement.
Risk Management: Identify opportunities to build resilience into risk management planning and resourcing to achieve risk reduction in advance of a hazard, as well as mitigate the impact of experienced losses.	Accomplish the following goals annually: Procure up-to-date Cyber Security program and Aviator Training; and conduct 3 Hazard Inspections.	Completed	Goal was met. All action items were completed.	On schedule to meet requirements.	Projected to meet requirements.

Exhibit 1

DEPARTMENT OF BUDGET AND FISCAL SERVICES					FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Performance Metric	Goal	FY2022 Results (Actual)					
Risk Management: Identify opportunities to build resilience into risk management planning and resourcing to achieve risk reduction in advance of a hazard, as well as mitigate the impact of experienced losses.	Evaluate potential impact of evolving risk exposures and focus resources and efforts on the most significant risks with the goal of value generation and cost mitigation. Improve accuracy and reliability of insurable replacement cost value of buildings to optimize levels of retention and risk transfer.	New Performance Metric- Not Yet Implemented			New Performance Metric- Not Yet Implemented	In progress.	Projected to meet requirements.
Liquor Commission: Increase regulatory and enforcement efforts in the field by decreasing the number of days it takes to investigate and close a public complaint.	Investigate and close public complaints within 10 working days.	8 working days (average).			7.41 working days (average).	7.0 working days (average).	6.5 working days (average).
Liquor Commission: As established in Act 76 (SLH 2022), improve processing time for liquor license applications.	Establish baseline average processing time for license applications.	New Performance Metric- Not Yet Implemented			New Performance Metric- Not Yet Implemented	Projected baseline average processing time for license applications using Act 76 investigative report requirements: 318 days (file date to issuance).	Improve average processing time by 5%.
Liquor Commission: As established in Act 76 (SLH 2022), improve processing time for liquor license applications.	Evaluate success of Act 76 requirements and determine ways to improve the average processing time.	New Performance Metric- Not Yet Implemented			New Performance Metric- Not Yet Implemented	New application intake/ review procedure will be implemented effective 1/1/24. Continue to monitor average processing time through the end of FY2024.	Will continue to report new/revised procedures.
Liquor Commission: Improve Gross Liquor Sales (GLS) reporting for all licenses.	Develop a monthly virtual/interactive GLS instructions for new and newly transferred licensees and annual GLS workshop for all licensees.	New Performance Metric- Not Yet Implemented			New Performance Metric- Not Yet Implemented	Will complete the virtual GLS instructions by 1/31/24; the virtual/ interactive annual GLS workshop will be postponed to FY2025.	Develop a virtual/ interactive annual GLS training workshop.

Exhibit 1

COR PERFORMANCE METRICS

DEPARTMENT OF THE CORPORATION COUNSEL				
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)
Improve and expand training for COR personnel	Yearly personnel review of COR's training program, goal is for COR's training to be consistently meeting or exceeding expectations.	New Performance Metric- Not Yet Implemented	During the calendar year ending 12/31/22, all COR deputies completed at least 3 hours of Continuing Legal Education. As a member of International Municipal Lawyers Association, COR deputies are able to take advantage of online webinars in a wide variety of topics.	During the calendar year ending 12/31/23, all COR deputies again completed at least 3 hours of Continuing Legal Education (CLE). As a member of International Municipal Lawyers Association, COR deputies continue to take advantage of online webinars in a wide variety of topics. COR deputies with specialized expertise also provided in-house CLE training on Land Court and the City's Sensitive Places ordinance. COR also provided in-house training for our recently hired deputies in a wide variety of topics including motions practice, procurement, legislative history research, and other areas. Staff was also trained on procuring special counsel and experts.
				Projected to meet requirement.



DEPARTMENT OF THE CORPORATION COUNSEL					FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Performance Metric	Goal	FY2022 Results (Actual)					
Improve and track personnel satisfaction with COR leadership by creating a 360 review process	Yearly review of supervisory attorneys, goal is to have supervisors consistently meeting or exceeding expectations.	New Performance Metric- Not Yet Implemented	Through communicating with staff and deputies, via new deputy reviews, periodic status checks, and exit interviews. COR implemented meaningful suggestions on ways to improve. We reorganized both our Counseling and Drafting and Litigation Divisions to enhance and provide the most effective leadership possible.				360 review metric will be deleted.
Standardize and conduct regular client-agency training	Conduct basic litigation training once a year. Specialized topics as requested by clients. Solicit feedback regularly.	New Performance Metric- Not Yet Implemented	COR conducted specialized training as requested by clients (i.e., on new sensitive places gun law) and will continue to work with the departments to develop and provide additional training.				Projected to meet requirement.
Improve responsiveness to client-agency requests for legal services RLS	Set up system to track and ensure response upon receipt and to enable us to contact clients prior to any looming deadlines.	New Performance Metric- Not Yet Implemented	COR implemented a tracking system for requests for legal services and continues to improve and revise the processes to reduce our response time and ensure effective and efficient legal services to Council and the departments.				Projected to meet requirement.
Increase efficiency in processing claims	Additional staff to help minimize delay in processing claims	New Performance Metric- Not Yet Implemented	New Performance Metric – not yet implemented				Projected to meet requirement.

## DCS PERFORMANCE METRICS

DEPARTMENT OF COMMUNITY SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
DCS Goal (internal): Improve DCS systems, processes and/or SOPs that contribute to operational effectiveness and efficiency.	Update at least five (5) policies/procedures with 80% implementation attained by/before end of FY22. Updated policies/procedures will pertain to DCS' five program divisions and/or administrative area. (Focus: Internal)	DCS continued to exceed the stated goal. The department has implemented approximately 50 new or updated policies/procedures across DCS' five program divisions. These policies/procedures more clearly define duties and expectations as well as address myriad operational contingencies.	The department has implemented approximately 20 new or updated policies/procedures across DCS' five program divisions. These policies/procedures more clearly define duties and expectations as well as address myriad operational contingencies.	With the addition of new programs coming to DCS (e.g., HONU) we expect that the department will continue to exceed the stated goal. These policies/procedures will continue to update and clearly define employee duties, expectations as well as address myriad operational contingencies.	Evaluate and update processes around the approval of service provider payment requests, loan programs, project-based vouchers, and special needs housing.
Office of Grants Management (OGM): Decrease payment processing time to grantee receiving a Grant in Aid.	Disburse 90% of grantee payments within 30 days if undisputed, and 90% of grantee payments within 60 days if there is a dispute.	70% of payments were undisputed and made within 30 days. 12% of disputed payments were made within 60 days. 12% of disputed payments were made after 60 days. 6% of disputed payments are still being negotiated.	83% of grantee payments were undisputed and made within 30 days, 10% of grantee disputed payments were made with 60 days, and 7% of disputed payments were made after 60 days, and 10% of disputed payments were still being negotiated.	Disburse 90% of grantee payments within 30 days if undisputed, and 90% of grantee payments within 60 days if there is a dispute.	Disburse between 85% to 90% of grantee payments within 30 days if undisputed, and 80% to 90% of grantee payments within 60 days if there is a dispute.

DEPARTMENT OF COMMUNITY SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
WorkHawaii Division (WHD): Increase economic opportunities for low-income and/or vulnerable population via workforce development efforts.	Promote workforce development needs via partnerships with at least 1000 employers and/or businesses. Partnership scope to include but not limited to referrals, job-placement, training, subsidized or unsubsidized employment, etc. (Focus: Economic Revitalization)	New Performance Metrics - Not yet implemented	From July 2022 through June 2023, WorkHawaii connected with 500 unique employers to link them to individuals seeking employment, internships or work experience opportunities.	From July 2023 through December 2023, WorkHawaii connected with 296 unique employers to link them to individuals seeking employment, internships or work experience opportunities. Unfortunately, the virtual hiring events were not as well received and have not increased the number of employers reached. This option has been discontinued based on employer feedback expressing a preference for in-person events.	Promote workforce development needs via partnerships with at least 700 unique employers and/or businesses. Partnership scope to include but not limited to referrals, job-placement, training, subsidized or unsubsidized employment, etc. (Focus: Economic Revitalization)
Community Assistance Division (CAD): Increase housing opportunities for eligible low-income and/or vulnerable population via partnerships with landlords.	Increase number of new landlords participating in the Housing Choice Voucher (aka Section 8) program by 25 new landlords. New landlords to offer housing options for program-eligible participants in line with appropriate regulatory and funder guidelines. (Focus: Housing/Homelessness)	Number of landlords decreased by 93.	The increase in the number of new landlords participating in the Housing Choice Voucher (aka Section 8) program for FY 2023 was 272 new landlords, which was a 6.3% increase.	The projected increase in the number of new landlords participating in the Housing Choice Voucher (aka Section 8) program for FY 2024 is 24 new landlords, which is 0.5% increase.	The proposed increase in the number of new landlords participating in the Housing Choice Voucher (aka Section 8) program for FY 2025 is 24 new landlords, which is a 0.5% increase.
Elderly Affairs Division (EAD): Promote quality care to low-income and/or vulnerable kupuna (elderly) and enable them to live independently.	Provide 1,000 older adults with in-home care services by supporting them with living in their own homes and communities. Quality care to be provided via EAD community partners and networks.	New Performance Metrics - Not yet implemented	1371 provided in-home services.	Project - 1098 provided in-home services.	Proposed- provide 1,180 older adults with in-home care services by supporting them with living in their own homes and communities. Quality care to be provided via EAD community partners and networks.

Exhibit 1

## DCS Performance Metrics

DEPARTMENT OF COMMUNITY SERVICES				
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)
Community Based Development Division (CBDD): Works in partnership with the private for-profit and non-profit sectors and other government agencies to address affordable housing, special needs housing, and shelter and supportive services for people in need.	1) Review and finalize 70% of grantee monthly payments within 15 days and forward to BFS for payment. 2) Fully execute new and renewing leases and/or property management agreements at least 3 months before the end of the current contract term.	New Performance Metrics - Not yet implemented	New Performance Metric -Not yet implemented	New Performance Metric -Not yet implemented
				FY2025 Results (Proposed) Proposed- working to implement in FY 2025.

Exhibit 1



## DDC PERFORMANCE METRICS

DEPARTMENT OF DESIGN AND CONSTRUCTION					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Minimize the percent lapsing of Administration approved bulk funds and line item funded projects unless due to cost underruns.	Met goal- less than 5% of lapses per fiscal year.	Met goal- 4%	Goal not met-8%	On schedule. *Lapses only occur at the end of a fiscal year. CIP funds are encumbered when contracts are executed, which primarily occurs in the second half of the fiscal year.	Proposed <5%
Minimize the percent of completed projects with change orders greater than 10% of the contract amount.	Less than 20% of total projects completed per fiscal year will have change orders greater than 10% or contract amount.	Met goal -4%	Met goal- 15%	Projected to meet goal-10%	Proposed <20%
Maximize the number of projects closed out in a fiscal year within 365 days of the contractual finish date.	At least 33% of projects closed within 365 days of contractual finish date.	Met goal - 51%	Met goal - 41%	Projected >33%	Proposed >33%

## DES PERFORMANCE METRICS

DEPARTMENT OF ENTERPRISE SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Create program initiatives to increase revenues for the six (6) golf courses.	Increase revenues over FY21 by 5%. Improve pace of play/decrease overall round of golf time by 5 percent for Ala Wai and Ted Makalena.	FY21 revenues = \$9,247,765; FY22 revenues = \$11,564,110 (increase of 25%). Maintained pace of play with higher rounds of golf.	Revenues were 1.3% lower and decreased overall rounds of golf time by 6.3% to improve pace of play for Ala Wai and Ted Makalena.	FY24 revenues are projected to be 3.8% higher than FY23. Rounds of golf is projected to decrease by 4.1% at Ala Wai and Ted Makalena.	Projected to increase revenues by 3%. Meet goal at Ala Wai and Ted Makalena.
Optimize operations to be more efficient and effective.	Track and report number of complimentary tickets requested by the promoter. Respond to customer complaints within three business days when received at the Neal S. Blaisdell and Tom Moffatt Waikiki Shell.	Average of 24 complimentary tickets were distributed per event, as requested by the promoter. Customer complaints were responded to within three business days when received at the Neal S. Blaisdell and Tom Moffatt Waikiki Shell.	Average of 24 complimentary tickets were distributed per event, as requested by the promoter. 100% of complaints were responded to within three business days when received at the Neal S. Blaisdell Center and Tom Moffatt Waikiki Shell.	100% tracking and reporting of all complimentary tickets. Average of 24 complimentary tickets to be distributed per event, as requested by the promoter. Projected to respond to 100% complaints within three business days.	Projected to be 100% tracking and reporting of all complimentary tickets. 85% response to complaints within three business days.
Increase education awareness to improve the visitor experience.	Annual review and update of graphics and messaging at exhibits. Increase viewers of live cams at exhibits at the Honolulu Zoo to see animals.	All graphics reviewed and working to initiate a contract with graphic design company to create new graphics and messaging. All live cams up and running now and promoted to guest via HZS and Honolulu Zoo web site. Received 74,637 views.	100% of zoo graphics were reviewed. Increased views to zoo live cams by 37.8% with the addition of Rhino habitat cam.	On target to contract a graphic design consultant for wayfinding and animal signage. On target to increase webcam views by 2%.	Projected to complete the review and update of graphics and messaging at exhibits. Increase viewers of live cam by 2%.
Decrease employee injuries.	Conduct quarterly safety awareness training to improve guidelines and decrease on the job injuries. Assess safety to ensure decrease in cases biannually.	Completed quarterly safety training meetings. 48.4% decrease in recordable injuries over FY21. 100% of work injury claims were promptly investigated and reviewed.	Completed quarterly safety training meetings. 43.7% increase in recordable injuries over FY22. 100% of work injury claims were reviewed to help decrease injuries.	Completed 2 out of 4 quarterly safety meetings, on target to complete all four quarters. Injuries have decreased by 66.7% over the same period last year. Projected to review 100% of work injury claims.	Projected to complete quarterly safety awareness training every quarter. 2% decrease in recordable injuries. Investigate 100% of work injury claims.

## DFM PERFORMANCE METRICS

DEPARTMENT OF FACILITY MAINTENANCE					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Minimize the time to patch a pothole.	Complete a pothole patch 75% of the time within five days.	Within 5 days = 28%	Within 5 days = 60%	Within 5 days = 40%	Within 5 days = 75%
	Complete a pothole patch 85% of the time within seven days.	Within 7 days = 32%	Within 7 days = 66%	Within 7 days = 44%	Within 7 days = 85%
	Complete a pothole patch 95% of the time within fourteen days.	Within 14 days = 46%	Within 14 days = 77%	Within 14 days = 58%	Within 14 days = 95%
Minimize the time to repair a damaged sidewalk.	Complete 75% of interim sidewalk repairs within one month.	Within 1 month = 32%	Within 1 month = 16%	Within 1 month = 37%	Within 1 month = 37%
	Complete 75% of permanent sidewalk repairs within one year.	Within 1 year = 32%	Within 1 year = 14%	Within 1 year = 37%	Within 1 year = 37%
	Complete 100% of sidewalk repairs within two years.	Within 2 years = 32%	Within 2 years = 23%	Within 2 years = 37%	Within 2 years = 37%
Minimize the time to complete unscheduled servicing of City vehicles.	Complete 90% of unscheduled vehicle servicing within five days.	Within 5 days = 67%	62%	77%	88%
Minimize the time to repair street lights.	Complete 75% of street light repairs within seven days.	Completed within 7 days = 77%	Completed within 7 days = 47%	Completed within 7 days = 75%	Contacted within 7 days = 75%
	Contact 75% of the callers within seven days to inform them of the street light repair.	Contacted within 7 days = 94%	Contacted within 7 days = 34%	Contacted within 7 days = 75%	Contacted within 7 days = 75%
Timely response to storm drainage complaints.	Respond to 85% of complaints of illicit discharges that enters the City owned storm drainage system received by Storm Water Quality Division within 3 working days.	New Performance Metric - Not Yet Implemented.	218 discharge complaints with a response time of 3 working days or less. Actual response time was 96%	200 discharge complaints with a response time of 3 working days or less. Projected response time is 90%	300 discharge complaints with a response time of 3 working days or less. Projected response time is 90%

## DFM Performance Metrics

DEPARTMENT OF FACILITY MAINTENANCE					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Maximize street sweeping.	Conduct street sweeping of 3,000 lane miles of roads per month.	New Performance Metric - Not Yet Implemented.	34,558 curb miles for the fiscal year.	31,000 curb miles per fiscal year.	36,000 curb miles per fiscal year.
Maximize inspections and clean-up of storm drain facilities.	Inspect and clean 15,000 linear feet of drainage pipes per month.	New Performance Metric - Not Yet Implemented.	283,983 linear feet of drainage pipes for the fiscal year.	190,000 linear feet of drainage pipes per fiscal year.	190,000 linear feet of drainage pipes per year.
	Inspect and clean 1,150 catchbasins/manholes per month.	New Performance Metric - Not Yet Implemented.	16,415 inlets/catch basins for the fiscal year (average 1,367 per month)	14,000 inlets/catch basins/manholes per fiscal year.	14,000 inlets/catch basins/manholes per fiscal year.

Exhibit 1

## DHR PERFORMANCE METRICS

DEPARTMENT OF HUMAN RESOURCES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Create efficiency in the hiring process by decreasing the number of days it takes DHR to advertise, screen and send departments their lists of eligible applicants.	Decrease the number of days from receipt of requisition on NeoGov (request to open a recruitment from a Department) until the referral of the list of eligibles to departments from a weighted average of 49 days (FY22) to weighted average of 25 days.	New Performance Metric- Not Yet Implemented	25 days	On schedule to be 25 days	Projected to be 25 days
Create and maintain efficiency in the internal hiring process that requires Departments to seek approval from BFS and DHR to fill positions.	Improve the average time it takes DHR Classification and Pay Division (C & P) to approve and close Requests to Fill, Requests to Reallocate and Fill, Requests to Revise PD and Fill --from the time of receipt of the eforms by C & P until the time they close the eform -- by maintaining a weighted average of 6 days for all BF129 Fill requests.	New Performance Metric- Not Yet Implemented	10 days	On schedule to be 6 days	Projected to be 6 days
Decrease the number of vacancies across the City.	Create Net Positive employee growth of 100 or more based on the number of new hires compared to the separations (losing employees through retirement, terminations, resignations and other separations).	New Performance Metric- Not Yet Implemented	115	On schedule to be 150	Projected to be 500



DHR Performance Metrics

DEPARTMENT OF HUMAN RESOURCES				
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)
Manage City's caseload by maintaining a reasonable ratio of workers' compensation claims opened vs. workers' compensation claims closed during a fiscal year.	Maintain National Standard ratio of 1:1 (i.e. as one case opens, another case closes).	New Performance Metric- Not Yet Implemented	1.0:1.0	In Progress to be 1.0:1.25
				Projected to be 1.0:1.25

Exhibit 1

## DPP PERFORMANCE METRICS

DEPARTMENT OF PLANNING AND PERMITTING					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Improve efficiency, effectiveness and output of building permits.	Decrease permitting approval time by 10%.	Commercial Permit Issuance time (07-01-21 through 06-30-22): Time increased from 222 days to 257 days, a 15.8% increase. Residential Permit Issuance time (07-01-21 through 06-30-22): Time decreased from 131 days to 129 days, a 1.5% decrease.	Commercial Permit Issuance time (07-01-22 through 06-30-23): Time increased from 257 days to 320 days, a 24.5% increase. Residential Permit Issuance time (07-01-22 through 06-30-23): Time increased from 129 days to 209 days, a 62.0% increase.	Commercial Permit Issuance time will decrease to 160 days or less. Residential Permit Issuance time will decrease from 209 days to 60 days or less.	Commercial permit issuance will decrease to 80 days or less. Residential permit issuance will decrease to 30 days or less.
Increase the number of online permits issued.	Issue at least 50% of the total permits through the online system.	54% of all permits issued between 07-01-21 through 06-30-22 were issued online, a 9% increase.	62% of all permits issued between 07-01-21 through 06-30-22 were issued online, a 8% increase.	65% of all permits issued will be issued online.	67% of all permits issued will be issued online.

## DPR PERFORMANCE METRICS

DEPARTMENT OF PARKS AND RECREATION				
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)
Increase community support and care for parks and activation of park areas through department and community service projects. Increase departmental skilled maintenance and repair of park and garden buildings, recreational and educational improvements.	30 renovations, restorations, or replacements, or significant repairs that require skilled tradespeople completed annually each Fiscal Year to park or garden buildings or other large recreational improvements such as replacing ballfield backstops, gymnasium bleachers and basketball backboards.	New Performance Metric- Not Yet Implemented	Completed 11 comfort station makeovers. Renovated 9 parking lots. Replaced 7 baseball backstops. Completed Kahua O Waikalua Dog Park. Completed repairs to 3 gym backboards. Installed 1,100 bollards and chain at Keaau Beach Park. Completed berm renovation, new target construction, roof repairs and facility painting at Koko Head Rifle and Pistol shooting ranges.	In progress. Completed 6 comfort station makeovers. Installed and modified dog parks at Hoa Aloha and Moanalua parks. Renovated and prepped Waipio Soccer Park fields for large tournament. Installed backstops at Hauula CP. Replaced 4 roofs. Installed fencing at 4 parks and renovated 2 parking lots. Anticipate completing additional projects and reaching desired outcome.
			The MSS had a total of 72 projects in FY23.	The DPR Adopt-A-Park program, through volunteer groups, re-activated and cleaned over 11 parks, most of them several times during the year.
			The DPR Adopt-A-Park program, through volunteer groups, re-activated and cleaned over 10 parks, most of them several times during the year.	Projected to complete 30 projects in FY2025.

Exhibit 1

DEPARTMENT OF PARKS AND RECREATION					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Create social, community based spaces within our parks and gardens to bring the community outdoors.	Install, replace or restore 30 outdoor amenities that are accessible and invite people to enter and use park or garden areas for passive recreation or educational purposes, such as park benches and picnic tables, planting new or rehabilitating shade trees and landscaping areas or expanding community gardens, annually each Fiscal Year.	New Performance Metric- Not Yet Implemented	Completed MA for Tables and Benches procurement and installation for D1, D4 and D2. Completed special bench procurement for Foster Botanical Garden.  In FY 2023, DPR hosted and facilitated two major mural projects resulting in the installation of 20 individual murals in 'A'ala Park and along Fort Street Mall.	In progress. Completed the execution and installation of 416 tables and benches islandwide.	Projected to install, replace or restore 30 outdoor amenities.
Improve facility signage to be welcoming and consistent throughout the City Parks.	Each year experiment with one new form of signage, designed to encourage compliance with a particular DPR rule where violations are causing conflict and user dissatisfaction; Install them across districts, monitor results and apply lessons to following year signage.	New Performance Metric- Not Yet Implemented	Coordinated with external City Department to install new sign islandwide to educate the No Chicken Feeding Rule. Installed Tsunami Zone signs.	In progress. Continue to evaluate additional signage to keep the public informed of DPR rules.	Projected to create and implement 1 new sign.
Increase community engagement through volunteer programs including community service days, Adopt A Park (AAP) program, one-time service projects, Botanical Garden volunteer days and other formal volunteer methods used across the department.	By end of FY27, return to pre-COVID level of community engagement through volunteer programs (57,000 hours and 15,000 number of volunteers).	New Performance Metric- Not Yet Implemented	Total hours: 79,188 Total Participants: 20,537 In FY2023, through DPR's Adopt a Park program, we were able to impact the parks as follows: -New Adopt-A-Park Agreements - 20 -Community service projects - 128 -Adopt a bench - 10	In progress. Total Hours: 100,000 Total Participants: 45,000 New Park Agreements: 30 Community Service Projects: 150 Adopt a Bench: 20	Projected. Total Hours: 125,000 Total Participants: 60,000 New Park Agreements: 50 Community Service Projects: 175 Adopt a Bench: 30

Exhibit 1

## DPR Performance Metrics

DEPARTMENT OF PARKS AND RECREATION				
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)
Increase the quantity of Oahu residents serviced by DPR programming; Increase the quality of DPR programming. Increase participant registration in Spring and Fall general recreation programs and classes through greater number and/or variation of classes/programs, identified as desirable by local communities.	Increase and maintain participant registration for Fall and Spring classes to an average of 14,000 per season by the end of FY27, which include utilizing technology to provide virtual and hybrid options.	New Performance Metric- Not Yet Implemented	Fall: 13,098 A combination of in-person and hybrid/virtual classes were offered during the Spring and Summer months of 2023 (FY2023: 1/1/2023-6/30/2023).  Spring enrichment registration - 12,529 participants with over 275 classes across the island.	In progress. Fall Actual Numbers: 16,216 Spring Projected Numbers: 19,298. Estimated Fall and Spring participants 35,514. Staff to continue to offer new classes at the various parks.
Summer Fun youth programs and activities designed to support the Recreational Refresh (RR) newly identified program outcomes: leadership; health & wellness; and; sense of place.	Implement a minimum of five redesigned and newly designed programs aligned to DPR's program outcomes over the next five fiscal years. FY 22-23: (1) Spring class (1) Spring Complex event & ALL Summer Fun designed to align to outcomes; FY 23-24: (1) Program; FY 24-25: (1) Program; FY 25-26: (1) Program; FY 26-27: (1) Program.	New Performance Metric- Not Yet Implemented	1. Used backwards design to plan Spring break pilot program and had our first district observation lab. 2. Used backwards design to plan summer fun program to align to the outcomes. Did our second district observation lab to further our understanding of "how we know" we are meeting our desired outcomes.	In progress. All new programs taught during the Spring and Summer program to be aligned to outcomes using the backward design plan.
				Projected (1) new program designed to align to program outcomes implemented.

Exhibit 1



DEPARTMENT OF PARKS AND RECREATION				
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)
Steadily increase Summer Fun enrollment to 10,000 by FY27-FY28.	Implement annual program changes to attract and support greater enrollment, particularly in the Title I communities, such as full-workday coverage; enrichment activities; partnerships with area service providers; greater community outreach, to steadily increase enrollment to 10,000 youth by Summer FY27-FY28.	New Performance Metric- Not Yet Implemented	Summer Fun 2023: 56 sites with 7,800 participants.	In progress. Summer Fun 2024: 60 sites with 9,000.
Strengthen DPR staff capacity. Recreation Staff empowered to deliver high quality Summer Fun, Youth Development, Adult, and Senior programs intentionally designed to meet program outcomes.	100+ Recreation staff trained in program outcomes and backwards design (program design approach) by June 30, 2023.	New Performance Metric- Not Yet Implemented	<p>The PMRS Administrator began the NRPA Director's school in August 2023 and this is a 2 year program.</p> <p>There were over 100 DPR staff who completed Phase 2 of Backwards Design Training that included learning tracks for both staff and leadership teams.</p>	<p>In progress. All Recreation Complex Supervisors, Recreation Supervisors, and RSS staff trained to support staff in and facilitate and implement program planning utilizing backwards design completed by end of FY 2025.</p> <p>Two District Managers will be attending their first year of the NRPA Director's school and the PMRS Administrator will be attending their second year of Directors school in March 2024.</p>
				FY2025 Results (Proposed)
				Projected. Summer Fun 2025: 63 sites with 9,500.
				Projected. All Recreation Complex Supervisors, Recreation Supervisors, and RSS staff trained to support staff in and facilitate and implement program planning utilizing backwards design completed by end of FY 2025.

Exhibit 1

## DPR Performance Metrics

DEPARTMENT OF PARKS AND RECREATION					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Prepare for generational changes by building capacity of new and existing Supervisors and Managers.	Administrators and Managers to enroll all Division Supervisors and themselves in at least 1 management training class provided by DHR annually; DPR work with DHR to develop park/garden relevant supervisory/management training online or video.	New Performance Metric- Not Yet Implemented	All PMRS Supervisors completed at least one (1) training.  All Nursery supervisors attended at least one (1) leadership training by DHR; one (1) Arboriculture supervisor attended at least one (1) leadership training by DHR; and all HBG supervisors attended at least one (1) leadership training by DHR.  All ESD supervisors attended at least one (1) training by DHR.	In progress. All Supervisory level staff enrolled into at least 1 leadership training held by DHR.	Projected to have Administrators and Managers enroll all Division Supervisors and themselves in at least 1 management training class provided by DHR annually.
Keep O'ahu cool by maintaining and enhancing the community forest (trees in areas outside of the Conservation District). Increased urban tree canopy cover on O'ahu.	1,000 City trees planted along City streets and in City parks and gardens each Fiscal Year.	New Performance Metric- Not Yet Implemented	Total: 996 trees.	In progress. 435 Trees Planted and in scheduling large scale additional plantings via partnerships and grants for remainder of the year.	Projected to be 1,200 trees.
Increase public knowledge and support of the value of trees and planting trees. Increased outreach to and engagement with the general public and with community-based organizations.	Engage with at least 1,500 community members through events, lessons, and programming.	New Performance Metric- Not Yet Implemented	Attended 22 direct community events and reached over 2,300 people.	In progress. Conducted/ attended 9 direct community events and reached over 575 people.	Projected to conduct/ attend at least 20 direct community events and reach over 1,500 people. Post at least once a month on our social media account and increase our followers.

Exhibit 1

## ENV PERFORMANCE METRICS

DEPARTMENT OF ENVIRONMENTAL SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Effectively respond to service calls, minimizing response time.	Improve on-time close rate by 15%. Benchmark was 65% on-time response.	Maintained on-time close rate at 96%	On-time close rate at 97%	On-time close rate at 97% or more	On-time close rate at 97% or more
Maximize the volume and percentage of waste diverted from the landfill.	Increase diversion rate to 80%. Benchmark diversion rate was 74.5%.	Municipal Solid Waste Only: 84%	Municipal Solid Waste Only: 83%	Municipal Solid Waste Only: 83% or more	Municipal Solid Waste Only: 85% or more
Improve the efficiency of the City's refuse collection & disposal program to reduce non-holiday overtime usage.	Reduce overtime usage by 25%.	Maintained a 14% decrease in OT hours from FY13 base year. OT is result of manpower shortages due to hiring freeze and restrictive labor agreements.	15% decrease in OT hours from FY13 base year.	15% or more decrease in OT hours from FY13 base year.	Reduce Non-Holiday OT by 5%, or \$380,000, from FY2023 Actuals
Replacement of damaged/missing curbside carts (gray, blue, green)	Repair/replace carts within 3 days of receiving request	New Performance Metric- Not Yet Implemented	On-time close rate at 90%	On-time close rate at 95%	On-time close rate at 95%
Net revenue from KWH exported from HPOWER to HECO	Generate at least \$15M annual net revenues from HECO	\$16.5M	\$3M	\$3M	\$15M
Establish a City E-Waste Program	Maximize e-waste collection by sponsoring at least 6 events per year hosted by Going Green and 3 Rs Recycling Drives and executing a City contract to recycle e-waste.	New Performance Metric- Not Yet Implemented	No Data available. Program will commence in spring of FY 23.	E-waste contract with the State of Hawaii, DOH was executed for FY24 and funds available to sponsor and advertise e-waste events.	Continue to contract with the State of Hawaii to promote e-waste recycling and to establish a City wide e-waste program
Increase Mandatory Business Recycling Inspections by 25%	Inspect at least 30 businesses per month	Inspection ceased due to the pandemic.	30 inspections of affected businesses per month since the City lifted the pandemic restrictions.	On track to meet 30 inspection per month.	To increase inspections to 35 inspections per month for the Mandatory Business Program for all ordinances.

## ENV Performance Metrics

DEPARTMENT OF ENVIRONMENTAL SERVICES					FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Performance Metric	Goal				FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Establish a Rechargeable Battery Collection	Collect rechargeable batteries at City disposal sites.				New Performance Metric- Not Yet Implemented	Program will commence in spring FY 23.	Contract amended to collect rechargeable batteries at Disposal Sites has been executed	To continuously promote the drop off of rechargeable batteries at disposal sites and participating retailers.
Clean the equivalent of 30% of the City's gravity sewer main network every fiscal year	Maintain cleaning about 500 miles of pipe a year as described in the consent decree				679.60 miles	651.62 Miles	Currently at 343.42 miles, on track to clean 825 miles	At least 500 miles
Reduce City Sanitary Sewer Overflows in the Collection System Network	Reduce City Sanitary Sewer Overflows by 5% until we reach 1 spill for 100 miles of pipe.				45 - City Spills in FY 2022, a reduction of 25%	34 - City Spills	Currently at 14 City Spills	Target is 21 City spills
Evaluate Operations and Maintenance Processes to reduce odor levels	Receive less than 24 odor complaints per year (2 per month), total related to the 9 WWTPs, the 71 pump stations, and the collection system.				New Performance Metric- Not Yet Implemented	Will commence in FY 24.	Currently at 42 odor complaints	Target 24 or less odor complaints
Inspection of grease trap devices	Inspect 95% of all devices by end of each fiscal year				100% (3,853 grease traps inspected)	On track to 95%; Currently at 45% (1,760 of 3,883 grease traps inspected)	Inspect 95% of all grease traps	Inspect 95% of all grease traps
Inspection of undergrounds inspection tank	Inspect 24 underground storage tanks each fiscal year				New Performance Metric- Not Yet Implemented	No inspections	24 inspections	24 inspections

Exhibit 1

## ESD PERFORMANCE METRICS

DEPARTMENT OF EMERGENCY SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Ensure that information on ambulance response and patient care is provided to receiving hospitals.	Provide completed electronic patient care reports (ePCR) to receiving hospitals 90% of the time.	Achieved	Achieved	In progress to achieve	Projected to achieve
Improve response time to emergency medical service calls.	Respond to calls in under 3 minutes, 90% of the time.	Achieved	Achieved	In progress to achieve	Projected to achieve
Improve Emergency Medical Services provided to the public through the implementation of the "12 Hour" work schedule.	Decrease all leave usage by 30%;	In progress, high leave usage, pending recruitments	In progress, high leave usage, pending recruitments	In progress, high leave usage, pending recruitments	Projected to achieve
Improve Emergency Medical Services provided to the public through the implementation of the "12 Hour" work schedule.	Decrease sick leave usage by 20%;	In progress, high leave usage, pending recruitments	In progress, high leave usage, pending recruitments	In progress, high leave usage, pending recruitments	Projected to achieve
Improve Emergency Medical Services provided to the public through the implementation of the "12 Hour" work schedule.	Decrease all types of leave usage during observed holidays by 20%;	In progress, high leave usage, pending recruitments	In progress, high leave usage, pending recruitments	In progress to achieve	Projected to achieve
Improve Emergency Medical Services provided to the public through the implementation of the "12 Hour" work schedule.	Decrease non-holiday overtime costs by 20%;	In progress, high leave usage, pending recruitments	In progress, high leave usage, pending recruitments	In progress to achieve	Projected to achieve
Improve Emergency Medical Services provided to the public through the implementation of the "12 Hour" work schedule.	Reduce Unit closures to zero.	In progress, high leave usage, pending recruitments	In progress, high leave usage, pending recruitments	In progress, high leave usage, pending recruitments	Projected to achieve



## ESD Performance Metrics

DEPARTMENT OF EMERGENCY SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Appointments for physicals, return to work and fitness for duty shall be made within one (1) week of request.	In progress, high leave usage, pending recruitments	In progress, high leave usage, pending recruitments	In progress, high leave usage, pending recruitments	Projected to achieve
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Physicals for pre-employments and employees are not to exceed one (1) hour from start to completion.	Achieved	Achieved	In progress to achieve	Projected to achieve
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Chart review by the City Physician shall be made within two (2) business days.	Achieved	Achieved	In progress to achieve	Projected to achieve
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Employee notification shall be written and sent within two (2) business days.	Not met due to staffing shortages and high leave usage	Not met due to staffing shortages and high leave usage	In progress to achieve	Projected to achieve
Minimize the amount of time it takes for the Health Services Branch to process medical evaluations for current and prospective City employees.	Blood alcohol specimens for the Driving Under the Influence program shall be run and results within five (5) business days.	Not met due to staffing shortages and high leave usage	Not met due to staffing shortages and high leave usage	In progress to achieve	Projected to achieve

Exhibit 1

## HPD PERFORMANCE METRICS

HONOLULU POLICE DEPARTMENT				
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)
To focus on transparency with the community and accountability of the department by performing an annual focused internal survey of the selected focus group.	30-40% Response rate from departmental employees.	The survey was suspended for this year.	Excluded Managerial (EM) Assignment Survey sent to Captain and Majors in the department. Responses received from 87.1 percent of focus group.  3/12 work schedule survey sent to officers in Districts 4 and 5. Responses received from 45 percent of focus group.	Department employee survey to rate commanders' performance to be conducted during FY2024.
				The development efficient ways to disseminate surveys and collect results.

Exhibit 1

## HPD Performance Metrics

HONOLULU POLICE DEPARTMENT					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Maintain community outreach by promoting the Citizens, Business, and Youth Police Academies.	Offer each academy at least once a year with a minimum class size of 20 community members.	Due to continued COVID-19 mandates, the various academies continued to be suspended through the end of 2021. Personnel assigned to these details were reassigned to COVID-19 assignments such as patrol, Alternative Call Servicing (ACS), Community Outreach Unit (COU), and Major Events Division (MED).A	The various academies were suspended through FY2023 due to personnel assigned to these details had been previously reassigned to COVID-19 assignments such as patrol, Alternative Call Servicing (ACS), Community Outreach Unit (COU), and Major Events Division (MED). During FY2023, personnel in the Community Affairs Division (CAD) were able to recruit and sustain the Law Enforcement Explorers Program (LEEP) with an average of (35) participants in the program throughout the year. Upon program restart, participants in the Youth Police Academy are intended to progress into the LEEP.	During FY2024, the CAD and Training Divisions are assessing staffing and budgetary needs to restart the programs post-COVID-19. The Citizens Police Academy is projected to resume in late 2024 with a class size of (25). Current resources are developing and maintaining the Law Enforcement Explorers Program (LEEP) and implementing the Cadet program, which eligible LEEP participants may apply to. The Business and Youth Police Academies are projected to restart in later fiscal years. The Youth Police Academy will be a precursor to the LEEP.	Assessing staffing and budgetary needs to restart the academies and develop recruitment strategies for increased participation.
Improve organizational efficiency by creating and maintaining alternate and convenient reporting systems for the public to report non-emergencies.	A minimum of 1,000 cases per month utilizing Alternative Call Servicing Program and Online Reporting System.	The average number of cases handled per month was 1,733.	The average number of cases handled per month was 1,671.	It is projected that the average number of cases handled per month will be 1,073.  Note: The decrease is attributed to the ACS discontinuing 3rd Watch operations as of August 20, 2023.	Expand the types of cases that can be reported to the ACS and online reporting system.

Exhibit 1

HONOLULU POLICE DEPARTMENT				
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)
Improve and expand online training course for departmental employees	Expand the number of courses offered by a minimum of two per calendar year.	Courses offered in FY2022 to both sworn and civilian personnel: Family Violence, Offenses Against Family and Incompetents, Peer Intervention Unit, Responding to First Amendment: Protected Events - The Role of State and Local Law Enforcement Officers, Ethical Policing is Courageous, Alzheimer Training, and Preventing Violence Against Law Enforcement Officers and Ensuring Officer Resilience and Survivability - Crisis Intervention. Domestic Violence training was revamped.	In FY2023 provided Alzheimer's Training and certification for all sworn personnel. Also provided leadership courses, through vendor Leadership Works LLC, for incumbent and newly-promoted Commanders, in order to work toward improvements in leadership training and capabilities.	For FY2024, projected to continue online courses in management via vendor Leadership Works LLC for new Commanders, as well as implement follow-up leadership training such as those recognizing "leadership styles". Second half of FY24 also projected to provide City-based Ethics and Prevention of Sexual Harassment trainings online.
Improve employee training by implementing 21st Century Policing Training to specifically address ethics and integrity.	Number of courses incorporating the guardian mentality and lessons and/or methods identified that the guardian mentality could be adopted.	In the recruit and incumbent curriculum, all employees (sworn and civilian) receive Customer Services in Law Enforcement training to reinforce and address current themes and scenarios involving courtesy and demeanor.	Guardian mentality stressed in FY2023 via EPIC (Ethical Policing is Courageous) courses for recruits and incumbents, as well as instruction and testing in de-escalation techniques and tactics with recruits, in order to promote Guardian vs Warrior mentality.	Provide guardian mentality training, to include de-escalation techniques, to all recruits graduating in FY2024, as well as provide online training in FY2024 on guardian mentality concepts such as ethic policing and anti-bias training.
				FY2025 Results (Proposed)
				Assess the most impactful topics in modern policing.

Exhibit 1

## HPD Performance Metrics

HONOLULU POLICE DEPARTMENT					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Address homelessness and mental health issues by training departmental employees in the Crisis Intervention Team (CIT) and with Mental Health First Aid (MHFA) training.	Train all sworn and Police Radio Dispatchers in CIT and MHFA in 3 years.	In FY2022, there were 50 officers trained in CIT.	As of the end of FY2023, the department will have (91) sworn and police communications officers trained in CIT and (131) sworn and police communications officers trained in MHFA.	It is projected that as of the end of FY2024, the department will have (154) sworn and police communications officers trained in CIT and (399) sworn and police communications officers trained in MHFA.	Further expand training of CIT and MHFA to more incumbent personnel.
Prevent and solve crime by improving the handling of Domestic Violence (DV) cases.	100% compliance for completion of the Lethality Assessment Program (LAP) for DV cases. The LAP is an intervention process used by officers to be able to provide appropriate services to those affected by DV.	96.5 percent compliance for DV cases	91.3 percent compliance for DV cases.	Projected 94.6 percent compliance for DV cases.	Conduct more in-service training to improve the handling and proper classification of DV cases.
Recruit and retain quality employees by expediting the hiring process. Modification of the Metropolitan Police Recruit (MPR) application process for efficiency.	Reduce the application processing time to 7 months.	The MPR application process was reduced by 62 percent from 14 months to 5.25 months.	Application processing time ranges from three to six months depending on locality of applicant.	Application processing time ranges from three to six months depending on locality of applicant.	Assess ways to reduce the processing time of out-of-state candidates.

Exhibit 1



## RHB PERFORMANCE METRICS

ROYAL HAWAIIAN BAND					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Return of Community Outreach to demographics serviced prior to the pandemic	Provision of artistic services to Community, Cultural, Governmental events including Educational, Care Facility and Traditional venues through outreach and processing of requests.	As Covid-19 protocols changed, The department made when possible the transition back to full band performances. Totals for 2022 were 398 small ensembles, 143 Glee Club, and 112 Full band services.	Total performances for 2023 were 5 small ensemble performances, 27 Glee Club only performances, 20 parades, and 252 concert band performances for a department total of 304 services.	Band provided musical services for more than 80% of performance requests. These venues included Community and Cultural Events, Governmental Functions, School Concerts, and various retirement and care communities.	The department will continue to communicate with venues in order to reestablish performances at pre-pandemic locations and events
Fill vacant positions through both interdepartmental Competitive Examinations (IDCE) and open recruitment.	Fill at least 95% of vacant positions	Hiring freeze continued. Department was allowed 2 hires.	6 of 7 vacancies listed in the 2/2022 vacancy report were filled through either open recruitments or IDCE.	As of 12/30/24, 3 of 6 vacancies have been filled or have finished selection stage. The other 3 positions are projected to be filled in 2024.	Department will continue to fill positions as budget will allow.
Improvement of Music Library Storage.	Improve our historically rich music library's capacity and security through an updated music storage system. Remove contents of the present library into temporary storage - Work with DFM to modify existing facility to specifications needed to accept the new system - Complete installation.	Costs are submitted and approved to budget for FY23.	Music Storage system is in procurement stage. Encumbering of funds moved to Q3 and supplemented to adjust for increased costs from original estimates. Once vendor selection is completed and Installation specs are determined, we will work with DFM for planned Installation completion by end of FY23.	Library is planned for installation in the Waikiki Vista RHB office relocation on the 7th floor library by end of FY2024.	Library will be evaluated for further improvements if needed to ensure security of Music Collection.

## RHB Performance Metrics

ROYAL HAWAIIAN BAND					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Annual large scale, themed formal concert.	Partnering with prominent local artists, produce a large scale formal concert at the Blaisdell Center or Hawaii Theater. Possible themes to include Christmas or Special Events. This live concert may be recorded for TV and/ or Online Broadcast	Funding acquired through outside non-profit support. Production planning initiated for Q1 FY23	Goal was achieved as RHB produced the "E Kani Mau" concert at the Hawaii Theater on 10/14/2022. The concert featured various local artists and was funded with the assistance from the non profit entity "the Creative City".	Large scale concert postponed to December of 2024. Funding is shifted to cover costs associated with the unbudgeted Headquarter relocation to Waikiki Vista.	Future large scale televised concert event proposed for Q2 of FY2025 pending funding availability.

Exhibit 1

## CSD PERFORMANCE METRICS

DEPARTMENT OF CUSTOMER SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Address backlog of Drivers Licenses (DL) and State IDs (SID)	Eliminate backlog of 2020 Expired DLs and SIDs (90,000)	Achieved. Renewal backlog has been eliminated and Drivers License and Satellite City Hall locations have capacity to serve those in need of renewal services.	Achieved. Continue to accept walk-ins and open more appointments to eliminate any potential backlog of DLs and SIDs	Backlog addressed. Customers can conveniently book next day appointments, as well as future appointments two weeks out. Walk-ins still accepted.	Increase appointment options for customers. Keep 'next available' appointments within a month.
Address Motor Vehicle Registration (MVR) and Renewal Backlog	Reduce wait time for Mailed in MVR Renewals to 10 business days and continue to maintain 2 week turnaround time. Eliminate Dealer Registration backlog completely and return to in person dealer transactions	Achieved. Backlog of dealer transactions is no more than 6 days.	Achieved. Continue to maintain mailed in MVR renewals to 10 business days. Continue to maintain dealer transaction turnaround time to 6 days.	Continue to maintain mailed in MVR renewals to 10 business days. Continue to maintain dealer transaction turnaround time to 6 days. Dealer Dash window established at Kapalama Hale to address 'rush' transactions by appointment.	Continue to maintain turnaround time for mailed in MVR renewals to 10 business days and dealer transaction to 6 days. Explore maximizing Dealer Dash services.
Increase use of DMV Now Kiosks and Online Renewals of MVR Renewals	65% of MVR Renewals Online or at DMV Now Kiosks	55% of renewals are completed online or at DMV Now Kiosks. (Increase due to office closures during COVID)	65% of renewals to be completed online at DMV Now Kiosks	48% of MVR renewals completed online or at DMV Now Kiosk.	65% of renewals to be completed online or at DMV Now Kiosks
County Real ID Compliance	Achieve 95% Real ID compliance estimated at qualifying 48,000 Driver Licenses and State IDs	87% of Oahu residents are REAL ID compliant.	93% of Oahu residents are REAL ID compliant	91% of Oahu residents are REAL ID compliant.	93% of Oahu residents are REAL ID compliant.

DEM PERFORMANCE METRICS

DEPARTMENT OF EMERGENCY MANAGEMENT					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Staff readiness: Continuous professional development and training of emergency management staff.	100% of DEM employees meet or exceed minimum of 40 hours of professional development annually.	Goal met- 100%	Goal met - 100%	Projected to meet goal - 100%	Projected - 100%
Departmental Emergency Coordinators (DECs) readiness: Portion of DECs completing required emergency operations information management system training.	90% of DECs completing required training.	Results Not Available	Goal met - 91%	Projected to meet goal - 90%	Proposed to meet - 90%

Exhibit 1

## DIT PERFORMANCE METRICS

DEPARTMENT OF INFORMATION TECHNOLOGY					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Number of online transactions using HNL Pay (centralized payment facility)	Increase the number of online transactions using HNL Pay by 5% per fiscal year	Number of HNL Pay transactions for the period 12/1/2021 to 6/30/2022: 37,800	166,927 transactions	4.8% increase	10% increase
Number of citizens using online services via HNL Info	Increase the number of citizens accessing HNL Info to obtain online services by 5% per fiscal year	48,019 hnl.info accounts	137,722 hnl.info accounts	17% increase	5% increase
Number of departments using Honolulu U (HONU) for training	Increase number of departments using HONU for training programs and learning courses for City employees, Board members, and commission by 1 every fiscal year	3 departments with training programs implemented	Pause for Advantage 4 upgrade	5 departments with training programs implemented	6 departments with training programs implemented
Number of city tasks utilizing Robotic Process Automation (RPA) processes utilized by city	Increase the number of RPA processes by 2 every fiscal year	Not measured for FY2022. New performance metric	1 RPA process implemented	3 RPA processes implemented	5 RPA processes implemented
Number of City staff that failed simulated email phishing attack	Reduction in the number of City staff failing DIT's simulated email phishing test to less than 800 employees	Not measured for FY2022. New performance metric	Avg 7.88% or about 600 employees failed	Avg susceptible rate (difficulty level): 11.16% Avg 10.45% or about 800 employees failed	Continue to maintain the avg failed below the susceptible rate

Exhibit 1

## DTS PERFORMANCE METRICS

DEPARTMENT OF TRANSPORTATION SERVICES					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Increase on-time or early arrivals on TheHandi-Van.	Maintain TheHandi-Van on-time or early arrivals at an annual rate of at least 90%.	Achieved 95.40%	Achieved 92.12%	In progress - 90.05%	Projected to be 90.00%
Minimize the number of complaints received concerning TheHandi-Van service.	Reduce ratio of total complaints per 1,000 boarding to 1.25.	Achieved 1.24%	Achieved 2.11	In progress - 2.25	Projected to be 2.00
Provide on-time trips on TheBus.	Increase on-time arrivals at an annual rate of at least 80%.	Achieved 72.50%	Achieved 69.00%	In progress - 80.00%	Projected to be 80.00%
Maintain a well-operating bus fleet by performing preventative maintenance on time.	Achieve 100% of bus inspections on-time (i.e. every 6,000 miles).	Achieved 99.00%	Achieved 99.80%	On schedule to be 100.00%	Projected to be 100.00%
Maintain a well-operating fleet by reducing the age of the buses.	In four years, reduce the average age of the bus fleet to less than eight years old.	Achieved 11 years	Achieved 9.9 years	In progress - 9.0 years	Projected to be 7.5 years
Operate a zero-emission bus fleet.	In four years, electrify 20% of the bus fleet.	Achieved 3.33%	Achieved 3.54%	In progress 8.33%	Projected to be 14.38%
Improve safety and reduce the number of major collisions by The Bus.	Reduce collision rate to fewer than one major collision for every 400,000 miles driven.	Achieved 425,179 miles/major collision	Achieved 391,881 miles/major collision	On schedule to be 450,000 miles/major collision	Projected to be 450,000 miles/major collision



## HFD PERFORMANCE METRICS

HONOLULU FIRE DEPARTMENT					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Maintain the minimal time it takes a fire company to arrive on scene for medical emergency calls.	Respond to 90% of suburban medical emergency calls within 9 minutes 30 seconds.	92.85%	92.68%	90.59%	92.00%
Maintain the minimal time it takes a fire company to arrive on scene for fire emergency calls.	Respond to 90% of suburban fire emergency calls within 9 minutes 30 seconds.	79.62%	76.57%	77.47%	81.00%
Maintain the minimal time it takes an effective fire fighting force to arrive on scene for fire emergency calls.	Respond to 90% of suburban fire emergency calls with an effective fire fighting force within 16 minutes.	75.44%	72.22%	66.67%	75.00%
Maintain the minimal time it takes to process 911 telephone calls.	Process 90% of 911 calls within 90 seconds.	93.40%	93.97%	93.62%	94.00%
Increase the number of commercial occupancy inspections annually.	Conduct 40% of commercial occupancy inspections annually.	26.87%	25.27%	33.80%	40.00%

MED PERFORMANCE METRICS

DEPARTMENT OF THE MEDICAL EXAMINER					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Improve the completion of autopsy reports in a timely manner.	Complete 90% of autopsy reports within 90 days of performing the autopsy.	55.6%	Not achieved due to shortage i pathologists and increased case load.	Will not achieve due to shortage in pathologists and increased case load.	Projected to achieve
Improve the completion of investigative reports in a timely manner.	Complete 90% of investigative reports within 45 days of the day jurisdiction is assumed.	75.2%	Not achieved due to shortage in investigators.	Will not achieve due to shortage in investigators.	Projected to achieve
Decrease the number of cases that are backlogged.	Complete at least 100 backlogged autopsy reports per year.	17	Completed 348 backlog reports.	Completed 210 backlog reports to date.	Projected to achieve; less than 100 backlog reports remain.

Exhibit 1

## DLM PERFORMANCE METRICS

DEPARTMENT OF LAND MANAGEMENT					
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)	FY2025 Results (Proposed)
Increase occupancy in City-owned affordable housing properties.	Occupancy should not be lower than 80% in any of the managed properties and overall blended occupancy rate for all properties not lower than 95%.	New Performance Metrics - Not yet implemented.	DLM met its goal to increase occupancy in City-owned affordable housing properties by having a 96% blended occupancy for its units at properties that are deemed to be leasable to qualifying households and no lower than an 80% occupancy in any of its managed properties.	DLM met its goal to increase occupancy in City-owned affordable housing properties by having a 95% blended occupancy for its units at properties that are deemed to be leasable to qualifying households and no lower than an 80% occupancy in any of its managed properties.	Occupancy should not be lower than 80% in any of the managed properties and overall blended occupancy rate for all properties not lower than 95%.
Increase rent collection efforts and reduce account receivable balances for all properties.	Develop SOP to work with property management companies to increase collections and accountability and reduce overall receivable balance for all properties by at least 20%. Coordinate with BFS to monitor timely/accurate payments.	New Performance Metrics - Not yet implemented.	DLM continues to meet its goal of increasing rents collection efforts, while reducing accounts receivable balances, at City-owned properties.	DLM continues to meet its goal of increasing rents collection efforts, while reducing accounts receivable balances, at City-owned properties.	Monitor and revise SOP, if needed and work with property management companies to increase collections and accountability and reduce overall receivable balance for all properties by at least 20%. Coordinate with BFS to monitor timely/accurate payments.
Identify City-owned lands for affordable housing and transit oriented development.	Obtain list of City lands from BFS. Review and maintain inventory of City lands and identify 3-5 sites for possible development of affordable housing projects.	New Performance Metrics - Not yet implemented.	DLM entered into three long term ground leases with developers for construction and operation of an affordable housing project on City-owned land.	DLM and turned over City-owned land to a developer to redevelop the historic village and to offer the homes and lots for purchase by the tenants of records and current tenants. DLM anticipates issuing at least two (2) solicitations seeking proposals for development pursuant to a long term ground lease.	Review and maintain inventory of City lands and identify 3-5 sites for possible development of affordable housing projects. Prepare at least two (2) solicitations seeking proposals for development pursuant to a long term ground lease.

## DLM Performance Metrics

DEPARTMENT OF LAND MANAGEMENT				
Performance Metric	Goal	FY2022 Results (Actual)	FY2023 Results (Actual)	FY2024 Results (Projected)
Increase involvement in Clean Water Natural Lands (CWNL) monitoring and project completion efforts.	Work with BFS to increase amount of CWNL projects by 20% per year and use more of the allocated CWNL funds.	New Performance Metrics - Not yet implemented.	DLM maintained high involvement in Clean Water and Natural Lands (CWNL) monitoring and project completion efforts. DLM conducts annual monitoring site visits on each property acquired using CWNL monies, and is currently conducting due diligence review on multiple transactions that were approved by the CWNL Advisory Commission and the City Council. DLM was the principle drafter of amendment language to the City Charter in the November 2022 ballot to expand the use of the CWNL fund for land maintenance, which the voters approved.	DLM has maintained high involvement in Clean Water and Natural Lands (CWNL) monitoring and project completion efforts. DLM conducts annual monitoring site visits on each property acquired using CWNL monies, and is currently conducting due diligence review of multiple transactions that were approved by the CWNL Advisory Commission and the City Council. DLM anticipates closing at least one transaction in FY24. The Mayor's Charter Reorganization became effective, shifting the responsibility for the processing new CWNL applications to DLM.
				FY2025 Results (Proposed)
				Increase involvement in Clean Water Natural Lands monitoring and project completion efforts.

Exhibit 1

**BUDGET AT A GLANCE  
OPERATING BUDGET EXPENDITURES BY COST ELEMENT  
Fiscal Year 2025**

Department / Agency	Salaries	Current Expenses	Equipment	Total
Budget & Fiscal Services	\$26,646,680	\$5,906,341	\$947,800	\$33,500,821
Community Services	17,874,483	141,524,644	216,500	159,615,627
Corporation Counsel	11,423,758	3,878,818	-	15,302,576
Customer Services	16,517,120	13,780,770	51,000	30,348,890
Design and Construction	16,768,115	11,137,637	100,000	28,005,752
Emergency Management	1,229,685	573,143	35,000	1,837,828
Emergency Services	59,318,537	10,050,758	4,072,000	73,441,295
Enterprise Services	18,754,890	11,304,474	368,000	30,427,364
Environmental Services	88,538,106	262,864,631	24,278,060	375,680,797
Facility Maintenance	55,467,869	79,597,768	1,338,600	136,404,237
Fire	137,466,405	17,764,800	771,600	156,002,805
Human Resources	7,792,272	584,418	-	8,376,690
Information Technology	12,846,490	21,072,414	3,050,253	36,969,157
Land Management	2,743,620	7,797,257	-	10,540,877
Mayor	891,840	104,355	-	996,195
Managing Director	6,051,036	2,743,119	-	8,794,155
Neighborhood Commission	963,252	265,946	-	1,229,198
Royal Hawaiian Band	3,001,592	279,725	31,300	3,312,617
Medical Examiner	3,360,492	1,544,167	-	4,904,659
Parks and Recreation	66,831,262	48,799,866	2,238,560	117,869,688
Planning and Permitting	28,468,194	9,465,074	42,800	37,976,068
Police	320,772,330	44,997,551	5,239,000	371,008,881
Prosecuting Attorney	23,708,602	5,978,733	-	29,687,335
Transportation Services	180,116,824	256,556,347	1,285,800	437,958,971
	<b>\$1,107,553,454</b>	<b>\$958,572,756</b>	<b>\$44,066,273</b>	<b>\$2,110,192,483</b>

Debt Service	\$-	\$677,580,000	\$-	\$677,580,000
Retirement System Contributions	-	356,886,000	-	356,886,000
FICA and Pension Costs	-	49,128,000	-	49,128,000
Health Benefits Contributions	-	82,459,000	-	82,459,000
Other Post-Employment Benefits	-	112,820,000	-	112,820,000
Provision for Vacant Positions	-	-	-	-
Miscellaneous	-	243,361,000	-	243,361,000
	<b>\$-</b>	<b>\$1,522,234,000</b>	<b>\$-</b>	<b>\$1,522,234,000</b>

<b>TOTAL EXPENDITURES</b>	<b>\$1,107,553,454</b>	<b>\$2,480,806,756</b>	<b>\$44,066,273</b>	<b>\$3,632,426,483</b>
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## EXECUTIVE AGENCY BUDGET AND FULL-TIME EQUIVALENT COMPARISON

### Fiscal Years 2023, 2024 and 2025

				No of positions (FTE)	
Character of Expenditures	FY 2023 Actual	FY 2024 Appropriated	FY 2025 Proposed	FY 2024	FY 2025
Department of Budget and Fiscal Services					
Salaries	20,492,517	25,387,496	26,646,680		
Current Expenses	36,844,027	5,102,204	5,906,341		
Equipment	3,712,862	828,000	947,800		
Total	61,049,406	31,317,700	33,500,821	388.99	386.98
Department of the Corporation Counsel					
Salaries	9,158,629	10,803,733	11,423,758		
Current Expenses	2,088,556	4,010,341	3,878,818		
Equipment	0	0	0		
Total	11,247,185	14,814,074	15,302,576	111.00	111.00
Department of Community Services					
Salaries	11,016,761	16,596,777	17,874,483		
Current Expenses	112,637,170	137,041,827	141,524,644		
Equipment	0	20,000	216,500		
Total	123,653,931	153,658,604	159,615,627	277.00	284.00
Department of Design and Construction					
Salaries	11,928,754	13,895,494	16,768,115		
Current Expenses	9,419,597	9,978,550	11,137,637		
Equipment	0	0	100,000		
Total	21,348,351	23,874,044	28,005,752	197.00	198.00
Department of Enterprise Services					
Salaries	14,413,247	17,935,677	18,754,890		
Current Expenses	10,062,441	10,543,749	11,304,474		
Equipment	204,131	674,000	368,000		
Total	24,679,819	29,153,426	30,427,364	307.61	307.56
Department of Facility Maintenance					
Salaries	35,039,860	50,750,650	55,467,869		
Current Expenses	64,056,269	75,338,839	79,597,768		
Equipment	981,032	212,000	1,338,600		
Total	100,077,161	126,301,489	136,404,237	854.00	854.00
Department of Human Resources					
Salaries	6,343,761	7,114,840	7,792,272		
Current Expenses	453,999	592,865	584,418		
Equipment	0	0	0		
Total	6,797,760	7,707,705	8,376,690	92.00	98.47
Department of Planning and Permitting					

Exhibit 3



## Executive Agency Budget and Full-Time Equivalent Comparison

Character of Expenditures	FY 2023 Actual	FY 2024 Appropriated	FY 2025 Proposed	No of positions (FTE)	
				FY 2024	FY 2025
Salaries	18,549,590	27,368,437	28,468,194		
Current Expenses	3,164,665	7,448,556	9,465,074		
Equipment	27,774	11,000	42,800		
<b>Total</b>	<b>21,742,029</b>	<b>34,827,993</b>	<b>37,976,068</b>	<b>409.00</b>	<b>399.00</b>
<b>Department of Parks and Recreation</b>					
Salaries	48,449,070	62,507,765	66,831,262		
Current Expenses	37,622,442	46,736,073	48,799,866		
Equipment	0	567,000	2,238,560		
<b>Total</b>	<b>86,071,512</b>	<b>109,810,838</b>	<b>117,869,688</b>	<b>1,199.89</b>	<b>1,216.70</b>
<b>Department of Environmental Services</b>					
Salaries	62,908,633	85,166,547	88,538,106		
Current Expenses	210,050,682	241,317,286	262,864,631		
Equipment	0	0	24,278,060		
<b>Total</b>	<b>272,959,315</b>	<b>326,483,833</b>	<b>375,680,797</b>	<b>1,174.00</b>	<b>1,174.00</b>
<b>Department of Emergency Services</b>					
Salaries	47,211,239	53,959,736	59,318,537		
Current Expenses	9,841,130	9,773,503	10,050,758		
Equipment	1,107,234	4,335,000	4,072,000		
<b>Total</b>	<b>58,159,603</b>	<b>68,068,239</b>	<b>73,441,295</b>	<b>676.25</b>	<b>724.50</b>
<b>Honolulu Police Department</b>					
Salaries	257,878,810	306,086,961	320,772,330		
Current Expenses	39,499,428	48,310,354	44,997,551		
Equipment	1,601,926	0	5,239,000		
<b>Total</b>	<b>298,980,164</b>	<b>354,397,315</b>	<b>371,008,881</b>	<b>2,841.96</b>	<b>2,839.96</b>
<b>Office of the Mayor</b>					
Salaries	813,565	857,028	891,840		
Current Expenses	5,647,398	99,355	104,355		
Equipment	0	0	0		
<b>Total</b>	<b>6,460,963</b>	<b>956,383</b>	<b>996,195</b>	<b>7.00</b>	<b>7.00</b>
<b>Royal Hawaiian Band</b>					
Salaries	2,356,159	2,928,798	3,001,592		
Current Expenses	253,516	206,463	279,725		
Equipment	0	30,000	31,300		
<b>Total</b>	<b>2,609,675</b>	<b>3,165,261</b>	<b>3,312,617</b>	<b>41.50</b>	<b>41.50</b>
<b>Department of Customer Services</b>					
Salaries	13,236,971	15,712,726	16,517,120		
Current Expenses	11,223,158	14,120,015	13,780,770		
Equipment	0	140,250	51,000		
<b>Total</b>	<b>24,460,129</b>	<b>29,972,991</b>	<b>30,348,890</b>	<b>303.50</b>	<b>303.50</b>

Exhibit 3

## Executive Agency Budget and Full-Time Equivalent Comparison

				No of positions (FTE)	
Character of Expenditures	FY 2023 Actual	FY 2024 Appropriated	FY 2025 Proposed	FY 2024	FY 2025
Department of Emergency Management					
Salaries	1,368,469	1,172,436	1,229,685		
Current Expenses	2,580,807	398,843	573,143		
Equipment	2,683,703	0	35,000		
Total	6,632,979	1,571,279	1,837,828	15.47	15.47
Office of the Managing Director					
Salaries	2,893,619	4,956,716	6,051,036		
Current Expenses	22,955,380	3,498,364	2,743,119		
Equipment	0	0	0		
Total	25,848,999	8,455,080	8,794,155	66.00	69.50
Department of Information Technology					
Salaries	10,146,744	11,897,799	12,846,490		
Current Expenses	16,763,481	20,927,486	21,072,414		
Equipment	448,776	1,850,643	3,050,253		
Total	27,359,001	34,675,928	36,969,157	163.00	167.00
Department of Transportation Services					
Salaries	156,637,797	173,102,196	180,116,824		
Current Expenses	176,976,661	245,282,337	256,556,347		
Equipment	634,065	2,812,484	1,285,800		
Total	334,248,523	421,197,017	437,958,971	177.95	177.95
Honolulu Fire Department					
Salaries	123,906,285	130,254,896	137,466,405		
Current Expenses	16,627,339	16,023,878	17,764,800		
Equipment	1,350,786	648,300	771,600		
Total	141,884,410	146,927,074	156,002,805	1,189.50	1,190.50
Department of the Medical Examiner					
Salaries	2,533,999	3,294,128	3,360,492		
Current Expenses	1,420,601	1,410,135	1,544,167		
Equipment	70,711	28,000	0		
Total	4,025,311	4,732,263	4,904,659	30.00	28.00
Department of the Prosecuting Attorney					
Salaries	18,774,910	22,971,162	23,708,602		
Current Expenses	5,287,068	5,628,712	5,978,733		
Equipment	0	0	0		
Total	24,061,978	28,599,874	29,687,335	309.40	313.10
Neighborhood Commission					
Salaries	719,829	900,380	963,252		
Current Expenses	272,039	155,820	265,946		
Equipment	0	0	0		
Total	991,868	1,056,200	1,229,198	16.00	16.00

Exhibit 3

## Executive Agency Budget and Full-Time Equivalent Comparison

				No of positions (FTE)	
Character of Expenditures	FY 2023 Actual	FY 2024 Appropriated	FY 2025 Proposed	FY 2024	FY 2025
Department of Land Management					
Salaries	1,394,736	2,373,520	2,743,620		
Current Expenses	1,500,315	4,992,711	7,797,257		
Equipment	0	0	0		
Total	2,895,051	7,366,231	10,540,877	30.00	34.00
Executive Agencies Summary					
Salaries	878,173,954	1,047,995,898	1,107,553,454		
Current Expenses	797,248,169	908,938,266	958,572,756		
Equipment	12,823,000	12,156,677	44,066,273		
Grand Total	1,688,245,123	1,969,090,841	2,110,192,483	10,878.02	10,957.69

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# Departmental Budgets



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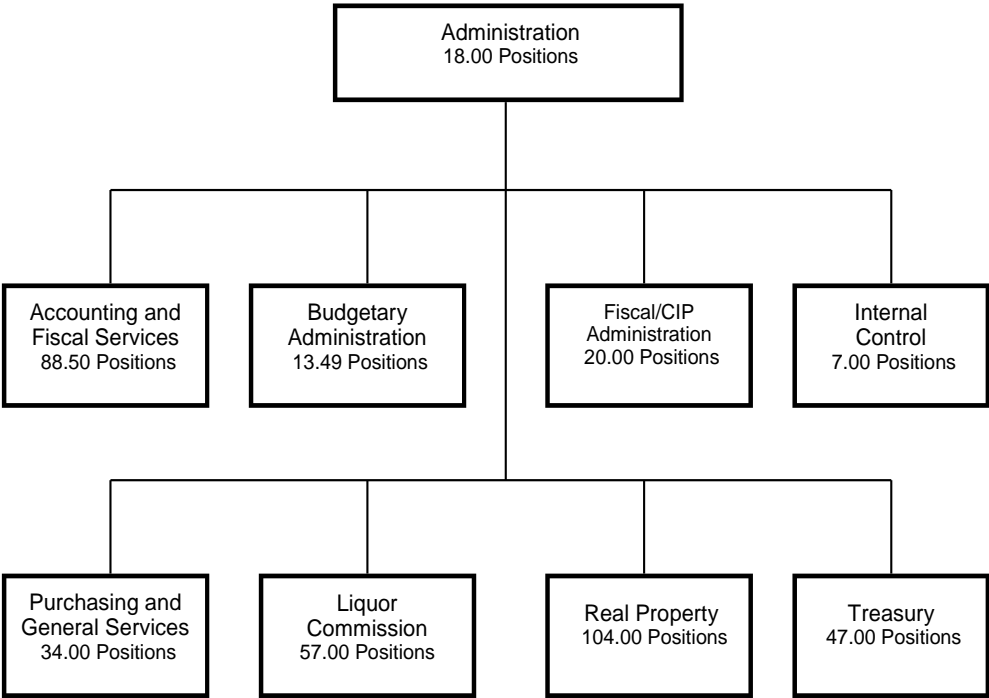
# **Department of Budget and Fiscal Services**

*Ka 'Oihana Mālama Mo'ohelu a Kālā*



DEPARTMENT OF BUDGET AND FISCAL SERVICES  
(BFS)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024



## Department of Budget and Fiscal Services

### Roles and Responsibilities

The Department of Budget and Fiscal Services (BFS) is the City's central financial agency. It is responsible for all aspects of the City's budgets and finances, including billing, collection, keeping accurate and complete account of receipts and disbursements; management of the City's treasury and funds; mass real property appraisals, and dedications, exemptions and tax appeals for the real property tax program; general obligation and revenue bond issuances and debt service; and preparation and maintenance of a perpetual inventory of equipment owned or controlled by the City; and the annual comprehensive financial report of the City.

It provides long-range financial planning, prepares and manages the City's operating and capital program and budget, provides information pertaining to the financial affairs of the City, reviews the manner in which public funds are received and expended, and reports to the Mayor on the integrity with which public funds are accounted for and on the financial responsibility of officers and employees administering public funds.

It bills and collects real property taxes, administers foreclosure sales of real property upon which taxes were not paid within the period prescribed; and disposes of personal property not needed by any City agency pursuant to policies established by the City Council. It purchases materials, supplies and equipment, and manages the request for contracts for services of independent contractors for City agencies excluding Board of Water Supply and Honolulu Authority for Rapid Transportation.

It prepares the City's payrolls and pension rolls and administers the City's risk management program. It also administratively supports the Liquor Commission, three Boards of Review for Real Property Tax Appeals, the Oahu Workforce Development Board, and the Ethics Board of Appeals.

### Budget Highlights

- Rebuilding the City's Internal Control Division to assist City agencies to enhance operational controls and to develop new modernized systems and processes to allow for improvements in program efficiencies.
- Funding of \$315,242 for the Accounting and Fiscal Services Division to maintain operational capacity core City operations. The funding will allow the division to provide accounting, administrative and audit support to the City's pCard system and to address added fiscal demands to the rail operations. Additionally, professional services will be procured to resolve and consult on problematic payroll issues to allow for more effective and efficient processing of payroll for City employees.
- Funding of \$500,000 for professional consultant services for the Purchasing Division to ensure its ability and capacity to perform subject matter expertise with relocation activities for the anticipated eight additional acquisitions of properties related to the affordable housing in accordance with applicable Uniform Relocation Act requirements.
- Funding of \$579,310 to migrate the City's computerized mass real property appraisal, billing and collection system known as iasWorld to a cloud-based platform to resolve existing reporting and data extraction issues and to allow for more timely processing of security updates, fixes upgrades, and data and reports.
- Funding of \$20,000 for community outreach and education related to Empty Homes Tax Study.

## Department of Budget and Fiscal Services

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	364.00	368.00	365.00	1.00	366.00
Temporary FTE	10.00	10.00	10.00	0.00	10.00
Contract FTE	14.99	10.99	9.97	1.00	10.97
<b>Total</b>	<b>388.99</b>	<b>388.99</b>	<b>384.98</b>	<b>2.00</b>	<b>386.98</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 1,373,139	\$ 1,705,023	\$ 1,874,260	\$ 0	\$ 1,874,260
Accounting and Fiscal Services	4,955,472	6,578,492	7,167,876	261,512	7,429,388
Internal Control	248,896	629,824	554,422	0	554,422
Purchasing and General Services	1,839,226	2,465,004	2,587,453	500,000	3,087,453
Treasury	3,757,671	4,555,408	4,639,448	50,000	4,689,448
Real Property	6,261,112	7,548,197	7,615,014	100,000	7,715,014
Budgetary Administration	894,822	1,162,705	1,236,009	0	1,236,009
Fiscal/CIP Administration	1,783,210	1,931,005	1,963,706	0	1,963,706
American Rescue Plan Grants Program	66,964,671	0	0	0	0
Liquor Commission	2,877,153	4,742,042	4,951,121	0	4,951,121
<b>Total</b>	<b>\$ 90,955,372</b>	<b>\$ 31,317,700</b>	<b>\$ 32,589,309</b>	<b>\$ 911,512</b>	<b>\$ 33,500,821</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 20,492,517	\$ 25,387,496	\$ 26,537,168	\$ 109,512	\$ 26,646,680
Current Expenses	36,844,027	5,102,204	5,104,341	802,000	5,906,341
Equipment	3,712,862	828,000	947,800	0	947,800
<b>Total</b>	<b>\$ 61,049,406</b>	<b>\$ 31,317,700</b>	<b>\$ 32,589,309</b>	<b>\$ 911,512</b>	<b>\$ 33,500,821</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 18,860,577	\$ 22,490,376	\$ 23,404,048	\$ 911,512	\$ 24,315,560
Sewer Fund	457,674	556,727	594,388	0	594,388
Liquor Commission Fund	2,877,153	4,742,042	4,951,121	0	4,951,121
Grants in Aid Fund	46,057	91,941	98,090	0	98,090
Refuse Genl Operating Acct -SWSF	99,362	119,165	124,915	0	124,915
Community Development Fund	1,035,037	1,240,513	1,240,513	0	1,240,513
Special Events Fund	39,485	43,068	45,216	0	45,216
Federal Grants Fund	67,383,482	1,148,677	1,212,060	0	1,212,060
Housing & Comm Dev Sec 8 Fund	158,392	186,809	220,576	0	220,576
Housing Development Special Fund	(1,847)	698,382	698,382	0	698,382
<b>Total</b>	<b>\$ 90,955,372</b>	<b>\$ 31,317,700</b>	<b>\$ 32,589,309</b>	<b>\$ 911,512</b>	<b>\$ 33,500,821</b>

## Administration

## Program Description

The Administration program provides department-wide leadership and coordination of department budgetary, fiscal, financial, and reporting activities. It also is responsible for citywide insurance programs, with predetermined retention or deductible exposures; establishment and monitoring of insurance requirements for all City contracts; administration and coordination of claims adjusting services; and assistance to City departments in developing appropriate loss control programs and procedures. This program is also responsible for the administration of the Premium Conversion and Deferred Compensation Plans and provides administrative support to the Oahu Workforce Development Board that works in partnership with the Mayor to govern workforce development programs and activities under the federal Workforce Innovation and Opportunity Act of 2014 and Workforce Development Division, State of Hawaii.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	7.00	7.00	7.00	0.00	7.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>0.00</b>	<b>18.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,073,760	\$ 1,245,267	\$ 1,336,881	\$ 0	\$ 1,336,881
Current Expenses	299,379	459,756	537,379	0	537,379
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 1,373,139</b>	<b>\$ 1,705,023</b>	<b>\$ 1,874,260</b>	<b>\$ 0</b>	<b>\$ 1,874,260</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,068,589	\$ 1,053,581	\$ 1,181,125	\$ 0	\$ 1,181,125
Federal Grants Fund	304,550	651,442	693,135	0	693,135
<b>Total</b>	<b>\$ 1,373,139</b>	<b>\$ 1,705,023</b>	<b>\$ 1,874,260</b>	<b>\$ 0</b>	<b>\$ 1,874,260</b>

## Accounting and Fiscal Services

## Program Description

The Accounting and Fiscal Services program is responsible for the accounting of City funds and reviewing the manner in which public funds are received and expended to comply with the City budget ordinances. To accomplish these responsibilities, it prepares financial statements, administers the central preparation of payroll, and ensures that expenditures are authorized, processed and recorded in accordance with the City's budget ordinances and federal grant requirements.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	82.00	82.00	84.00	1.00	85.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	5.50	5.50	4.50	1.00	5.50
<b>Total</b>	<b>88.50</b>	<b>88.50</b>	<b>89.50</b>	<b>2.00</b>	<b>91.50</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 4,818,843	\$ 5,600,856	\$ 6,147,734	\$ 109,512	\$ 6,257,246
Current Expenses	136,629	307,636	350,142	152,000	502,142
Equipment	0	670,000	670,000	0	670,000
<b>Total</b>	<b>\$ 4,955,472</b>	<b>\$ 6,578,492</b>	<b>\$ 7,167,876</b>	<b>\$ 261,512</b>	<b>\$ 7,429,388</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 4,318,336	\$ 4,632,275	\$ 5,132,718	\$ 261,512	\$ 5,394,230
Sewer Fund	237,527	281,327	296,600	0	296,600
Grants in Aid Fund	46,057	91,941	98,090	0	98,090
Refuse Genl Operating Acct -SWSF	99,362	119,165	124,915	0	124,915
Community Development Fund	50,709	98,628	102,792	0	102,792
Special Events Fund	39,485	43,068	45,216	0	45,216
Federal Grants Fund	13,265	446,897	468,587	0	468,587
Housing & Comm Dev Sec 8 Fund	152,578	166,809	200,576	0	200,576
Housing Development Special Fund	(1,847)	698,382	698,382	0	698,382
<b>Total</b>	<b>\$ 4,955,472</b>	<b>\$ 6,578,492</b>	<b>\$ 7,167,876</b>	<b>\$ 261,512</b>	<b>\$ 7,429,388</b>



## Internal Control

## Program Description

The Internal Control program objectively assesses the effectiveness of controls implemented by department heads to provide reasonable assurance of the effectiveness and efficiency of City operations; reliability of financial reporting; compliance with applicable laws, regulations, and policies; and safeguarding of public funds and assets to minimize incidences of fraud, waste, and abuse. This is accomplished through risk-based examination and evaluation of both the adequacy and effectiveness of the City's systems of internal controls, and providing professional education and training opportunities to all staff in the program.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	7.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>	<b>7.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 225,937	\$ 606,324	\$ 529,922	\$ 0	\$ 529,922
Current Expenses	22,959	23,500	24,500	0	24,500
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 248,896</b>	<b>\$ 629,824</b>	<b>\$ 554,422</b>	<b>\$ 0</b>	<b>\$ 554,422</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 248,896	\$ 629,824	\$ 554,422	\$ 0	\$ 554,422
<b>Total</b>	<b>\$ 248,896</b>	<b>\$ 629,824</b>	<b>\$ 554,422</b>	<b>\$ 0</b>	<b>\$ 554,422</b>

## Purchasing and General Services

## Program Description

The Purchasing program is responsible for the centralized procurement of all materials, supplies, equipment, construction, and services, including consultant and professional services, for City departments and agencies; maintaining inventory of all City personal property; including exchange, disposal, sale or transfer of surplus equipment. This program also administers the relocation of displaced tenants and is the repository of all City procurement contracts and agreements.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	30.00	34.00	34.00	0.00	34.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>30.00</b>	<b>34.00</b>	<b>34.00</b>	<b>0.00</b>	<b>34.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,789,759	\$ 2,310,388	\$ 2,548,101	\$ 0	\$ 2,548,101
Current Expenses	49,467	154,616	39,352	500,000	539,352
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 1,839,226</b>	<b>\$ 2,465,004</b>	<b>\$ 2,587,453</b>	<b>\$ 500,000</b>	<b>\$ 3,087,453</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,619,079	\$ 2,189,604	\$ 2,289,665	\$ 500,000	\$ 2,789,665
Sewer Fund	220,147	275,400	297,788	0	297,788
<b>Total</b>	<b>\$ 1,839,226</b>	<b>\$ 2,465,004</b>	<b>\$ 2,587,453</b>	<b>\$ 500,000</b>	<b>\$ 3,087,453</b>

## Treasury

## Program Description

The Treasury program administers the City's cash, investment, and debt management programs, and general accounts receivable collections program. It bills, collects, and services approximately 300,000 real property tax owners, provides administration and collection of the transient accommodations tax (TAT) for approximately 7,000 Oahu TAT taxpayers, and other non-real property tax revenues. The program also administers the tax relief and special assessment programs.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	47.00	47.00	47.00	0.00	47.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>51.00</b>	<b>47.00</b>	<b>47.00</b>	<b>0.00</b>	<b>47.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,459,741	\$ 2,818,419	\$ 2,887,459	\$ 0	\$ 2,887,459
Current Expenses	1,297,930	1,736,989	1,751,989	50,000	1,801,989
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 3,757,671</b>	<b>\$ 4,555,408</b>	<b>\$ 4,639,448</b>	<b>\$ 50,000</b>	<b>\$ 4,689,448</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 3,751,857	\$ 4,535,408	\$ 4,619,448	\$ 50,000	\$ 4,669,448
Housing & Comm Dev Sec 8 Fund	5,814	20,000	20,000	0	20,000
<b>Total</b>	<b>\$ 3,757,671</b>	<b>\$ 4,555,408</b>	<b>\$ 4,639,448</b>	<b>\$ 50,000</b>	<b>\$ 4,689,448</b>

## Real Property

## Program Description

The Real Property Assessment Division annually determines real property values as of October 1st, using the mass appraisal methodology based on market data that is adjusted for equitable fair market valuations in proper property classifications, and provides notices of the real property assessments to the current owners for the City's ad valorem real property tax program. The Division processes all exemptions, dedications and assessments in accordance with Chapter 8 of the Revised Ordinances of Honolulu. Consequently, more than 300,000 parcels are classified, valued, validated and property assessments are mailed by December 15th of each year, and a certified list is then provided to the City Council by January 31st of each year to determine property tax revenues for budgeting purposes. This Division represents the Director on any real property tax appeals that are allowed to be filed from December 15th through January 15th, with an option to appeal to the Board of Review of the City or to the Tax Appeal Court of the State of Hawaii.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	104.00	104.00	99.00	0.00	99.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>104.00</b>	<b>104.00</b>	<b>99.00</b>	<b>0.00</b>	<b>99.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 5,138,944	\$ 6,490,897	\$ 6,515,772	\$ 0	\$ 6,515,772
Current Expenses	1,122,168	1,057,300	1,038,242	100,000	1,138,242
Equipment	0	0	61,000	0	61,000
<b>Total</b>	<b>\$ 6,261,112</b>	<b>\$ 7,548,197</b>	<b>\$ 7,615,014</b>	<b>\$ 100,000</b>	<b>\$ 7,715,014</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 6,261,112	\$ 7,548,197	\$ 7,615,014	\$ 100,000	\$ 7,715,014
<b>Total</b>	<b>\$ 6,261,112</b>	<b>\$ 7,548,197</b>	<b>\$ 7,615,014</b>	<b>\$ 100,000</b>	<b>\$ 7,715,014</b>

## Budgetary Administration

### Program Description

The Budgetary Administration year-round program provides centralized budgetary services to all City Agencies, except for the Board of Water Supply and Honolulu Authority for Rapid Transportation, which includes the preparation and administration of the annual operating budget. It formulates and administers budgetary policies consistent with administration objectives. It also evaluates the effectiveness of individual program activities in achieving its goals and mandates, and provides organizational and budgetary reviews of City programs and activities.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.49	0.49	0.47	0.00	0.47
<b>Total</b>	<b>13.49</b>	<b>13.49</b>	<b>13.47</b>	<b>0.00</b>	<b>13.47</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 884,419	\$ 1,145,698	\$ 1,219,002	\$ 0	\$ 1,219,002
Current Expenses	10,403	17,007	17,007	0	17,007
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 894,822</b>	<b>\$ 1,162,705</b>	<b>\$ 1,236,009</b>	<b>\$ 0</b>	<b>\$ 1,236,009</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 894,822	\$ 1,162,705	\$ 1,236,009	\$ 0	\$ 1,236,009
<b>Total</b>	<b>\$ 894,822</b>	<b>\$ 1,162,705</b>	<b>\$ 1,236,009</b>	<b>\$ 0</b>	<b>\$ 1,236,009</b>

## Fiscal/CIP Administration

## Program Description

The Fiscal/CIP Administration program is responsible for overseeing citywide financial planning and analysis, with a focus on revenues, debt and provisional costs; the formulation, review, preparation and implementation of the annual Capital Improvement Program and Budget; and the administration and monitoring of the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG), HOME Investment Partnerships, Emergency Solutions Grant and Housing Opportunities for Persons with AIDS programs, and project and reporting oversight for the CDBG funded City projects and activities.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	17.00	17.00	17.00	0.00	17.00
Temporary FTE	2.00	2.00	2.00	0.00	2.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
<b>Total</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00</b>	<b>20.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,281,510	\$ 1,648,255	\$ 1,718,616	\$ 0	\$ 1,718,616
Current Expenses	501,700	249,750	245,090	0	245,090
Equipment	0	33,000	0	0	0
<b>Total</b>	<b>\$ 1,783,210</b>	<b>\$ 1,931,005</b>	<b>\$ 1,963,706</b>	<b>\$ 0</b>	<b>\$ 1,963,706</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 697,886	\$ 738,782	\$ 775,647	\$ 0	\$ 775,647
Community Development Fund	984,328	1,141,885	1,137,721	0	1,137,721
Federal Grants Fund	100,996	50,338	50,338	0	50,338
<b>Total</b>	<b>\$ 1,783,210</b>	<b>\$ 1,931,005</b>	<b>\$ 1,963,706</b>	<b>\$ 0</b>	<b>\$ 1,963,706</b>



## Liquor Commission

## Program Description

The Liquor Commission has the jurisdiction, power, authority and discretion to grant, suspend, and revoke any license for the manufacture, importation, or sale of liquor within the City and County of Honolulu. Its mission is to provide outstanding regulatory services to enhance the quality of life in the City and County of Honolulu, and to create a safe and healthy environment for the public.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	53.00	53.00	53.00	0.00	53.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.00	4.00	4.00	0.00	4.00
<b>Total</b>	<b>57.00</b>	<b>57.00</b>	<b>57.00</b>	<b>0.00</b>	<b>57.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,113,828	\$ 3,521,392	\$ 3,633,681	\$ 0	\$ 3,633,681
Current Expenses	763,325	1,095,650	1,100,640	0	1,100,640
Equipment	0	125,000	216,800	0	216,800
<b>Total</b>	<b>\$ 2,877,153</b>	<b>\$ 4,742,042</b>	<b>\$ 4,951,121</b>	<b>\$ 0</b>	<b>\$ 4,951,121</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Liquor Commission Fund	\$ 2,877,153	\$ 4,742,042	\$ 4,951,121	\$ 0	\$ 4,951,121
<b>Total</b>	<b>\$ 2,877,153</b>	<b>\$ 4,742,042</b>	<b>\$ 4,951,121</b>	<b>\$ 0</b>	<b>\$ 4,951,121</b>

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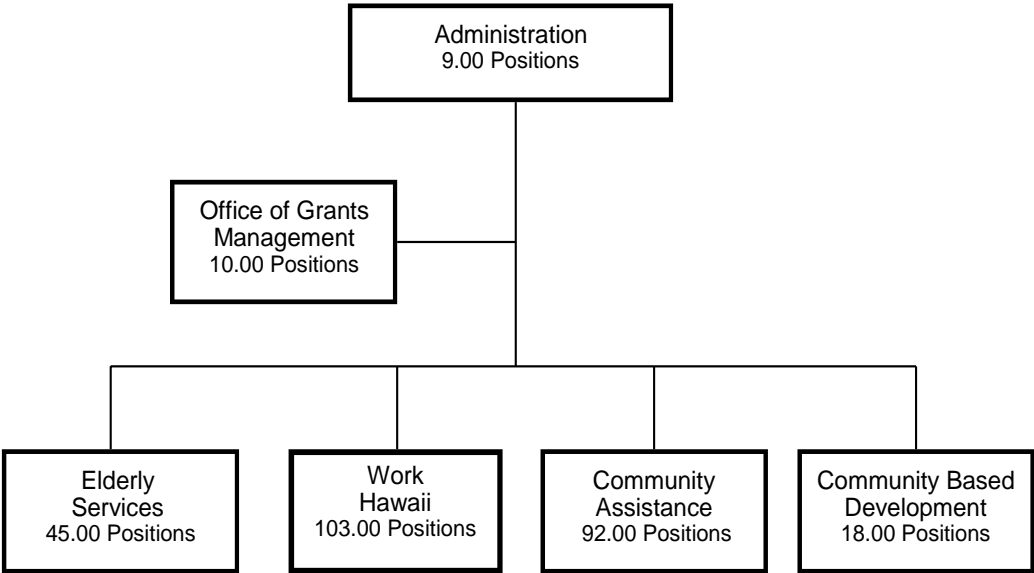
# Department of Community Services

*Ka 'Oihana Lawelawe Kaiāulu*



DEPARTMENT OF COMMUNITY SERVICES  
(DCS)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



## Department of Community Services

### Roles and Responsibilities

The Department of Community Services (DCS) – administers programs to meet the human services, workforce, and housing needs of economically challenged individuals and families with special needs in the City and County of Honolulu (City). The department also administers state and federal funds intended to facilitate community and economic development for economically challenged neighborhoods and communities.

### Spending to Make a Difference

- The Elderly Affairs Division (EAD) recently completed its transition into the Aging and Disability Resource Center in accordance with federal guidelines. As part of the Aging Network, we adhere to both the Federal Administration for Community Living guidance as well as that set forth by the State Executive Office on Aging. EAD participates in a statewide consolidated database, uses person-centered planning, and serves as an active participant in the No Wrong Door Initiative. In partnership with other state and governmental agencies, EAD staff are able to close the gap for seniors and people with disabilities, ensuring they are supported and guided to receive the information and assistance that best meets their needs.
- The Community Assistance Division (CAD) Section 8 program has continued to increase productivity with its efforts to convert customer notifications to electronic format, convert City rent payments to electronic funds transfer, streamline intake and unit inspection procedures, and improve leasing stability through project-based vouchers.
- The Community Based Development Division (CBDD), together with homeless service providers and partners, continues the City's Housing First program to address chronic homelessness across Oahu. Housing First is a national best practice focused on housing chronically homeless persons and families as a first step toward recovery. The State of Hawaii and the U.S. Department of Housing and Urban Development has also supported the City's efforts by providing a total of 160 permanent supportive housing vouchers to assist those that are chronically homeless as well as homeless youth, elderly and those who are survivors or fleeing domestic violence, sexual assault, and/or human trafficking. Working with homeless services providers and partner agencies, the division continues to support the provision of outreach and assessment; housing placement; rental assistance payments; and case management and support services to unsheltered individuals, including the construction of the Pūnāwāii, building, a hygiene center, which was opened in January 2019. Located in Pūnāwāii is the Pūnāwāii Rest Stop, a hygiene center for homeless individuals, a medical respite and supportive housing units, and permanent supportive housing units. Hale Mauliola, the City's navigation center for persons and couples experiencing homelessness, continues operations and provision of shelter for up to 107 persons at a given time.
- The Office of Grants Management (OGM) continues to provide funding to support Honolulu's non-profits in serving the island's communities through needed programs and services for public benefit. In addition, OGM provides support to a number of important boards and commissions including the Mayor's Committee for People with Disabilities, Honolulu County Committee on Aging, Honolulu Committee on the Status of Women, the Grants in Aid Advisory Commission. OGM is working with the Administration in building out an early learning strategy for Honolulu, and is recruiting for a early childhood resource coordinator as described in Ordinance Ch. 11. Further OGM has administered the City's ARPA Non-Profit Relief Program which to date has paid \$8M to non-profits that suffered economic loss during the pandemic.
- WorkHawaii continues to expand its work as Honolulu's lead agency and community partner in the area of workforce development. The division operates the American Job Center of Hawaii, which provides critical connectivity between Honolulu's job seekers and employers, strengthening our community and economy. WorkHawaii also works directly in community centers throughout the island to support job readiness, youth development and re-training individuals for new jobs and careers. WorkHawaii's Rent to Work program provides short-term rental subsidy assistance to persons experiencing homeless, who are working to increase their income through employment.

### Budget Highlights

The DCS receives approximately 81% of its operating budget from structured federal and state grants. Another 6% of its operating budget is restricted as to use by ordinance for grants in aid and the remaining 13% is used for operating ongoing DCS initiatives and for continuing homeless initiatives with service providers. These mandates

## Department of Community Services

fund a group of programs that provide rental assistance to low-income households; emergency and transitional shelters to persons experiencing homelessness or persons with special needs; community based senior services, job training and referral services for adults and challenged youth to facilitate employment; community based economic development and neighborhood revitalization programs; and support for community based non-profit organizations, who serve economically challenged individuals in their communities.

- Overall, the Department's budget has increased about 4% for FY 2025.
- The CBDD is continuing its Homeless Initiatives, budgeted at \$15.3 million, which includes a combination of City, Federal and State funds. This includes Housing First, which aims to provide case management and permanent supportive housing for 375 chronically homeless households, transitional housing, and related supportive services. It also includes \$1.55 million for Hale Mauliola, a navigation center for persons and couples experiencing homelessness, \$400,000 for a landlord engagement program, \$400,000 for an outreach navigation program, \$1.1 million to operate the Pūnāwāi Rest Stop, and \$250,000 for shelter transportation services. In addition, \$1.5 million from the U.S. Department of Urban and Housing Development for rental subsidies has been budgeted in FY 2025. Additional funds are in the budget for FY 2025 to support the necessary repairs to Waikiki Vista and CBDD's special housing properties to ensure the safety to those residing in the special needs and affordable housing units.
- The EAD continues to provide long-term services and support to seniors with the support of state and federal funding. In FY 2025, about \$11.9 million is budgeted in state funding and about \$5.4 million in federal funding for sub-recipient grants. These grants provide much needed services such as meals, transportation, personal care, attendant care, caregiver respite, education and counseling, adult daycare, homemaker, chore, housing assistance, and legal support and assistance services. These funds assist older adults to remain in their home and age in place for as long as possible.
- The CAD continues the Section 8 program with a FY 2025 projected budget of \$73 million in federally sponsored rental assistance for low income households supporting over 3,900 low income households in Honolulu. The division also started a new voucher program in FY 2022, Emergency Housing Vouchers, which targets families experiencing homelessness.
- The OGM administers the City's Grants in Aid Program, which provides funding for services to assist economically and/or socially disadvantaged populations or other specified services for public benefit. The program provides Honolulu's non-profits the needed support for important community-based programs. The Grants in Aid Fund should have approximately \$9.9 million available in its FY2025 budget to award to these programs. An Early Childhood resource coordinator for the City was also budgeted in the FY2025 budget to implement and coordinate the City's Early Child Care strategy.
- The WorkHawaii Division continues its mission of developing a quality workforce for businesses through the development of trained candidates, while targeting people who face societal challenges the FY 2025 budget for its non-City funded programs that increased by 4.0%.



DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	147.00	148.00	148.00	0.00	148.00
Temporary FTE	104.00	103.00	103.00	0.00	103.00
Contract FTE	16.00	26.00	26.00	7.00	33.00
<b>Total</b>	<b>267.00</b>	<b>277.00</b>	<b>277.00</b>	<b>7.00</b>	<b>284.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 761,851	\$ 811,280	\$ 872,931	\$ 250,728	\$ 1,123,659
Office of Grants Management	9,900,737	11,483,046	10,864,042	40,248	10,904,290
Elderly Affairs	13,224,680	17,981,178	21,998,933	76,500	22,075,433
WorkHawaii	8,546,846	12,832,529	14,341,417	723,399	15,064,816
Community Assistance	77,254,229	91,572,484	90,932,532	0	90,932,532
Community Based Development	13,965,588	18,978,087	17,201,849	2,313,048	19,514,897
<b>Total</b>	<b>\$ 123,653,931</b>	<b>\$ 153,658,604</b>	<b>\$ 156,211,704</b>	<b>\$ 3,403,923</b>	<b>\$ 159,615,627</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 11,016,761	\$ 16,596,777	\$ 17,265,459	\$ 609,024	\$ 17,874,483
Current Expenses	112,637,170	137,041,827	138,806,245	2,718,399	141,524,644
Equipment	0	20,000	140,000	76,500	216,500
<b>Total</b>	<b>\$ 123,653,931</b>	<b>\$ 153,658,604</b>	<b>\$ 156,211,704</b>	<b>\$ 3,403,923</b>	<b>\$ 159,615,627</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 12,961,059	\$ 16,457,840	\$ 16,768,111	\$ 2,709,024	\$ 19,477,135
Transportation Fund	0	64,302	64,096	0	64,096
Rental Assistance Fund	174,494	233,000	252,000	0	252,000
Grants in Aid Fund	9,569,073	11,010,362	10,306,198	0	10,306,198
Affordable Housing Fund	95,528	417,735	432,114	0	432,114
Community Development Fund	895,167	1,684,257	1,065,858	618,399	1,684,257
Special Projects Fund	7,865,217	17,767,531	18,309,724	76,500	18,386,224
Federal Grants Fund	15,866,347	16,227,850	19,847,914	0	19,847,914
Housing & Comm Dev Rehab Fund	609,974	2,004,300	2,000,000	0	2,000,000
Housing & Comm Dev Sec 8 Fund	75,617,072	87,791,427	87,165,689	0	87,165,689
<b>Total</b>	<b>\$ 123,653,931</b>	<b>\$ 153,658,604</b>	<b>\$ 156,211,704</b>	<b>\$ 3,403,923</b>	<b>\$ 159,615,627</b>

Administration

Program Description

The Administration program provides department-wide leadership, policy guidance, coordination and oversight to enhance the performance of all departmental activities. This includes both program and project development and implementation, plans of action to achieve sound community development, evaluate grant opportunities for growth perspective and administrative support to the entire department. The Department is comprised of the following divisions: Community Assistance, Community Based Development, Elderly Affairs, WorkHawaii, and the Office of Grants Management.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	3.00	4.00
Total	9.00	9.00	9.00	3.00	12.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 748,371	\$ 776,460	\$ 834,629	\$ 250,728	\$ 1,085,357
Current Expenses	13,480	34,820	38,302	0	38,302
Equipment	0	0	0	0	0
Total	\$ 761,851	\$ 811,280	\$ 872,931	\$ 250,728	\$ 1,123,659

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 761,851	\$ 811,280	\$ 872,931	\$ 250,728	\$ 1,123,659
Total	\$ 761,851	\$ 811,280	\$ 872,931	\$ 250,728	\$ 1,123,659

## Office of Grants Management

## Program Description

The Office of Grants Management focuses on administering the City's Grants in Aid program to provide services to economically and/or socially disadvantaged populations or provide services for public benefit in the areas of the arts, culture, economic development or the environment, as further defined:

- Public Services
  - Funds in this category must be used to support qualified public services and programs for the target populations deemed by the City to be most vulnerable including, but not limited to, seniors, persons with disabilities, children, and victims of domestic violence, homeless persons, and those suffering from the effects of substance abuse or poor mental health.
- Arts, Culture, Community/Economic Development, and the Environment
  - Funds in this category must be used to support the sustainable improvement in the well-being and quality of life of local communities, especially low-to-moderate income areas. Projects could include, but are not limited to, the creation, development and empowerment of community based organizations, providing planning, organizational support, and technical assistance to organizations, supporting financial literacy programs and services, supporting micro-enterprise and business training, and supporting programs that promote cultural or environmental enhancement, protection, or awareness.
  - The division also supports other projects such as the Honolulu Committee on the Status of Women, the Mayor's Committee on Disabilities, the Grants in Aid Advisory Commission, and the City's Child Care development programs. The staff initiates the grant process, oversees existing grants, develops contracts for new grants, and monitors and ensures proper grants management.

In FY24, the office expanded its role in early childhood education on behalf of the City, by engaging someone to serve as the Early Childhood Education Coordinator and begin to create the City's child care strategies, as required by ordinance under ROH Chapter 11. In recognition of the issue and in order to capture funding opportunities in this area, DCS is looking to formalize this position and build both the stature and capability of this program.

In FY23-FY24, OGM also administered the ARPA funded Non-Profit Relief Program which provided up to \$100,000 for non-profits that suffered economic harm during the pandemic.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	2.00	2.00	1.00	3.00
<b>Total</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>1.00</b>	<b>11.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 540,270	\$ 700,364	\$ 781,158	\$ 40,248	\$ 821,406
Current Expenses	9,360,467	10,782,682	10,082,884	0	10,082,884
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 9,900,737</b>	<b>\$ 11,483,046</b>	<b>\$ 10,864,042</b>	<b>\$ 40,248</b>	<b>\$ 10,904,290</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget

Department of Community Services

General Fund	\$ 331,664	\$ 472,684	\$ 557,844	\$ 40,248	\$ 598,092
Grants in Aid Fund	9,569,073	11,010,362	10,306,198	0	10,306,198
Total	\$ 9,900,737	\$ 11,483,046	\$ 10,864,042	\$ 40,248	\$ 10,904,290

## Elderly Affairs

### Program Description

The Elderly Affairs Division is the Area Agency on Aging for the City and County of Honolulu designated under the Older Americans Act of 1965. The division plans, coordinates, advocates for, and develops community based programs and services to meet the needs of the growing population of non-institutionalized elderly individuals and their family caregivers. It provides information and referral services and public outreach, working with Oahu's network of providers to ensure easy access and availability of services, and to ultimately prevent or delay institutionalization.

Elderly Affairs is an Aging and Disability Resource Center (ADRC) for Oahu in accordance with the federal Administration for Community Living guidance. This model enhances the division's ability to attend to the needs of consumers and their families, while serving as a single entry point for access to long term support services. The designation as an ADRC is critical as it allows the division to access and compete for more federal and state funding.

Elderly Affairs contracts with private non-profit organizations to provide a wide range of supportive and long-term care services that help elders remain at home (when they prefer), enhance their quality of life, and permit aging with dignity. Services include group dining and home-delivered meals, nutrition counseling and education, transportation and assisted transportation, escort services, case management, personal care, attendant care, homemaker services, friendly visits, telephone reassurance, housing assistance, legal assistance, advocacy, counseling, interpretation and translation, caregiver respite and supplemental services, caregiver support groups, adult and caregiver education, training, recreation, and health maintenance and promotion classes.

During FY25, Elderly Affairs anticipates finalizing a re-organization plan that will allow the division to more effectively align with ADRC requirements. The re-org will enhance the division's ability to support the complex needs of a growing older adult population. It is estimated that by 2040, older adults (60 years and older) will represent a third of Honolulu County's total population.

### Age-Friendly Honolulu

- In 2018, City Ordinance 18-36 was adopted to establish an age friendly city program within the City and County of Honolulu (City). Under this ordinance, the City is committed to sustain the Age Friendly Honolulu (AFH) initiative into the future through the development of programs, services, facilities, and projects that are planned, designed, operated, and maintained to create a livable community for persons of all ages and abilities. Since the initiative's inception, AFH has championed intergenerational approaches, recognizing that when kupuna and keiki interact, both generations and the community at large benefits. This engagement brings people of different generations together in purposeful, mutually beneficial programming or activities. It recognizes the value of cultural traditions, skills, and wisdom passed down from older generations to younger generations continue to strengthen our communities.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	34.00	34.00	34.00	0.00	34.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>45.00</b>	<b>45.00</b>	<b>45.00</b>	<b>0.00</b>	<b>45.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,397,463	\$ 2,270,563	\$ 2,356,608	\$ 0	\$ 2,356,608
Current Expenses	11,827,217	15,710,615	19,502,325	0	19,502,325
Equipment	0	0	140,000	76,500	216,500

Department of Community Services

Total	\$ 13,224,680	\$ 17,981,178	\$ 21,998,933	\$ 76,500	\$ 22,075,433
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SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 364,984	\$ 683,462	\$ 715,117	\$ 0	\$ 715,117
Special Projects Fund	5,368,308	12,944,393	14,663,597	76,500	14,740,097
Federal Grants Fund	7,491,388	4,353,323	6,620,219	0	6,620,219
Total	\$ 13,224,680	\$ 17,981,178	\$ 21,998,933	\$ 76,500	\$ 22,075,433

Community Services



## WorkHawaii

### Program Description

WorkHawaii's mission is to develop a quality workforce for employers through the provision of trained candidates with appropriate skills and credentials. Training programs are driven to meet employer needs for talent in high growth industries and range from basic education, work readiness, and foundational skills training to on-the-job training, apprenticeship, career advancement upgrading, and post-secondary certificate and degree programs.

WorkHawaii, through a competitive procurement process, was contracted by the Oahu Workforce Development Board to operate the American Job Center Network on Oahu. Formerly known as OahuWorkLinks under the federal Workforce Investment Act, the center, now called American Job Center Hawaii under the new Workforce Innovation and Opportunity Act (WIOA) of 2014, delivers services in a coordinated network with at least 19 required partners under a customer-centered design framework.

WIOA provides local flexibility to accomplish a stronger alignment of the workforce, education and economic development systems, and an improvement of the structure and delivery to assist workers in achieving family-sustaining wages and employers in obtaining the skilled talent to compete in a global market. WorkHawaii's target populations include some of Oahu most vulnerable individuals and families such as those experiencing homelessness, individuals with disabilities, recipients of public assistance, offenders, and ex-offenders. Priority of service is given to veterans.

In addition, WorkHawaii's Youth Services assist young people up to age 24. Programs aim to encourage healthy lifestyles, prevent further involvement in the justice system, and improve educational achievement and employment prospects through alternate secondary education, job readiness and vocational training, pre-apprenticeship, tutoring, work-based learning, adult mentoring and community service.

With support from U.S Department of Housing and Urban Development funds, the Rent To Work program plans to continue to provide temporary rental subsidies to homeless individuals and families while providing case management, financial literacy training, work experience and vocational training for those who are unemployed.

WorkHawaii is primarily funded by state and federal grant awards from HUD, the U.S. Department of Labor, the State of Hawaii Departments of Health, Human Services and Labor and Industrial Relations.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	36.00	36.00	36.00	0.00	36.00
Temporary FTE	67.00	67.00	67.00	0.00	67.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>103.00</b>	<b>103.00</b>	<b>103.00</b>	<b>0.00</b>	<b>103.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 3,552,939	\$ 5,989,018	\$ 6,393,003	\$ 105,000	\$ 6,498,003
Current Expenses	4,993,907	6,843,511	7,948,414	618,399	8,566,813
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 8,546,846</b>	<b>\$ 12,832,529</b>	<b>\$ 14,341,417</b>	<b>\$ 723,399</b>	<b>\$ 15,064,816</b>

Department of Community Services

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 534,528	\$ 665,032	\$ 682,348	\$ 105,000	\$ 787,348
Community Development Fund	529,399	530,000	635,074	618,399	1,253,473
Special Projects Fund	1,388,055	1,811,258	1,944,588	0	1,944,588
Federal Grants Fund	6,094,864	9,826,239	11,079,407	0	11,079,407
Total	\$ 8,546,846	\$ 12,832,529	\$ 14,341,417	\$ 723,399	\$ 15,064,816

Community Services

## Community Assistance

### Program Description

The Community Assistance Division manages programs that provide rental assistance to lower income families; preserves decent, safe and sanitary housing for low and moderate income households; and assists lower income families to achieve economic self-sufficiency and homeownership.

The Housing Choice Voucher program provides monthly rent subsidies to low income families renting dwelling units from private landlords. The Division also implements related programs including: (1) the Family Self-Sufficiency Program that promotes and encourages economic independence; (2) the Mainstream Program for Persons with Disabilities; (3) the Moderate Rehabilitation Program to assist families residing at the Academy Gardens Apartments; (4) the Project Based Assisted Housing Conversion Program which assists individuals being displaced by previously subsidized low-income housing projects whose owners discontinued assistance; (5) the Homeownership Option Program which provides Section 8 families with the opportunity to apply their rental subsidy toward mortgage payments for homeownership; (6) the Family Unification Program which assists certain youth 18-21 who have left foster care at age 16 or older and lack adequate housing; (7) the Veteran's Administration Supportive Housing Program with a goal of ending veteran homelessness; and (8) the Emergency Housing Vouchers Program to assist families experiencing homelessness who are referred by the local Continuum of Care.

The City Rental Assistance Program provides limited rent subsidies on behalf of eligible lower income families at City-assisted housing projects.

Current Loan Programs include home repair loans to income-qualified homeowners who bring their units up to basic housing quality standards and down payment loans to income-qualified homebuyers. In FY23, an eligibility review for a bus fare for low-income riders was implemented.

In FY25, the Division hopes to complete its lease-up of the 312 emergency housing vouchers which provides a significant boost to the City's inventory of HUD-funded housing vouchers and funding of \$81M.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	71.00	72.00	72.00	0.00	72.00
Temporary FTE	2.00	1.00	1.00	0.00	1.00
Contract FTE	10.00	19.00	19.00	0.00	19.00
<b>Total</b>	<b>83.00</b>	<b>92.00</b>	<b>92.00</b>	<b>0.00</b>	<b>92.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 3,546,443	\$ 5,433,488	\$ 5,269,031	\$ 0	\$ 5,269,031
Current Expenses	73,707,786	86,118,996	85,663,501	0	85,663,501
Equipment	0	20,000	0	0	0
<b>Total</b>	<b>\$ 77,254,229</b>	<b>\$ 91,572,484</b>	<b>\$ 90,932,532</b>	<b>\$ 0</b>	<b>\$ 90,932,532</b>

Department of Community Services

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 393,508	\$ 766,123	\$ 737,415	\$ 0	\$ 737,415
Transportation Fund	0	64,302	64,096	0	64,096
Rental Assistance Fund	174,494	233,000	252,000	0	252,000
Community Development Fund	179,181	193,332	193,332	0	193,332
Federal Grants Fund	280,000	520,000	520,000	0	520,000
Housing & Comm Dev Rehab Fund	609,974	2,004,300	2,000,000	0	2,000,000
Housing & Comm Dev Sec 8 Fund	75,617,072	87,791,427	87,165,689	0	87,165,689
Total	\$ 77,254,229	\$ 91,572,484	\$ 90,932,532	\$ 0	\$ 90,932,532

Community Services

## Community Based Development

### Program Description

The Community Based Development Division administers programs and implements projects designed to preserve and expand the supply of affordable housing for low and moderate income households; address shelter and service needs of the City and County of Honolulu's (City) residents who are experiencing homelessness or have special needs; supports community development initiatives; and furthers the policies and objectives for the Fair Housing Act. Funding for these activities are provided through the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), Emergency Solutions Grants (ESG), Housing Opportunities for Persons with AIDS (HOPWA), Housing Trust Fund (HTF), State of Hawaii Ohana Zone Funds, City funded Affordable Housing Fund and other program funds. Technical assistance, grants, and loans are provided to nonprofit agencies. The division also provides labor standards support and monitoring for construction projects undertaken with Federal, State and City funds.

The division also administers the leases and agreements for 68 City-owned and City-assisted properties to non-profit organizations and developers to provide shelter and services to persons and families with special needs as well as transitional and affordable housing units.

The division will also be expanding stabilization services and affordable housing units through the rehabilitation of four buildings in Honolulu:

- Pauahi Hale - a 77 unit affordable housing building in Chinatown that will create a community through a kau-hale model.
- Waikiki Vista - a 106 unit building in Moiliili that will not only provide affordable housing but family stabilization services for those who are homeless and at risk of homelessness.
- Iwilei Resource Center - a 27 unit building in Iwilei that will provide mental health stabilization, supportive services, and housing for chronically homeless and homeless individuals.
- Ena Road - a 30 unit building in Waikiki that will provide affordable housing units.

The much needed units and programs will continue its mission to improve the quality of life for City residents by leveraging other sources of revenue, including limited purpose moneys provided by both the Federal and State, for affordable housing and programs.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	4.00	4.00	4.00	3.00	7.00
<b>Total</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>3.00</b>	<b>21.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,231,275	\$ 1,426,884	\$ 1,631,030	\$ 213,048	\$ 1,844,078
Current Expenses	12,734,313	17,551,203	15,570,819	2,100,000	17,670,819
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 13,965,588</b>	<b>\$ 18,978,087</b>	<b>\$ 17,201,849</b>	<b>\$ 2,313,048</b>	<b>\$ 19,514,897</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 10,574,524	\$ 13,059,259	\$ 13,202,456	\$ 2,313,048	\$ 15,515,504

Department of Community Services

Affordable Housing Fund	95,528	417,735	432,114	0	432,114
Community Development Fund	186,587	960,925	237,452	0	237,452
Special Projects Fund	1,108,854	3,011,880	1,701,539	0	1,701,539
Federal Grants Fund	2,000,095	1,528,288	1,628,288	0	1,628,288
Total	\$ 13,965,588	\$ 18,978,087	\$ 17,201,849	\$ 2,313,048	\$ 19,514,897

Community Services



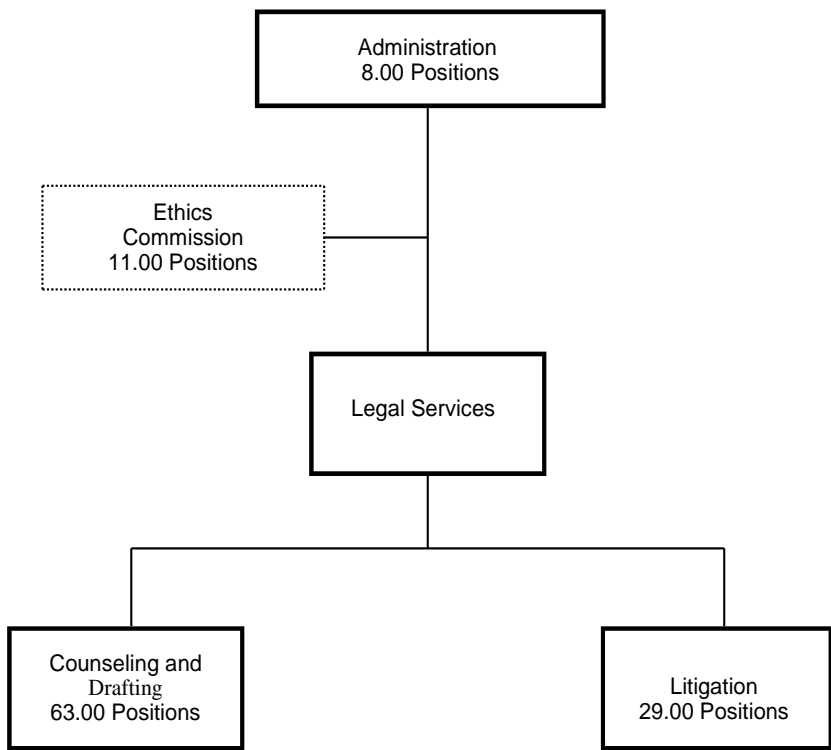
# **Department of the Corporation Counsel**

*Ka 'Oihana A'oa'o 'Ahahuina*



DEPARTMENT OF THE CORPORATION COUNSEL  
(COR)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024



## Department of the Corporation Counsel

### Roles and Responsibilities

The Corporation Counsel (COR) serves as the chief legal advisor to, and legal representative of, the Mayor, the City Council, all City agencies and departments, including its semi-autonomous agencies, and all City boards and commissions in matters relating to their official powers and duties. COR represents the City in all legal proceedings and performs all other legal services as required by the Revised Charter of the City and County of Honolulu.

### Spending to Make a Difference

#### COR Legal Services:

- Efficiency - Filling all authorized positions will promote expedient and efficient resolution of requests for legal services and legal proceedings. Hiring of experienced attorneys and participation by COR Deputies in training and development opportunities expands COR's knowledge base and allows COR to provide higher quality work-product on a consistent, cost-efficient basis.
- Cost Effective Engagement of Outside Legal Services - Recent complex litigation has highlighted the need for COR to engage external counsel in cases that are complex, including those with unique legal issues or that would consume significant amounts of time (for example, in responding to discovery requests), and in cases involving subject matter areas for which COR does not have the appropriate level of experience (for example, private public partnerships (P3) for the rail project and mixed use entertainment real estate developments, bankruptcy, criminal, admiralty, etc.).

#### Ethics Commission:

- Cost Effective Engagement of External Professional Services - Engage external professional services, such as special investigators, hearings officers, and court reporters, for complex Ethics Commission cases with unique legal issues and conflicts of interest.

### Budget Highlights

#### COR Legal Services

The FY2025 Budget reflects a 3% increase from FY24 and includes needed funding for:

- 55 Deputy Corporation Counsel positions at salaries commensurate with their level of expertise and at rates competitive within the legal profession. COR continues to recruit candidates with needed expertise to satisfy the City's legal workload requirements.
- Outside legal counsel and consultants required to represent the City and City officers and employees acting in the course and scope of their employment in complex or specialized litigation or matters or cases in which COR may have a conflict of interest;

#### Ethics Commission

- Salary increases for the Commission's Executive Director and Legal Counsel (EDLC), Assistant Executive Director and Legal Counsel (Assistant EDLC), Associates Legal Counsel (ALCs), and Private Secretary II positions for parity with other executive legal and private secretary II positions within the City, and for the Commission's included positions;
- Retention of external professional services for complex Ethics Commission cases with unique legal issues or cases with conflicts of interest;
- Participation by Ethics Commission staff in training and development opportunities to develop ethics expertise, keep abreast of best practices and ethics developments in local, state, and federal government and private industries, and improve professional skills through networking and seminars (e.g., Society of Corporate Compliance and Ethics conference and webinars; Council on Governmental Ethics Laws conference and webinars). Cost is offset by decrease in online research costs resulting from COR's renegotiation of a multi-year contract and inclusion of license seats for Ethics Commission staff in contract pricing.

## Department of the Corporation Counsel

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	108.00	111.00	111.00	0.00	111.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>108.00</b>	<b>111.00</b>	<b>111.00</b>	<b>0.00</b>	<b>111.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Legal Services	\$ 10,360,251	\$ 13,851,729	\$ 14,239,681	\$ 0	\$ 14,239,681
Ethics Commission	886,934	962,345	1,062,895	0	1,062,895
<b>Total</b>	<b>\$ 11,247,185</b>	<b>\$ 14,814,074</b>	<b>\$ 15,302,576</b>	<b>\$ 0</b>	<b>\$ 15,302,576</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 9,158,629	\$ 10,803,733	\$ 11,423,758	\$ 0	\$ 11,423,758
Current Expenses	2,088,556	4,010,341	3,878,818	0	3,878,818
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 11,247,185</b>	<b>\$ 14,814,074</b>	<b>\$ 15,302,576</b>	<b>\$ 0</b>	<b>\$ 15,302,576</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 10,596,292	\$ 14,142,760	\$ 14,606,921	\$ 0	\$ 14,606,921
Sewer Fund	425,888	438,749	457,349	0	457,349
Liquor Commission Fund	225,005	232,565	238,306	0	238,306
<b>Total</b>	<b>\$ 11,247,185</b>	<b>\$ 14,814,074</b>	<b>\$ 15,302,576</b>	<b>\$ 0</b>	<b>\$ 15,302,576</b>

## Legal Services

### Program Description

This activity includes counseling and drafting and litigation legal services. COUNSELING AND DRAFTING The Counseling and Drafting Division (C&D):

- Drafts, reviews, and provides legal advice on:
  - agendas and minutes of City boards and commissions;
  - legal documents, including transactional documents such as procurement contracts, and financial instruments for the sale of municipal bonds;
  - bills for ordinances and resolutions; and
- Provides legal advice to the Mayor, the City Council, all City agencies and departments, including its semi-autonomous agencies, and all City boards and commissions;
- Attends all City Council and committee meetings; meetings of the City's administration, including agencies and departments, upon request; and meetings of City boards and commissions;
- Represents the City in court and at administrative and other tribunal proceedings in the State of Hawaii for matters involving the City, such as procurement challenges, environmental issues, labor and employment cases, real property tax appeals, eminent domain proceedings, administrative appeals (including land use proceedings), foreclosures, bankruptcy actions, and interpleader actions for the return of seized property; and
- Advises and represents the Honolulu Police Department, including handling subpoenas duces tecum.

### LITIGATION

The Litigation Division:

- Represents the City and its officers and employees acting in the course and scope of their employment, in personal injury, property damage, civil rights and certain contract and employment cases in state and federal court;
- Processes pre-litigation claims against the City; and
- Prosecutes liquor law violations before the Liquor Commission.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	97.00	100.00	100.00	0.00	100.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>97.00</b>	<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 8,293,160	\$ 9,916,300	\$ 10,435,775	\$ 0	\$ 10,435,775
Current Expenses	2,067,091	3,935,429	3,803,906	0	3,803,906
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 10,360,251</b>	<b>\$ 13,851,729</b>	<b>\$ 14,239,681</b>	<b>\$ 0</b>	<b>\$ 14,239,681</b>

Department of the Corporation Counsel

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 9,709,358	\$ 13,180,415	\$ 13,544,026	\$ 0	\$ 13,544,026
Sewer Fund	425,888	438,749	457,349	0	457,349
Liquor Commission Fund	225,005	232,565	238,306	0	238,306
Total	\$ 10,360,251	\$ 13,851,729	\$ 14,239,681	\$ 0	\$ 14,239,681

## Ethics Commission

### Program Description

This activity:

- Renders advice and publishes guidelines on the City's ethics laws for City officers and employees, including elected officials, managers and supervisors, and board and commission members;
- Investigates complaints alleging violations of the ethics laws, recommends discipline to appointing authorities for violations of the ethics law, and may impose civil fines for ethics violations by elected and appointed officers and employees;
- Develops and implements educational programs and mandatory training and retraining on the City's ethics laws for all City officers and employees, including elected officials, managers and supervisors, and board and commission members;
- Recommends legislation to the City Council;
- Reviews and maintains financial disclosure and other statements of City officials with significant discretionary authority; and
- Regulates lobbying and lobbyists.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	11.00	11.00	11.00	0.00	11.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.00</b>	<b>11.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 865,469	\$ 887,433	\$ 987,983	\$ 0	\$ 987,983
Current Expenses	21,465	74,912	74,912	0	74,912
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 886,934</b>	<b>\$ 962,345</b>	<b>\$ 1,062,895</b>	<b>\$ 0</b>	<b>\$ 1,062,895</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 886,934	\$ 962,345	\$ 1,062,895	\$ 0	\$ 1,062,895
<b>Total</b>	<b>\$ 886,934</b>	<b>\$ 962,345</b>	<b>\$ 1,062,895</b>	<b>\$ 0</b>	<b>\$ 1,062,895</b>



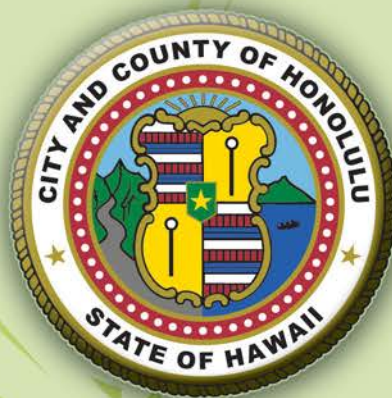
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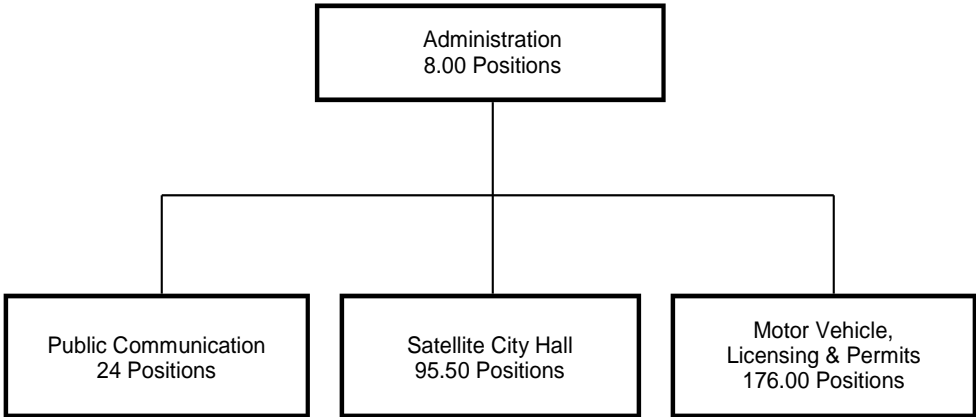
# Department of Customer Services

*Ka 'Oihana Lawelawe Kupa*



DEPARTMENT OF CUSTOMER SERVICES  
(CSD)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024



## Department of Customer Services

### Roles and Responsibilities

The Department of Customer Services (CSD) is responsible for providing the public with information about the City and County of Honolulu's programs and managing complaint intake, runs the City's Design and Print Center, administers the Motor Vehicle Licensing and Permit program, and manages Satellite City Halls and driver licensing stations island-wide. CSD also manages the contracts for various programs such as animal control, police-initiated tows and abandoned vehicles. In addition, CSD monitors Private Transportation Companies such as taxicabs, Uber, and Lyft.

### Spending to Make a Difference

- Improve Services to the Public - continue to reduce the public's wait time for driver license and road test appointments; reduce turnaround time to complete motor vehicle registration services; increase responsiveness to public inquiries and issues; and streamline operations through process improvement, innovation and technology.
- IT Modernization and Innovation Effort - in collaboration with the Department of Information Technology, streamline and improve convenience for residents and expand online services. Improve navigation and ease of use of information on the CSD website, and work towards implementing innovative tools such as a voice activated artificial intelligence system to provide callers with easier access to information.
- Expand Public Information Program - continue to execute an aggressive public information program, including use of social media, to assist the public in understanding rules and policies required to successfully complete their driver license, State ID, road test applications and obtain a form of Real ID identification.
- Create Uniform Efficiency and Provide High Levels of Customer Service - focus on consistent staff training to ensure proper application of procedures and uniform understanding of applicable rules and regulations. To complement employee technical skills, invest in customer service training to develop a service-oriented organizational culture that exceeds the public's expectations. Pilot new approaches to training and orienting employees to increase employee satisfaction and retention.

### Budget Highlights

- During FY24 we opened a third Passport intake location and will continue to operate three Passport intake locations throughout FY25
- Continue to outsource call center services to answer 800-900 calls per day from the public relating to driver licensing and motor vehicle registration questions
- \$86,996 for a full-time security guard at the Downtown Satellite City Hall office
- \$6,082,367 Hawaii Humane Society contract for animal care services
- Sixteen positions have been deactivated to reflect a more accurate picture of the number of positions required by the department to deliver services

## Department of Customer Services

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	289.00	293.00	293.00	0.00	293.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	10.50	10.50	10.50	0.00	10.50
<b>Total</b>	<b>299.50</b>	<b>303.50</b>	<b>303.50</b>	<b>0.00</b>	<b>303.50</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 648,697	\$ 701,373	\$ 774,066	\$ 0	\$ 774,066
Public Communication	1,484,028	1,747,487	1,794,927	0	1,794,927
Satellite City Hall	4,527,560	5,270,228	5,555,174	0	5,555,174
Motor Vehicle, Licensing and Permits	17,799,844	22,253,903	22,224,723	0	22,224,723
<b>Total</b>	<b>\$ 24,460,129</b>	<b>\$ 29,972,991</b>	<b>\$ 30,348,890</b>	<b>\$ 0</b>	<b>\$ 30,348,890</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 13,236,971	\$ 15,712,726	\$ 16,517,120	\$ 0	\$ 16,517,120
Current Expenses	11,223,158	14,120,015	13,780,770	0	13,780,770
Equipment	0	140,250	51,000	0	51,000
<b>Total</b>	<b>\$ 24,460,129</b>	<b>\$ 29,972,991</b>	<b>\$ 30,348,890</b>	<b>\$ 0</b>	<b>\$ 30,348,890</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 22,089,266	\$ 26,332,726	\$ 27,126,825	\$ 0	\$ 27,126,825
Highway Beautification Fund	2,370,863	3,640,265	3,222,065	0	3,222,065
<b>Total</b>	<b>\$ 24,460,129</b>	<b>\$ 29,972,991</b>	<b>\$ 30,348,890</b>	<b>\$ 0</b>	<b>\$ 30,348,890</b>

## Administration

### Program Description

The Director and the Department Administration provide policy guidance, direction, and administrative and personnel support to the Department's three divisions: Motor Vehicle Licensing and Permitting, Satellite City Hall, and Public Communication.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>8.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 613,413	\$ 680,623	\$ 753,316	\$ 0	\$ 753,316
Current Expenses	35,284	20,750	20,750	0	20,750
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 648,697</b>	<b>\$ 701,373</b>	<b>\$ 774,066</b>	<b>\$ 0</b>	<b>\$ 774,066</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 648,697	\$ 701,373	\$ 774,066	\$ 0	\$ 774,066
<b>Total</b>	<b>\$ 648,697</b>	<b>\$ 701,373</b>	<b>\$ 774,066</b>	<b>\$ 0</b>	<b>\$ 774,066</b>

Public Communication

Program Description

The Public Communication Division is comprised of the Information Branch, the Design and Print Center, and the Municipal Reference and Records Center. The division oversees departmental operations related to the intake of customer complaints, as well as communication and coordination of information regarding City programs, services, policies, and accomplishments to the public and the media. The division provides onsite and in-house graphic design, printing and bindery services, manages the City's extensive collection of traditional and electronic publications and manages the long-term storage of City records.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	24.00	24.00	24.00	0.00	24.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	24.00	24.00	24.00	0.00	24.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,369,860	\$ 1,599,225	\$ 1,645,865	\$ 0	\$ 1,645,865
Current Expenses	114,168	148,262	149,062	0	149,062
Equipment	0	0	0	0	0
Total	\$ 1,484,028	\$ 1,747,487	\$ 1,794,927	\$ 0	\$ 1,794,927

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,484,028	\$ 1,747,487	\$ 1,794,927	\$ 0	\$ 1,794,927
Total	\$ 1,484,028	\$ 1,747,487	\$ 1,794,927	\$ 0	\$ 1,794,927

Customer Services



## Satellite City Hall

### Program Description

This program provides essential services and information via nine storefront offices on the island of Oahu. These offices are located at Ala Moana, Downtown, Hawaii Kai, Kapalama, Kapolei, Pearlridge, Wahiawa, Waianae and Windward City.

While the Satellite City Hall offices (SCH) process motor vehicle registration and titling transactions as a primary function, the offices also offer an array of other services to the public. These services include the collection of water bills and real property tax payments, HOLO bus cards, disabled parking placards and the issuance of bicycle, and moped licenses. Passport intake processing is a new service that was added in 2022 at the Ala Moana and Kapolei locations, and in 2023 at the Wahiawa location. Permits issued by the SCH offices include picnic, loading zone and bus stop parking. Renewal and duplicate services for driver license and State IDs are also provided at four locations: Downtown, Hawaii Kai, Pearlridge and Windward City. SCH also provides information regarding various local government programs.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	87.00	91.00	91.00	0.00	91.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.50	4.50	4.50	0.00	4.50
<b>Total</b>	<b>91.50</b>	<b>95.50</b>	<b>95.50</b>	<b>0.00</b>	<b>95.50</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 3,927,617	\$ 4,630,018	\$ 4,786,933	\$ 0	\$ 4,786,933
Current Expenses	599,943	640,210	768,241	0	768,241
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 4,527,560</b>	<b>\$ 5,270,228</b>	<b>\$ 5,555,174</b>	<b>\$ 0</b>	<b>\$ 5,555,174</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 4,527,560	\$ 5,270,228	\$ 5,555,174	\$ 0	\$ 5,555,174
<b>Total</b>	<b>\$ 4,527,560</b>	<b>\$ 5,270,228</b>	<b>\$ 5,555,174</b>	<b>\$ 0</b>	<b>\$ 5,555,174</b>

Motor Vehicle, Licensing and Permits

Program Description

This program processes motor vehicle, trailer, bicycle, moped and animal registrations; issues driver and business licenses, and driving instruction permits; issues State of Hawaii identification cards; administers and enforces the periodic motor vehicle inspection program; administers the reconstructed vehicle program; regulates private transportation companies; administers the derelict and abandoned vehicle programs; issues other permits for such matters as disabled parking, general newsstands, publication dispensing racks in the Waikiki area; and administers the Animal Care & Control and the Spay/Neuter Certificate contracts.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	170.00	170.00	170.00	0.00	170.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	6.00	6.00	6.00	0.00	6.00
Total	176.00	176.00	176.00	0.00	176.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 7,326,081	\$ 8,802,860	\$ 9,331,006	\$ 0	\$ 9,331,006
Current Expenses	10,473,763	13,310,793	12,842,717	0	12,842,717
Equipment	0	140,250	51,000	0	51,000
Total	\$ 17,799,844	\$ 22,253,903	\$ 22,224,723	\$ 0	\$ 22,224,723

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 15,428,981	\$ 18,613,638	\$ 19,002,658	\$ 0	\$ 19,002,658
Highway Beautification Fund	2,370,863	3,640,265	3,222,065	0	3,222,065
Total	\$ 17,799,844	\$ 22,253,903	\$ 22,224,723	\$ 0	\$ 22,224,723

Customer Services

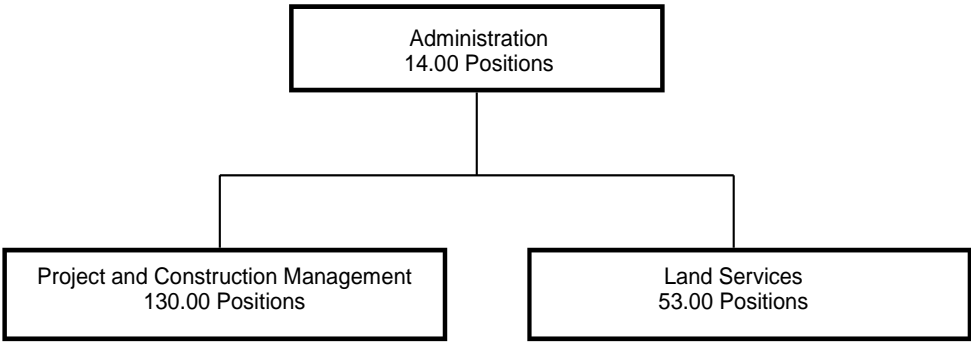
# Department of Design and Construction

*Ka 'Oihana Hakulau a me ke Kāpili*



DEPARTMENT OF DESIGN AND CONSTRUCTION  
(DDC)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024



## Department of Design and Construction

### Roles and Responsibilities

The Department of Design and Construction (DDC) is the central agency responsible for the execution of the City's Capital Improvement Program (CIP). It is responsible for coordinating the project planning, design, and construction management of CIP projects including roads, bridges, drainage, flood control, earth stabilization, and facilities supporting park, fire, police, emergency, civic, enterprise, and medical examiner operations, among others. The Department also performs land survey and land acquisition in support of all City agencies. In addition, it develops long-range energy conservation projects for general government office buildings.

### Spending to Make a Difference

- Transit Oriented Development (TOD) and Affordable Housing - coordinate with departments in acquisition of properties needed for TOD and affordable housing.
- Energy Conservation - DDC is leading the effort to implement Strategy 6 of the City's Climate Action Plan (CAP) to maximize energy efficiency and renewable energy throughout City Operations. Phase 1 of the Citywide Energy Service Performance Contract (ESPC) was substantially completed in December 2022. Phase 2 of the ESPC project which includes energy conservation measures (ECMs) at the additional eighty (80) public buildings is ongoing and should be completed by the end of Summer 2024. Phase 3 of the ESPC project includes project management to expand renewable energy opportunities into the community. The project leverages the energy savings to pay for the improvements over a twenty-year term. Photovoltaic systems at forty-three (43) sites were brought online since June 2022. The photovoltaic systems will provide renewable energy to the facilities at a lower rate than purchasing electricity from the utility.
- City Facilities - DDC continues to implement critical improvements to City facilities and infrastructure to insure they are able to serve their intended purpose. These include renovation of buildings, installation of new roofs, roads, drainage systems, utilities, bridges, parking lots and parks. Also included is the construction of new facilities to replace obsolete facilities.

### Budget Highlights

- The department's operating budget for FY2025 increased by \$4,131,707.
- Salaries increased by \$2,872,621 due to pay raises from the Collective Bargaining Agreements, addition of one personal services contract position for Civil Engineer III, and pay incentives for Engineering class.
- Equipment budget category includes \$100,000 for a multi-station surveying instrument for the Land Survey Branch.
- Current Expense budget category includes the following significant costs: \$5,262,272 in lease payments for the energy conservation measures implemented under the City-wide Energy Service Performance Contract (ESPC); \$3,500,000 for professional engineering services to inspect bridges to ensure safety to the public; \$250,000 for Community-Based Renewable Energy Program under the citywide ESPC project; \$500,000 to monitor earth movement and undertake emergency stabilization improvements if needed at various designated areas to protect City infrastructure; \$300,000 for a staff augmentation contract.

## Department of Design and Construction

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	196.00	197.00	197.00	0.00	197.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.00	0.00	1.00	1.00
<b>Total</b>	<b>197.00</b>	<b>197.00</b>	<b>197.00</b>	<b>1.00</b>	<b>198.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 1,208,289	\$ 1,524,557	\$ 1,539,117	\$ 40,318	\$ 1,579,435
Project and Construction Management	17,386,273	19,235,623	21,703,001	991,917	22,694,918
Land Services	2,753,789	3,113,864	3,731,399	0	3,731,399
<b>Total</b>	<b>\$ 21,348,351</b>	<b>\$ 23,874,044</b>	<b>\$ 26,973,517</b>	<b>\$ 1,032,235</b>	<b>\$ 28,005,752</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 11,928,754	\$ 13,895,494	\$ 16,035,880	\$ 732,235	\$ 16,768,115
Current Expenses	9,419,597	9,978,550	10,837,637	300,000	11,137,637
Equipment	0	0	100,000	0	100,000
<b>Total</b>	<b>\$ 21,348,351</b>	<b>\$ 23,874,044</b>	<b>\$ 26,973,517</b>	<b>\$ 1,032,235</b>	<b>\$ 28,005,752</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 12,772,649	\$ 15,097,193	\$ 16,414,957	\$ 584,259	\$ 16,999,216
Highway Fund	6,157,397	7,660,951	8,274,668	447,976	8,722,644
Sewer Fund	90,471	115,900	123,892	0	123,892
Federal Grants Fund	2,327,834	1,000,000	2,160,000	0	2,160,000
<b>Total</b>	<b>\$ 21,348,351</b>	<b>\$ 23,874,044</b>	<b>\$ 26,973,517</b>	<b>\$ 1,032,235</b>	<b>\$ 28,005,752</b>

## Administration

## Program Description

This program plans, directs and coordinates the activities of the Department of Design and Construction. It provides the Department with CIP project tracking and reporting, administrative services support, including personnel management, capital and operating budget preparation, administrative reports and records management, Council and legislative tracking.

Activities also include interagency coordination, emergency management coordination and coordination of department compliance programs associated with National Pollutant Discharge Elimination System (NPDES) regulatory requirements and participation in working groups related to federal funding and climate change.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	13.00	14.00	14.00	0.00	14.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>0.00</b>	<b>14.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,140,872	\$ 1,341,472	\$ 1,434,077	\$ 40,318	\$ 1,474,395
Current Expenses	67,417	183,085	105,040	0	105,040
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 1,208,289</b>	<b>\$ 1,524,557</b>	<b>\$ 1,539,117</b>	<b>\$ 40,318</b>	<b>\$ 1,579,435</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,208,289	\$ 1,500,797	\$ 1,539,117	\$ 40,318	\$ 1,579,435
Highway Fund	0	23,760	0	0	0
<b>Total</b>	<b>\$ 1,208,289</b>	<b>\$ 1,524,557</b>	<b>\$ 1,539,117</b>	<b>\$ 40,318</b>	<b>\$ 1,579,435</b>



Project and Construction Management

Program Description

This program oversees the activities relating to capital improvements to various City facilities to include roads, street lighting, bridges, drainage, municipal buildings, fire and police stations and facilities, emergency services facilities, parks facilities and enterprise facilities (such as the Zoo, golf courses, Blaisdell Center and Waikiki Shell).

Activities include in-house preparation of architectural and engineering design plans as well as outsourcing professional design work to private consulting firms. Other activities include reviewing subdivision plans and plans for facilities to be dedicated to the City for compliance with City standards. Also managed are construction and inspection activities for all programs within the Department.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	130.00	130.00	130.00	0.00	130.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	0.00	0.00	1.00	1.00
<b>Total</b>	<b>131.00</b>	<b>130.00</b>	<b>130.00</b>	<b>1.00</b>	<b>131.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 8,093,104	\$ 9,556,313	\$ 11,095,749	\$ 691,917	\$ 11,787,666
Current Expenses	9,293,169	9,679,310	10,607,252	300,000	10,907,252
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 17,386,273</b>	<b>\$ 19,235,623</b>	<b>\$ 21,703,001</b>	<b>\$ 991,917</b>	<b>\$ 22,694,918</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 9,052,936	\$ 10,798,056	\$ 11,465,017	\$ 543,941	\$ 12,008,958
Highway Fund	6,005,503	7,437,567	8,077,984	447,976	8,525,960
Federal Grants Fund	2,327,834	1,000,000	2,160,000	0	2,160,000
<b>Total</b>	<b>\$ 17,386,273</b>	<b>\$ 19,235,623</b>	<b>\$ 21,703,001</b>	<b>\$ 991,917</b>	<b>\$ 22,694,918</b>

## Land Services

## Program Description

This program conducts land surveys, title searches, appraisals, negotiations and acquisition of real property and easements for all City projects.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	53.00	53.00	53.00	0.00	53.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>53.00</b>	<b>53.00</b>	<b>53.00</b>	<b>0.00</b>	<b>53.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,694,778	\$ 2,997,709	\$ 3,506,054	\$ 0	\$ 3,506,054
Current Expenses	59,011	116,155	125,345	0	125,345
Equipment	0	0	100,000	0	100,000
<b>Total</b>	<b>\$ 2,753,789</b>	<b>\$ 3,113,864</b>	<b>\$ 3,731,399</b>	<b>\$ 0</b>	<b>\$ 3,731,399</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,511,424	\$ 2,798,340	\$ 3,410,823	\$ 0	\$ 3,410,823
Highway Fund	151,894	199,624	196,684	0	196,684
Sewer Fund	90,471	115,900	123,892	0	123,892
<b>Total</b>	<b>\$ 2,753,789</b>	<b>\$ 3,113,864</b>	<b>\$ 3,731,399</b>	<b>\$ 0</b>	<b>\$ 3,731,399</b>

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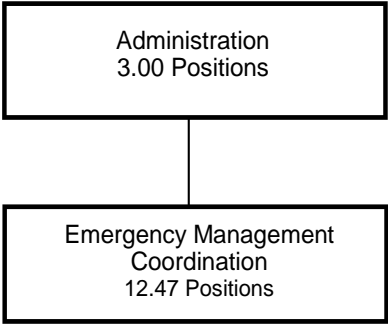
# Department of Emergency Management

*Ka 'Oihana Ho'okele Ula Pōpilikia*

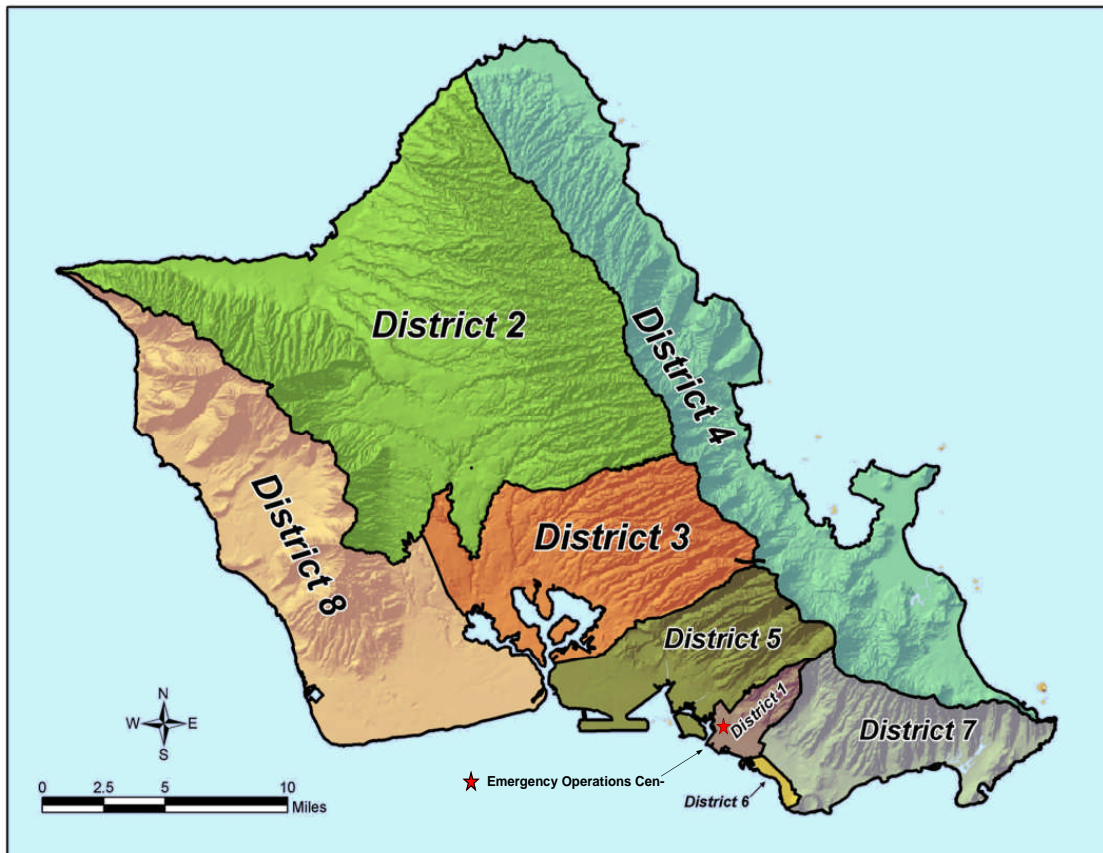


DEPARTMENT OF EMERGENCY MANAGEMENT  
(DEM)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



DEPARTMENT OF EMERGENCY MANAGEMENT  
(DEM)  
EMERGENCY OPERATING DISTRICTS



EMERGENCY OPERATIONS CENTER (EOC)	FRANK F. FASI MUNICIPAL BUILDING
DISTRICT 1	CENTRAL HONOLULU
DISTRICT 2	WAIHAWA
DISTRICT 3	PEARL CITY
DISTRICT 4	KANEOHE
DISTRICT 5	KALIHI
DISTRICT 6	WAIKIKI
DISTRICT 7	EAST HONOLULU
DISTRICT 8	WAIANAE/KAPOLEI

Department of Emergency Management

Roles and Responsibilities

The Department of Emergency Management (DEM) coordinates the City’s emergency management functions with state, federal, and non-government agencies to prepare for, mitigate against, respond to, and recover from natural and manmade hazards. The department, in coordination with other City departments and external partners, maintains a high level of readiness, prepares and updates emergency management plans, and expands public awareness of threats and hazards that can impact our community.

Spending to Make a Difference

- Support disaster preparedness education and outreach.
- Coordinate emergency management plans with the whole community.
- Ensure DEM staff and Emergency Management Reserve Corps (EMRC) volunteers have necessary supplies and equipment for safe and effective emergency operations.
- Maintain readiness of the City’s emergency operations center to include the maintenance and upgrading of hardware and software system to support operational requirements.
- Develop and maintain emergency management plans to enable coordinated and effective preparedness, mitigation, response, and recovery efforts.
- Support capabilities for the City to provide timely and effective emergency public information.
- Develop contingency plans for scalable emergency response including plans and processes to augment staff to perform additional emergency functions that are above and beyond the City’s normal capacity.

Budget Highlights

- Overall moderate increase over FY24 due to increase in current expenses.
- \$200,000 to update Citywide Continuity of Operations Plan. This plan would document how the City would operate in the face of disruptive events, whether natural or human-caused.
- \$100,000 to renew the City’s mass notification system contract to improve the City’s ability to consistently and reliably provide timely messages to the public during emergencies.



DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	14.47	14.47	14.47	0.00	14.47
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>15.47</b>	<b>15.47</b>	<b>15.47</b>	<b>0.00</b>	<b>15.47</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Emergency Management Coordination	\$ 6,632,979	\$ 1,571,279	\$ 1,837,828	\$ 0	\$ 1,837,828
<b>Total</b>	<b>\$ 6,632,979</b>	<b>\$ 1,571,279</b>	<b>\$ 1,837,828</b>	<b>\$ 0</b>	<b>\$ 1,837,828</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,368,469	\$ 1,172,436	\$ 1,229,685	\$ 0	\$ 1,229,685
Current Expenses	2,580,807	398,843	573,143	0	573,143
Equipment	2,683,703	0	35,000	0	35,000
<b>Total</b>	<b>\$ 6,632,979</b>	<b>\$ 1,571,279</b>	<b>\$ 1,837,828</b>	<b>\$ 0</b>	<b>\$ 1,837,828</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,297,235	\$ 1,503,779	\$ 1,789,028	\$ 0	\$ 1,789,028
Special Projects Fund	53,162	67,500	48,800	0	48,800
Federal Grants Fund	5,282,582	0	0	0	0
<b>Total</b>	<b>\$ 6,632,979</b>	<b>\$ 1,571,279</b>	<b>\$ 1,837,828</b>	<b>\$ 0</b>	<b>\$ 1,837,828</b>

## Emergency Management Coordination

## Program Description

This program formulates emergency plans and procedures; coordinates the use of all available resources for the protection of life and property in the event of disaster; provides for the continuity of government operations; coordinates operational capabilities required to sustain operations in an emergency; assesses damage to public and private property; coordinates recovery activities; provides emergency information and public education; and coordinates an active volunteer program.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	14.47	14.47	14.47	0.00	14.47
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>15.47</b>	<b>15.47</b>	<b>15.47</b>	<b>0.00</b>	<b>15.47</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,368,469	\$ 1,172,436	\$ 1,229,685	\$ 0	\$ 1,229,685
Current Expenses	2,580,807	398,843	573,143	0	573,143
Equipment	2,683,703	0	35,000	0	35,000
<b>Total</b>	<b>\$ 6,632,979</b>	<b>\$ 1,571,279</b>	<b>\$ 1,837,828</b>	<b>\$ 0</b>	<b>\$ 1,837,828</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,297,235	\$ 1,503,779	\$ 1,789,028	\$ 0	\$ 1,789,028
Special Projects Fund	53,162	67,500	48,800	0	48,800
Federal Grants Fund	5,282,582	0	0	0	0
<b>Total</b>	<b>\$ 6,632,979</b>	<b>\$ 1,571,279</b>	<b>\$ 1,837,828</b>	<b>\$ 0</b>	<b>\$ 1,837,828</b>

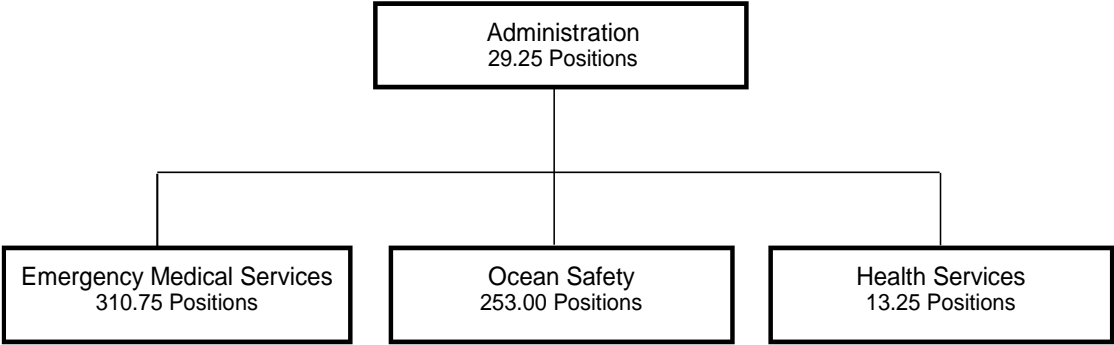
# Department of Emergency Services

*Ka 'Oihana Lawelawe Ulia Pōpilikia O  
Honolulu*

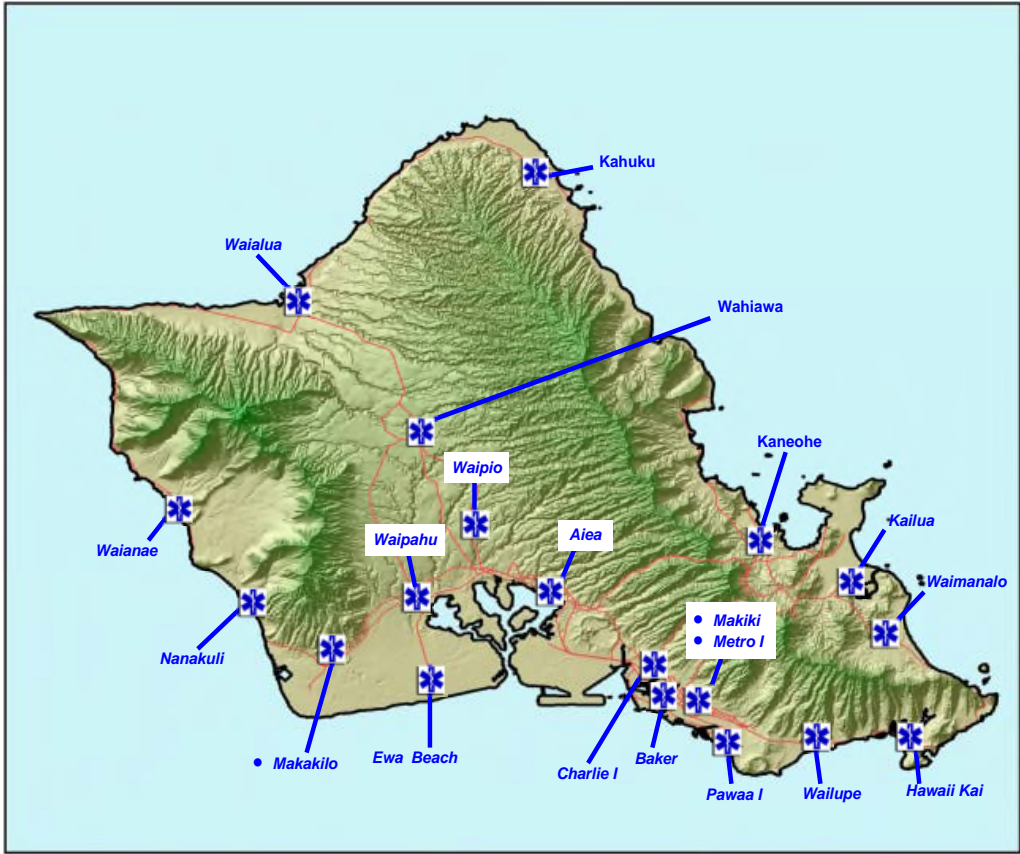



DEPARTMENT OF EMERGENCY SERVICES  
(ESD)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.

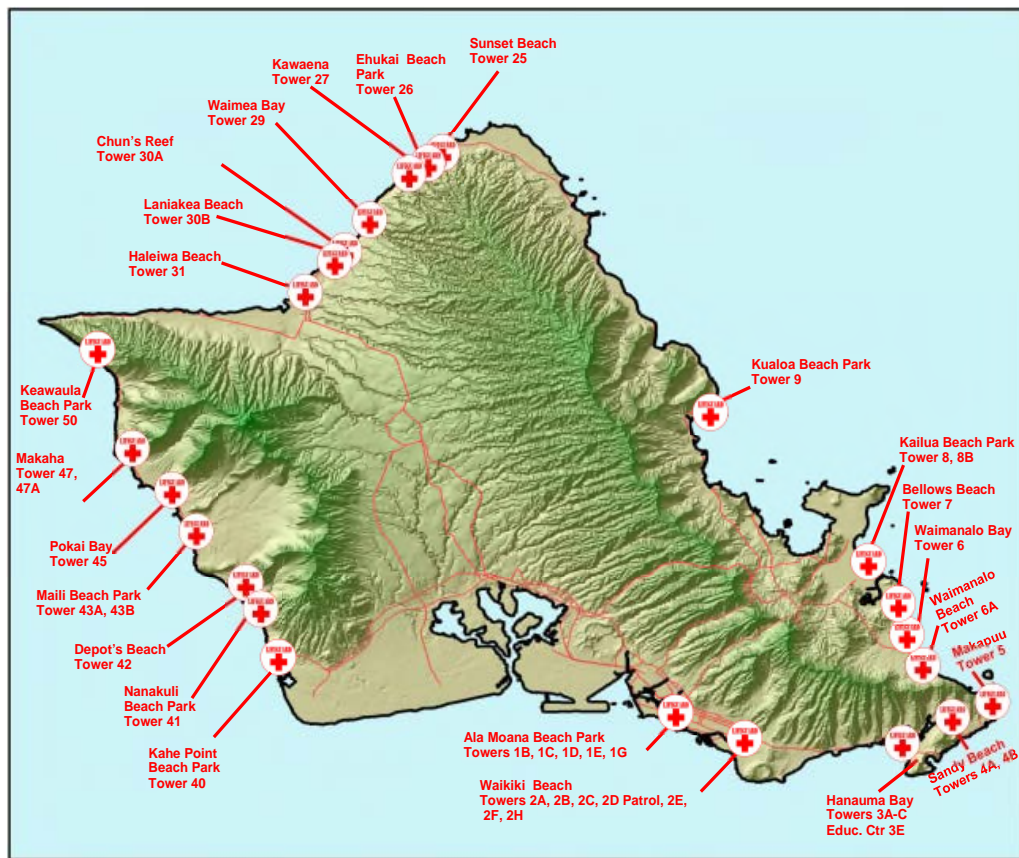


DEPARTMENT OF EMERGENCY SERVICES  
(ESD)  
EMERGENCY MEDICAL SERVICES UNIT LOCATIONS



 Emergency Medical Services Stations

DEPARTMENT OF EMERGENCY SERVICES  
(ESD)  
OCEAN SAFETY—LIFEGUARD TOWERS



Lifeguard Towers



Department of Emergency Services

Roles and Responsibilities

The Department of Emergency Services is responsible for providing effective and efficient health, safety, and emergency services to the public through the operations of the Emergency Medical Services (EMS) Division, the Ocean Safety (OS) and Lifeguard Services Division and the Health Services (HS) Branch. EMS provides basic and advanced life support, pre-hospital medical treatment, and emergency services through 24 ambulance units island-wide. OS provides disaster planning and response, a comprehensive ocean safety program that includes lifeguard services at 42 towers located at various beaches including selected State beach parks, and utilizes 17 mobile patrol and 911 dispatched response units to provide service to the remaining 156 identified beaches on Oahu. The Division also performs and participates in numerous ocean and drowning related education and injury prevention programs and campaigns. HS conducts pre-employment physical and medical evaluations for all City personnel as required for their positions and/or maintenance of licensure or physical fitness standards as mandated by the City and County of Honolulu, Hawaii Occupational Safety and Health Division (HIOSH), U. S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) or other regulating agencies, and provides other medical assistance to other City programs, including blood draws for DUI cases as requested by the Honolulu Police Department.

Spending to Make a Difference

- Maintaining and administering the rights, power, functions, and duties for the county emergency medical services system after acquiring the responsibilities from the State of Hawaii, Department of Health. Working effectively with the third party billing service to collect revenue for services provided.
- Continue to address specialized medicine to include collaboration with State and City programs and HESD's Crisis Outreach Response and Engagement (CORE) program.
- Expand the Ocean Safety and Lifeguard Services Division staffing for the Extended Hours Program.

Budget Highlights

- Eight (8) Water Safety Officer I positions added to staff the Extended Hours Program.
- Fourteen (14) contractual positions to provide homeless service at Iwilei Center.
- Twenty One (21) contractual positions to staff the CORE program to address Mayor's priority to homeless.
- Four (4) contractual positions to support billing section, support facility projects, and provide administrative support to department.



## Department of Emergency Services

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	575.25	624.25	625.50	8.00	633.50
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	51.00	52.00	52.00	39.00	91.00
<b>Total</b>	<b>626.25</b>	<b>676.25</b>	<b>677.50</b>	<b>47.00</b>	<b>724.50</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 3,416,719	\$ 4,714,314	\$ 4,953,942	\$ 2,481,488	\$ 7,435,430
Emergency Medical Services	33,660,348	38,985,581	40,302,164	0	40,302,164
Ocean Safety	20,018,314	23,154,334	23,917,420	400,992	24,318,412
Health Services	1,064,222	1,214,010	1,330,497	54,792	1,385,289
<b>Total</b>	<b>\$ 58,159,603</b>	<b>\$ 68,068,239</b>	<b>\$ 70,504,023</b>	<b>\$ 2,937,272</b>	<b>\$ 73,441,295</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 47,211,239	\$ 53,959,736	\$ 56,717,309	\$ 2,601,228	\$ 59,318,537
Current Expenses	9,841,130	9,773,503	9,714,714	336,044	10,050,758
Equipment	1,107,234	4,335,000	4,072,000	0	4,072,000
<b>Total</b>	<b>\$ 58,159,603</b>	<b>\$ 68,068,239</b>	<b>\$ 70,504,023</b>	<b>\$ 2,937,272</b>	<b>\$ 73,441,295</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 55,573,879	\$ 66,811,944	\$ 69,332,024	\$ 2,937,272	\$ 72,269,296
Hanauma Bay Nature Preserve Fund	684,482	1,114,319	1,110,607	0	1,110,607
Special Projects Fund	1,901,242	141,976	61,392	0	61,392
<b>Total</b>	<b>\$ 58,159,603</b>	<b>\$ 68,068,239</b>	<b>\$ 70,504,023</b>	<b>\$ 2,937,272</b>	<b>\$ 73,441,295</b>

## Administration

## Program Description

This program provides administrative support to the department in its delivery of pre-hospital emergency medical services, ocean safety and lifeguard services to the residents and visitors on the island of Oahu, and pre-employment, physical and medical evaluations for all City personnel as required for their position, maintenance of licensure, physical fitness, or other medical determination/assistance as needed.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	26.25	29.25	30.25	0.00	30.25
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	10.00	10.00	38.00	48.00
<b>Total</b>	<b>28.25</b>	<b>39.25</b>	<b>40.25</b>	<b>38.00</b>	<b>78.25</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,567,156	\$ 2,880,764	\$ 3,182,120	\$ 2,145,444	\$ 5,327,564
Current Expenses	1,849,563	1,833,550	1,771,822	336,044	2,107,866
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 3,416,719</b>	<b>\$ 4,714,314</b>	<b>\$ 4,953,942</b>	<b>\$ 2,481,488</b>	<b>\$ 7,435,430</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,848,213	\$ 4,714,314	\$ 4,953,942	\$ 2,481,488	\$ 7,435,430
Special Projects Fund	568,506	0	0	0	0
<b>Total</b>	<b>\$ 3,416,719</b>	<b>\$ 4,714,314</b>	<b>\$ 4,953,942</b>	<b>\$ 2,481,488</b>	<b>\$ 7,435,430</b>

Emergency Medical Services

Program Description

Pursuant to an annual contract between the City and County of Honolulu and the State Department of Health, this program provides all Advanced Life Support (ALS) pre-hospital emergency medical care and emergency ambulance services for the public 24-hours per day, in an expeditious and efficient manner. The Emergency Medical Services (EMS) program also promotes injury prevention, public education, and disaster planning activities.

Staffing of ambulance stations and the scheduled replacement of existing equipment and ambulances are included in the proposed funding.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	296.75	310.75	311.00	0.00	311.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	5.00	6.00	6.00	0.00	6.00
Total	301.75	316.75	317.00	0.00	317.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 27,250,740	\$ 29,318,400	\$ 31,087,186	\$ 0	\$ 31,087,186
Current Expenses	6,373,426	6,447,181	6,214,978	0	6,214,978
Equipment	36,182	3,220,000	3,000,000	0	3,000,000
Total	\$ 33,660,348	\$ 38,985,581	\$ 40,302,164	\$ 0	\$ 40,302,164

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 33,660,348	\$ 38,985,581	\$ 40,302,164	\$ 0	\$ 40,302,164
Total	\$ 33,660,348	\$ 38,985,581	\$ 40,302,164	\$ 0	\$ 40,302,164

## Ocean Safety

### Program Description

This program provides comprehensive ocean safety programs; including ocean rescue, emergency medical response, prevention, and education services for the island of Oahu.

The division is the primary responder to emergencies arising on the beaches and near shore waters and has enhanced service functions.

The division continues to promote community awareness of best ocean safety practices through various programs, lectures, demonstrations, utilization of various media to disseminate educational information, and partnerships with Federal, State, non profit, for profit, and public safety agencies to ensure a comprehensive ocean safety program for the residents and visitors to the City and County of Honolulu.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	239.00	271.00	271.00	8.00	279.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	44.00	34.00	34.00	0.00	34.00
<b>Total</b>	<b>283.00</b>	<b>305.00</b>	<b>305.00</b>	<b>8.00</b>	<b>313.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 17,542,541	\$ 20,798,667	\$ 21,373,611	\$ 400,992	\$ 21,774,603
Current Expenses	1,404,721	1,240,667	1,471,809	0	1,471,809
Equipment	1,071,052	1,115,000	1,072,000	0	1,072,000
<b>Total</b>	<b>\$ 20,018,314</b>	<b>\$ 23,154,334</b>	<b>\$ 23,917,420</b>	<b>\$ 400,992</b>	<b>\$ 24,318,412</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 18,001,096	\$ 21,898,039	\$ 22,745,421	\$ 400,992	\$ 23,146,413
Hanauma Bay Nature Preserve Fund	684,482	1,114,319	1,110,607	0	1,110,607
Special Projects Fund	1,332,736	141,976	61,392	0	61,392
<b>Total</b>	<b>\$ 20,018,314</b>	<b>\$ 23,154,334</b>	<b>\$ 23,917,420</b>	<b>\$ 400,992</b>	<b>\$ 24,318,412</b>

Health Services

Program Description

This program conducts pre-employment and annual medical evaluations of current and prospective employees, including examinations mandated under the Hawaii Occupational Safety and Health Division (HIOSH) and U.S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) rules, and supports hearing conservation, respiratory protection, asbestos and blood borne pathogen programs; medically certifies commercial drivers and operators of crane and hoist equipment; and conducts and oversees programs that are designed to promote health, reduce risks and prevent injury.

Health Services is responsible for the physical health and safety of all safety sensitive workers, to include Fitness for Duty and Return to Work.

This program is responsible for the maintenance of City and County medical health services, as well as post-exposure incidents. Additionally, it administers a drug screening program for new hires and random testing for selected employees, including required medical review officer (MRO) services, and provides blood analysis for suspects arrested for driving under the influence of alcohol (DUI) for the Honolulu Police Department, including providing expert witness testimony in court.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	13.25	13.25	13.25	0.00	13.25
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	2.00	2.00	1.00	3.00
Total	13.25	15.25	15.25	1.00	16.25

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 850,802	\$ 961,905	\$ 1,074,392	\$ 54,792	\$ 1,129,184
Current Expenses	213,420	252,105	256,105	0	256,105
Equipment	0	0	0	0	0
Total	\$ 1,064,222	\$ 1,214,010	\$ 1,330,497	\$ 54,792	\$ 1,385,289

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,064,222	\$ 1,214,010	\$ 1,330,497	\$ 54,792	\$ 1,385,289
Total	\$ 1,064,222	\$ 1,214,010	\$ 1,330,497	\$ 54,792	\$ 1,385,289

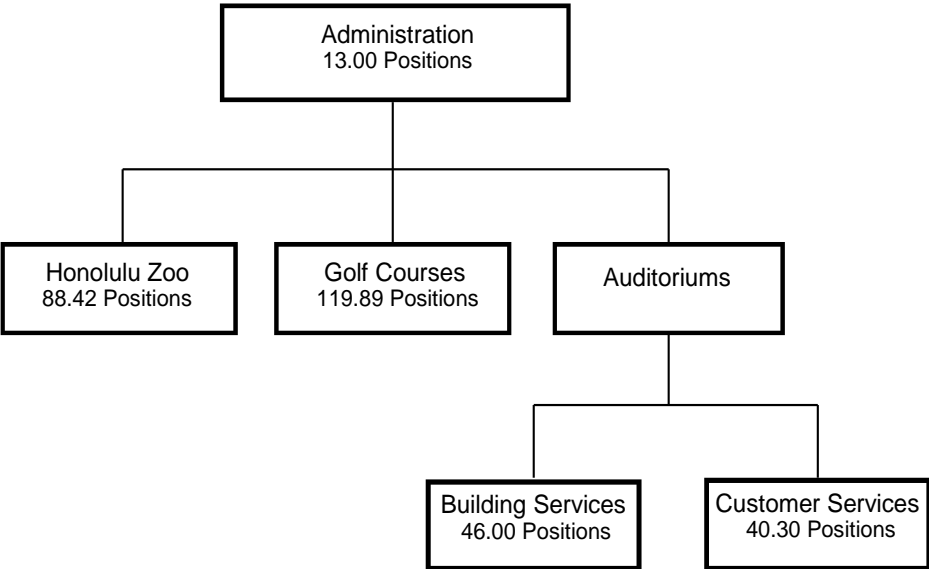
# Department of Enterprise Services

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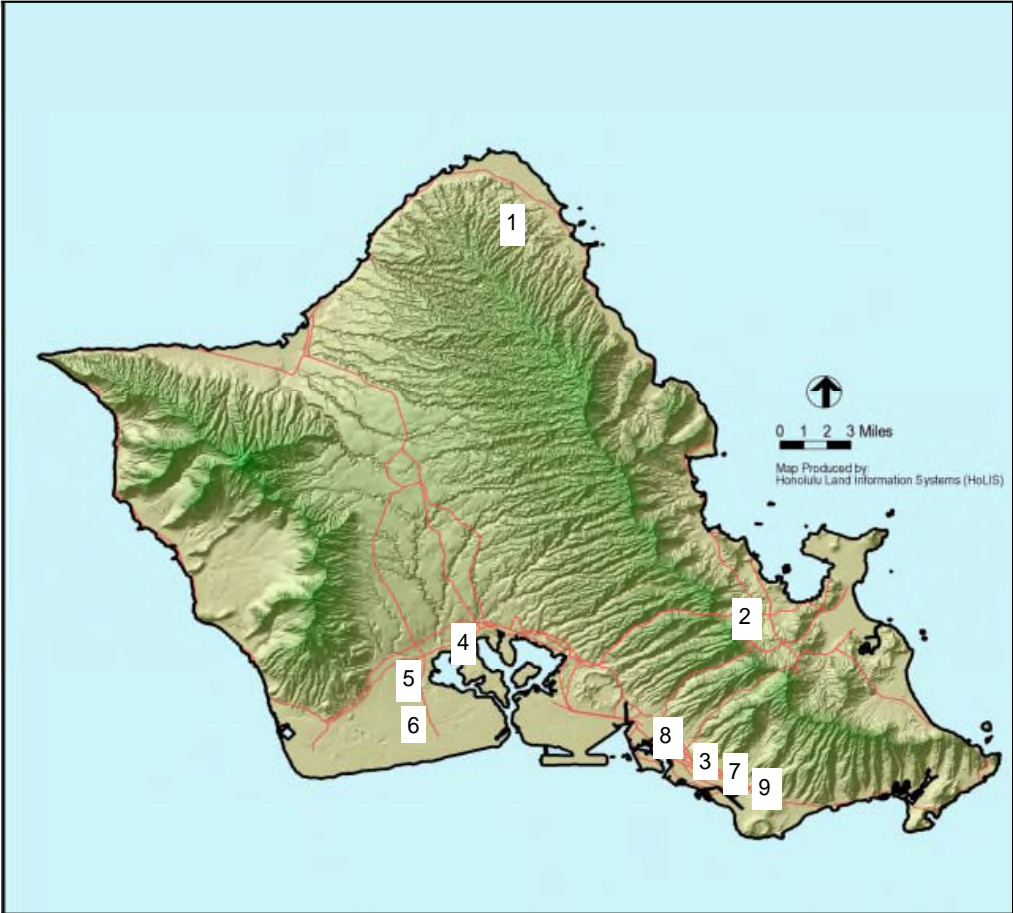
DEPARTMENT OF ENTERPRISE SERVICES  
(DES)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.





DEPARTMENT OF ENTERPRISE SERVICES  
(DES)



FACILITIES LOCATIONS

- |   |                                    |
|---|------------------------------------|
| 1 | KAHUKU MUNICIPAL GOLF COURSE       |
| 2 | PALI MUNICIPAL GOLF COURSE         |
| 3 | ALA WAI MUNICIPAL GOLF COURSE      |
| 4 | TED MAKALENA MUNICIPAL GOLF COURSE |
| 5 | WEST LOCH MUNICIPAL GOLF COURSE    |
| 6 | EWA VILLAGES MUNICIPAL GOLF COURSE |
| 7 | HONOLULU ZOO                       |
| 8 | NEAL S. BLAISDELL CENTER           |
| 9 | TOM MOFFATT WAIKIKI SHELL          |

Department of Enterprise Services

Roles and Responsibilities

The Department of Enterprise Services (DES) operates and maintains the Neal S. Blaisdell Center, Tom Moffatt Waikiki Shell, Honolulu Zoo, and six municipal golf courses. The Department prepares, administers, and enforces citywide concession contracts.

Spending to Make a Difference

- Address deferred maintenance needs of Blaisdell venues and campus to ensure continued service to the public.
- Maintain Honolulu Zoo operations and facilities to ensure the Association of Zoos and Aquariums (AZA) accreditation standards are met, promote conservation education of native species, and improve the visitor experience.
- Maintain six municipal golf courses to ensure facilities and grounds are clean, safe and provide customer satisfaction.
- Market the Honolulu Zoo and the six municipal golf courses to enhance the quality of our community and increase their fiscal sustainability.

Budget Highlights

- Increase current expenses by 7% over FY24 to address deferred and preventative maintenance needs, and salaries by 5% to address mandated collective bargaining contract terms.
- A new revenue stream will be generated at the Tom Moffatt Waikiki Shell with a 3-5-day-a-week event providing cultural performances, including music, song, and dance.
- \$716,000 include pump and filtration system replacements, wayfinding signage, and animal exhibit upgrades to address AZA accreditation standards at the Honolulu Zoo.

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	265.00	265.00	265.00	0.00	265.00
Temporary FTE	12.91	12.91	12.91	0.00	12.91
Contract FTE	35.45	29.70	29.65	0.00	29.65
<b>Total</b>	<b>313.36</b>	<b>307.61</b>	<b>307.56</b>	<b>0.00</b>	<b>307.56</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 884,330	\$ 1,028,522	\$ 1,120,350	\$ 0	\$ 1,120,350
Auditoriums	5,952,214	7,232,109	7,511,879	0	7,511,879
Honolulu Zoo	7,319,990	8,888,185	8,709,593	716,000	9,425,593
Golf Courses	10,523,285	12,004,610	12,369,542	0	12,369,542
<b>Total</b>	<b>\$ 24,679,819</b>	<b>\$ 29,153,426</b>	<b>\$ 29,711,364</b>	<b>\$ 716,000</b>	<b>\$ 30,427,364</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 14,413,247	\$ 17,935,677	\$ 18,754,890	\$ 0	\$ 18,754,890
Current Expenses	10,062,441	10,543,749	10,588,474	716,000	11,304,474
Equipment	204,131	674,000	368,000	0	368,000
<b>Total</b>	<b>\$ 24,679,819</b>	<b>\$ 29,153,426</b>	<b>\$ 29,711,364</b>	<b>\$ 716,000</b>	<b>\$ 30,427,364</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 378,398	\$ 0	\$ 0	\$ 0	\$ 0
Honolulu Zoo Fund	7,232,221	8,888,185	8,709,593	716,000	9,425,593
Golf Fund	10,200,577	12,004,610	12,369,542	0	12,369,542
Special Events Fund	6,780,854	8,260,631	8,632,229	0	8,632,229
Special Projects Fund	87,769	0	0	0	0
<b>Total</b>	<b>\$ 24,679,819</b>	<b>\$ 29,153,426</b>	<b>\$ 29,711,364</b>	<b>\$ 716,000</b>	<b>\$ 30,427,364</b>

Administration

Program Description

The Administration program directs and coordinates the programs and activities of the Neal S. Blaisdell Center, Tom Moffatt Waikiki Shell, Honolulu Zoo, and six municipal golf courses. In addition, the program coordinates the preparation, administration, and enforcement of citywide concession contracts. This program provides staff and clerical support services in personnel, budgetary, and organization management.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	13.00	13.00	13.00	0.00	13.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	13.00	13.00	13.00	0.00	13.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 864,230	\$ 998,272	\$ 1,090,100	\$ 0	\$ 1,090,100
Current Expenses	20,100	30,250	30,250	0	30,250
Equipment	0	0	0	0	0
Total	\$ 884,330	\$ 1,028,522	\$ 1,120,350	\$ 0	\$ 1,120,350

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Special Events Fund	\$ 884,330	\$ 1,028,522	\$ 1,120,350	\$ 0	\$ 1,120,350
Total	\$ 884,330	\$ 1,028,522	\$ 1,120,350	\$ 0	\$ 1,120,350

## Auditoriums

### Program Description

The Auditoriums program manages and operates the Neal S. Blaisdell Center Arena, Concert Hall, Exhibition Hall, Arena, meeting rooms, and the Tom Moffatt Waikiki Shell to bring a diversity of entertainment, sports, expositions, cultural, and educational events to the citizens of Hawaii. The facilities are rented to individuals and groups at user fee rates set by Ordinance to cover the cost of operations. The program provides support services for these activities including: contracting, planning, marketing, preparing scaled drawings, ticketing, ushering, equipment rentals, security plans, set ups, and concession services. Some of the support services, equipment, and activities are chargeable to the tenants and those revenues contribute to covering the expenses of the operation of the facilities. The program provides overall maintenance and operation of the systems needed for the efficient use of buildings, equipment, and grounds at the Neal S. Blaisdell Center and the Tom Moffatt Waikiki Shell. The program also provides trades and maintenance support to the Honolulu Zoo, some City concessions, and the six municipal golf courses.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	60.00	60.00	60.00	0.00	60.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	30.70	26.30	26.25	0.00	26.25
<b>Total</b>	<b>90.70</b>	<b>86.30</b>	<b>86.25</b>	<b>0.00</b>	<b>86.25</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 3,548,167	\$ 4,847,133	\$ 5,099,082	\$ 0	\$ 5,099,082
Current Expenses	2,284,930	2,233,976	2,158,797	0	2,158,797
Equipment	119,117	151,000	254,000	0	254,000
<b>Total</b>	<b>\$ 5,952,214</b>	<b>\$ 7,232,109</b>	<b>\$ 7,511,879</b>	<b>\$ 0</b>	<b>\$ 7,511,879</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 55,690	\$ 0	\$ 0	\$ 0	\$ 0
Special Events Fund	5,896,524	7,232,109	7,511,879	0	7,511,879
<b>Total</b>	<b>\$ 5,952,214</b>	<b>\$ 7,232,109</b>	<b>\$ 7,511,879</b>	<b>\$ 0</b>	<b>\$ 7,511,879</b>

## Honolulu Zoo

## Program Description

The Honolulu Zoo program plans, operates, and maintains a 42-acre integrated zoological and botanical park within the boundaries of Kapiolani Park.

The mission of the Honolulu Zoo is to inspire stewardship of our living world by providing meaningful experiences for our guests. The Zoo emphasizes Pacific Tropical ecosystems and our values of malama (caring) and ho'okipa (hospitality).

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	85.00	85.00	85.00	0.00	85.00
Temporary FTE	0.42	0.42	0.42	0.00	0.42
Contract FTE	4.35	3.00	3.00	0.00	3.00
<b>Total</b>	<b>89.77</b>	<b>88.42</b>	<b>88.42</b>	<b>0.00</b>	<b>88.42</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 4,288,502	\$ 5,461,676	\$ 5,616,144	\$ 0	\$ 5,616,144
Current Expenses	2,946,474	3,391,509	3,066,449	716,000	3,782,449
Equipment	85,014	35,000	27,000	0	27,000
<b>Total</b>	<b>\$ 7,319,990</b>	<b>\$ 8,888,185</b>	<b>\$ 8,709,593</b>	<b>\$ 716,000</b>	<b>\$ 9,425,593</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Honolulu Zoo Fund	\$ 7,232,221	\$ 8,888,185	\$ 8,709,593	\$ 716,000	\$ 9,425,593
Special Projects Fund	87,769	0	0	0	0
<b>Total</b>	<b>\$ 7,319,990</b>	<b>\$ 8,888,185</b>	<b>\$ 8,709,593</b>	<b>\$ 716,000</b>	<b>\$ 9,425,593</b>

## Golf Courses

### Program Description

The Golf Courses program operates and maintains six municipal golf courses: five eighteen-hole golf courses (Ala Wai, Pali, Ted Makalena, West Loch, and Ewa Villages) and one nine-hole golf course (Kahuku). The Golf Courses program schedules tournaments and accepts reservations for group and individual play via an automated reservation system; develops and enforces golf course rules and regulations; and collects and accounts for green, tournament, and golf cart rental fees. The Golf Courses program is also responsible for the operations of the power golf carts at the eighteen-hole courses and the rental of pull carts and golf club sets at Kahuku Golf Course. This program is responsible for renovating and maintaining the existing golf courses and for planning new municipal golf facilities. The program also monitors golf course related food and beverage, driving range, and pro shop concession contracts and makes recommendations for concession contract specifications.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	107.00	107.00	107.00	0.00	107.00
Temporary FTE	12.49	12.49	12.49	0.00	12.49
Contract FTE	0.40	0.40	0.40	0.00	0.40
<b>Total</b>	<b>119.89</b>	<b>119.89</b>	<b>119.89</b>	<b>0.00</b>	<b>119.89</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 5,712,348	\$ 6,628,596	\$ 6,949,564	\$ 0	\$ 6,949,564
Current Expenses	4,810,937	4,888,014	5,332,978	0	5,332,978
Equipment	0	488,000	87,000	0	87,000
<b>Total</b>	<b>\$ 10,523,285</b>	<b>\$ 12,004,610</b>	<b>\$ 12,369,542</b>	<b>\$ 0</b>	<b>\$ 12,369,542</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 322,708	\$ 0	\$ 0	\$ 0	\$ 0
Golf Fund	10,200,577	12,004,610	12,369,542	0	12,369,542
<b>Total</b>	<b>\$ 10,523,285</b>	<b>\$ 12,004,610</b>	<b>\$ 12,369,542</b>	<b>\$ 0</b>	<b>\$ 12,369,542</b>



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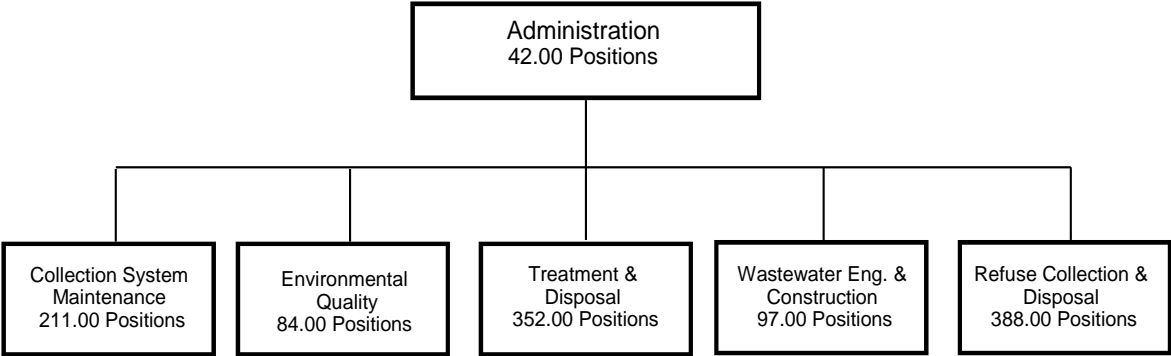
# Department of Environmental Services

*Ka 'Oihana Lawelawe Kaiaola*

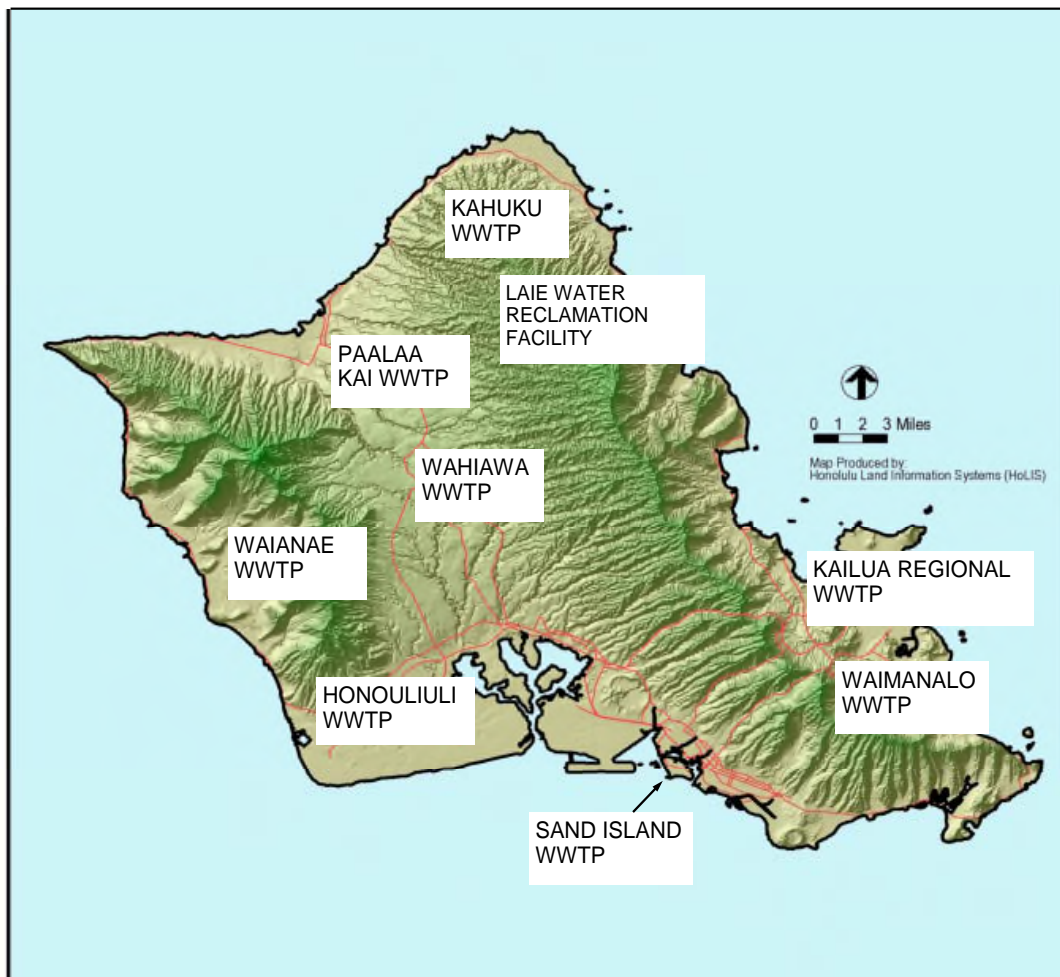


DEPARTMENT OF ENVIRONMENTAL SERVICES  
(ENV)  
ORGANIZATION CHART

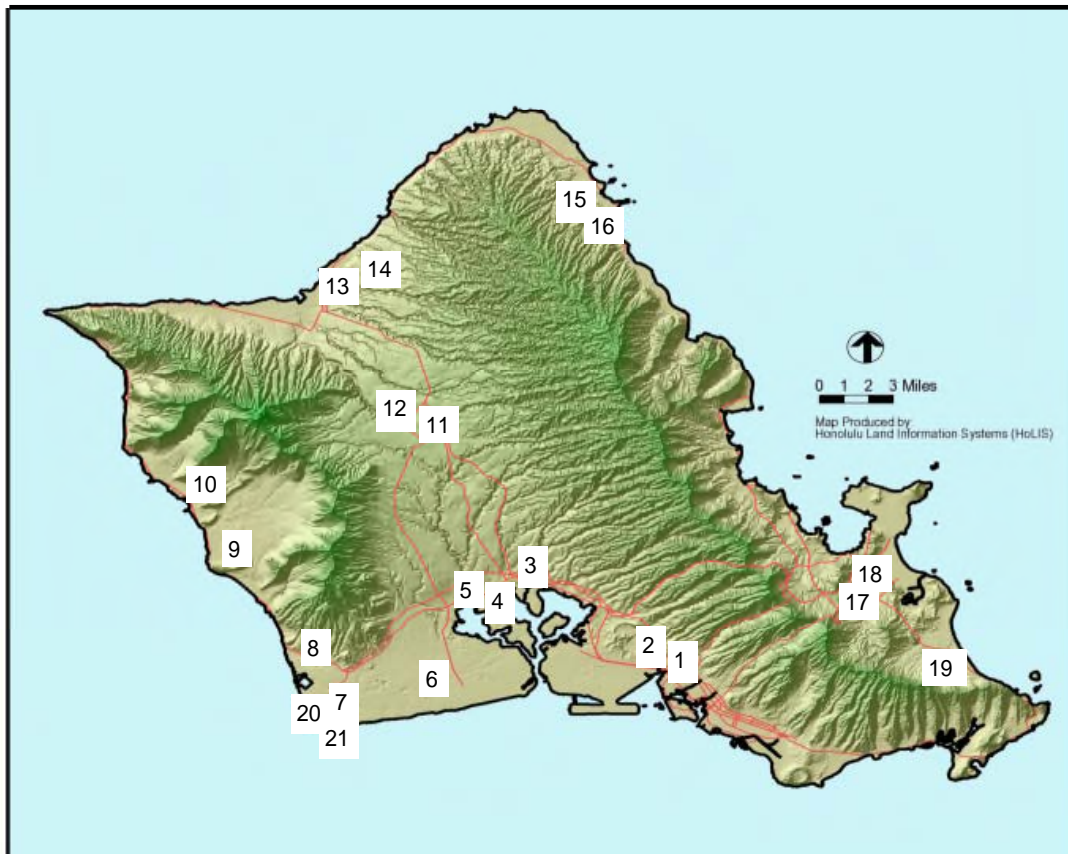
This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



**DEPARTMENT OF ENVIRONMENTAL SERVICES  
(ENV)  
WASTEWATER TREATMENT AND DISPOSAL FACILITIES**



**DEPARTMENT OF ENVIRONMENTAL SERVICES  
(ENV)  
REFUSE COLLECTION AND DISPOSAL FACILITIES**



**REFUSE COLLECTION AND DISPOSAL FACILITIES LOCATIONS**

- |                                 |  |
|---------------------------------|--|
| 1. HONOLULU CORP. YARD          | 12. WAHIAWA CONVENIENCE CENTER           |
| 2. KEEHI TRANSFER STATION       | 13. WAIALUA CORP. YARD                   |
| 3. PEARL CITY CORP. YARD        | 14. KAWAILOA TRANSFER STATION            |
| 4. WAIPAHU MAINTENANCE FACILITY | 15. KOOLAULOA-LAIE CORP. YARD            |
| 5. WAIPAHU CONVENIENCE CENTER   | 16. LAIE CONVENIENCE CENTER              |
| 6. EWA CONVENIENCE CENTER       | 17. KAILUA CORP. YARD                    |
| 7. H-POWER                      | 18. KAPAA QUARRY TRANSFER STATION        |
| 8. WAIMANALO GULCH LANDFILL     | 19. WAIMANALO CONVENIENCE CENTER         |
| 9. WAIANAE CORP. YARD           | 20. ENHANCED MATERIALS RECOVERY FACILITY |
| 10. WAIANAE CONVENIENCE CENTER  | 21. KAPOLEI CONVENIENCE CENTER           |
| 11. WAHIAWA CORP. YARD          |  |

## Department of Environmental Services

### Roles and Responsibilities

The Department of Environmental Services plans, directs, operates, and maintains the City and County of Honolulu's wastewater and solid waste programs. The wastewater and solid waste systems consist of 2,100 miles of sewer lines, 72 wastewater pump stations, nine wastewater treatment plants, three solid waste transfer stations, seven refuse and recycling convenience centers, seven solid waste collection base yards, one active landfill, and one waste-to-energy facility (H-POWER).

### Spending to Make a Difference

- Wastewater Treatment Process Improvements - Continuing to execute projects pursuant to the 2010 Consent Decree. Completed requirements for the collection system and transitioned to work at the treatment plants, including major upgrades to the Honouliuli and Sand Island Wastewater Treatment Plants, among several other ongoing and upcoming projects.
- Sewer Enhancements - Continuing enhanced sewer cleaning program begun under the 2010 Consent Decree to reduce spills, maintain capacity and reduce odor issues. Increasing use of cured-in-place pipe (CIPP) lining to reinforce the collection system and using closed-circuit television (CCTV) inspections to identify areas needing maintenance and improvement.
- Solid Waste Service Enhancements - Continuing to reduce waste going to the landfill through source reduction, recycling and waste-to-energy. Focusing on overall reduction of waste through implementation of existing programs and development of new programs.

### Budget Highlights

- Includes several initiatives to increase energy efficiency at wastewater treatment plants, maximize renewable energy generation, and create waste resource efficiency.

## Department of Environmental Services

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	1,173.00	1,173.00	1,174.00	0.00	1,174.00
Temporary FTE	1.00	1.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>1,174.00</b>	<b>1,174.00</b>	<b>1,174.00</b>	<b>0.00</b>	<b>1,174.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 11,762,252	\$ 13,652,582	\$ 15,117,527	\$ 38,496	\$ 15,156,023
Environmental Quality	5,430,455	8,295,646	8,262,753	123,436	8,386,189
Collection System Maintenance	22,401,553	31,306,607	36,218,221	132,548	36,350,769
Wastewater Engineering and Construction	657,408	1,847,399	947,202	487,322	1,434,524
Treatment and Disposal	66,304,755	88,101,763	102,472,606	61,403	102,534,009
Refuse Collection and Disposal	166,402,892	183,279,836	211,752,620	66,663	211,819,283
<b>Total</b>	<b>\$ 272,959,315</b>	<b>\$ 326,483,833</b>	<b>\$ 374,770,929</b>	<b>\$ 909,868</b>	<b>\$ 375,680,797</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 62,908,633	\$ 85,166,547	\$ 87,628,238	\$ 909,868	\$ 88,538,106
Current Expenses	210,050,682	241,317,286	262,864,631	0	262,864,631
Equipment	0	0	24,278,060	0	24,278,060
<b>Total</b>	<b>\$ 272,959,315</b>	<b>\$ 326,483,833</b>	<b>\$ 374,770,929</b>	<b>\$ 909,868</b>	<b>\$ 375,680,797</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Sewer Fund	\$ 106,402,514	\$ 142,789,997	\$ 162,616,309	\$ 843,205	\$ 163,459,514
Refuse Genl Operating Acct -SWSF	62,456,963	70,939,888	62,104,896	46,894	62,151,790
Sld Wst Dis Fac Acct - SWSF	92,682,203	97,639,946	135,475,117	19,769	135,494,886
Glass Incentive Account - SWSF	353,785	700,000	700,000	0	700,000
Recycling Account - SWSF	11,063,850	14,414,002	13,874,607	0	13,874,607
<b>Total</b>	<b>\$ 272,959,315</b>	<b>\$ 326,483,833</b>	<b>\$ 374,770,929</b>	<b>\$ 909,868</b>	<b>\$ 375,680,797</b>



## Administration

## Program Description

This program is responsible for ENV's long-range Capital Improvement Project planning, budgeting, wastewater revenue bond management, labor relations, human relations, safety, training, information technology support, and wastewater account customer service.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	42.00	42.00	42.00	0.00	42.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>42.00</b>	<b>42.00</b>	<b>42.00</b>	<b>0.00</b>	<b>42.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,225,918	\$ 3,081,968	\$ 2,877,711	\$ 38,496	\$ 2,916,207
Current Expenses	9,536,334	10,570,614	12,239,816	0	12,239,816
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 11,762,252</b>	<b>\$ 13,652,582</b>	<b>\$ 15,117,527</b>	<b>\$ 38,496</b>	<b>\$ 15,156,023</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Sewer Fund	\$ 11,608,343	\$ 13,363,582	\$ 14,820,527	\$ 38,496	\$ 14,859,023
Refuse Genl Operating Acct -SWSF	153,909	289,000	297,000	0	297,000
<b>Total</b>	<b>\$ 11,762,252</b>	<b>\$ 13,652,582</b>	<b>\$ 15,117,527</b>	<b>\$ 38,496</b>	<b>\$ 15,156,023</b>

## Environmental Quality

## Program Description

This program oversees ENV's pretreatment, air, underground and aboveground storage tanks, wastewater and receiving water quality permit requirements, and monitors and provides analyses in compliance with state and federal regulations. The pretreatment program monitors wastewater to prevent the discharge of substances that might be harmful to the environment or cause damage to the wastewater system.

This program manages a variety of programs that direct, coordinate, and manage activities relating to federal, state and local environmental requirements involving wastewater pre-treatment and discharge, air non-covered and covered source air permits, underground storage tank permits, and water quality and biosolids monitoring. This program issues and administers a permitting and enforcement program to oversee discharges to the City's sewer collection system to prevent or minimize negative impacts to the City's collection system, treatment facilities and receiving water bodies. This program also investigates and enforces against illegal discharges, reviews Environmental Assessments and Environmental Impact Statements for water quality impacts, and works with other agencies to update City standards to reflect local, state and federal requirements.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	84.00	84.00	83.00	0.00	83.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>84.00</b>	<b>84.00</b>	<b>83.00</b>	<b>0.00</b>	<b>83.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 3,924,627	\$ 5,744,721	\$ 5,797,173	\$ 123,436	\$ 5,920,609
Current Expenses	1,505,828	2,550,925	2,385,580	0	2,385,580
Equipment	0	0	80,000	0	80,000
<b>Total</b>	<b>\$ 5,430,455</b>	<b>\$ 8,295,646</b>	<b>\$ 8,262,753</b>	<b>\$ 123,436</b>	<b>\$ 8,386,189</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Sewer Fund	\$ 5,430,455	\$ 8,295,646	\$ 8,262,753	\$ 123,436	\$ 8,386,189
<b>Total</b>	<b>\$ 5,430,455</b>	<b>\$ 8,295,646</b>	<b>\$ 8,262,753</b>	<b>\$ 123,436</b>	<b>\$ 8,386,189</b>

## Collection System Maintenance

## Program Description

This program repairs, operates, and maintains the City's wastewater collection system which includes all of the gravity sewer lines, pump stations, and force mains throughout O`ahu. This program provides all engineering and technical support activities related to the gravity collection system operations and preventive maintenance. This program is also responsible for the 24/7 operation and maintenance of all wastewater pumping facilities and force mains including emergency response to any system problems.

This program provides all engineering and technical support activities related to the gravity collection system operations and preventive maintenance. This program is also responsible for the 24/7 operation and maintenance of all wastewater pumping facilities and force mains including emergency response to any system problems.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	211.00	211.00	211.00	0.00	211.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>211.00</b>	<b>211.00</b>	<b>211.00</b>	<b>0.00</b>	<b>211.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 9,892,090	\$ 15,007,248	\$ 15,576,461	\$ 132,548	\$ 15,709,009
Current Expenses	12,509,463	16,299,359	15,961,760	0	15,961,760
Equipment	0	0	4,680,000	0	4,680,000
<b>Total</b>	<b>\$ 22,401,553</b>	<b>\$ 31,306,607</b>	<b>\$ 36,218,221</b>	<b>\$ 132,548</b>	<b>\$ 36,350,769</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Sewer Fund	\$ 22,401,553	\$ 31,306,607	\$ 36,218,221	\$ 132,548	\$ 36,350,769
<b>Total</b>	<b>\$ 22,401,553</b>	<b>\$ 31,306,607</b>	<b>\$ 36,218,221</b>	<b>\$ 132,548</b>	<b>\$ 36,350,769</b>

## Treatment and Disposal

## Program Description

This program plans, directs, and coordinates the operation and maintenance of all City wastewater treatment plants in order to comply with State and Environmental Protection Agency's environmental permit standards. It also provides mechanical, electrical, building, and grounds support services for the maintenance and repair of the nine wastewater facilities, four pre-treatment facilities, and seventy-one pumping stations, including the Supervisory Control and Data Acquisition (SCADA) allowing communication to remote sites throughout all facilities. Maintenance activities include in-house preparation of architectural and engineering design plans. Other activities include reviewing architectural and engineering design plans for the aforementioned facilities that were prepared by ENV's Division of Wastewater Engineering and Construction.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	351.00	351.00	351.00	0.00	351.00
Temporary FTE	1.00	1.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>352.00</b>	<b>352.00</b>	<b>351.00</b>	<b>0.00</b>	<b>351.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 18,848,379	\$ 28,190,766	\$ 28,820,474	\$ 61,403	\$ 28,881,877
Current Expenses	47,456,376	59,910,997	68,409,072	0	68,409,072
Equipment	0	0	5,243,060	0	5,243,060
<b>Total</b>	<b>\$ 66,304,755</b>	<b>\$ 88,101,763</b>	<b>\$ 102,472,606</b>	<b>\$ 61,403</b>	<b>\$ 102,534,009</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Sewer Fund	\$ 66,304,755	\$ 87,976,763	\$ 102,367,606	\$ 61,403	\$ 102,429,009
Refuse Genl Operating Acct -SWSF	0	125,000	105,000	0	105,000
<b>Total</b>	<b>\$ 66,304,755</b>	<b>\$ 88,101,763</b>	<b>\$ 102,472,606</b>	<b>\$ 61,403</b>	<b>\$ 102,534,009</b>

## Refuse Collection and Disposal

## Program Description

This program collects, receives and disposes of municipal solid waste (MSW) on O`ahu. It collects recyclables and/or refuse from approximately 180,000 single family homes across O`ahu, operates and maintains O`ahu's MSW active and closed landfills, manages the city's H-POWER waste-to-energy facility, and operates three solid waste transfer stations and six refuse and recycling convenience centers. This program also enforces various recycling and sustainability requirements in the Revised Ordinances of Honolulu.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	388.00	388.00	389.00	0.00	389.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>388.00</b>	<b>388.00</b>	<b>389.00</b>	<b>0.00</b>	<b>389.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 27,599,203	\$ 32,403,880	\$ 34,237,717	\$ 66,663	\$ 34,304,380
Current Expenses	138,803,689	150,875,956	163,239,903	0	163,239,903
Equipment	0	0	14,275,000	0	14,275,000
<b>Total</b>	<b>\$ 166,402,892</b>	<b>\$ 183,279,836</b>	<b>\$ 211,752,620</b>	<b>\$ 66,663</b>	<b>\$ 211,819,283</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Refuse Genl Operating Acct -SWSF	\$ 62,303,054	\$ 70,525,888	\$ 61,702,896	\$ 46,894	\$ 61,749,790
Sld Wst Dis Fac Acct - SWSF	92,682,203	97,639,946	135,475,117	19,769	135,494,886
Glass Incentive Account - SWSF	353,785	700,000	700,000	0	700,000
Recycling Account - SWSF	11,063,850	14,414,002	13,874,607	0	13,874,607
<b>Total</b>	<b>\$ 166,402,892</b>	<b>\$ 183,279,836</b>	<b>\$ 211,752,620</b>	<b>\$ 66,663</b>	<b>\$ 211,819,283</b>

## Wastewater Engineering and Construction

## Program Description

This program plans, designs and constructs the city's wastewater infrastructure, including the wastewater collection and conveyance systems and wastewater treatment plants. This program is also responsible for project engineering and management, which includes the preparation of environmental impact statements and environmental assessments, land acquisition, permit processing, and administering project construction contracts.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	97.00	97.00	98.00	0.00	98.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>97.00</b>	<b>97.00</b>	<b>98.00</b>	<b>0.00</b>	<b>98.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 418,416	\$ 737,964	\$ 318,702	\$ 487,322	\$ 806,024
Current Expenses	238,992	1,109,435	628,500	0	628,500
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 657,408</b>	<b>\$ 1,847,399</b>	<b>\$ 947,202</b>	<b>\$ 487,322</b>	<b>\$ 1,434,524</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Sewer Fund	\$ 657,408	\$ 1,847,399	\$ 947,202	\$ 487,322	\$ 1,434,524
<b>Total</b>	<b>\$ 657,408</b>	<b>\$ 1,847,399</b>	<b>\$ 947,202</b>	<b>\$ 487,322</b>	<b>\$ 1,434,524</b>

# Department of Facility Maintenance

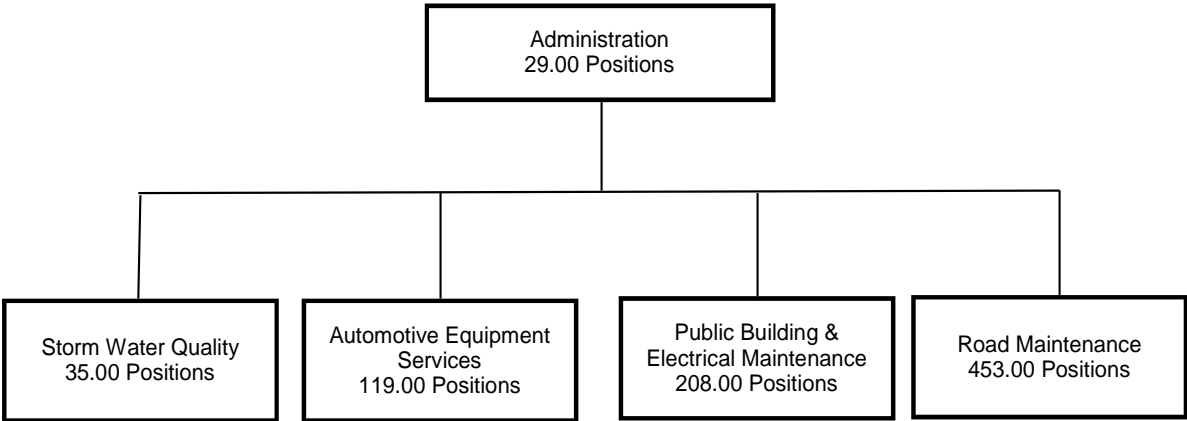
*Ka 'Oihana Mālama Hale*





DEPARTMENT OF FACILITY MAINTENANCE  
(DFM)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



DEPARTMENT OF FACILITY MAINTENANCE  
(DFM)



AUTOMOTIVE EQUIPMENT SERVICE  
Repair and Maintenance Facilities

- A1 HALAWA  
\* Services all Honolulu based agencies from Aiea to Hawaii Kai  
\* Services Keehi Transfer Station  
\* Services DRM street sweeping  
\* Services Waianae Refuse  
\* Services Waialua Refuse  
\* Services Kailua Transfer Station
- A2 PEARL CITY  
\* Services Central/Leeward based agencies
- A3 KAPAA  
\* Services Windward based agencies from Waimanalo to Laie

ROAD MAINTENANCE  
Baseyards

- B1a HALAWA (Honolulu District)  
B1b HONOLULU Clean Team  
B1c HONOLULU Street Sweeping  
B1d HONOLULU Coning  
B2 PEARL CITY (EWA)  
B3 KAPOLEI (Waianae District)  
B4 WAHIAWA  
B5 WAIALUA  
B6 LAIE (KOOLAULOA)  
B7 KANEOHE (KOOLAUPOKO)  
B8 KAILUA  
B9 HONOLULU SPO/SNO

PUBLIC BUILDING AND ELECTRICAL MAINTENANCE  
Baseyards

- C1 REPAIR and MAINTENANCE (R&M)  
C2 TRAFFIC and ELECTRICAL MAINTENANCE SERVICES (TEMS)  
C3 CUSTODIAL and UTILITY SERVICES (CUS)  
C4 SECURITY and EMPLOYEE PARKING OPERATIONS (SEPO)

Department of Facility Maintenance

Roles and Responsibilities

The Department of Facility Maintenance (DFM) plans and administers the City's repair, renovation, and maintenance programs for City roads, bridges, streams, flood control systems, sidewalks, road medians and traffic islands, City public buildings, City vehicles and construction equipment (except for vehicles/equipment belonging to the Board of Water Supply, Honolulu Authority for Rapid Transit, and the Police and Fire Departments), and for mechanical, electrical and electronic equipment and facilities, including those for parks, street lighting and communication sites. It also plans, directs, operates, and administers the City's storm water permit programs. Additionally, DFM provides heavy vehicle driver and equipment operator training, interdepartmental mail service, and enforces the City's Stored Property and Sidewalk Nuisance Ordinances (SPO/SNO).

Spending to Make a Difference

- Public Safety - Concentrate resources to improve public safety and quality of life by performing road reconstruction/repaving, sidewalk repairs, pothole patching, flood control maintenance, street lighting repairs/installations, road median and traffic island maintenance to minimize traffic hazards, and by removing improperly stored personal property from City property (which may result in impounding such property) in accordance with SPO/SNO.
- Public Buildings - Maintain and preserve the public buildings of the City and County of Honolulu to achieve the highest level of use and functionality of the buildings. Conduct preventive maintenance to maximize the life of the equipment and building while working to minimize unplanned repairs.
- Road Maintenance - Further implement the Pavement Management System (PMS) to help strategically plan the proper rehabilitation and reconstruction of roadway pavements and identify less costly treatments that will extend pavement life. Further develop the Pavement Preservation program designed to apply cost-effective treatments (such as slurry seal, seal coatings, crack sealing, and other less costly maintenance techniques) to prolong roadway life and reduce the rate of roadway deterioration. In addition, pursue a work order system to better organize and measure the performance of City road crews.
- Vehicle Maintenance - Continue ongoing implementation of improvements that align Automotive Equipment Service resources to achieve efficient delivery of vehicle repair, maintenance services and driver training for City agencies dependent on safe operable vehicles and equipment used to provide direct services to the public. Efforts are underway to advance the effectiveness of services provided by the Division of Automotive Equipment Service using available technology to implement fleet modernization practices that reduce the overall cost of vehicle ownership and improve vehicle safety, reliability and efficiency.
- Storm Water Quality Requirements - Increase enforcement, inspections, monitoring, and public education and outreach in storm water quality programs to meet Municipal Separate Storm Water Sewer Systems (MS4) permit requirements and continue to develop programs related to catch basin inspection and cleaning, street cleaning, trash reduction, and green storm water infrastructure installations. Continue expansion of resources (personnel and equipment) to comply with an EPA (Environmental Protection Agency) federal mandates and NPDES (National Pollutant Discharge Elimination System) permit requirements to minimize pollutants reaching State waters.

Budget Highlights

- Department's budget reflects an overall increase in FY2025 with a continued focus on core services.
- The Storm Water Quality Division's NPDES inspections of City storm drains in Chinatown total \$1.5 million in FY2025.
- The Division of Road Maintenance street resurfacing mill and fill contract totals \$13 million in FY 2025.

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	893.00	844.00	845.00	0.00	845.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	10.00	10.00	9.00	0.00	9.00
<b>Total</b>	<b>903.00</b>	<b>854.00</b>	<b>854.00</b>	<b>0.00</b>	<b>854.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 11,818,213	\$ 15,471,369	\$ 17,772,966	\$ 114,125	\$ 17,887,091
Public Building and Electrical Maintenance	45,388,291	41,740,805	43,745,869	15,739	43,761,608
Automotive Equipment Services	20,026,586	21,889,503	22,428,379	0	22,428,379
Road Maintenance	22,844,071	47,199,812	52,276,143	51,016	52,327,159
<b>Total</b>	<b>\$ 100,077,161</b>	<b>\$ 126,301,489</b>	<b>\$ 136,223,357</b>	<b>\$ 180,880</b>	<b>\$ 136,404,237</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 35,039,860	\$ 50,750,650	\$ 55,286,989	\$ 180,880	\$ 55,467,869
Current Expenses	64,056,269	75,338,839	79,597,768	0	79,597,768
Equipment	981,032	212,000	1,338,600	0	1,338,600
<b>Total</b>	<b>\$ 100,077,161</b>	<b>\$ 126,301,489</b>	<b>\$ 136,223,357</b>	<b>\$ 180,880</b>	<b>\$ 136,404,237</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 42,638,070	\$ 47,972,927	\$ 59,561,806	\$ 121,227	\$ 59,683,033
Highway Fund	45,524,378	64,375,039	67,796,271	59,653	67,855,924
Highway Beautification Fund	137,401	267,500	267,500	0	267,500
Bikeway Fund	0	33,100	33,100	0	33,100
Sewer Fund	2,276,347	2,360,011	1,544,778	0	1,544,778
Transportation Fund	95,058	126,744	126,744	0	126,744
Refuse Genl Operating Acct - SWSF	4,684,692	5,583,084	3,446,579	0	3,446,579
Recycling Account - SWSF	4,699,005	5,583,084	3,446,579	0	3,446,579
Special Projects Fund	22,210	0	0	0	0
<b>Total</b>	<b>\$ 100,077,161</b>	<b>\$ 126,301,489</b>	<b>\$ 136,223,357</b>	<b>\$ 180,880</b>	<b>\$ 136,404,237</b>

## Administration

### Program Description

The department administration, also known as the Office of the Director and Chief Engineer (CEO) directs and oversees administrative programs and services, including budget, fiscal, personnel/human resources, and inter-departmental mail services. The CEO also oversees the health and safety and heavy vehicle and equipment training programs.

The Storm Water Quality Division's (SWQ) mission is to empower and provide guidance on minimizing impacts to water quality in order to protect public health and the environment. SWQ works with City departments as well as public businesses, agencies, and individuals to foster shared responsibility for protection of our water. SWQ is responsible for implementing stormwater management requirements and controls to protect and safeguard the general health, safety, and welfare of the public residing in watersheds within the City, which is done through over-seeing and enforcing compliance with the National Pollutant Discharge and Elimination System (NPDES) permit requirements for the Municipal Separate Storm Sewer System (MS4) under NPDES Permit no. HI S000002.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	65.00	64.00	65.00	0.00	65.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	0.00	0.00	0.00
<b>Total</b>	<b>66.00</b>	<b>65.00</b>	<b>65.00</b>	<b>0.00</b>	<b>65.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,382,324	\$ 3,776,604	\$ 4,526,988	\$ 114,125	\$ 4,641,113
Current Expenses	9,435,889	11,694,765	13,245,978	0	13,245,978
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 11,818,213</b>	<b>\$ 15,471,369</b>	<b>\$ 17,772,966</b>	<b>\$ 114,125</b>	<b>\$ 17,887,091</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 10,783,980	\$ 14,111,854	\$ 16,367,985	\$ 114,125	\$ 16,482,110
Highway Fund	1,012,023	1,359,515	1,404,981	0	1,404,981
Special Projects Fund	22,210	0	0	0	0
<b>Total</b>	<b>\$ 11,818,213</b>	<b>\$ 15,471,369</b>	<b>\$ 17,772,966</b>	<b>\$ 114,125</b>	<b>\$ 17,887,091</b>

## Public Building and Electrical Maintenance

## Program Description

The Public Building and Electrical Maintenance programs, plans, directs, coordinates, and administers the repair and maintenance programs for public buildings and appurtenant structures; custodial and utility services programs; and repair and maintenance programs for street, park, mall, outdoor and other City lighting, electrical facilities, and communication facilities under the jurisdiction of the Department of Facility Maintenance. The program also administers activities including City employees' parking; motor pool; and security for the Frank F. Fasi Municipal Building, Honolulu Hale, Kapolei Hale, Kapalama Hale, the Joint Traffic Management Center (JTMC), and certain other facilities.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	209.00	208.00	207.00	0.00	207.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	8.00	8.00	8.00	0.00	8.00
<b>Total</b>	<b>217.00</b>	<b>216.00</b>	<b>215.00</b>	<b>0.00</b>	<b>215.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 8,724,495	\$ 12,235,354	\$ 13,453,562	\$ 15,739	\$ 13,469,301
Current Expenses	36,663,796	29,415,451	29,723,307	0	29,723,307
Equipment	0	90,000	569,000	0	569,000
<b>Total</b>	<b>\$ 45,388,291</b>	<b>\$ 41,740,805</b>	<b>\$ 43,745,869</b>	<b>\$ 15,739</b>	<b>\$ 43,761,608</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 23,522,727	\$ 25,738,717	\$ 27,561,996	\$ 7,102	\$ 27,569,098
Highway Fund	21,770,506	15,875,344	16,057,129	8,637	16,065,766
Transportation Fund	95,058	126,744	126,744	0	126,744
<b>Total</b>	<b>\$ 45,388,291</b>	<b>\$ 41,740,805</b>	<b>\$ 43,745,869</b>	<b>\$ 15,739</b>	<b>\$ 43,761,608</b>

## Department of Facility Maintenance

### Automotive Equipment Services

#### Program Description

The Automotive Equipment Service (AES) program plans, directs, coordinates, and administers the vehicle and equipment acquisition, disposal, repair, and maintenance programs for the City with the exception of programs under the Board of Water Supply, Honolulu Police Department, Honolulu Fire Department, and Honolulu Authority for Rapid Transportation.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	120.00	119.00	119.00	0.00	119.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>120.00</b>	<b>119.00</b>	<b>119.00</b>	<b>0.00</b>	<b>119.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 6,586,615	\$ 8,668,931	\$ 9,184,842	\$ 0	\$ 9,184,842
Current Expenses	12,507,959	13,138,572	13,118,937	0	13,118,937
Equipment	932,012	82,000	124,600	0	124,600
<b>Total</b>	<b>\$ 20,026,586</b>	<b>\$ 21,889,503</b>	<b>\$ 22,428,379</b>	<b>\$ 0</b>	<b>\$ 22,428,379</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 5,192,701	\$ 4,052,627	\$ 11,262,342	\$ 0	\$ 11,262,342
Highway Fund	3,173,841	4,310,697	2,728,101	0	2,728,101
Sewer Fund	2,276,347	2,360,011	1,544,778	0	1,544,778
Refuse Genl Operating Acct - SWSF	4,684,692	5,583,084	3,446,579	0	3,446,579
Recycling Account - SWSF	4,699,005	5,583,084	3,446,579	0	3,446,579
<b>Total</b>	<b>\$ 20,026,586</b>	<b>\$ 21,889,503</b>	<b>\$ 22,428,379</b>	<b>\$ 0</b>	<b>\$ 22,428,379</b>



## Road Maintenance

## Program Description

The Road Maintenance program maintains City roadways, sidewalks, storm drains, bridges, striping, signs and markings, outdoor municipal parking lots, bike paths, bus stops/shelters, road medians and traffic islands, and remnant properties. It renders pavement maintenance to private roadways open to public use, pursuant to City ordinance. The division also has the responsibility of maintaining City-owned streams, channels, ditches and other flood control facilities as well as enforcing the maintenance of privately-owned streams. It also maintains litter containers at bus stops and some pedestrian mall areas in Waikiki, removes graffiti within City roadway and drainage facilities, and enforces Stored Property/Sidewalk Nuisance Ordinances. In the rural districts, it provides dead animal pickup and oversees refuse collection services at Wahiawa, Laie, and Waialua for the Department of Environmental Services.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	499.00	453.00	454.00	0.00	454.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
<b>Total</b>	<b>500.00</b>	<b>454.00</b>	<b>455.00</b>	<b>0.00</b>	<b>455.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 17,346,426	\$ 26,069,761	\$ 28,121,597	\$ 51,016	\$ 28,172,613
Current Expenses	5,448,625	21,090,051	23,509,546	0	23,509,546
Equipment	49,020	40,000	645,000	0	645,000
<b>Total</b>	<b>\$ 22,844,071</b>	<b>\$ 47,199,812</b>	<b>\$ 52,276,143</b>	<b>\$ 51,016</b>	<b>\$ 52,327,159</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 3,138,662	\$ 4,069,729	\$ 4,369,483	\$ 0	\$ 4,369,483
Highway Fund	19,568,008	42,829,483	47,606,060	51,016	47,657,076
Highway Beautification Fund	137,401	267,500	267,500	0	267,500
Bikeway Fund	0	33,100	33,100	0	33,100
<b>Total</b>	<b>\$ 22,844,071</b>	<b>\$ 47,199,812</b>	<b>\$ 52,276,143</b>	<b>\$ 51,016</b>	<b>\$ 52,327,159</b>

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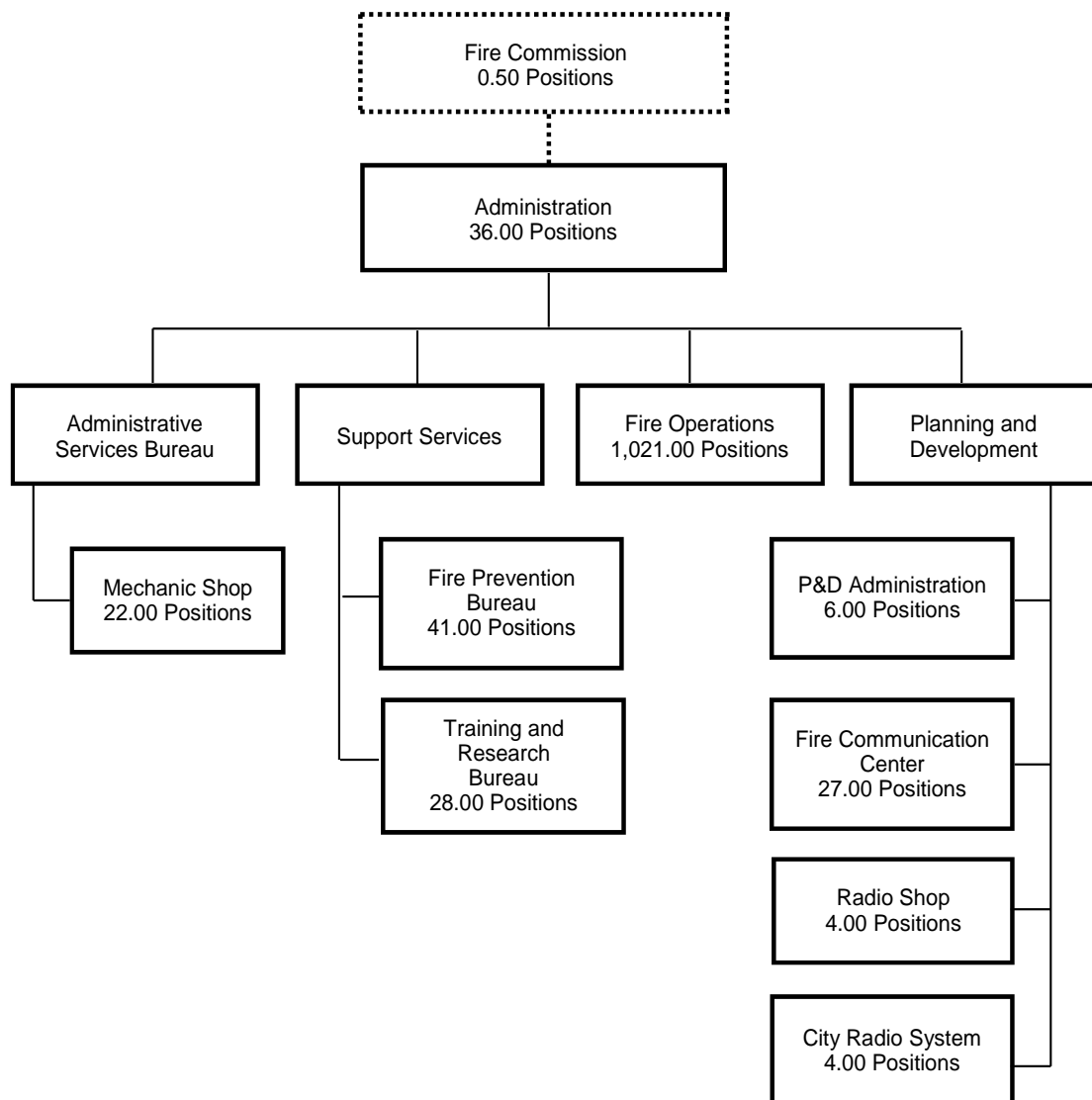
# Honolulu Fire Department

*Ka 'Oihana Kinai Ahi*

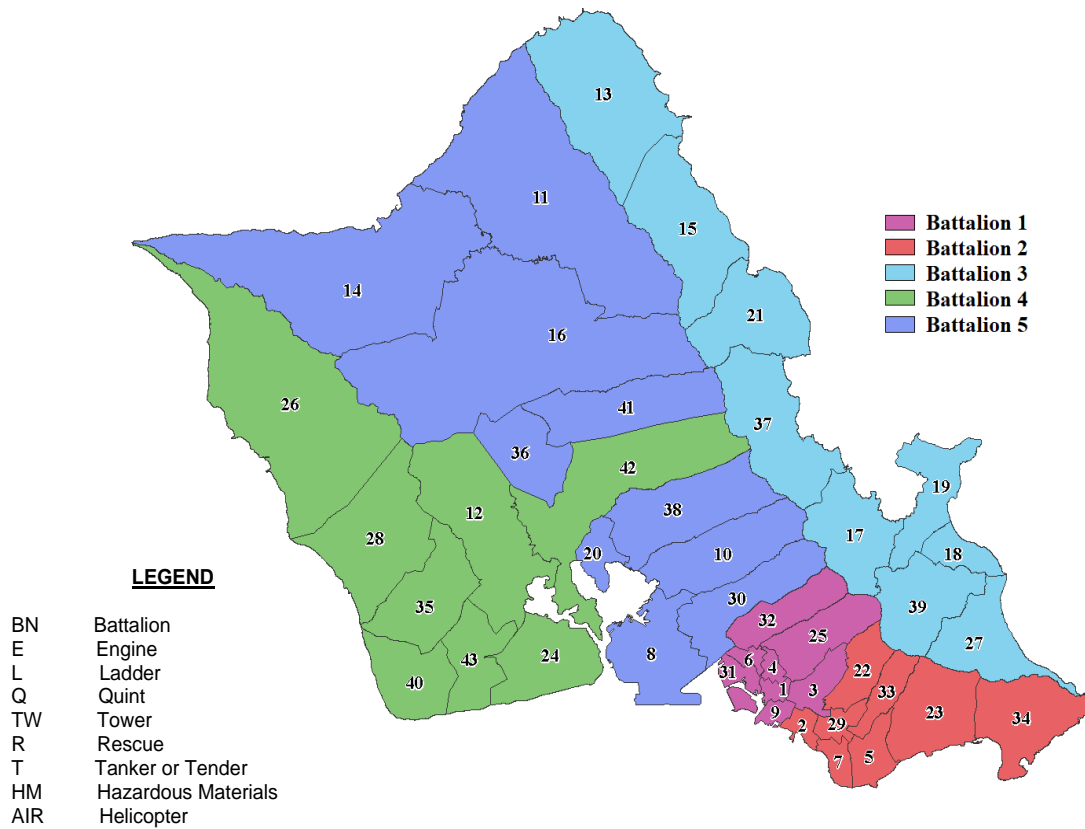


# HONOLULU FIRE DEPARTMENT (HFD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024



HONOLULU FIRE DEPARTMENT  
(HFD)



Station	Name	Companies	Station	Name	Companies
1	Central	BN1, E1	23	Wailupe	E23
2	Pawaa	E2, L2, R1	24	Ewa Beach	E24, Q24
3	Makiki	E3	25	Nuuanu	E25
4	Kuakini	E4, L4	26	Waianae	E26, Q26, T26
5	Kaimuki	E5, L5	27	Waimanalo	E27
6	Kalihi	E6	28	Nanakuli	E28, T28
7	Waikiki	BN2, E7, L7	29	McCully	E29, L29
8	Mokulele	E8	30	Moanalua	E30, L30
9	Kakaako	E9, TW9	31	Kalihi Kai	E31, Q31, R2
10	Aiea	E10	32	Kalihi Uka	E32, HM1
11	Sunset	E11	33	Palolo	E33
12	Waipahu	E12, Q12, T12	34	Hawaii Kai	E34, Q34
13	Kahuku	E13	35	Makakilo	E35
14	Waialua	E14	36	Mililani	E36
15	Hauula	E15, T15	37	Kahaluu	E37
16	Wahiawa	E16, T16	38	Waiau	E38, Q38
17	Kaneohe	BN3, E17, L17	39	Olomana	E39
18	Kailua	E18, L18	40	Kapolei	BN4, E40, TW40
19	Aikahi	E19	41	Mililani Mauka	BN5, E41
20	Pearl City	E20	42	Waialeale	E42
21	Kaaawa	E21	43	E Kapolei	E43, HM2
22	Manoa	E22	A1	Aircraft	Air1, T30

Honolulu Fire Department

Roles and Responsibilities

The Honolulu Fire Department (HFD) provides for a safer community through prevention, preparedness, and effective emergency response. The community we serve and protect are our families, friends, visitors, and each other. The HFD provides an exceptional workforce, modernized facilities, and enhanced technology, equipment, and systems to accomplish our mission promoting safety, well-being, professionalism, and a duty to act.

The Department provides guiding principles to set standards and expectations for various programs. These principles are based on core values to ensure continuous improvement. The HFD programs, such as fire fighter (FF) training and education; reliable and efficient communication systems; fire apparatus maintenance and repair; researching and evaluating the fire service’s best practices, procedures, and equipment; and coordinating the City and County of Honolulu’s (City) Radio System to enhance service to the community.

The Department provides fire fighting, search and rescue, emergency medical, and hazardous materials (HM) response for the City. These duties are performed on a wide variety of terrain that includes steep mountain ranges, wildlands, and agricultural fields; structures, which comprise a modern metropolitan city, including industrial complexes, business centers, government complexes, high-rise resorts, condominiums, and high-density urban residential dwellings; and the surrounding ocean.

Additionally, the HFD ensures community risk reduction through fire code adoption, plans review, fire code inspections, fire investigations, enforcement of fire regulations, a fire and life safety education program, public communication, and preemergency planning.

Spending to Make a Difference

- The HFD solicited and executed a contract for the Department’s first twin-engine helicopter. This aircraft will provide the HFD with a more capable and safer platform to conduct rescue and wildland fire fighting missions. The Bell 429 twin-engine helicopter is expected to be delivered in the fall of 2024.
- The Department is in the process of procuring three compressed air foam system (CAFS) pumpers, one tower apparatus, four modular trailers, a flatbed dually truck, a cargo van, and a forklift. These apparatuses and auxiliary vehicles will be replacing aging apparatuses and vehicles, thus minimizing repair costs and improving the Department’s ability to serve the community.
- The Fire Communication Center (FCC) will receive \$200,000 from the Homeland Security Grant Program (HSGP) to procure two Catalyst Incident Commander Element (ICE) devices and radio keyboard interfaces. These devices will increase radio operator efficiency and effectiveness, and create faster response times and quicker incident resolution at no cost to the City.
  - ICE is a transportable communication hardware capable of enhancing communications in geographic areas with poor or nonexistent radio coverage. This device can be configured to be deployed in any vehicle.
  - Currently, radio operators use a touch screen monitor and foot pedals to transmit and patch talk groups together. It is much easier for the radio operators to utilize a radio keyboard interface to manipulate and transmit via keys instead of touching the monitor for every transmission. The procurement of the keyboard interface will allow for quicker radio responses and lessen operator fatigue. The FCC previously had this capability but lost it when the FCC converted to the City’s new Project 25 (P25) system.
- The FCC requested, through the State of Hawaii (State) Enhanced 9-1-1 (E911) Board, a replacement of all computer-aided dispatch (CAD) computer consoles and monitors in fiscal year (FY) 2024. These computers are more robust than current ones and have the ability to execute existing programs faster. It will also allow for the procurement of future applications/ programs that may require the efficiency and speed of the new computers. The CAD system refresh is estimated at \$53,000, with no cost to the City.
- The Fire Prevention Bureau (FPB) acquired a live fire modular prop, which will be used to demonstrate several fire conditions and characteristics that tie scientific principles of fire suppression, prevention, and investigation. These conditions will be replicated with consistency, repeatedly, and rapidly and provide safety for both the student(s) and instructor(s).
  - Fire Investigators will be provided the opportunity to observe fire growth and behavior through the

combustion of different fuel packages, differing fuel package orientations, and variable flow paths.

- Community Relations personnel will be provided with the opportunity to promote fire safety through live fire public education events that demonstrate the effectiveness of fire safety practices, including “close before you doze” and the dangers of everyday fire hazards, such as Christmas tree and grease fires and overloaded power strips.
- FPB personnel will be provided with a resource to study and demonstrate the effectiveness of prevention devices such as sprinklers and smoke detectors, under live fire conditions.
- The Community Online Data for Emergency Services (CODES) is being upgraded to CODES 2.0. The CODES application and database is essential to the HFD’s daily operations as it provides online mapping for emergency services, incident and automatic vehicle location feeds, preplan and inspection data inputs, and related modules. CODES 2.0 will provide many enhanced features and functions, including improved mapping imagery with 3D capability. Users will find greater efficiency when quantifying data for reporting. Further upgrades will improve integration for drone view and apparatus alerts to specific map features, i.e., standpipe connections, fire hydrants, etc.
- Recruit training continues to maintain an unprecedented pace by maximizing the use of facility space, fire fighting equipment and apparatus, and instructor availability, thus delivering high-quality Fire Fighter Recruits (FFR) to fill staffing vacancies.
- The HFD switched to the City’s P25 radio system approximately 3½ years ago. While the initial \$3.25 million budget was adequate to facilitate a department switchover from the old radio system, only frontline radios were included in the original cutover plan. The Radio Shop was successful in securing approximately \$260,000 in FY 2024 to purchase additional Motorola APX portable and mobile radios to upgrade the rest of the Department. In addition to new radios, the HFD secured grant funding to purchase five new radio service alignment monitors.
- The Fire Operations division (OPS) provided online and task level hands-on-training (HOT) pertaining to low-rise, multifamily apartment (LMFA) fire ground operations. Training included conducting victim/occupant searches in apartment units, rapid deployment of hose lines to upper floors, and setting up ground ladders for victim removal. Training delved into the distinct differences in conducting initial victim searches in LMFAs and the typical single-family residence. The recent HOT introduced the ‘drop bag,’ which is a small rope throw bag with approximately 60’ of light weight rope that is meant to shorten vertical hose deployment times. Another first was the use of a breakaway window prop at the ground ladder/victim removal skill station. Students placed ground ladders to this elevated prop and practiced breaking windows, which were panes of Lexan secured in a channel that were released when hit by striking tools. Once the ‘window’ was cleared, students would enter the window opening and practice removing an unconscious person onto the ground ladder.
- The OPS is streamlining how the HFD utilizes hydrants by purchasing and distributing hydrant gate valves to engine companies. This gate valve is crucial to secure a water source when connecting to older style hydrants. Older style hydrants take considerably more time to properly open, flush, and close to allow a hose connection to take place. This hydrant valve allows rapid and safe closure of the hydrant without the need of tools.
- The HFD provided a variety of resources to the Maui’s Department of Fire and Public Safety to assist with the recovery effort due to the devastation in Lahaina. As the HFD is the only municipal department with dry suit water diving capabilities, its search and rescue teams helped to locate victims in Lahaina Harbor. The OPS also provided urban search and rescue teams to comb through the remains of Lahaina. Lastly, the HFD sent part of its Incident Management Team to assist the victims of the deadly fire.
- To assist HFD companies with emergency response operations, new mobile data terminals (MDT) were installed in 85 apparatuses. These MDTs are ruggedized laptop computers that assist responding companies by displaying incident information, such as maps, hydrant locations, and location specific hazards.
- The HFD’s Information Technology (IT) section continues to install fiber optic cable and improve network infrastructure at HFD facilities to accommodate today’s Internet Protocol device capabilities.

## Budget Highlights

- The FCC continues to receive 100% reimbursement from the State E911 Board for costs associated with CAD system- and Intrado (call-taking)-related hardware. The reimbursement now includes costs incurred for initial



**Honolulu Fire Department**

and continual training with such systems. The amount reimbursed for FY 2024 is estimated at over \$434,000.

- In light of the Maui wildfires, the FPB has taken a proactive approach in identifying and mapping all brush areas in the wildland urban interface. Hazard ratings for these brush areas were formulated through analysis of numerous factors, including, but not limited to, response time, proximity to structures, access and evacuation routes, fuel load types, water supply, and previous fires at the same location. With these areas identified and categorized, the FPB is working with other government agencies, elected officials, and community leaders to mitigate fire risk.
- The Plans Checking section is working with the Department of Planning and Permitting (DPP) to review construction plans for fire fighting and life-safety code compliance and reduce the time it takes to receive building permits. In July 2023, the DPP moved to an ePlans system, and HFD Plans Checking personnel efficiently transitioned to the new system, and their average plan review turnaround time is 7.6 days. According to the Revised Ordinances of Hawaii 20-3.3, the HFD has 30 days to review plans.
- Incumbent FF training has expanded outside the footprint of the Charles H. Thurston Fire Training Center. Through creative cooperation with community partners, off-site training on expanded and enhanced curriculum was facilitated without impacting required FFR training or incurring additional costs.
- Continued funding has allowed the OPS to maintain safe staffing levels and support a variety of projects and training, thereby increasing the safety, efficiency, and effectiveness of service the HFD provides to the community.
- The HFD's FY 2023 budget allowed the Planning and Development division (P&D) to maintain critical information technology by replacing outdated uninterruptible power supply equipment at fire stations, thus protecting sensitive electronics during power surges and blackouts; replacing printers at fire stations; and upgrading aged end-of-life servers to newly supported versions to maintain performances at optimum capacities.
- The HFD IT section repurposed 50 laptop computers, which were previously used as MDT, for use by the HFD's Training and Research Bureau (TRB) for FFR class training.

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	1,188.00	1,188.00	1,188.00	1.00	1,189.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.50	1.50	1.50	0.00	1.50
<b>Total</b>	<b>1,191.50</b>	<b>1,189.50</b>	<b>1,189.50</b>	<b>1.00</b>	<b>1,190.50</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 3,349,397	\$ 3,560,733	\$ 3,957,268	\$ 63,096	\$ 4,020,364
Fire Communication Center	3,839,038	4,131,134	4,457,746	0	4,457,746
Fire Prevention	7,043,696	5,949,821	6,253,084	0	6,253,084
Training and Research	3,599,873	4,139,926	4,440,911	0	4,440,911
Radio Shop	373,654	644,052	439,482	0	439,482
Fire Operations	118,419,450	123,625,096	131,250,035	0	131,250,035
Planning and Development	884,841	1,007,152	1,103,845	0	1,103,845
Fire Commission	2,998	21,700	22,732	0	22,732
City Radio System	313,913	336,111	352,643	0	352,643
Mechanic Shop	2,938,042	3,511,349	3,661,963	0	3,661,963
HFD Grants	1,119,508	0	0	0	0
<b>Total</b>	<b>\$ 141,884,410</b>	<b>\$ 146,927,074</b>	<b>\$ 155,939,709</b>	<b>\$ 63,096</b>	<b>\$ 156,002,805</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 123,906,285	\$ 130,254,896	\$ 137,403,309	\$ 63,096	\$ 137,466,405
Current Expenses	16,627,339	16,023,878	17,764,800	0	17,764,800
Equipment	1,350,786	648,300	771,600	0	771,600
<b>Total</b>	<b>\$ 141,884,410</b>	<b>\$ 146,927,074</b>	<b>\$ 155,939,709</b>	<b>\$ 63,096</b>	<b>\$ 156,002,805</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 139,458,342	\$ 146,927,074	\$ 155,939,709	\$ 63,096	\$ 156,002,805
Special Projects Fund	2,361,913	0	0	0	0
Federal Grants Fund	64,155	0	0	0	0
<b>Total</b>	<b>\$ 141,884,410</b>	<b>\$ 146,927,074</b>	<b>\$ 155,939,709</b>	<b>\$ 63,096</b>	<b>\$ 156,002,805</b>

## Administration

## Program Description

This program plans, directs, and coordinates fiscal resources; administers personnel services and record keeping; ensures the appropriate purchase of goods and services for the Department to protect life and property by preventing and mitigating fires and emergencies; and coordinates fire fighting, first responder assistance, and rescue services with other agencies and organizations. Administration provides the Department with administrative support to include operating and Capital Improvement Program (CIP) budget preparations; personnel and records management; administrative reports; CIP project coordination; and coordination of the maintenance, renovation, and repair of 50 fire stations and worksites. Administration also evaluates and purchases equipment and apparatuses needed by the Department; implements personnel functions; manages the activities of the Waipahu Maintenance Facility; plans, administers, and evaluates the analysis of data collection to develop programs; investigates and implements safety practices through the Occupational Safety and Health Office; and identifies national trends in order to recommend program direction.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	35.00	35.00	35.00	1.00	36.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
<b>Total</b>	<b>36.00</b>	<b>36.00</b>	<b>36.00</b>	<b>1.00</b>	<b>37.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,770,943	\$ 2,973,827	\$ 3,375,923	\$ 63,096	\$ 3,439,019
Current Expenses	578,454	586,906	581,345	0	581,345
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 3,349,397</b>	<b>\$ 3,560,733</b>	<b>\$ 3,957,268</b>	<b>\$ 63,096</b>	<b>\$ 4,020,364</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 3,349,397	\$ 3,560,733	\$ 3,957,268	\$ 63,096	\$ 4,020,364
<b>Total</b>	<b>\$ 3,349,397</b>	<b>\$ 3,560,733</b>	<b>\$ 3,957,268</b>	<b>\$ 63,096</b>	<b>\$ 4,020,364</b>

## Fire Communication Center

## Program Description

The Fire Communication Center (FCC) serves as the central communication and dispatch center for the Honolulu Fire Department (HFD) and is considered a secondary public-safety answering point (PSAP). All 911 calls are initially received by Oahu's primary PSAP, which is located at the Joint Traffic Management Center (JTMC). Each call is then transferred to the HFD's, the Honolulu Emergency Services Department's (HESD), or the Honolulu Police Department's (HPD) dispatch center also located at the JTMC.

The FCC processes 911 calls and dispatches emergency response resources through an integrated system of primary and backup equipment. The VIPER NG911 call-taking system, the Central Square CADS, and Motorola P25 radio system are primarily used to process 911 calls, dispatch emergency resources, and maintain radio communications with responding personnel. Four crews, each having six highly trained personnel (one Fire Captain, one FF III, and four FF IIs), operate as call takers, dispatchers, and radio operators.

The primary PSAP transfers the initial 911 call to the HFD through the VIPER NG911 call-taking system. The system automatically provides the caller's telephone number and location to the 911 call taker, who confirms the emergency's address and nature. This information is entered into the CADS, which identifies the fastest and most capable emergency resource(s) for response. Dispatchers then alert the selected fire station(s) and broadcast the incident information using the P25 radio system. In addition to receiving a verbal emergency dispatch, the responding company receives incident information directly from the CADS to their mobile data terminal on the apparatus and a text message on their Department-issued cellular phone. Radio operators continuously monitor and facilitate radio communications between the HFD's, the HESD's, and the HPD's dispatch centers and other City, State, and federal agencies through the tactical interoperability communication plan. To maintain continuity of operations, the FCC has backup systems at alternate sites, which are located in the Frank F. Fasi Municipal Building basement and the HFD Headquarters.

The FCC also manages nonemergency telephone calls regarding community concerns, alarm system testing, cooking notifications, controlled agricultural burns, and school fire drills. In addition, the FCC works closely with the HFD's Information Specialist to release incident fire reports and audio recordings in accordance with the Uniform Information Practices Act.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	27.00	27.00	27.00	0.00	27.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>27.00</b>	<b>27.00</b>	<b>27.00</b>	<b>0.00</b>	<b>27.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 3,382,111	\$ 3,615,553	\$ 3,790,905	\$ 0	\$ 3,790,905
Current Expenses	456,927	515,581	666,841	0	666,841
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 3,839,038</b>	<b>\$ 4,131,134</b>	<b>\$ 4,457,746</b>	<b>\$ 0</b>	<b>\$ 4,457,746</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 3,839,038	\$ 4,131,134	\$ 4,457,746	\$ 0	\$ 4,457,746
<b>Total</b>	<b>\$ 3,839,038</b>	<b>\$ 4,131,134</b>	<b>\$ 4,457,746</b>	<b>\$ 0</b>	<b>\$ 4,457,746</b>

## Fire Prevention

## Program Description

The Fire Prevention Bureau (FPB) effectively promotes fire and life safety programs that assist the Department in accomplishing its mission to provide for a safer community. Responsibilities include reviewing and adopting fire codes, rules, and laws; conducting fire code compliance inspections; reviewing building construction plans; investigating fires to determine the origin and cause; and providing fire and life safety education to the community.

The Fireworks License and Permits Program works to control the import, storage, wholesale, and retail of fireworks in the City. Collection of licenses and permits related to fireworks sales and use are managed by this office. By ordinance, this function is supported by the fees collected from these permits and licenses.

The FPB's Arson Accelerant Detection Canine (AADC) Program provides an essential resource for Fire Investigators; improves public education and community awareness; and elevates communication and collaboration with law enforcement agencies. Fire incidents determined to be incendiary by Fire Investigators may also have a positive impact on the community by minimizing insurance fraud. The acquisition of an accelerant detection canine and initial training is supported by a gift to the City from State Farm.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	41.00	41.00	41.00	0.00	41.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>43.00</b>	<b>41.00</b>	<b>41.00</b>	<b>0.00</b>	<b>41.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 5,723,662	\$ 5,445,389	\$ 5,773,034	\$ 0	\$ 5,773,034
Current Expenses	810,634	504,432	480,050	0	480,050
Equipment	509,400	0	0	0	0
<b>Total</b>	<b>\$ 7,043,696</b>	<b>\$ 5,949,821</b>	<b>\$ 6,253,084</b>	<b>\$ 0</b>	<b>\$ 6,253,084</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 5,737,136	\$ 5,949,821	\$ 6,253,084	\$ 0	\$ 6,253,084
Special Projects Fund	1,306,560	0	0	0	0
<b>Total</b>	<b>\$ 7,043,696</b>	<b>\$ 5,949,821</b>	<b>\$ 6,253,084</b>	<b>\$ 0</b>	<b>\$ 6,253,084</b>

## Training and Research

### Program Description

The Honolulu Fire Department strives to maintain the highest level of performance by staying abreast of the latest innovative techniques and equipment. The Training and Research Bureau (TRB) initiates, guides, and assists with planning, developing, coordinating, instructing, and evaluating the Department's training activities. The TRB's efforts involve various disciplines necessary to support fire operations including fire suppression; hazardous materials techniques; emergency medical instruction and evaluation; certification and career development; apparatus operations; fire apparatuses and equipment specifications; documentation and record keeping; required continuing education for incumbent personnel; and new hire Fire Fighter Recruit training.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	28.00	28.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	<b>0.00</b>	<b>28.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 3,311,341	\$ 3,841,675	\$ 3,998,960	\$ 0	\$ 3,998,960
Current Expenses	288,532	298,251	298,951	0	298,951
Equipment	0	0	143,000	0	143,000
<b>Total</b>	<b>\$ 3,599,873</b>	<b>\$ 4,139,926</b>	<b>\$ 4,440,911</b>	<b>\$ 0</b>	<b>\$ 4,440,911</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 3,599,873	\$ 4,139,926	\$ 4,440,911	\$ 0	\$ 4,440,911
<b>Total</b>	<b>\$ 3,599,873</b>	<b>\$ 4,139,926</b>	<b>\$ 4,440,911</b>	<b>\$ 0</b>	<b>\$ 4,440,911</b>

## Radio Shop

## Program Description

The Radio Shop provides support to the City's P25 radio system's end-users. The island wide P25 radio system and dispatch consoles at the Joint Traffic Management Center (JTMC) direct dispatching of fire units responding to fire, medical, hazardous materials, and rescue incidents. The Honolulu Fire Department (HFD) collaborates with other first responder agencies, such as the Department of Emergency Management (DEM), the Honolulu Emergency Services Department (HESD), the Honolulu Police Department (HPD), the State Department of Land and Natural Resources, and the U.S. Coast Guard.

This activity plans and configures radio networks; identifies equipment specifications; performs installations, adjustments, testing, and upgrades; and maintains the HFD's main and alternate dispatch centers. Also included in the scope of work is maintaining public address systems and base radios at 43 fire stations and 5 other HFD facilities and sirens, light bars, mobile two-way radios and Opticom (traffic signal control) equipment in approximately 75 fire apparatuses.

The Radio Shop assists the Department of Information Technology (DIT) by supporting mobile data terminals (MDTs), which are located in fire suppression apparatuses, and performing various maintenance tasks at remote radio sites. The City's emergency support responders, who support the first responders' mission by providing manpower, equipment, and facilities during major disasters, also rely on radio programming and maintenance support from this section.

The Radio Shop is collaborating with the Department of Transportation Services to guide the Honolulu Authority Rapid Transit (HART) rail system into a permanent radio communications system as part of the City's P25 radio system. Through the use of radios loaned by the City, HART has been able to utilize trunking radio technology in their construction phase and is planning to move to P25 once they complete construction and move into their operation and maintenance phase. The Radio Shop developed radio programming specific to the rail's mission that will accommodate a seamless transition to the new P25 radio system.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 283,211	\$ 306,662	\$ 319,476	\$ 0	\$ 319,476
Current Expenses	90,443	78,090	120,006	0	120,006
Equipment	0	259,300	0	0	0
<b>Total</b>	<b>\$ 373,654</b>	<b>\$ 644,052</b>	<b>\$ 439,482</b>	<b>\$ 0</b>	<b>\$ 439,482</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 373,654	\$ 644,052	\$ 439,482	\$ 0	\$ 439,482
<b>Total</b>	<b>\$ 373,654</b>	<b>\$ 644,052</b>	<b>\$ 439,482</b>	<b>\$ 0</b>	<b>\$ 439,482</b>



## Fire Operations

### Program Description

The Fire Operations (OPS) responds to incidents categorized into the following service types:

- Fire suppression
- Technical Rescue
- Water Rescue
- Hazardous Materials (HM)
- Emergency Medical
- Wildland Fire

The OPS is staffed with 1,014 uniformed response, 5 uniformed administrative, and 2 civilian personnel. There are 43 fire stations and an aircraft station. The fire stations house 43 engines, 8 ladders, 6 quints, 2 towers, 1 helicopter tender, and 5 water tankers. Special Operations companies include 2 heavy rescue companies, 2 HM companies, and 3 helicopters to assist with fire fighting, rescues, and reconnaissance. There are also 2 brush trucks; 16 rapid response vehicles; a mobile command center; a communications vehicle; a mass decontamination trailer; an urban search and rescue trailer; and a prime mover, which transports specialty trailers.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	1,021.00	1,021.00	1,021.00	0.00	1,021.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>1,021.00</b>	<b>1,021.00</b>	<b>1,021.00</b>	<b>0.00</b>	<b>1,021.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 105,931,971	\$ 111,250,394	\$ 117,096,383	\$ 0	\$ 117,096,383
Current Expenses	11,895,142	11,985,702	13,525,052	0	13,525,052
Equipment	592,337	389,000	628,600	0	628,600
<b>Total</b>	<b>\$ 118,419,450</b>	<b>\$ 123,625,096</b>	<b>\$ 131,250,035</b>	<b>\$ 0</b>	<b>\$ 131,250,035</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 118,419,450	\$ 123,625,096	\$ 131,250,035	\$ 0	\$ 131,250,035
<b>Total</b>	<b>\$ 118,419,450</b>	<b>\$ 123,625,096</b>	<b>\$ 131,250,035</b>	<b>\$ 0</b>	<b>\$ 131,250,035</b>

## Planning and Development

## Program Description

The Planning and Development (P&D) manages the Department's accreditation process, which includes building the Department's Strategic Plan, Community Risk Assessment-Standards of Cover (CRA-SOC), and the Self-Assessment Manual. The Strategic Plan identifies the Department's goals and objectives; the CRA-SOC is a comprehensive look at community and operational risks, historical response times, and services provided; and the Self-Assessment Manual documents and appraises each aspect of the Department. The goal of accreditation is to continuously improve all divisions within the Department to provide exemplary service to the public.

The P&D also carries out the day-to-day functions of the Grant Management Program, including researching, applying for, and executing funds from the Homeland Security Grant Program, the Urban Area Security Initiative, the State Department of Transportation's Safe Highways Program, the Assistance to Firefighters Grant Program, the Hazard Mitigation Grant Program, the Pre-Disaster Mitigation Program, the Port Security Grant Program; and various other programs.

The Department uses a records management system (RMS) as a repository for incident data, which is furnished to the National Fire Incident Reporting System. The P&D has direct oversight of the RMS' maintenance, customization, and quality assurance.

The P&D oversees and monitors the Department's information technology and data processing systems, the Fire Communication Center, and the Radio Shop.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	6.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>	<b>6.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 591,767	\$ 688,392	\$ 803,085	\$ 0	\$ 803,085
Current Expenses	288,362	318,760	300,760	0	300,760
Equipment	4,712	0	0	0	0
<b>Total</b>	<b>\$ 884,841</b>	<b>\$ 1,007,152</b>	<b>\$ 1,103,845</b>	<b>\$ 0</b>	<b>\$ 1,103,845</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 884,841	\$ 1,007,152	\$ 1,103,845	\$ 0	\$ 1,103,845
<b>Total</b>	<b>\$ 884,841</b>	<b>\$ 1,007,152</b>	<b>\$ 1,103,845</b>	<b>\$ 0</b>	<b>\$ 1,103,845</b>

## Fire Commission

## Program Description

The Honolulu Fire Commission acts as a liaison between the Honolulu Fire Department (HFD) and the citizens of the City. It appoints and may remove the Fire Chief; reviews the annual budget prepared by the Fire Chief and makes recommendations thereon to the Mayor and the Council; reviews the Department's operations, as deemed necessary, for the purpose of recommending improvements to the Fire Chief; evaluates at least annually the performance of the Fire Chief and submits a report to the Mayor and the Council; hears complaints of citizens concerning the Department or its personnel and, if deemed necessary, makes recommendations to the Fire Chief on appropriate corrective actions; submits an annual report to the Mayor and the Council on its activities; and assists the HFD with obtaining sufficient resources from the City's administration to complete its mission.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.50	0.50	0.50	0.00	0.50
<b>Total</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00</b>	<b>0.50</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,749	\$ 20,700	\$ 21,732	\$ 0	\$ 21,732
Current Expenses	249	1,000	1,000	0	1,000
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 2,998</b>	<b>\$ 21,700</b>	<b>\$ 22,732</b>	<b>\$ 0</b>	<b>\$ 22,732</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,998	\$ 21,700	\$ 22,732	\$ 0	\$ 22,732
<b>Total</b>	<b>\$ 2,998</b>	<b>\$ 21,700</b>	<b>\$ 22,732</b>	<b>\$ 0</b>	<b>\$ 22,732</b>

## City Radio System

## Program Description

The Honolulu Fire Department's (HFD) Radio Shop maintains and monitors communications for City departments and divisions under its City Radio System program. This activity supports local government radio users on the 800 megahertz (MHz) trunking system, including coordinating and supervising radio installations; developing department-specific software radio configurations and radio programming; and assisting the Department of Emergency Management by training and developing training materials as needed. Support will continue to be focused on equipping and training divisions from the Department of Design and Construction, the Department of Enterprise Services, the Department of Environmental Services, the Department of Facility Maintenance, and the Department of Parks and Recreation, as they have been identified as emergency support responders and play a support role to first responders during emergencies.

With all of the City's local government sections still reliant upon the aging 800 MHz Enhanced Digital Access Communications System (EDACS) trunking radio system, which no longer has manufacturer support and a very limited spare parts supply, plans are being made to transition all users to the P25 system. The Radio Shop, in cooperation with the Department of Information Technology, will systematically move approximately 2,000 City EDACS users to P25 by utilizing radios made available, as first responders upgrade to the next generation of radios. Repurposing of those radios with program development and configuration will be provided to the City at no cost to end-users.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	4.00	4.00	4.00	0.00	4.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>4.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 276,572	\$ 297,356	\$ 313,888	\$ 0	\$ 313,888
Current Expenses	37,341	38,755	38,755	0	38,755
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 313,913</b>	<b>\$ 336,111</b>	<b>\$ 352,643</b>	<b>\$ 0</b>	<b>\$ 352,643</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 313,913	\$ 336,111	\$ 352,643	\$ 0	\$ 352,643
<b>Total</b>	<b>\$ 313,913</b>	<b>\$ 336,111</b>	<b>\$ 352,643</b>	<b>\$ 0</b>	<b>\$ 352,643</b>

## Mechanic Shop

### Program Description

The Mechanic Shop repairs and maintains the HFD's fleet of 43 engine, 8 aerial ladder, 6 quint, 2 aerial tower, 2 rescue, 2 HM, 5 tanker, 1 tender, 1 fuel/lube, and 49 relief and training apparatuses; 1 tractor; 1 command vehicle; 1 communication vehicle; approximately 100 auxiliary vehicles; 25 trailers; and 19 auxiliary support equipment. Included for water rescues are 4 rescue boats and 17 miscellaneous equipment. Other responsibilities include maintaining and repairing approximately 30,000 pieces of small equipment, fire fighting equipment, lawn tools, office furniture, and rescue power tools.

The Mechanic Shop also repairs and maintains the Honolulu Police Department's (HPD) fleet of heavy equipment diesel vehicles above 10,000 pounds gross vehicle weight. This group consists of one special weapons vehicle, one bomb truck, three tactical trucks, two tractor/trailer equipment trucks, one heavy mobile communication trailer, one emergency management command truck, two equipment trailers, and two flatbed trucks.

The Mechanic Shop maintains all fire fighting equipment to meet National Fire Protection Association, state, and federal motor vehicle carrier standards, which include annual fire pump, compressed air foam systems (CAFS), aerial and ground ladder testing, and safety inspections.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>0.00</b>	<b>22.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,441,091	\$ 1,814,948	\$ 1,909,923	\$ 0	\$ 1,909,923
Current Expenses	1,496,951	1,696,401	1,752,040	0	1,752,040
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 2,938,042</b>	<b>\$ 3,511,349</b>	<b>\$ 3,661,963</b>	<b>\$ 0</b>	<b>\$ 3,661,963</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,938,042	\$ 3,511,349	\$ 3,661,963	\$ 0	\$ 3,661,963
<b>Total</b>	<b>\$ 2,938,042</b>	<b>\$ 3,511,349</b>	<b>\$ 3,661,963</b>	<b>\$ 0</b>	<b>\$ 3,661,963</b>

HFD Grants

Program Description

This activity provides an accounting for all federal and state grants received and expended by the Department to supplement City funds to accomplish the Department's mission.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 190,867	\$ 0	\$ 0	\$ 0	\$ 0
Current Expenses	684,304	0	0	0	0
Equipment	244,337	0	0	0	0
Total	\$ 1,119,508	\$ 0	\$ 0	\$ 0	\$ 0

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Special Projects Fund	\$ 1,055,353	\$ 0	\$ 0	\$ 0	\$ 0
Federal Grants Fund	64,155	0	0	0	0
Total	\$ 1,119,508	\$ 0	\$ 0	\$ 0	\$ 0

# Department of Human Resources

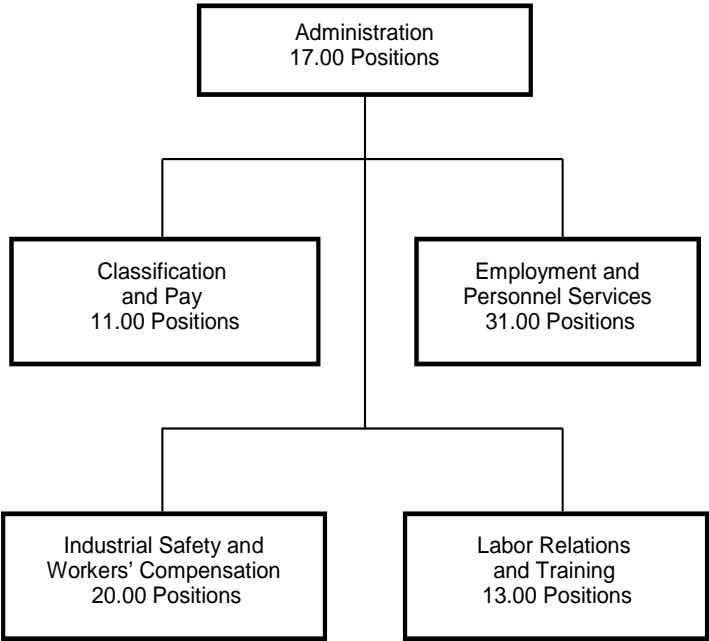
*Ka 'Oihana Ho'omōhala Limahana*





DEPARTMENT OF HUMAN RESOURCES  
(DHR)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024



## Department of Human Resources

### Roles and Responsibilities

The Department of Human Resources (DHR) is the central personnel staff agency for the City and County of Honolulu. DHR's primary purpose, as reflected in the City Charter, is to establish a comprehensive personnel management program based on merit principles and generally accepted methods governing the classification of positions and the employment, conduct, movement and separation of public employees. The Department is charged with building a career service designed to attract, select and retain, on a merit basis, the best qualified civil servants. DHR negotiates and administers nine collective bargaining agreements covering city employees. The Department also administers programs in training, safety, workers' compensation, equal employment issues, and incentives and awards.

### Spending to Make a Difference

- The City's current workforce vacancy rate is impacting the City's ability to effectively and efficiently provide municipal services to our residents and visitors. DHR is focused and committed in the short and long term to re-engineering its internal processes, and working with the City departments, to create efficiencies and improve outcomes in its recruitment, hiring, and retention of employees and develop a more robust City workforce.
- As the DHR enters the third year of its self-assessment and modernization in FY25, the department is guided by the following key initiatives:
  - Key Initiative #1: Continue modernizing City's approach to talent management to include increased efforts in external recruitment, marketing and an updated brand message; enhanced digital activities and growing social media presence; relationship development with stakeholders, college and high school engagement; launching innovative programs and updating policies to assist departments to find and hire qualified talent in a shorter period of time; using data to create transparency and to drive decision making and strategies.
  - Key Initiative #2: To reduce City's vacancies, focus on retention efforts through a city wide retention program that includes more robust training and development opportunities for existing City managers and employees' career development, reallocations, and succession planning.
  - Key Initiative #3: Improve efficiency of city-wide discrimination complaint oversight and management; expand availability and use of EO workforce data; and ensure compliance with Ordinance mandated all-employee anti-bias and prevention of sexual harassment training.

### Budget Highlights

- Department's budget increased slightly over FY2024 due to collectively bargained salary adjustments as applied to DHR's excluded employees; promotional reallocations of highly-performing employees, which is critical for the department's internal retention in an ultra-competitive market for talent; and contract positions to continue to modernize DHR's recruitment/talent acquisition efforts and timely onboard new employees. While fiscally responsible, the Department's budget is also strategically designed to execute upon its three key initiatives as described above.

## Department of Human Resources

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	81.00	87.00	87.00	1.00	88.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	7.00	5.00	5.00	5.47	10.47
<b>Total</b>	<b>88.00</b>	<b>92.00</b>	<b>92.00</b>	<b>6.47</b>	<b>98.47</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 1,497,396	\$ 1,698,138	\$ 1,839,015	\$ 0	\$ 1,839,015
Employment and Personnel Services	1,835,391	2,129,034	2,106,013	375,012	2,481,025
Classification and Pay	768,571	946,450	970,464	0	970,464
Industrial Safety and Workers' Compensation	1,333,301	1,430,106	1,511,085	0	1,511,085
Labor Relations and Training	1,363,101	1,503,977	1,565,101	10,000	1,575,101
<b>Total</b>	<b>\$ 6,797,760</b>	<b>\$ 7,707,705</b>	<b>\$ 7,991,678</b>	<b>\$ 385,012</b>	<b>\$ 8,376,690</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 6,343,761	\$ 7,114,840	\$ 7,417,260	\$ 375,012	\$ 7,792,272
Current Expenses	453,999	592,865	574,418	10,000	584,418
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 6,797,760</b>	<b>\$ 7,707,705</b>	<b>\$ 7,991,678</b>	<b>\$ 385,012</b>	<b>\$ 8,376,690</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 6,797,760	\$ 7,707,705	\$ 7,991,678	\$ 385,012	\$ 8,376,690
<b>Total</b>	<b>\$ 6,797,760</b>	<b>\$ 7,707,705</b>	<b>\$ 7,991,678</b>	<b>\$ 385,012</b>	<b>\$ 8,376,690</b>

## Administration

## Program Description

The Administration program provides department-wide leadership and coordination. Included in the Administration budget for the Department of Human Resources is the City's Equal Opportunity (EO) Program. The EO Program serves as a resource to the executive and legislative leadership of the City. While the EO Officer and staff positions are administratively assigned to the Department of Human Resources, the program operates independently across all organizational levels, activities and functions within the City. The EO Program responsibilities include monitoring compliance with federal, state and city laws dealing with employment discrimination as well as those addressing discrimination in the delivery of programs and services of the City. In addition to the EO Program, the Administration program includes the Enterprise Resource Planning (ERP) Branch that manages and executes the Human Resources functions of the City's ERP Project.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	13.00	16.00	17.00	0.00	17.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	1.00	1.00	0.00	1.00
<b>Total</b>	<b>16.00</b>	<b>17.00</b>	<b>18.00</b>	<b>0.00</b>	<b>18.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,422,551	\$ 1,615,837	\$ 1,751,189	\$ 0	\$ 1,751,189
Current Expenses	74,845	82,301	87,826	0	87,826
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 1,497,396</b>	<b>\$ 1,698,138</b>	<b>\$ 1,839,015</b>	<b>\$ 0</b>	<b>\$ 1,839,015</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,497,396	\$ 1,698,138	\$ 1,839,015	\$ 0	\$ 1,839,015
<b>Total</b>	<b>\$ 1,497,396</b>	<b>\$ 1,698,138</b>	<b>\$ 1,839,015</b>	<b>\$ 0</b>	<b>\$ 1,839,015</b>

## Employment and Personnel Services

## Program Description

This program plans, develops and administers the City's recruitment, examination and employment services programs; recruits personnel for City jobs; evaluates candidates' qualifications and suitability for public employment; develops and administers examinations to establish eligible lists; refers names of qualified candidates to fill departmental personnel functions; researches and develops new personnel programs; supports, coordinates, and oversees compliance with the City's drug and alcohol testing programs; oversees compliance efforts related to Fair Labor Standards and information privacy; administers the City's employee recognition programs; administers audit and employee records management activities; coordinates the promulgation of personnel rules; and assists departments in resolving problems in recruitment, examinations, selection, placement, personnel transactions, benefits and related matters.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	26.00	28.00	27.00	1.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	3.00	3.00	5.47	8.47
<b>Total</b>	<b>29.00</b>	<b>31.00</b>	<b>30.00</b>	<b>6.47</b>	<b>36.48</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,710,407	\$ 1,959,090	\$ 1,946,069	\$ 375,012	\$ 2,321,081
Current Expenses	124,984	169,944	159,944	0	159,944
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 1,835,391</b>	<b>\$ 2,129,034</b>	<b>\$ 2,106,013</b>	<b>\$ 375,012</b>	<b>\$ 2,481,025</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,835,391	\$ 2,129,034	\$ 2,106,013	\$ 375,012	\$ 2,481,025
<b>Total</b>	<b>\$ 1,835,391</b>	<b>\$ 2,129,034</b>	<b>\$ 2,106,013</b>	<b>\$ 375,012</b>	<b>\$ 2,481,025</b>

## Classification and Pay

### Program Description

This program plans, develops and administers classification and pay plans; conducts classification reviews and prepares and revises class specifications; recommends pricing for newly established classes; researches and recommends classification and pay practices; participates in state-wide meetings on repricing review activities and surveys, and in collective bargaining pay and repricing negotiations; develops salary and benefit adjustment recommendations for excluded managerial employees; and advises departments on personnel implications of reorganizations, reassignment of work, creation of new classes, and related matters.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	10.00	11.00	11.00	0.00	11.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>10.00</b>	<b>11.00</b>	<b>11.00</b>	<b>0.00</b>	<b>11.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 761,261	\$ 936,530	\$ 960,144	\$ 0	\$ 960,144
Current Expenses	7,310	9,920	10,320	0	10,320
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 768,571</b>	<b>\$ 946,450</b>	<b>\$ 970,464</b>	<b>\$ 0</b>	<b>\$ 970,464</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 768,571	\$ 946,450	\$ 970,464	\$ 0	\$ 970,464
<b>Total</b>	<b>\$ 768,571</b>	<b>\$ 946,450</b>	<b>\$ 970,464</b>	<b>\$ 0</b>	<b>\$ 970,464</b>

Industrial Safety and Workers' Compensation

Program Description

This program is responsible for the administration of a City-wide safety and accident prevention program to comply with the Hawaii Occupational Safety and Health Law and the City's self-insured workers' compensation program which is managed in accordance with the Hawaii Workers' Compensation Law.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	20.00	20.00	20.00	0.00	20.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	20.00	20.00	20.00	0.00	20.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,311,682	\$ 1,404,801	\$ 1,488,180	\$ 0	\$ 1,488,180
Current Expenses	21,619	25,305	22,905	0	22,905
Equipment	0	0	0	0	0
Total	\$ 1,333,301	\$ 1,430,106	\$ 1,511,085	\$ 0	\$ 1,511,085

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,333,301	\$ 1,430,106	\$ 1,511,085	\$ 0	\$ 1,511,085
Total	\$ 1,333,301	\$ 1,430,106	\$ 1,511,085	\$ 0	\$ 1,511,085

Human Resources



## Labor Relations and Training

### Program Description

This program plans, develops and administers the City's labor relations, personnel development and training programs; administers collective bargaining agreements; participates in collective bargaining negotiations; conducts Steps 2 and 3 grievance hearings; advocates arbitration cases; and assists departments with personnel management, contract administration, performance, discipline, and training issues.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	12.00	12.00	12.00	0.00	12.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>	<b>13.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,137,860	\$ 1,198,582	\$ 1,271,678	\$ 0	\$ 1,271,678
Current Expenses	225,241	305,395	293,423	10,000	303,423
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 1,363,101</b>	<b>\$ 1,503,977</b>	<b>\$ 1,565,101</b>	<b>\$ 10,000</b>	<b>\$ 1,575,101</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,363,101	\$ 1,503,977	\$ 1,565,101	\$ 10,000	\$ 1,575,101
<b>Total</b>	<b>\$ 1,363,101</b>	<b>\$ 1,503,977</b>	<b>\$ 1,565,101</b>	<b>\$ 10,000</b>	<b>\$ 1,575,101</b>

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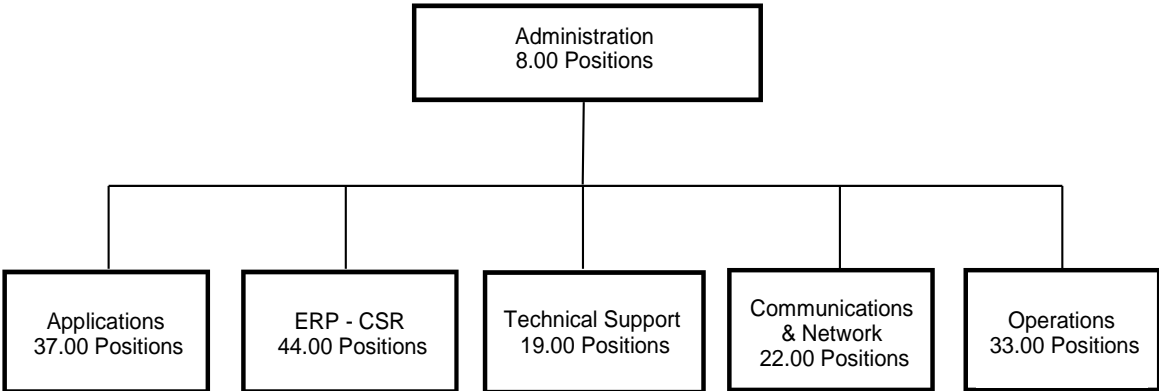
# Department of Information Technology

*Ka 'Oihana 'Enehana*



DEPARTMENT OF INFORMATION TECHNOLOGY  
(DIT)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



## Department of Information Technology

### Roles and Responsibilities

The Department of Information Technology (DIT) manages the City's information technology program, excluding those systems maintained by semi-autonomous agencies created by ordinance. DIT sets and enforces citywide technology and data security standards and policies. In addition, the department provides technical expertise in computer and communications technologies to all branches of city government and assists the Mayor with promoting a technology industry in the City and County of Honolulu.

### Spending to Make a Difference

- The City continues to improve its information technology program through DIT-developed systems:
  - A new mobile driver license is being developed to allow drivers to store digital credentials on their mobile devices.
  - The Motor Vehicle (MV) Registration for dealerships is expanding to include new registration of lease vehicles, dealership owner transfers and new registration with electric vehicle plates. The MV Registration is being expanded to include digital new registration for lease vehicles. The MV System will enable dealerships to submit digital owner transfers. The MV application program interface for dealer new registration will allow for electric vehicles. Work with the State of Hawaii's vendor to re-develop the Periodic Motor Vehicle Inspection data flow on the mainframe to an Application Programming Interface enabling real-time data updates.
  - Re-develop mainframe reports to a modernized web based platform.
  - HNLPay, an application program interface for online payment, will be optimized to use a single merchant account and expanded to service additional departments.
  - HNLsign, a secure digital certificate signing initiative, has been expanded into paperless payable transactions and has reduced the number of printed vendor invoices.
  - HNLinfo Alerts was expanded to handle immediate emergency messages to the public. This application will be further enhanced on its admin features and mobile capabilities.
  - AM2 asset management is expanding features to increase usability and manageability on additional tasks related to assets.
  - A modernized honolulu.gov platform, went into production. It will provide a City agencies with a more consistent, modern web site design.
  - The department developed an emulation platform that enables expensive mainframe applications to be run on cloud infrastructure without the use of expensive licensed software or extensive rewriting.
  - The City's network needs its switches and routers updated to avoid hardware failure and vulnerability to hacking and other software exploits.
  - The City's fiber optic wide-area-network continues to grow at an average of around 4-5 sites a year as more facilities are added to the network.
  - Our current Wireless Controllers are over 13 years old and need to be replaced to avoid network outages.
  - The City's wireless backhaul requires more periodic replacement since this equipment is often outdoors and exposed to the elements.
  - The increase in daily backups means an increase in long-term backup requirements. This is related to the City's ability to produce information for ediscovery and for litigation holds.
  - Costs are increasing for the City's mainframes which are provided via managed services – Mainframe As A Service. The vendor announced end of support for changes to the existing hardware so it needs to be refreshed. Failure to fund this means that if an application requires modification or a new application needs to be installed, and the modification/new installation require changes to the mainframe, the application/ installation cannot be implemented.
  - The City's private cloud infrastructure needs to be expanded at FMB, Kapolei and JTMC data centers for

Department of Information Technology

redundancy and availability. Our applications that service both the City and public run on the City’s private cloud.

- The City needs additional servers at FMB, Kapolei and JTMC data centers to support critical systems for all City departments.
- The City’s existing analog voice gateways which support analog systems such as fax machines, alarm systems, credit card processing machines, and postage systems have reached end of support from the vendor and need to be replaced. Failure to replace them would mean that when the gateways fail, all the analog systems they support will not work.
- The City’s Enterprise Resource Planning System upgrade includes plans to implement previously unused features in modules like Accounts Receivables, Grant Management, Organization Charting, and Timekeeping. The software includes embedded analytics on the application pages, including reports, dashboards, and a powerful tool for custom reports.
- Implemented Robotic Process Automation (RPA) to modernize historically manual processes like invoice processing and payment.
- The Video Teleconferencing units in the Mayor’s Conference Room and FMB 6th Floor will need to be replaced since it does not meet the current needs of our users. Upgrading to a newer model is essential due to advancements in collaboration technology and our organization’s growing needs.

Budget Highlights

- The department’s operating budget for FY2025 reflects an increase of \$2,293,229. This is due to City Administration agreeing with Department executives that past funding has led to a degradation in the City’s Computing and IT systems. Together they have worked to increase funding to provide for the modernization of IT systems and the security measures that protect the various systems.
  - This increase is due to an increase in equipment funds of \$1,199,610. This allows the department to purchase additional servers needed to allow for the increased computing capacity that the City needs to be able to move to cloud computing. This also includes purchases of additional network equipment which needs to be replaced on a routine cycle to allow for better and more efficient data traffic through the City network while also allowing for increased security protocols that are built into the new equipment.
  - The Current Expenses increased by \$144,928. This is primarily due to a one-time allotment for Global Certificate Authority.
  - Finally, Salaries increased by \$948,691. This can be accounted for through the pay raises from the Collective Bargaining Agreements, and the costs of additional personnel added to our ERP/CSR Branch.

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	153.00	158.00	158.00	4.00	162.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	5.00	5.00	0.00	5.00
<b>Total</b>	<b>156.00</b>	<b>163.00</b>	<b>163.00</b>	<b>4.00</b>	<b>167.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 17,829,782	\$ 23,417,278	\$ 24,815,299	\$ 0	\$ 24,815,299
Applications	2,410,079	2,961,719	3,031,333	0	3,031,333
Operations	1,783,771	1,953,816	2,064,387	0	2,064,387
Technical Support	1,414,589	1,517,538	1,598,941	0	1,598,941
ERP-CSR	2,562,585	3,066,214	3,348,470	270,612	3,619,082
Communications and Network	1,358,195	1,759,363	1,840,115	0	1,840,115
<b>Total</b>	<b>\$ 27,359,001</b>	<b>\$ 34,675,928</b>	<b>\$ 36,698,545</b>	<b>\$ 270,612</b>	<b>\$ 36,969,157</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 10,146,744	\$ 11,897,799	\$ 12,575,878	\$ 270,612	\$ 12,846,490
Current Expenses	16,763,481	20,927,486	21,072,414	0	21,072,414
Equipment	448,776	1,850,643	3,050,253	0	3,050,253
<b>Total</b>	<b>\$ 27,359,001</b>	<b>\$ 34,675,928</b>	<b>\$ 36,698,545</b>	<b>\$ 270,612</b>	<b>\$ 36,969,157</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 25,855,757	\$ 34,116,610	\$ 36,112,400	\$ 270,612	\$ 36,383,012
Sewer Fund	307,525	358,292	368,436	0	368,436
Liquor Commission Fund	62,227	65,916	68,280	0	68,280
Refuse Genl Operating Acct -SWSF	41,910	62,666	73,241	0	73,241
Special Projects Fund	1,091,582	0	0	0	0
Federal Grants Fund	0	72,444	76,188	0	76,188
<b>Total</b>	<b>\$ 27,359,001</b>	<b>\$ 34,675,928</b>	<b>\$ 36,698,545</b>	<b>\$ 270,612</b>	<b>\$ 36,969,157</b>



Administration

Program Description

The Administration Division manages and directs the department’s administrative policies, procedures and plans. The activity is responsible for managing and ensuring compliance with all policies in the acquisition of Current Expenses and Equipment; coordinating the annual budget preparation and administration of approved budgets; administering the use of funds (General, CIP, and Federal Grant); billing for data processing services; vendor contract agreements; accounts payable; administering and compliance with Civil Service Rules, as well as Department of Human Resources Policies and Procedure; transacting all departmental personnel matters; and providing centralized clerical services for all divisions within the department; and other administrative matters.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	8.00	8.00	8.00	0.00	8.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 617,525	\$ 659,985	\$ 719,884	\$ 0	\$ 719,884
Current Expenses	16,763,481	20,906,650	21,045,162	0	21,045,162
Equipment	448,776	1,850,643	3,050,253	0	3,050,253
Total	\$ 17,829,782	\$ 23,417,278	\$ 24,815,299	\$ 0	\$ 24,815,299

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 16,738,200	\$ 23,417,278	\$ 24,815,299	\$ 0	\$ 24,815,299
Special Projects Fund	1,091,582	0	0	0	0
Total	\$ 17,829,782	\$ 23,417,278	\$ 24,815,299	\$ 0	\$ 24,815,299

## Applications

### Program Description

This division develops, maintains, and supports in-house software applications, and coordinates the efforts between the department and user agencies as they relate to applications development, database administration, development software license administration, internet/intranet web content management, mobile computing, cloud computing, application quality and information services.

This activity conducts feasibility studies; performs system analysis, design and development; performs systems testing, user training, and detailed documentation of the developed applications; maintains implemented systems; provides Application Programming Interface (API) services and file conversion support; provides database administration; and assistance to City departments in the procurement and implementation of vendor application software; negotiates enterprise GIS software license contract; provide GIS server administration support and performs project management functions for information technology project integration and implementation.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	35.00	37.00	37.00	0.00	37.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>35.00</b>	<b>37.00</b>	<b>37.00</b>	<b>0.00</b>	<b>37.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,410,079	\$ 2,961,719	\$ 3,031,333	\$ 0	\$ 3,031,333
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 2,410,079</b>	<b>\$ 2,961,719</b>	<b>\$ 3,031,333</b>	<b>\$ 0</b>	<b>\$ 3,031,333</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,410,079	\$ 2,961,719	\$ 3,031,333	\$ 0	\$ 3,031,333
<b>Total</b>	<b>\$ 2,410,079</b>	<b>\$ 2,961,719</b>	<b>\$ 3,031,333</b>	<b>\$ 0</b>	<b>\$ 3,031,333</b>

## Operations

## Program Description

The Operations Division plans, administers and coordinates the Department of Information Technology (DIT) central and backup computer systems, including mainframes, servers, centralized printers, scanners and data entry devices; develops and maintains monetary and document controls to ensure accuracy of processed data; develops computer schedules, routes documents and reports to and from users; provides the initial phase of troubleshooting and incident categorization; monitors security access and camera alarm systems for key radio and microwave sites; communicates both critical and routine technology updates in a timely manner; coordinates software and hardware changes with user agencies; provides diagnostic services on telecommunications and computer networks; acts as network controller by coordinating installation and de-installation of operations center based equipment; supports the Emergency Operations Center, providing key direction and technical advice to City agencies during a disaster; and coordinates plans and activities for data and system recovery within DIT in the event of a disaster.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	31.00	31.00	31.00	0.00	31.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	2.00	2.00	0.00	2.00
<b>Total</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>	<b>0.00</b>	<b>33.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,783,771	\$ 1,932,980	\$ 2,037,135	\$ 0	\$ 2,037,135
Current Expenses	0	20,836	27,252	0	27,252
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 1,783,771</b>	<b>\$ 1,953,816</b>	<b>\$ 2,064,387</b>	<b>\$ 0</b>	<b>\$ 2,064,387</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,783,771	\$ 1,881,372	\$ 1,988,199	\$ 0	\$ 1,988,199
Federal Grants Fund	0	72,444	76,188	0	76,188
<b>Total</b>	<b>\$ 1,783,771</b>	<b>\$ 1,953,816</b>	<b>\$ 2,064,387</b>	<b>\$ 0</b>	<b>\$ 2,064,387</b>

## Technical Support

### Program Description

The Technical Support program provides infrastructure services for all of the City's departments and agencies, including the Department of Information Technology (DIT). It provides the planning, installation and operations of infrastructure services such as enterprise storage, servers, cloud infrastructure, electronic mail, and backup and recovery.

The Technical Support program also plans, installs, administers, and maintains hardware and software for the mainframe which houses critical statewide applications like Driver's License and Motor Vehicle. It provides reports and works closely with DIT's Application and Operation staff to ensure the applications are compatible and the mainframe is monitored.

The Technical Support program also provides cyber security to protect the City's information resources. It provides the formulation and implementation of security policies and procedures to help protect against accidental or intentional loss, destruction, or misuse of City resources and data as well as plan, install and maintain security controls such as firewalls, proxies and endpoint protection. The program also provides the infrastructure for building access control and alarm monitoring systems (ACAMS).

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	19.00	19.00	19.00	0.00	19.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>0.00</b>	<b>19.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,414,589	\$ 1,517,538	\$ 1,598,941	\$ 0	\$ 1,598,941
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 1,414,589</b>	<b>\$ 1,517,538</b>	<b>\$ 1,598,941</b>	<b>\$ 0</b>	<b>\$ 1,598,941</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,414,589	\$ 1,517,538	\$ 1,598,941	\$ 0	\$ 1,598,941
<b>Total</b>	<b>\$ 1,414,589</b>	<b>\$ 1,517,538</b>	<b>\$ 1,598,941</b>	<b>\$ 0</b>	<b>\$ 1,598,941</b>

## ERP-CSR

## Program Description

The Enterprise Resource Planning - Computer Service Representative (ERP-CSR) program performs computer systems ERP design and support, and coordinates the efforts between the department and user agencies as it relates to ERP design, Financial, Budget, Human Resource, Timekeeping and Payroll technology information services, City desktop computing support and management.

This activity conducts feasibility studies; performs system analysis, design and configuration; performs systems testing, user training and detailed documentation of the designed ERP applications; maintains implemented systems; provides interfaces and reports; provides assistance to City departments in the technical implementation of Budget, Financial, Human Resource, Timekeeping and Payroll application software; and performs project management functions for ERP IT project integration and implementation. This program also handles the City's desktop computer hardware and software deployment; assists the user agencies to plan and coordinate their data processing goals; develop forms and workflows for internal processing; and provides Computer Services Representative support services.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	38.00	41.00	41.00	4.00	45.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	3.00	3.00	0.00	3.00
<b>Total</b>	<b>39.00</b>	<b>44.00</b>	<b>44.00</b>	<b>4.00</b>	<b>48.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,562,585	\$ 3,066,214	\$ 3,348,470	\$ 270,612	\$ 3,619,082
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 2,562,585</b>	<b>\$ 3,066,214</b>	<b>\$ 3,348,470</b>	<b>\$ 270,612</b>	<b>\$ 3,619,082</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,150,923	\$ 2,579,340	\$ 2,838,513	\$ 270,612	\$ 3,109,125
Sewer Fund	307,525	358,292	368,436	0	368,436
Liquor Commission Fund	62,227	65,916	68,280	0	68,280
Refuse Genl Operating Acct -SWSF	41,910	62,666	73,241	0	73,241
<b>Total</b>	<b>\$ 2,562,585</b>	<b>\$ 3,066,214</b>	<b>\$ 3,348,470</b>	<b>\$ 270,612</b>	<b>\$ 3,619,082</b>

## Communications and Network

## Program Description

The Communications and Network Division provides network infrastructure support for first responder communications including wired and wireless networks, telephone systems, Project 25 (P25) radio, microwave and related systems. It is responsible for the management of related technology and facilities, including buildings and towers; oversees all security access both physical and electronic to the various technology systems supported by the Department of Information Technology (DIT). Staff participate in strategic and tactical planning for the efficient and effective use of information resources in overall City operations, and evaluates plans and proposals from other governmental agencies (e.g. Federal, State, and County) and public or quasi-public organizations for compatibility with City network systems.

This division provides project management support directing project support staff, consultants and vendors, who in turn provide ongoing support to the Project 25 (P25) radio, microwave, wireless, and City-wide fiber network infrastructure systems. Functions within this activity include contract preparation and management to ensure compliance with the documented strategies of the City as it relates to networks, voice systems, servers, and electronic storage components and systems.

This division manages communication tower construction, wireless construction, and fiber construction and installation projects. This division also functions as technical advisor for fiber network infrastructure planning and design in the City's new construction projects, as well as providing technical support and guidance to the City's public safety agencies in various communication operations and missions, such as Wireless Emergency 911.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>0.00</b>	<b>22.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,358,195	\$ 1,759,363	\$ 1,840,115	\$ 0	\$ 1,840,115
Current Expenses	0	0	0	0	0
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 1,358,195</b>	<b>\$ 1,759,363</b>	<b>\$ 1,840,115</b>	<b>\$ 0</b>	<b>\$ 1,840,115</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,358,195	\$ 1,759,363	\$ 1,840,115	\$ 0	\$ 1,840,115
<b>Total</b>	<b>\$ 1,358,195</b>	<b>\$ 1,759,363</b>	<b>\$ 1,840,115</b>	<b>\$ 0</b>	<b>\$ 1,840,115</b>

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# Department of Land Management

*Ka 'Oihana Ho'okele 'Āina*



Department of Land Management

Roles and Responsibilities

The Department of Land Management (DLM) – protects, develops, and manages the City and County of Honolulu’s real property interests, except those under the jurisdiction of the Department of Parks and Recreation (DPR). These responsibilities include: maintaining a perpetual inventory of all City real property interests; creating plans and advising on best practices in land management, property management, and conservation and stewardship; and review and negotiation of real property transactions.

Spending to Make a Difference

DLM increased operational efficiencies to minimize expenditures and to increase performance through tangible deliverables. Through adoption of internal policies and procedures, DLM streamlined its ability to advise other departments with real property transactions or land management issues by aligning DLM staff duties with DLM core functions; this increased turnaround on DLM deliverables while minimizing the need to hire additional staff to perform tasks unrelated to DLM’s core functions. DLM also initiated a departmental reorganization, which will allow DLM to hire key staff to increase performance, deliverables, and in-house processing, while decreasing reliance on costly consultants and unpredictable procurement timelines. In FY24, DLM increased cost savings across its managed properties through a multifaceted approach, by conducting thorough file audits and reconciliations, enhancing energy efficiency initiatives, and maintaining a prudent approach to oversight and budgeting; all these measures collectively helped to build healthy project reserves and minimized the need for subsidies from DLM’s operating budget. DLM continues to pursue other opportunities to increase operational efficiencies through strategic procurement efforts, increased inter-departmental coordination, and adoption of a clear strategic vision to drive execution on key administrative priorities.

Budget Highlights

- Acquisitions:
  - Iwilei Center. On January 5, 2024, DLM acquired the building located at 445 N. King Street, utilizing money from the City’s Capital Improvement Project budget for affordable housing. This purchase implements the Downtown TOD Plan by strategically acquiring a property which has been designated as an “Activity Node” in the Downtown TOD Plan, which will catalyze mid- and high-rise affordable housing development within the new Iwilei neighborhood and will maximize access to transit to create a vibrant TOD area. The FY25 operating budget also includes approximately \$3.0 million to provide homeless services such as relocation, triage, medical care, respite, shelter and other wrap around services at Iwilei Center.
  - 1615 Ala Wai Boulevard. The City is in the process of acquiring the abandoned and derelict building located at 1615 Ala Wai through eminent domain. While the lawsuit is pending, DLM procured planning and design services. Once acquired, the City will issue a solicitation seeking a public-private partnership with a developer to renovate/redevelop, operate and maintain the project through a long-term ground lease.
  - 734 & 735 Kihapai Place. On August 31, 2023, DLM acquired two vacant lots in Kailua utilizing money from the City’s Capital Improvement Project budget for affordable housing. The \$5 million purchase includes the land and construction drawings for a four-story affordable housing building with 42 one- and two-bedroom units. In early 2024, DLM will issue a solicitation seeking a public-private partnership with a developer to construct, operate and maintain the project through a long-term ground lease.
  - 445 N. King Street. On December 29, 2023, DLM acquired the building located at 445 N. King Street, utilizing money from the City’s Capital Improvement Project budget for affordable housing. The purchase of the former First Hawaiian Bank King-Liliha Branch implements the Downtown TOD Plan by strategically acquiring a property which can provide affordable housing and/or infrastructure to support regional affordable housing development.
  - Other Acquisitions: DLM is assessing the feasibility of strategically acquiring assets into the City’s real estate portfolio for City operational needs and priorities, including affordable housing and transit-oriented development projects.
- Conservation & Protection Projects:

- DLM has increased its involvement in Clean Water and Natural Lands (CWNL) monitoring, advocacy, expansion, and project completion efforts. DLM was the principle drafter and successfully advocated for of amendment language to the City Charter to (i) permit the expenditure of CWNL monies for land management and conservation activities; and (ii) making DLM responsible for processing applications for use of CWNL monies. DLM advocated in support of two (2) CWNL acquisitions before the City Council, and is currently conducting due diligence review of four (4) transactions that were approved by the CWNL Advisory Commission and the City Council.
- Development of City-owned properties:
  - Varona Village. On November 1, 2023, the City announced that it was formally turning over the Varona Village land to a developer to redevelop the historic village on O‘ahu’s ‘Ewa Plain, and to offer the homes and lots for purchase by the tenants of record (the original plantation workers, or “TORs”) and current Varona Village residents. Redevelopment will take place in two phases: Phase I will be to repair and renovate approximately 35-40 existing homes, and Phase II includes new construction for up to 88 new homes and a community center. The developer has already engaged with the community on the redevelopment efforts, which includes financial counseling to put tenants in a position to finance (a) the repairs and renovations to their homes; and (b) the acquisition of their home, which will be at a far below market rate.
  - Halewai‘olu Senior Residences. The City entered into a public-private partnership with a developer for construction and operation of the Halewai‘olu Senior Residences, an affordable housing project. The project is located in Chinatown, for elderly whose income is at or below 80% AMI. Construction of the project is completed, and the first residents moved in on September 1, 2023.
  - Kaleima‘o Village. The City entered into a public-private partnership with a developer for construction and operation of Kaleima‘o Village (formerly West Loch Affordable Project), an affordable housing project. The selected developer has secured an HRS Chapter 201H approval and is in the process of securing financing for development of the 127-unit project on City-owned property located in Ewa Beach, for individuals and families whose income is at or below 60% AMI.
  - Kapolei 6&7. The City entered into a public-private partnership with a developer for construction and operation of an affordable housing project on Kapolei Parkway Lots 6 and 7. The selected developer began construction of the of the 401-unit project on City-owned property located in Kapolei, for individuals and families whose income is between 30% and 60% AMI.
  - Halewiliko Highlands. The City entered into a public-private partnership with a developer for construction and operation of Halewiliko Highlands (formerly Aiea Sugar Mill), affordable housing project. The selected developer began construction of the 139-unit project on City-owned property is located in Aiea, for individuals and families whose income is between 30% and 60% AMI.
- Planning and Design: DLM is currently working on various feasibility, planning, and conceptual design analyses for the development of affordable housing projects on various City-owned properties. In 2024, DLM anticipates issuing at least three (3) solicitations seeking a public-private partnership with a developer to renovate/redevelop, operate and maintain affordable housing projects on City-owned lands through a long-term ground leases.
- Department Requests: DLM assists other City departments with use requests of City real property interests, including requests for grants of easements, licenses, rights-of-entry; inter/intra-departmental memorandums of understanding; disposals; and preparation of use plans, including best management practices for land management, property management, and conservation and stewardship.
- Management of City-owned property: DLM’s rental housing inventory currently consists of 23 residential projects, with a total of 1,454 permanent rental units. A 5-year reserve study completed in FY20 provided revenue estimates and budgetary recommendations for rehabilitation and repair of City-owned properties. In FY24, the following were completed:
  - Harbor Village (90 units, 60% AMI and market): Replaced old appliances with energy efficient appliances in 30 residential units and replaced old toilets with water conserving toilets in 40 units. Replaced loading dock gate. Continue to work on the landscaping project for the courtyard.
  - Chinatown Gateway Plaza (200 units, 60% AMI and market): Prepared a solicitation for a Master Lease for an operator to run a Cultural and Arts Center in the commercial spaces. Replaced the building trash

## Department of Land Management

chutes and water storage tanks.

- Marin Towers (236 units, 60% AMI and market): Completed upgrades to the fire alarm and sprinkler systems. The office underwent a transformation, including renovation and expansion to enhance its spatial dimension. Upgraded commercial chiller. Upgraded entrance door to Americans with Disabilities Act (ADA) compliance. Replaced over 50 feet of sewer and storm and drainage in parking garage. Replaced building water heaters which lowered utility cost.
- Kanoa Apartments (14 units, 60% AMI): Completed roof repairs and replaced interior and exterior lighting with energy efficient LED lights to reduce costs in common area expenses.
- Bachelor's Quarters (10 units, 60% AMI): Trimmed a large mango tree and several monkey pod trees to avoid touching electric wires to ensure the safety of the residents.
- West Loch Elderly (150 units, 60% AMI): Added nineteen (19) additional tenant parking stalls. Landscape maintenance services and roof gutter cleaning were completed in FY23.
- Westlake Apartments (96 units, Section 8 Project-Based): Completed roof coating to prevent water pooling and leaks.
- Mohala Mai (30 Single Room Occupancy (SRO) units, 50% AMI): Hired a property management company to rent the units to households for justice-involved women who are: 1) currently on probation or parole, and have children or are pregnant, have completed a transitional housing or furlough program and are gainfully employed or going to school; 2) on probation or parole, with no children, have completed a transitional housing or furlough program and are gainfully employed or going to school; and 3) gainfully employed or are going to school. Reconfigured several studio units to 1 bedroom units to accommodate women with children and placed an on-site social worker to assist women with the transition.
- West Loch Modular (58 units, 50% AMI): Hired a property management company to lease-up the project after temporarily using the building for an isolation quarantine facility for COVID patients. Installed new security cameras to deter criminal activities in the area.
- Winston Hale (100 units, 60% AMI): Completed full and partial renovation of 23 units. Of the 23 units completed, 13 units received full renovations which included repairing and replacing leaking plumbing pipes, upgraded flooring, lighting, bathroom and kitchen fixtures and appliances and repainting of the unit. The remaining 10 units that were occupied with leaking shower pans were replaced.
- Kekaulike Courtyard (Commercial Long Term Lease Agreement): Completed repairs on a chiller to benefit 8,130 sq. ft. of commercial space.
- Kulana Nani (160 units, 60% AMI, Market, Section 8 Choice Voucher, HUD Section 8 Project-Based): Ongoing replacement of old appliances with energy efficient appliances, deteriorated kitchen cabinets, and tile floors.
- Piikoi Apartments (42 units, 50% AMI): Completed tree trimming for pedestrian safety.
- Kauhale Kamaile and Halona Road (19 units collectively, 50% AMI): Installed new security cameras/wiring throughout the property to enhance safety.

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	28.00	30.00	30.00	4.00	34.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>28.00</b>	<b>30.00</b>	<b>30.00</b>	<b>4.00</b>	<b>34.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 2,895,051	\$ 7,366,231	\$ 5,796,061	\$ 4,744,816	\$ 10,540,877
<b>Total</b>	<b>\$ 2,895,051</b>	<b>\$ 7,366,231</b>	<b>\$ 5,796,061</b>	<b>\$ 4,744,816</b>	<b>\$ 10,540,877</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,394,736	\$ 2,373,520	\$ 2,490,804	\$ 252,816	\$ 2,743,620
Current Expenses	1,500,315	4,992,711	3,305,257	4,492,000	7,797,257
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 2,895,051</b>	<b>\$ 7,366,231</b>	<b>\$ 5,796,061</b>	<b>\$ 4,744,816</b>	<b>\$ 10,540,877</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,822,365	\$ 6,948,496	\$ 5,158,780	\$ 4,532,248	\$ 9,691,028
Clean Water and Natural Lands Fund	72,686	417,735	637,281	212,568	849,849
<b>Total</b>	<b>\$ 2,895,051</b>	<b>\$ 7,366,231</b>	<b>\$ 5,796,061</b>	<b>\$ 4,744,816</b>	<b>\$ 10,540,877</b>



## Administration

## Program Description

The Department of Land Management was created when the electorate of Honolulu voted to pass Charter Amendment 8 during the 2016 General Election. This charter amendment established a department to manage all of the City and County of Honolulu's real estate interests and to negotiate real property transactions for the City. The Administration activity oversees, manages and provides administrative support to the Department of Land Management.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	28.00	30.00	30.00	4.00	34.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>28.00</b>	<b>30.00</b>	<b>30.00</b>	<b>4.00</b>	<b>34.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,394,736	\$ 2,373,520	\$ 2,490,804	\$ 252,816	\$ 2,743,620
Current Expenses	1,500,315	4,992,711	3,305,257	4,492,000	7,797,257
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 2,895,051</b>	<b>\$ 7,366,231</b>	<b>\$ 5,796,061</b>	<b>\$ 4,744,816</b>	<b>\$ 10,540,877</b>

SOURCE OF FUNDS					
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<b>Total</b>	<b>\$ 2,895,051</b>	<b>\$ 7,366,231</b>	<b>\$ 5,796,061</b>	<b>\$ 4,744,816</b>	<b>\$ 10,540,877</b>

# Office of the Mayor

*Ke Ke'ena o ka Meia*





## Office of the Mayor

**Roles and Responsibilities**

As the Chief Executive Officer of the City and County of Honolulu (City), the Mayor sets the administration's strategy and priorities, visions for the City's future, aligns the City administration for optimal performance, establishes a culture that collectively drives execution, excellence, and transformative change and builds resilience ahead of crisis. The Mayor faithfully upholds and enforces the provisions of the Revised Charter of the City and County of Honolulu and all applicable laws and statutes of the State of Hawaii. The Mayor provides bold leadership and direction for the City and County of Honolulu.

**Spending to Make a Difference****Affordable Housing and Homelessness**

- Oahu is in a housing crisis where demand grossly exceeds housing inventory at all income levels, especially at lower area median incomes (AMI), the most economically vulnerable among Hawaii residents. The Mayor prioritizes the acquisition, development and construction of affordable housing and formed an Affordable Housing Working Group to optimize cross-sector collaboration between the various City offices and departments with a role in affordable housing. The Mayor is also actively working with the Department of Planning and Permitting (DPP) to incentivize and expedite the processing of affordable housing plans, permits and projects within the City and County of Honolulu by focusing on efficient and streamlined processing of County, State and private-sector developments through project facilitation and a commitment to organizational change resulting in greater efficiencies. The Mayor's administration will continue to prioritize the acquisition and development of properties that provide a full range of housing inventory, including the development of transit-oriented communities with lower AMI affordable housing and mixed-use retail where residents can live, work and play in activated communities with social services, service providers, businesses and access to multiple modes of transit and transportation. Having established the City's first Private Activity Bond program in over 20 years, the Mayor is committed to working with the development community and the State Hawaii Housing Finance and Development Corporation (HHFDC) to provide the necessary funding for the programmed development and redevelopment of affordable housing inventory on Oahu. Finally, the Mayor and his Affordable Housing Working Group are working with the University of Hawaii Economic Research Organization (UHERO) and the construction private sector to better quantify, and reduce, the regulatory burden on the development of affordable housing on Oahu. The administration has also contracted with UHERO for the aggregation of a comprehensive database of all affordable housing on Oahu.
- With respect to homelessness, having established the highly successful Crisis Outreach Response and Engagement (CORE) continuum of care program for the homeless in late 2021, the Office of Housing is currently staffed with planners who aggressively serve as resource providers and homeless coordinators in concert with the Honolulu Emergency Services Department, which operates CORE, the Department of Community Services (DCS), which oversees multiple programs, ideas, approaches, shelters and low income housing programs and the non-profit sector to collectively respond to and reduce Oahu's homeless population in recognition of the many factors that contribute to homelessness.

**Public Safety and Public Health**

- The Mayor entered office with a strong commitment to Public Safety and Public Health and remains focused on working closely with first responders to maintain strong public safety and good public health across Oahu's geographically and culturally diverse communities. In addition to an unwavering commitment to reduce crime, restore and revitalize Chinatown, the Mayor is equally committed to work with the Prosecutor's Office, law enforcement agencies and City non-profit partners to establish Safe and Sound Waikiki, patterned after the highly successful Weed and Seed program in Chinatown. The Mayor firmly believes residents deserve the peace of mind associated with good law and order and he will continue to prioritize strong public safety on Oahu. With a commitment to efficient operations and the aggressive hiring, training and retention of City first responders, the Mayor works closely with the Honolulu Police Department, the Honolulu Fire Department and the Honolulu Emergency Services Department (Emergency Medical Services and Ocean Safety) to ensure all first responders have a strong hiring and retention plan over the next few years as we strive to achieve low-to-zero vacancies in our first responder agencies. With respect to good Public Health, the Mayor is committed to improving working conditions for our Emergency Medical Services and Ocean Safety first responders who served and performed flawlessly during the long COVID pandemic and now find post-pandemic call volumes

and demand for services at unsustainable levels within current program structures and staffing levels. Finally, the Mayor is committed, in concert with the Honolulu Board of Water Supply, the State Department of Health and the federal government to the protection of Oahu's fresh water aquifer, including the addition of monitoring wells, new production wells and alternative sources of potable water, including desalination. The Mayor is also committed to alternate landfill siting on Oahu that does not risk our island's fresh water aquifer.

#### Transit and Transportation

- With a commitment to optimize federal funding opportunities, the Mayor worked closely with the Honolulu Authority for Rapid Transportation (HART), the HART Board, the Honolulu City Council and the Department of Transportation Services (DTS) to produce a Recovery Plan for the Honolulu rail project that was approved by the Federal Transit Administration (FTA) in late 2022, securing the programmed release of federal funds to the rail project between East Kapolei and Civic Center (Kakaako). Working with DTS, the Mayor is committed to seamless intermodal transit operations between TheBus, TheHandiVan and rail when rail commences forecasted interim operations mid-2023. Working with DTS and the State Department of Transportation (DOT), the Mayor is prioritizing a City-State coordinated transportation grid across Oahu that incorporates state of the art adaptive traffic-signal control technologies with fiber-optic connectivity to rural and often underserved communities, improved roadways, a pedestrian bridge over the Ala Wai Canal and activated Complete Streets, Bike and Pedestrian Plans that promote and expand complete streets (connected streets that balance the needs of all roadway users), safe biking lanes/paths and safe pedestrian corridors. The Mayor's priorities also include electrification of transportation, energy conservation and improved intermodal transit facilities.

#### Governmental Efficiencies and Transformative Change

- Oahu's residents and communities deserve and must have access to efficient City services and resources. The Mayor is working with City departments to streamline City operations and deliver consumer-focused improvements that reduce residents' and businesses' waiting time for core City services and improve the quality of life of Oahu residents. With a focus on progressive climate change policies, such as Building Benchmarking, reasonable and balanced building codes and energy conservation programs, the City is focused on climate change adaptation, including upgraded and integrated management of stormwater, wastewater, groundwater, freshwater, gray-water, and recycled water and a more centralized migration of City transportation assets to renewable/clean energy. Additional Mayoral commitments include improvement of City parks and public recreational facilities, City corporation yards to better serve our communities and improved municipal facilities including, but not limited to, municipal buildings, municipal parking lots and civic center parking. Working with the Honolulu City Council, the Mayor strongly supports the meaningful and efficient deployment of State and Local Federal Recovery Funds (SLFRF) through City programs that support post-pandemic economic recovery including, but not limited to, expansion of the City's award-winning Rental and Utility Relief Program (RURP) through key City non-profit partners (Council for Native Hawaiian Advancement and Catholic Charities), facilitating childcare city-coordinated services with the addition of a City Childcare Resource Coordinator, promoting the growth of Oahu's agricultural sector, supporting local businesses/non-profits and strengthening job-retooling, retraining and placement programs. Finally, the Mayor is also committed to transformative change in City human resource processes to improve the hiring and retention of the experienced workforce necessary to serve residents, businesses and communities across Oahu.

#### Strengthening the City's Communications Strategy

- The Mayor has made effective communication with the public a strategic priority, with a focus on increasing awareness of important City and County policies and programs by providing accurate and timely information to residents, businesses and the media. The goal is to identify opportunities to share the City's message and streamline the methods by which those messages are shared with the public, all while conducting the business of the City in an open and transparent manner. Considering that the available methods for communicating with the public are ever changing, delivering a successful message to targeted audiences can no longer be accomplished with a "one size fits all" approach. The Mayor's communication strategy is designed to be fluid and to grow and change along with available technologies and social media. In a City of nearly one million residents and over 8,500 City employees, transparent, clear and consistent open communication is essential to improving public understanding of municipal operations and restoring the public's trust and confidence in government.

#### Budget Highlights

- The main expenditures for the Mayor's office are salaries, which remain relatively consistent over the prior

Office of the Mayor

Fiscal Year.

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	6.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>	<b>7.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 6,434,807	\$ 916,383	\$ 956,195	\$ 0	\$ 956,195
Contingency Fund	26,156	40,000	40,000	0	40,000
<b>Total</b>	<b>\$ 6,460,963</b>	<b>\$ 956,383</b>	<b>\$ 996,195</b>	<b>\$ 0</b>	<b>\$ 996,195</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 813,565	\$ 857,028	\$ 891,840	\$ 0	\$ 891,840
Current Expenses	5,647,398	99,355	104,355	0	104,355
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 6,460,963</b>	<b>\$ 956,383</b>	<b>\$ 996,195</b>	<b>\$ 0</b>	<b>\$ 996,195</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 775,598	\$ 956,383	\$ 996,195	\$ 0	\$ 996,195
Federal Grants Fund	5,685,365	0	0	0	0
<b>Total</b>	<b>\$ 6,460,963</b>	<b>\$ 956,383</b>	<b>\$ 996,195</b>	<b>\$ 0</b>	<b>\$ 996,195</b>

Administration

Program Description

This activity oversees City agencies, establishes policies and provides management direction for all executive departments.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	6.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	6.00	7.00	7.00	0.00	7.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 813,565	\$ 857,028	\$ 891,840	\$ 0	\$ 891,840
Current Expenses	5,621,242	59,355	64,355	0	64,355
Equipment	0	0	0	0	0
Total	\$ 6,434,807	\$ 916,383	\$ 956,195	\$ 0	\$ 956,195

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 749,442	\$ 916,383	\$ 956,195	\$ 0	\$ 956,195
Federal Grants Fund	5,685,365	0	0	0	0
Total	\$ 6,434,807	\$ 916,383	\$ 956,195	\$ 0	\$ 956,195

## Contingency Fund

### Program Description

This activity, as established by Section 5-105 of the Revised Charter of the City and County of Honolulu 1973 (2000 ed.), provides a contingency fund to be expended for such public purposes as the Mayor deems proper.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Current Expenses	26,156	40,000	40,000	0	40,000
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 26,156</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 0</b>	<b>\$ 40,000</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 26,156	\$ 40,000	\$ 40,000	\$ 0	\$ 40,000
<b>Total</b>	<b>\$ 26,156</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 0</b>	<b>\$ 40,000</b>

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# Office of the Managing Director

*Ke Ke'ena o ke Po'o Ho'okele*



## Office of the Managing Director

### Roles and Responsibilities

As the principal management aide of the Mayor, lead operating officer for the City and County of Honolulu (City) and supervisor of executive departments and agencies, with the exception of Corporation Counsel, the Managing Director (MD) sets priorities and manages the performance of all executive departments and agencies throughout the City. The MD also prescribes the standards of administrative practices and performance.

The Managing Director performs all the duties and functions as set forth in the City Charter and provides guidance to departments in maintaining efficient, transparent, safe and proactive operations that stimulate and drive economically vibrant communities through the provision of high-functioning government services. Aligned with the Mayor on all of Mayor's priorities and commitments, the Managing Director prioritizes responsible spending aligned with City priorities and transformative change that will significantly improve City processes across all departments, with the ultimate goal of improving the City's services to our residents, businesses and communities. The Managing Director demands and expects strong community engagement, government accountability, greater transparency and equity in government operations. The Managing Director is assisted in his operational duties through the expert and professional services of a Deputy Managing Director.

### Spending to Make a Difference

#### Affordable Housing and Homelessness

- Oahu is in a housing crisis where demand grossly exceeds housing inventory at all income levels, especially at lower area median incomes (AMI), the most economically vulnerable among Hawaii residents. The Managing Director works with the Mayor in prioritizing the acquisition, development and construction of affordable housing and co-chairs, with the Mayor, an Affordable Housing Working Group to optimize cross-sector collaboration between the various City offices and departments with a role in affordable housing, including the Department of Land Management (DLM). The Managing Director is also actively working with the Department of Planning and Permitting (DPP) to incentivize and expedite the processing of affordable housing plans, permits and projects through efficient and streamlined processing of County, State and private-sector developments. The Managing Director works with City departments on administration of the City's first Private Activity Bond program in over 20 years to facilitate the funding of programmed development and redevelopment of affordable housing inventory on Oahu. Finally, the Managing Director oversees the City review of affordable housing policies and plans and actively works with City departments to think outside-the-box and learn through execution, innovation and reasonable risk-taking where prior and existing plans have not solved long-standing challenges confronting our communities.
- With respect to homelessness, the Managing Director works alongside the Mayor to establish and execute on new and improved programs to increase the City's continuum of care to those experiencing homelessness including, but not limited to, the Crisis Outreach Response and Engagement (CORE) continuum of care program for the homeless first established in late 2021. The Managing Director also oversees the Office of Housing which is currently staffed with planners who aggressively serve as resource providers and homeless coordinators in concert with the Honolulu Emergency Services Department, which operates CORE, the Department of Community Services (DCS), which oversees multiple programs, ideas, approaches, shelters and low income housing programs and the non-profit sector to collectively respond to and reduce Oahu's homeless population in recognition of the many factors that contribute to homelessness.

#### Public Safety and Public Health

- The Managing Director fully aligns with the Mayor in his strong commitment to Public Safety and Public Health and remains focused on working closely with first responders to maintain strong public safety and good public health across Oahu's geographically and culturally diverse communities. From work with the Mayor, the Prosecutor's Office and law enforcement agencies on the Weed and Seed program in Chinatown and the newly activated Safe and Sound Waikiki program, the Managing Director works closely with the Mayor to reduce crime in all Oahu communities. With respect to good Public Health, the Managing Director is committed with the Mayor to improving working conditions for all of Oahu's first responders, but especially our Emergency Medical Services and Ocean Safety first responders who served and performed selflessly during the long COVID pandemic and now find post-pandemic call volumes and demand for services at unsustainable levels within current program structures and staffing levels. Finally, the Managing Director joins the Mayor in his commitment to the protection of Oahu's fresh water aquifer, including the addition of monitoring

wells, new production wells and alternative sources of potable water, including desalination. The Managing Director is also assisting the Mayor and City department in the siting of an alternate landfill on Oahu that does not risk our island's fresh water aquifer.

#### Transit and Transportation

- With Mayor, the Managing Director is committed to optimizing federal funding opportunities. To that end, the Mayor and Managing Director worked closely with the Honolulu Authority for Rapid Transportation (HART), the HART Board, the Honolulu City Council and the Department of Transportation Services (DTS) to produce a Recovery Plan for the Honolulu rail project that was approved by the Federal Transit Administration (FTA) in late 2022, securing the programmed release of federal funds to the rail project between East Kapolei and Civic Center (Kakaako). Working with DTS, the Managing Director is committed to seamless intermodal transit operations between TheBus, TheHandiVan and rail when rail commences forecasted interim operations mid-2023. Also working with DTS and the State Department of Transportation (DOT), the Managing Director is prioritizing a City-State coordinated transportation grid across Oahu that incorporates state of the art adaptive traffic-signal control technologies with fiber-optic connectivity to rural and often underserved communities, improved roadways, a pedestrian bridge over the Ala Wai Canal and activated Complete Streets, Bike and Pedestrian Plans that promote and expand complete streets (connected streets that balance the needs of all roadway users), safe biking lanes/paths and safe pedestrian corridors. The Managing Director's priorities also include electrification of transportation, energy conservation and improved intermodal transit facilities.

#### Governmental Efficiencies and Transformative Change

- Working with the Mayor, the Managing Director prioritizes efficient City services and improved municipal resources. The Managing Director is working with City departments to streamline City operations and deliver consumer-focused improvements that reduce the waiting time for core City services and improve the quality of life of Oahu residents. With a focus on progressive climate change policies, such as Building Benchmarking, reasonable and balanced building codes and energy conservation programs, the City is focused on climate change adaptation, including upgraded and integrated management of stormwater, wastewater, groundwater, freshwater, gray-water, and recycled water and a more centralized migration of City transportation assets to renewable/clean energy. Additional Managing Director priorities include the improvement of City parks and public recreational facilities, improved City corporation yards to better serve our communities and improved municipal facilities including, but not limited to, municipal buildings, municipal parking lots and civic center parking. In concert with the Honolulu City Council, the Managing Director works with City departments to execute on the meaningful and efficient deployment of State and Local Federal Recovery Funds (SLFRF) through City programs that support post-pandemic economic recovery including, but not limited to, expansion of the City's award-winning Rental and Utility Relief Program (RURP) through key City non-profit partners (Council for Native Hawaiian Advancement and Catholic Charities), facilitating childcare city-coordinated services with the addition of a City Childcare Resource Coordinator, promoting the growth of Oahu's agricultural sector, supporting local businesses/non-profits and strengthening job-retooling, retraining and placement programs. Finally, the Managing Director is prioritizes transformative change in City human resource processes to improve the hiring and retention of the experienced workforce necessary to serve residents, businesses and communities across Oahu.

#### Strengthening the City's Communications Strategy

- The Managing Director prioritizes effective communication with the public understanding that transparent, clear and consistent open communication is essential to improving the public's trust and confidence in government.

#### Budget Highlights

- Increase in General Funds over FY2024. The main expenditures for the office(s) are salaries and current expenses; which includes funding for the Youth Commission, Mayor's Communication team, new positions in the Office of Economic Revitalization (OER) and positions within OER the Office of Climate Change Resiliency and Sustainability (OCCSR) which were previously funded through Federal Relief Funding.

# Office of the Managing Director

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	47.00	63.00	63.00	4.00	67.00
Temporary FTE	1.00	1.00	1.00	0.00	1.00
Contract FTE	1.00	2.00	0.00	1.50	1.50
<b>Total</b>	<b>49.00</b>	<b>66.00</b>	<b>64.00</b>	<b>5.50</b>	<b>69.50</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
City Management	\$ 21,991,875	\$ 3,364,690	\$ 1,899,320	\$ 330,004	\$ 2,229,324
Culture and the Arts	586,965	919,812	742,928	0	742,928
Office of Housing	169,749	1,814,584	658,240	275,000	933,240
Office of Climate Change, Sustainability and Resiliency	3,100,410	2,355,994	2,536,838	0	2,536,838
Office of Economic Revitalization	0	0	1,877,861	473,964	2,351,825
<b>Total</b>	<b>\$ 25,848,999</b>	<b>\$ 8,455,080</b>	<b>\$ 7,715,187</b>	<b>\$ 1,078,968</b>	<b>\$ 8,794,155</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,893,619	\$ 4,956,716	\$ 5,497,068	\$ 553,968	\$ 6,051,036
Current Expenses	22,955,380	3,498,364	2,218,119	525,000	2,743,119
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 25,848,999</b>	<b>\$ 8,455,080</b>	<b>\$ 7,715,187</b>	<b>\$ 1,078,968</b>	<b>\$ 8,794,155</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 5,692,774	\$ 8,455,080	\$ 7,715,187	\$ 1,078,968	\$ 8,794,155
Special Projects Fund	66,546	0	0	0	0
Federal Grants Fund	20,089,679	0	0	0	0
<b>Total</b>	<b>\$ 25,848,999</b>	<b>\$ 8,455,080</b>	<b>\$ 7,715,187</b>	<b>\$ 1,078,968</b>	<b>\$ 8,794,155</b>

## City Management

### Program Description

As the principal management aide of the Mayor, lead operating officer for the City and County of Honolulu (City) and supervisor of executive departments and agencies, with the exception of Corporation Counsel, the Managing Director (MD) sets priorities and manages the performance of all executive departments and agencies throughout the City. The MD also prescribes the standards of administrative practices and performance.

The Managing Director performs all the duties and functions as set forth in the City Charter and provides guidance to departments in maintaining efficient, transparent, safe and healthy operations that stimulate and drive economically vibrant communities through the provision of government services. Working with the Mayor, the Managing Director is focused on transformative change that will significantly improve City processes across all Departments including, but not limited to, human resources/hiring, budget and fiscal services, information technology, grant administration, inventory management, community engagement and greater transparency and equity in government operations.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	25.00	34.00	18.00	0.00	18.00
Temporary FTE	1.00	1.00	0.00	0.00	0.00
Contract FTE	1.00	2.00	0.00	0.50	0.50
<b>Total</b>	<b>27.00</b>	<b>37.00</b>	<b>18.00</b>	<b>0.50</b>	<b>18.50</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,664,052	\$ 2,855,276	\$ 1,826,820	\$ 80,004	\$ 1,906,824
Current Expenses	20,327,823	509,414	72,500	250,000	322,500
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 21,991,875</b>	<b>\$ 3,364,690</b>	<b>\$ 1,899,320</b>	<b>\$ 330,004</b>	<b>\$ 2,229,324</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 3,013,034	\$ 3,364,690	\$ 1,899,320	\$ 330,004	\$ 2,229,324
Special Projects Fund	2,400	0	0	0	0
Federal Grants Fund	18,976,441	0	0	0	0
<b>Total</b>	<b>\$ 21,991,875</b>	<b>\$ 3,364,690</b>	<b>\$ 1,899,320</b>	<b>\$ 330,004</b>	<b>\$ 2,229,324</b>



## Culture and the Arts

## Program Description

The Mayor's Office of Culture and the Arts (MOCA) was created in 1971 after the passage of the Percent for Art law in 1967 that established the Art in City Buildings Program. MOCA promotes and increases awareness of the importance of arts and cultural heritages for the benefit of the people in the City and County of Honolulu. Through Culture and Arts Programs and a Collaborative Arts Program, MOCA provides opportunities for the development and exposure to culture and arts in all forms.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	6.00	7.00	7.00	0.00	7.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>	<b>7.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 357,491	\$ 454,312	\$ 487,428	\$ 0	\$ 487,428
Current Expenses	229,474	465,500	255,500	0	255,500
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 586,965</b>	<b>\$ 919,812</b>	<b>\$ 742,928</b>	<b>\$ 0</b>	<b>\$ 742,928</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 586,965	\$ 919,812	\$ 742,928	\$ 0	\$ 742,928
<b>Total</b>	<b>\$ 586,965</b>	<b>\$ 919,812</b>	<b>\$ 742,928</b>	<b>\$ 0</b>	<b>\$ 742,928</b>

## Office of Economic Revitalization

## Program Description

The Office of Economic Revitalization (OER), established in October 2020 by the Mayor and approved by the City Council, plays a pivotal role in fostering economic growth and innovation for the equitable advancement of our city's residents. Operating under the Mayor's office and directly supervised by the Managing Director, OER serves as a centralized agency tasked with overseeing, coordinating, and directing economic development initiatives and policies, including the stimulation of diverse industries and services. Moreover, OER collaborates with state and federal entities to secure funding and execute programs aimed at diversifying and sustaining the city's economy. Guided by the priorities set forth by the Economic Revitalization Commission and aligned with Oahu's Comprehensive Economic Development Strategy, OER is committed to driving forward initiatives that support small businesses, workforce training, agricultural investment, and the promotion of innovative industries, all while ensuring the well-being of our people and place.

The Honolulu Film Office (HonFO) serves as the chief liaison for filmmakers to any City agency for inquiries and permits. HonFO contributes to Oahu's economic diversification through job creation and business opportunities while showcasing the island through film, television, and digital media.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	0.00	0.00	16.00	4.00	20.00
Temporary FTE	0.00	0.00	1.00	0.00	1.00
Contract FTE	0.00	0.00	0.00	1.00	1.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>17.00</b>	<b>5.00</b>	<b>22.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 0	\$ 0	\$ 1,284,192	\$ 473,964	\$ 1,758,156
Current Expenses	0	0	593,669	0	593,669
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,877,861</b>	<b>\$ 473,964</b>	<b>\$ 2,351,825</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 0	\$ 0	\$ 1,877,861	\$ 473,964	\$ 2,351,825
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,877,861</b>	<b>\$ 473,964</b>	<b>\$ 2,351,825</b>



## Office of Housing

## Program Description

Established by the Council to ensure that agencies of the state and federal governments, private organizations, nonprofit groups, community organizations, and individuals will work in partnership to address issues regarding affordable housing, senior housing, special needs housing and homelessness.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	4.00	6.00	6.00	0.00	6.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>4.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>	<b>6.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 142,141	\$ 571,284	\$ 614,940	\$ 0	\$ 614,940
Current Expenses	27,608	1,243,300	43,300	275,000	318,300
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 169,749</b>	<b>\$ 1,814,584</b>	<b>\$ 658,240</b>	<b>\$ 275,000</b>	<b>\$ 933,240</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 169,749	\$ 1,814,584	\$ 658,240	\$ 275,000	\$ 933,240
<b>Total</b>	<b>\$ 169,749</b>	<b>\$ 1,814,584</b>	<b>\$ 658,240</b>	<b>\$ 275,000</b>	<b>\$ 933,240</b>

## Office of Climate Change, Sustainability and Resiliency

## Program Description

The Office of Climate Change, Sustainability and Resiliency was created when the electorate of Honolulu voted to pass Charter Amendment 7 during the 2016 General Election. This charter amendment established an office whose purpose is to be the central point for gathering information and working with internal and external stakeholders on issues related to climate change, resiliency and sustainability. The office also serves the newly created, five member, Climate Change Commission.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	12.00	16.00	16.00	0.00	16.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>12.00</b>	<b>16.00</b>	<b>16.00</b>	<b>0.00</b>	<b>16.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 729,935	\$ 1,075,844	\$ 1,283,688	\$ 0	\$ 1,283,688
Current Expenses	2,370,475	1,280,150	1,253,150	0	1,253,150
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 3,100,410</b>	<b>\$ 2,355,994</b>	<b>\$ 2,536,838</b>	<b>\$ 0</b>	<b>\$ 2,536,838</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,923,026	\$ 2,355,994	\$ 2,536,838	\$ 0	\$ 2,536,838
Special Projects Fund	64,146	0	0	0	0
Federal Grants Fund	1,113,238	0	0	0	0
<b>Total</b>	<b>\$ 3,100,410</b>	<b>\$ 2,355,994</b>	<b>\$ 2,536,838</b>	<b>\$ 0</b>	<b>\$ 2,536,838</b>

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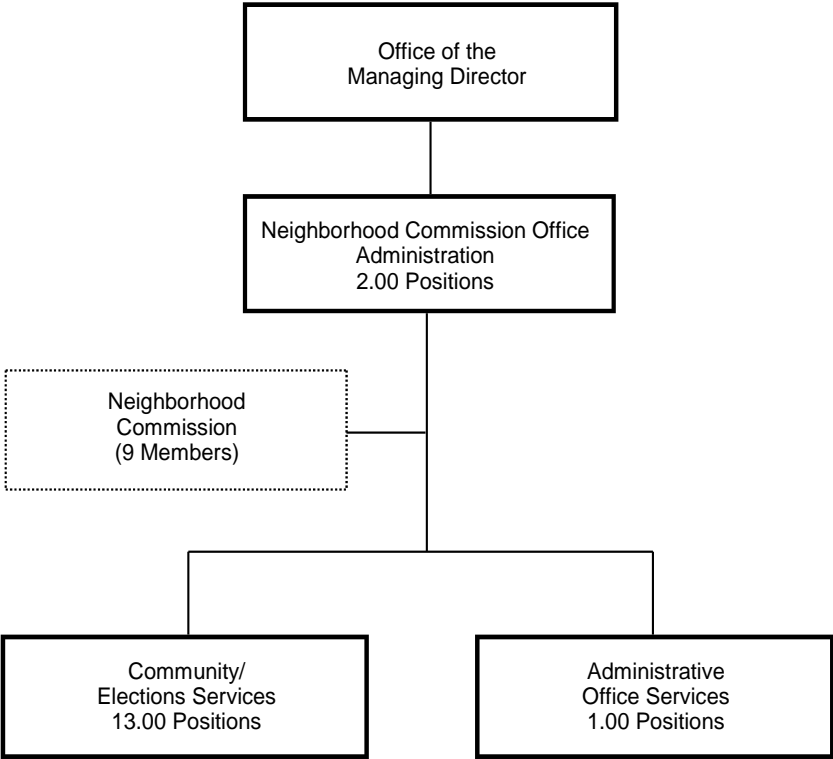
# Neighborhood Commission

*Ke Ke'ena Komikina Kaiāulu*

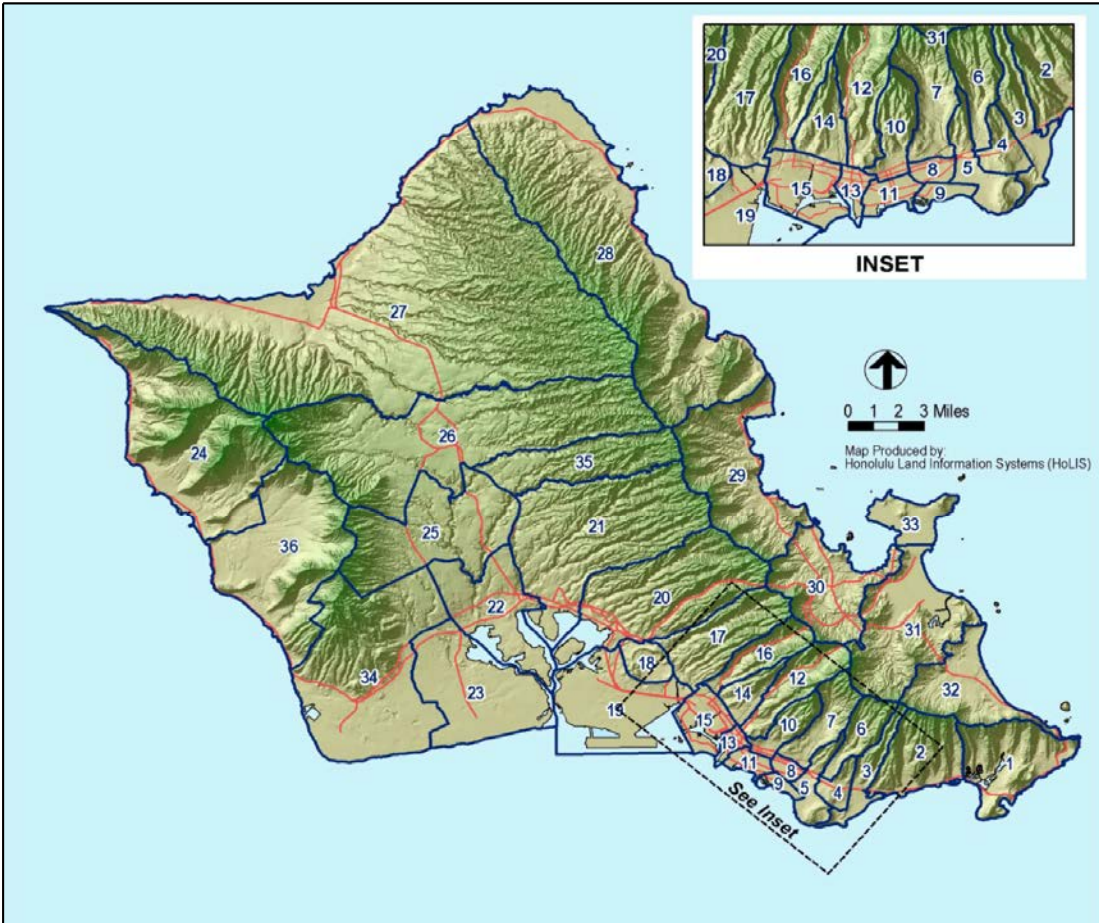


NEIGHBORHOOD COMMISSION OFFICE  
(NCO)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024



NEIGHBORHOOD COMMISSION OFFICE  
(NCO)  
NEIGHBORHOOD BOARDS BOUNDARIES



No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD	No.	NEIGHBORHOOD BOARD
1	HAWAII KAI	13	DOWNTOWN	25	MILILANI/WAIPIO/ MELEMANU
2	KULIOUOU-KALANI IKI	14	LILIHA/ALEWA/PUUNUI KAMEHAMEHA HEIGHTS	26	WAHIAWA-WHITMORE VILLAGE
3	WAIALAE-KAHALA	15	KALIHI-PALAMA	27	NORTH SHORE
4	KAIMUKI	16	KALIHI VALLEY	28	KOOLAULOA
5	DIAMOND HEAD/KAPAHULU/ ST. LOUIS HEIGHTS	17	MOANALUA (Not Formed)	29	KAHALUU
6	PALOLO	18	ALIAMANU/SALT LAKE/ FOSTER VILLAGE/AIRPORT	30	KANEOHE
7	MANOA	19	AREA CONSOLIDATED INTO NB 18	31	KAILUA
8	MCCULLY/MOILIILI	20	AIEA	32	WAIMANALO
9	WAIKIKI	21	PEARL CITY	33	MOKAPU (Not Formed)
10	MAKIKI/LOWER PUNCHBOWL/ TANTALUS	22	WAIPAHU	34	MAKAKILO/KAPOLEI/ HONOKAI HALE
11	ALA MOANA/KAKAAKO	23	EWA	35	MILILANI MAUKA/ LAULANI VALLEY
12	NUUANU/PUNCHBOWL	24	WAIANAE COAST	36	NANAKULI-MAILI

## Neighborhood Commission

### Roles and Responsibilities

The Neighborhood Commission (the Commission), with assistance from the Neighborhood Commission Office (NCO), is responsible for the mandated ten-year review of the Neighborhood Plan. The Neighborhood Plan serves as the legal framework for the Neighborhood Board System. The mission of the Neighborhood Commission is to increase and assure effective citizen participation in government through the Neighborhood Board System.

The NCO provides staff support to the nine-member Neighborhood Commission and the Neighborhood Board System comprised of 33 neighborhood boards. NCO staff attends regular monthly meetings, produces meeting minutes, and provides proper public notice of all meetings of the Commission and the neighborhood boards.

### Spending to Make a Difference

- Relevancy - The Executive Secretary of the NCO, working with the Neighborhood Boards, is strategizing to improve the relevancy of meetings to the broader public in an effort to drive increased awareness, civic engagement and participation.
- Technology - The NCO continually updates and improves the NCO website to modernize digital interaction with constituency. The NCO website provides resources and info-graphics about the Neighborhood Board System as well as training resources for those interested in the Sunshine Law, meeting processes and procedures. The NCO will continue to improve communication and transparency by optimizing the use of social media tools.
- Community Outreach - The NCO will continue to participate in COVID-safe ways at various community events island-wide, with a focus on engaging more residents and other members of the public. The office will host virtual and, as permitted, in-person community events to disseminate information, gain public input about the Neighborhood Board System, and attract new board members.
- Training - The NCO will develop training tools and informative memos for distribution to board members and the public at-large. The NCO will continue to increase training and certification by the National Association of Parliamentarians for staff to improve the services provided to the boards.

### Budget Highlights

- Additional videography contract services to provide start to finish (gavel-to-gavel) video recording coverage of regular meetings of specific neighborhood boards. Videography services provide a vital source of increase community outreach in both digital and televised access for all 33 neighborhood boards.



DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	14.00	16.00	16.00	0.00	16.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>14.00</b>	<b>16.00</b>	<b>16.00</b>	<b>0.00</b>	<b>16.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Neighborhood Commission	\$ 991,868	\$ 1,056,200	\$ 1,229,198	\$ 0	\$ 1,229,198
<b>Total</b>	<b>\$ 991,868</b>	<b>\$ 1,056,200</b>	<b>\$ 1,229,198</b>	<b>\$ 0</b>	<b>\$ 1,229,198</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 719,829	\$ 900,380	\$ 963,252	\$ 0	\$ 963,252
Current Expenses	272,039	155,820	265,946	0	265,946
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 991,868</b>	<b>\$ 1,056,200</b>	<b>\$ 1,229,198</b>	<b>\$ 0</b>	<b>\$ 1,229,198</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 991,868	\$ 1,056,200	\$ 1,229,198	\$ 0	\$ 1,229,198
<b>Total</b>	<b>\$ 991,868</b>	<b>\$ 1,056,200</b>	<b>\$ 1,229,198</b>	<b>\$ 0</b>	<b>\$ 1,229,198</b>

Neighborhood Commission

Program Description

The Neighborhood Commission Office (NCO) provides administrative and technical support services to the Neighborhood Commission, 33 neighborhood boards, and the city administration.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	14.00	16.00	16.00	0.00	16.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	14.00	16.00	16.00	0.00	16.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 719,829	\$ 900,380	\$ 963,252	\$ 0	\$ 963,252
Current Expenses	272,039	155,820	265,946	0	265,946
Equipment	0	0	0	0	0
Total	\$ 991,868	\$ 1,056,200	\$ 1,229,198	\$ 0	\$ 1,229,198

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 991,868	\$ 1,056,200	\$ 1,229,198	\$ 0	\$ 1,229,198
Total	\$ 991,868	\$ 1,056,200	\$ 1,229,198	\$ 0	\$ 1,229,198

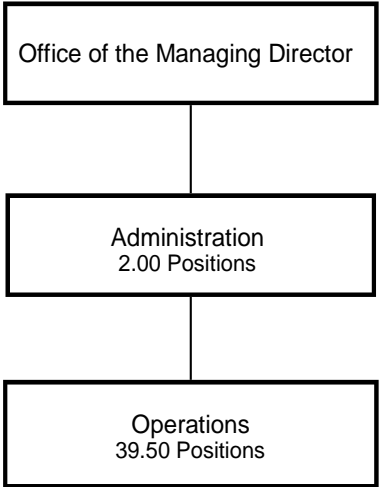
# Royal Hawaiian Band

*Ka Bana Hawai'i*



# ROYAL HAWAIIAN BAND (RHB) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



Royal Hawaiian Band

Roles and Responsibilities

The Royal Hawaiian Band represents the City at public events, including regular concerts, official ceremonies, special programs and parades with the music and dance of Hawaii.

Spending to Make a Difference

Maintain a high standard of musical performance and efficiently manage the resources of the band.

- Provide expanded musical services to different segments of the community through a variety of programs.
- Promote the City and County of Honolulu through concerts, tours and recordings, which feature the music and dance of Hawaii.
- Expanded performances for the elderly at hospitals, nursing homes, adult day care facilities, retirement facilities and community senior programs.
- Promote and perpetuate the Hawaiian culture through the performance of traditional Hawaiian music and dance.

Budget Highlights

- Increase over FY2024 due to the department office relocation project and a modest expansion of core services. Increases in service to the elderly in conjunction with the Mayor’s initiative of an age friendly city.
- Modest salary increase due to the current collective bargaining agreement.

Royal Hawaiian Band

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
Total	41.50	41.50	41.50	0.00	41.50

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Royal Hawaiian Band	\$ 2,609,675	\$ 3,165,261	\$ 3,312,617	\$ 0	\$ 3,312,617
Total	\$ 2,609,675	\$ 3,165,261	\$ 3,312,617	\$ 0	\$ 3,312,617

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,356,159	\$ 2,928,798	\$ 3,001,592	\$ 0	\$ 3,001,592
Current Expenses	253,516	206,463	279,725	0	279,725
Equipment	0	30,000	31,300	0	31,300
Total	\$ 2,609,675	\$ 3,165,261	\$ 3,312,617	\$ 0	\$ 3,312,617

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,604,315	\$ 3,165,261	\$ 3,312,617	\$ 0	\$ 3,312,617
Special Projects Fund	5,360	0	0	0	0
Total	\$ 2,609,675	\$ 3,165,261	\$ 3,312,617	\$ 0	\$ 3,312,617

## Royal Hawaiian Band

### Program Description

This activity provides music in concerts and parades for official governmental functions and at public venues for residents and visitors.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	40.00	40.00	40.00	0.00	40.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.50	1.50	1.50	0.00	1.50
<b>Total</b>	<b>41.50</b>	<b>41.50</b>	<b>41.50</b>	<b>0.00</b>	<b>41.50</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,356,159	\$ 2,928,798	\$ 3,001,592	\$ 0	\$ 3,001,592
Current Expenses	253,516	206,463	279,725	0	279,725
Equipment	0	30,000	31,300	0	31,300
<b>Total</b>	<b>\$ 2,609,675</b>	<b>\$ 3,165,261</b>	<b>\$ 3,312,617</b>	<b>\$ 0</b>	<b>\$ 3,312,617</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,604,315	\$ 3,165,261	\$ 3,312,617	\$ 0	\$ 3,312,617
Special Projects Fund	5,360	0	0	0	0
<b>Total</b>	<b>\$ 2,609,675</b>	<b>\$ 3,165,261</b>	<b>\$ 3,312,617</b>	<b>\$ 0</b>	<b>\$ 3,312,617</b>



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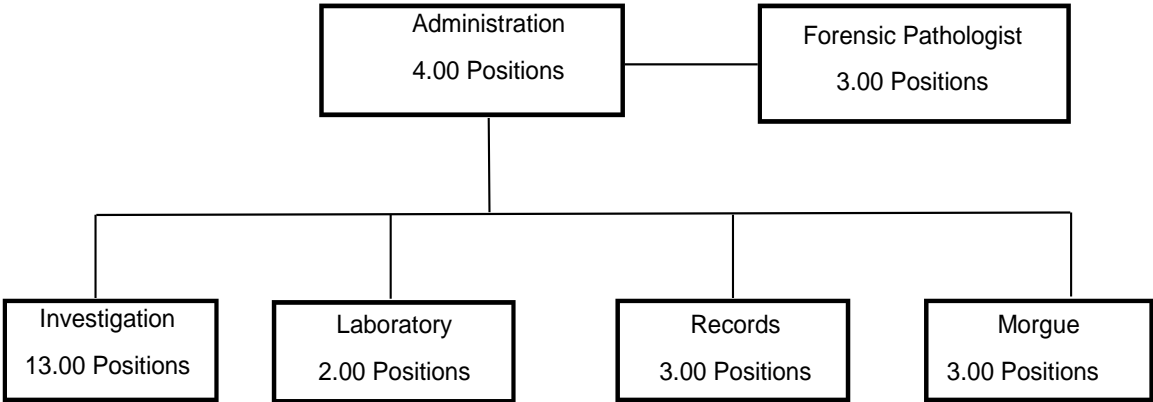
# Department of the Medical Examiner

*Ka 'Oihana o ke Kauka Kilo Kupapa'u*



DEPARTMENT OF THE MEDICAL EXAMINER  
(MED)  
ORGANIZATION CHART

This Chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



## Department of the Medical Examiner

### Roles and Responsibilities

The Department of the Medical Examiner is responsible for investigating any death occurring on Oahu by violence, accident or suicide, or suddenly when the decedent was in apparent good health or had not recently been treated by a physician, while in custody, within twenty-four hours of admission to a hospital, or in any suspicious or unusual manner. The purpose of such investigations is to discover, document and preserve the medical, anatomic and/or evidentiary findings that will allow the Department to determine the cause and manner of death, identify the deceased, help adjudicate an individual's guilt or innocence in courts of law, determine or exclude contributory or causative factors to the death, and provide expert testimony in criminal and civil litigation. The Department of the Medical Examiner also provides education and research assistance to local and national medical, legal, academic and law enforcement organizations and communities.

### Spending to Make a Difference

- The Department is installing a larger capacity generator.
- Increased use of offsite body storage in the event of a power outage until the new refrigeration unit in the facility is connected to the new generator.
- Started a procurement for body pickup service with a new contract. The new contracted body removal will provide a more efficient and reliable service.
- Investment in charging stations for electric and hybrid vehicles will reduce carbon footprint.

### Budget Highlights

- Current expense increases in FY 2025 for increased use of offsite body storage and a new contract for body pickup service.
- Continued exterior renovations to improve walls, windows, and doors of facility.

## Department of the Medical Examiner

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	26.00	28.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	2.00	0.00	0.00	0.00
<b>Total</b>	<b>27.00</b>	<b>30.00</b>	<b>28.00</b>	<b>0.00</b>	<b>28.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Investigation of Deaths	\$ 4,025,311	\$ 4,732,263	\$ 4,904,659	\$ 0	\$ 4,904,659
<b>Total</b>	<b>\$ 4,025,311</b>	<b>\$ 4,732,263</b>	<b>\$ 4,904,659</b>	<b>\$ 0</b>	<b>\$ 4,904,659</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,533,999	\$ 3,294,128	\$ 3,360,492	\$ 0	\$ 3,360,492
Current Expenses	1,420,601	1,410,135	1,544,167	0	1,544,167
Equipment	70,711	28,000	0	0	0
<b>Total</b>	<b>\$ 4,025,311</b>	<b>\$ 4,732,263</b>	<b>\$ 4,904,659</b>	<b>\$ 0</b>	<b>\$ 4,904,659</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 3,927,033	\$ 4,732,263	\$ 4,904,659	\$ 0	\$ 4,904,659
Federal Grants Fund	98,278	0	0	0	0
<b>Total</b>	<b>\$ 4,025,311</b>	<b>\$ 4,732,263</b>	<b>\$ 4,904,659</b>	<b>\$ 0</b>	<b>\$ 4,904,659</b>

## Investigation of Deaths

## Program Description

This activity brings expert and independent medical evaluation to deaths that are of concern to the health, safety and welfare of the community as a whole by investigating the circumstances of any death within the jurisdiction of the Department. Jurisdictional deaths are those occurring by violence, accident or suicide, or suddenly when in apparent good health, or when not recently treated by a physician, while in custody, within twenty-four hours of admission to a hospital, or in any suspicious or unusual manner. This activity includes interview of witnesses, examination and documentation of the death scene, researching information in the field and in an office setting, and conducting postmortem and laboratory examinations that culminate in the issuance of a report setting forth the cause and manner of death.

Expert medicolegal testimony is provided in depositions, preliminary hearings, grand jury inquiries and at trial.

Identification of human remains and differentiation from non-human remains is also performed.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	26.00	28.00	28.00	0.00	28.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	2.00	0.00	0.00	0.00
<b>Total</b>	<b>27.00</b>	<b>30.00</b>	<b>28.00</b>	<b>0.00</b>	<b>28.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,533,999	\$ 3,294,128	\$ 3,360,492	\$ 0	\$ 3,360,492
Current Expenses	1,420,601	1,410,135	1,544,167	0	1,544,167
Equipment	70,711	28,000	0	0	0
<b>Total</b>	<b>\$ 4,025,311</b>	<b>\$ 4,732,263</b>	<b>\$ 4,904,659</b>	<b>\$ 0</b>	<b>\$ 4,904,659</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 3,927,033	\$ 4,732,263	\$ 4,904,659	\$ 0	\$ 4,904,659
Federal Grants Fund	98,278	0	0	0	0
<b>Total</b>	<b>\$ 4,025,311</b>	<b>\$ 4,732,263</b>	<b>\$ 4,904,659</b>	<b>\$ 0</b>	<b>\$ 4,904,659</b>

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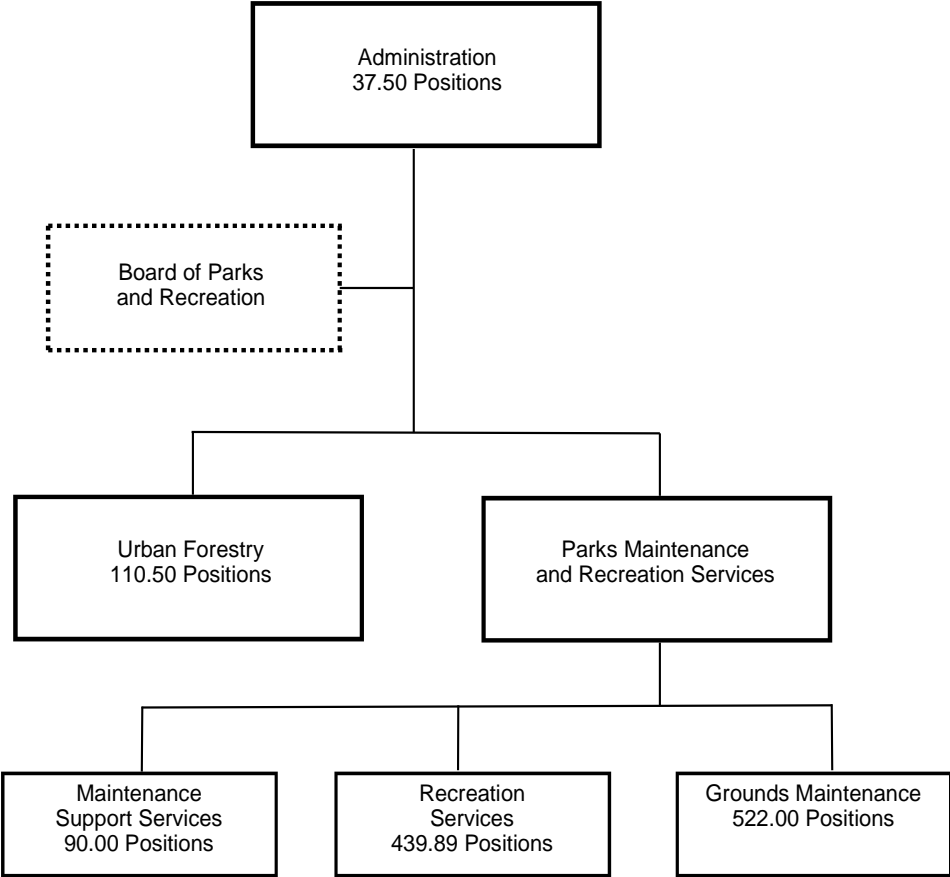
# Department of Parks and Recreation

*Ka 'Oihana Mālama Pāka a me nā Hana  
Ho'onanea*

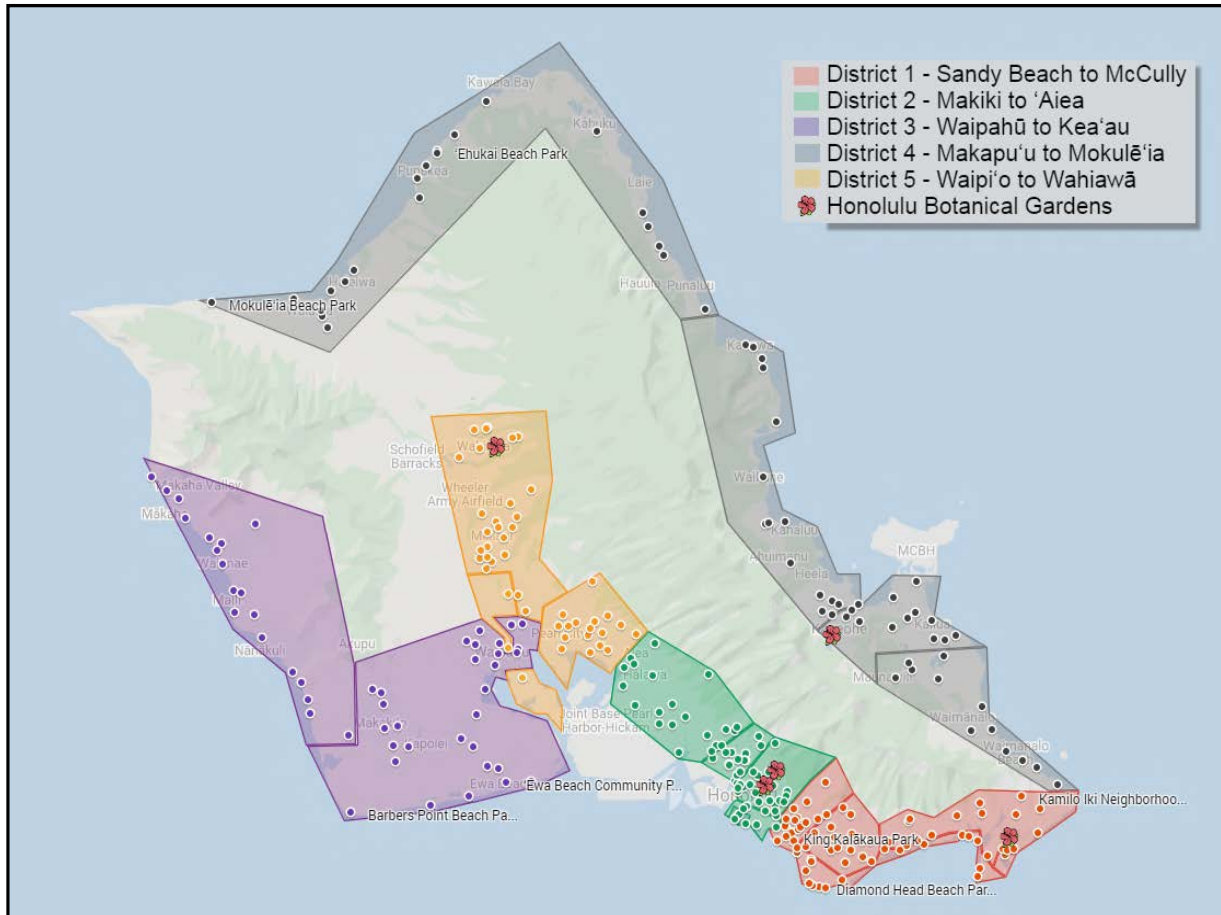


DEPARTMENT OF PARKS AND RECREATION  
(DPR)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



**DEPARTMENT OF PARKS AND RECREATION  
(DPR)  
ISLANDWIDE PARK SYSTEM**



**TOTAL NUMBER OF PARKS AND RECREATION PROPERTIES: 402**

Including:

- 62 Beach Parks
- 89 Beach Right-of-Ways
- 5 Botanical Gardens
- 50 Community Parks
- 27 District Parks
- 32 Mini-Parks
- 2 Nature Preserves
- 80 Neighborhood Parks
- 7 Pedestrian Malls
- 9 Regional Parks
- 18 Urban Parks
- 21 Miscellaneous Facilities

Department of Parks and Recreation

Roles and Responsibilities

The Department of Parks and Recreation (DPR) maintains and operates parks and recreational facilities under city jurisdiction; develops and implements programs for cultural, recreational and other leisure-time activities; beautifies city streets, parks and recreational facilities, including planting, pruning, and maintenance of shade trees; maintains and operates the City's botanical and community gardens; and supports private tree planting through its community forestry program.

The Department also provides a wide range of recreational facilities and services that are readily available to all ages, and promotes the history and the multi-ethnic culture of Hawai'i; protects cultural, and archaeological resources on our properties; and fosters the visual and performing arts.

Spending to Make a Difference

- Provide enrichment opportunities to thousands of our Keiki through Summer Fun and recreation programs and events.
- Keeping our Kupuna connected through regular activities and senior clubs.
- Offering recreational, sports, and leisure opportunities to a million residents and millions of visitors on a year round basis through recreation programs, playing fields, festivals, regattas, international competitions, botanical gardens, community forestry programs.
- Improving park facilities by renovating, restoring, repairing, and improving park facilities through our Maintenance Support Services (MSS) Division.
- Provide core services to meet the demands of improving and maintaining park and garden facilities at more than 300 parks, 5 Botanical Gardens and nearly 100 accessways island wide.
- Maintains approximately 250,000 street trees and trees in parks across the island of Oahu, enhancing the environment and keeping the island cool; initiates and supports a variety of urban and community forestry programs; and, plants new trees to increase our island's tree canopy.
- Respond to emergencies by staffing shelters and tree clearing pre and post storm.

Budget Highlights

- Funding for playground shade canopies to provide a cool space for recreational activity.
- Funding for additional trash containers and disposal service for central garbage collection to increase cleaning and garbage removal. Two containers in District 3, 'Ewa and Wai'anae baseyard, and one container at District 4 baseyard.
- Funding for personal service contract: continues the State and Local Fiscal Recovery Fund (FRF) funded position for a second Adopt-a-Park (AAP) Coordinator to provide field and technical support for AAP activities that include meeting at site with group and relevant park to go over logistics of activity, coordinating supplies and support with maintenance staff. DPR currently has over 100 AAP groups with signed Memorandum of Agreement that host events on a regular basis at parks around the island, and scores more that volunteer on a more sporadic basis.
- Funding for personal service contract: continues the FRF-funded position for a second Community Garden Coordinator to provide field and technical support for gardeners, trouble shoot problems and issues in gardens and between gardens, support for each community garden board meetings. DPR currently manages over 1,200 community garden plots at 11 locations around the island and is working with a score of groups interested in creating more community gardens.
- Funding for personal service contract: continues the FRF-funded positions for one Park Ranger III and four Park Ranger I to establish Park Ranger program. The Park Ranger Assessment Project is a surveying and fact-finding project that complements DPR's goal of better managing commercial activities in the parks, thereby preserving limited park space for public recreational use, enhancing park quality, and ensuring compliance with park rules and regulations. With a focus on unauthorized commercial activities, DPR aims to promote voluntary compliance of park rules and regulations, measure the effectiveness of education and civil enforcement as a deterrent, and assess the feasibility of implementing a Park Ranger Program under the DPR. Park

Ranger will work with Park staff, the public, and other City agencies regarding any issues or concerns and coordinates with Honolulu Police Department as necessary.

- Funding for three Special Project units to increase park and comfort station cleaning and garbage removal in Leeward, 'Ewa, and Central 'Oahu areas, and to supplement park staff in other parts of the island during large cleanups necessitated by illegal dumping and other activities. Each Special Project Units include one Senior Grounds Keeper and five Grounds Keeper.
- Funding for one Administrative Specialist III to manage the compliance of Master Agreements that are utilized by the Department and contract work utilizing other master contracts such as agreements used by the State Department of Education. This position will also oversee the fiscal compliance with the unique terms and conditions for federally funded projects.
- Funding for one Work Program Coordinator to scope and contract jobs, obtain bids, prepare work orders and inspect completed projects. Projects will be funded through a variety of sources such as federal grants (Community Development Block Grant), general funds, and Transient Accommodations Tax (TAT).
- Funding in MSS totaling 3.5 million from TAT to plan, design, construct, and inspect, improvements for sustainable park and garden improvements island wide.

## Department of Parks and Recreation

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	959.70	962.70	962.70	20.00	982.70
Temporary FTE	4.65	4.80	4.80	0.00	4.80
Contract FTE	230.22	232.39	222.20	7.00	229.20
<b>Total</b>	<b>1,194.57</b>	<b>1,199.89</b>	<b>1,189.70</b>	<b>27.00</b>	<b>1,216.70</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 2,451,151	\$ 7,496,257	\$ 8,183,602	\$ 265,575	\$ 8,449,177
Urban Forestry Program	11,676,876	15,065,774	15,011,246	47,322	15,058,568
Maintenance Support Services	11,796,056	14,581,156	16,523,283	116,501	16,639,784
Recreation Services	25,357,729	28,064,789	30,503,941	0	30,503,941
Grounds Maintenance	34,789,700	44,602,862	45,259,502	1,958,716	47,218,218
<b>Total</b>	<b>\$ 86,071,512</b>	<b>\$ 109,810,838</b>	<b>\$ 115,481,574</b>	<b>\$ 2,388,114</b>	<b>\$ 117,869,688</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 48,449,070	\$ 62,507,765	\$ 65,486,632	\$ 1,344,630	\$ 66,831,262
Current Expenses	37,622,442	46,736,073	48,281,942	517,924	48,799,866
Equipment	0	567,000	1,713,000	525,560	2,238,560
<b>Total</b>	<b>\$ 86,071,512</b>	<b>\$ 109,810,838</b>	<b>\$ 115,481,574</b>	<b>\$ 2,388,114</b>	<b>\$ 117,869,688</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 82,228,272	\$ 104,080,633	\$ 109,812,989	\$ 2,388,114	\$ 112,201,103
Highway Beautification Fund	404,550	610,000	610,000	0	610,000
Hanauma Bay Nature Preserve Fund	2,783,428	4,563,805	4,611,685	0	4,611,685
Patsy T. Mink Central Oahu Regional Park Fund	0	34,800	34,800	0	34,800
Waipio Peninsula Soccer Park Fund	12,085	112,100	112,100	0	112,100
Special Projects Fund	74,864	0	0	0	0
Federal Grants Fund	568,313	409,500	300,000	0	300,000
<b>Total</b>	<b>\$ 86,071,512</b>	<b>\$ 109,810,838</b>	<b>\$ 115,481,574</b>	<b>\$ 2,388,114</b>	<b>\$ 117,869,688</b>



## Administration

## Program Description

The Administration directs the overall management, maintenance and operations of the City's park system and respective Division programs and services. It provides staff and clerical services in personnel, professional development and labor relations; oversees safety and driver training; manages parks planning and capital improvement project monitoring; responsible for fiscal, budgetary and organizational management; conducts research relating to resolving management issues; administers the agency's property control, supply and equipment inventory; coordinates administrative reporting activities; monitors and submits correspondence to City Council and State Legislature on behalf of the Department, maintains the updates of Park Rules and Regulations as necessary and administers the issuance of permits for use of parks and recreational facilities and in coordination with the Honolulu Police Department enforces park rules and regulations.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	36.00	37.00	37.00	1.00	38.00
Temporary FTE	0.50	0.50	0.50	0.00	0.50
Contract FTE	0.00	0.00	0.00	5.00	5.00
<b>Total</b>	<b>36.50</b>	<b>37.50</b>	<b>37.50</b>	<b>6.00</b>	<b>43.50</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,008,687	\$ 2,458,878	\$ 2,709,423	\$ 263,478	\$ 2,972,901
Current Expenses	442,464	5,037,379	5,429,179	2,097	5,431,276
Equipment	0	0	45,000	0	45,000
<b>Total</b>	<b>\$ 2,451,151</b>	<b>\$ 7,496,257</b>	<b>\$ 8,183,602</b>	<b>\$ 265,575</b>	<b>\$ 8,449,177</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,436,287	\$ 7,496,257	\$ 8,183,602	\$ 265,575	\$ 8,449,177
Special Projects Fund	14,864	0	0	0	0
<b>Total</b>	<b>\$ 2,451,151</b>	<b>\$ 7,496,257</b>	<b>\$ 8,183,602</b>	<b>\$ 265,575</b>	<b>\$ 8,449,177</b>



## Urban Forestry Program

## Program Description

The Urban Forestry program manages the botanical garden, horticulture and community forestry programs. The Honolulu Botanical Gardens encompass 650 acres including the Foster, Lili'uokalani, Koko Crater, Ho'omaluhia, and Wahiawa Botanical Gardens. The Community Gardening Program and other gardening-related recreational, environmental, conservation, and cultural public programs are also part of this unit. The horticulture programs plant, prune, trim, water, and maintain shade trees, palms, and other plants along public roadways, parks and malls; keep street lights, utility lines, traffic control devices, and rights-of-way free of imposing branches; grow plants for beautification projects and public gardens; grow and maintain ornamental plants for use in government offices and at city-sponsored events; and conduct a developmental and testing program for plant materials useful for the programs. The community forestry program performs community outreach and education. The Exceptional Trees Program is also part of this unit.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	104.00	105.00	105.00	0.00	105.00
Temporary FTE	2.85	3.00	3.00	0.00	3.00
Contract FTE	2.50	2.50	2.50	1.00	3.50
<b>Total</b>	<b>109.35</b>	<b>110.50</b>	<b>110.50</b>	<b>1.00</b>	<b>111.50</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 5,159,293	\$ 6,448,197	\$ 7,058,179	\$ 47,322	\$ 7,105,501
Current Expenses	6,517,583	8,517,577	7,804,067	0	7,804,067
Equipment	0	100,000	149,000	0	149,000
<b>Total</b>	<b>\$ 11,676,876</b>	<b>\$ 15,065,774</b>	<b>\$ 15,011,246</b>	<b>\$ 47,322</b>	<b>\$ 15,058,568</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 11,267,576	\$ 14,432,774	\$ 14,378,246	\$ 47,322	\$ 14,425,568
Highway Beautification Fund	404,550	610,000	610,000	0	610,000
Hanauma Bay Nature Preserve Fund	4,750	23,000	23,000	0	23,000
<b>Total</b>	<b>\$ 11,676,876</b>	<b>\$ 15,065,774</b>	<b>\$ 15,011,246</b>	<b>\$ 47,322</b>	<b>\$ 15,058,568</b>

## Maintenance Support Services

## Program Description

Maintenance Support Services (MSS) is responsible for providing minor and mid-sized, non-electrical repair and/or replacement services to the department's park buildings, ground facilities and equipment island-wide. MSS trades include plumbers, carpenters, masons, welders, painters and small engine repairers. The trades program are the mainstay in maintaining and repairing an inventory of aging facilities. MSS also provides heavy construction equipment support, utility crew support and a chemical unit that provides fertilizing, herbicide, and vector control to all parks. The work program, which contracts out work projects, is an integral part of the maintenance program. MSS responds to emergency repair calls on park properties and assists the City and County of Honolulu where needed.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	88.00	90.00	90.00	1.00	91.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>88.00</b>	<b>90.00</b>	<b>90.00</b>	<b>1.00</b>	<b>91.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 4,318,234	\$ 5,916,106	\$ 6,214,428	\$ 64,404	\$ 6,278,832
Current Expenses	7,477,822	8,408,050	10,258,855	2,097	10,260,952
Equipment	0	257,000	50,000	50,000	100,000
<b>Total</b>	<b>\$ 11,796,056</b>	<b>\$ 14,581,156</b>	<b>\$ 16,523,283</b>	<b>\$ 116,501</b>	<b>\$ 16,639,784</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 11,796,056	\$ 14,521,156	\$ 16,463,283	\$ 116,501	\$ 16,579,784
Hanauma Bay Nature Preserve Fund	0	60,000	60,000	0	60,000
<b>Total</b>	<b>\$ 11,796,056</b>	<b>\$ 14,581,156</b>	<b>\$ 16,523,283</b>	<b>\$ 116,501</b>	<b>\$ 16,639,784</b>

## Recreation Services

## Program Description

Recreation Services plans, organizes, conducts, provides and promotes recreational and community services for all segments of the population on Oahu. This unit provides direct recreational services to the public through citywide, district and community programs involving cultural, recreational and other leisure time activities and special events, including: Summer Fun for thousands of Oahu Keiki; Kupuna activities and senior clubs; major annual and cultural events, including Senior Valentine Dance and Lei Day Festival as well as sports and ocean recreation.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	212.50	212.50	213.50	0.00	213.50
Temporary FTE	0.50	0.50	0.50	0.00	0.50
Contract FTE	224.72	226.89	219.70	0.00	219.70
<b>Total</b>	<b>437.72</b>	<b>439.89</b>	<b>433.70</b>	<b>0.00</b>	<b>433.70</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 16,028,770	\$ 20,244,785	\$ 21,211,333	\$ 0	\$ 21,211,333
Current Expenses	9,328,959	7,820,004	9,250,608	0	9,250,608
Equipment	0	0	42,000	0	42,000
<b>Total</b>	<b>\$ 25,357,729</b>	<b>\$ 28,064,789</b>	<b>\$ 30,503,941</b>	<b>\$ 0</b>	<b>\$ 30,503,941</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 22,434,574	\$ 24,402,441	\$ 26,880,125	\$ 0	\$ 26,880,125
Hanauma Bay Nature Preserve Fund	2,294,842	3,245,848	3,316,816	0	3,316,816
Patsy T. Mink Central Oahu Regional Park Fund	0	7,000	7,000	0	7,000
Special Projects Fund	60,000	0	0	0	0
Federal Grants Fund	568,313	409,500	300,000	0	300,000
<b>Total</b>	<b>\$ 25,357,729</b>	<b>\$ 28,064,789</b>	<b>\$ 30,503,941</b>	<b>\$ 0</b>	<b>\$ 30,503,941</b>

## Grounds Maintenance

### Program Description

The Grounds Maintenance provides grounds keeping, custodial and maintenance services to all parks and recreation facilities on the island of Oahu. This unit is directly responsible for the cleaning and maintenance of all park facilities which include gymnasiums, recreation centers, pools, comfort stations, play courts, fields, camp sites, dog parks, play apparatus structures, malls, canoe halau, beach showers, Beach Right of Ways (BROWS) and the Hanauma Bay Nature Preserve. The mowing units are responsible for mowing all parks, medial strips and triangle parks. Refuse crew units provides refuse collection from park to park and transportation to the City and County landfill.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	519.20	518.20	517.20	18.00	535.20
Temporary FTE	0.80	0.80	0.80	0.00	0.80
Contract FTE	3.00	3.00	0.00	1.00	1.00
<b>Total</b>	<b>523.00</b>	<b>522.00</b>	<b>518.00</b>	<b>19.00</b>	<b>537.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 20,934,086	\$ 27,439,799	\$ 28,293,269	\$ 969,426	\$ 29,262,695
Current Expenses	13,855,614	16,953,063	15,539,233	513,730	16,052,963
Equipment	0	210,000	1,427,000	475,560	1,902,560
<b>Total</b>	<b>\$ 34,789,700</b>	<b>\$ 44,602,862</b>	<b>\$ 45,259,502</b>	<b>\$ 1,958,716</b>	<b>\$ 47,218,218</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 34,293,779	\$ 43,228,005	\$ 43,907,733	\$ 1,958,716	\$ 45,866,449
Hanauma Bay Nature Preserve Fund	483,836	1,234,957	1,211,869	0	1,211,869
Patsy T. Mink Central Oahu Regional Park Fund	0	27,800	27,800	0	27,800
Waipio Peninsula Soccer Park Fund	12,085	112,100	112,100	0	112,100
<b>Total</b>	<b>\$ 34,789,700</b>	<b>\$ 44,602,862</b>	<b>\$ 45,259,502</b>	<b>\$ 1,958,716</b>	<b>\$ 47,218,218</b>

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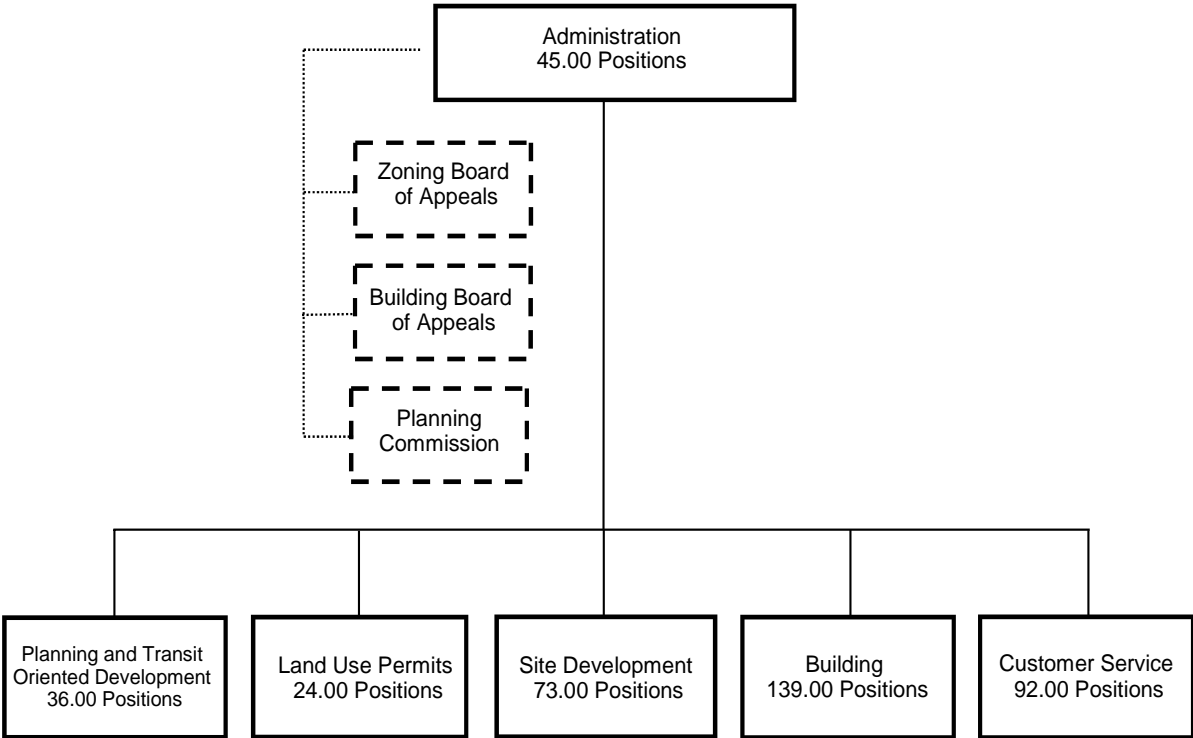
# Department of Planning and Permitting

*Ka 'Oihana Ho'olālā a me nā Palapala 'Ae*



DEPARTMENT OF PLANNING AND PERMITTING  
(DPP)  
ORGANIZATION CHART

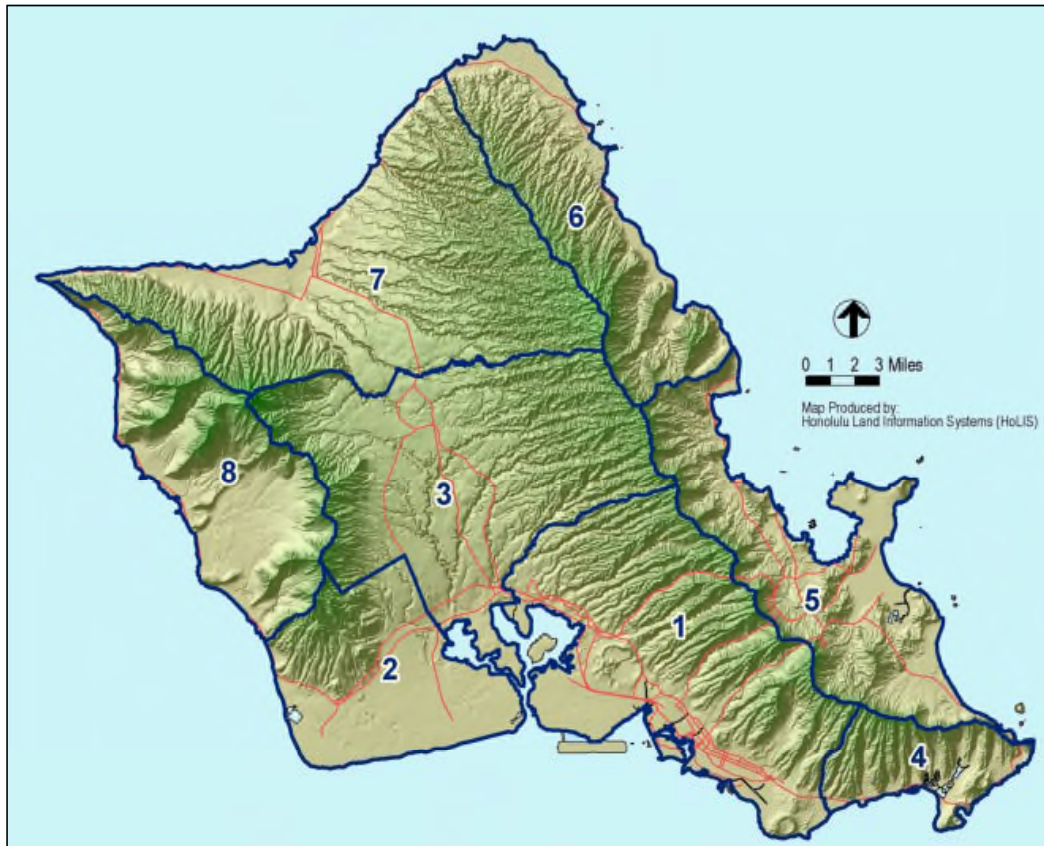
This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



Planning and Permitting



DEPARTMENT OF PLANNING AND PERMITTING  
(DPP)  
DEVELOPMENT PLAN AREAS



- 1 PRIMARY URBAN CENTER
- 2 EWA
- 3 CENTRAL OAHU
- 4 EAST HONOLULU
- 5 KOOLAUPOKO
- 6 KOOLAULO
- 7 NORTH SHORE
- 8 WAIANAE

## Department of Planning and Permitting

### Roles and Responsibilities

The Department of Planning and Permitting (DPP) – reviews proposed commercial and residential construction projects for conformance with design standards, develops long-range community plans, enforces building and land use codes, and supports the City's affordable housing efforts through investigation of illegal short-term vacation rentals and approving projects for affordable housing grants. It also manages the City's official geographic information system and fosters transit-oriented development.

### Spending to Make a Difference

- Building - Increasing capacity for reviewing applications for commercial building permits by adding employees, streamlining the review process, and better coordination and tracking of applications. Inspecting construction for compliance with building code standards.
- Customer Service - Upgraded permit review software to include increased automation, and increased training for plans reviewers, eliminating a pre-screen backlog of 3,000 applications. Added technological capacity for the Short-term Rental Enforcement Branch to cite illegal vacation rentals to increase affordable housing. The division is working to add additional capacity for plans review and enforcement.
- Honolulu Land Information System (HOLIS) - Improving the City's mapping and response capabilities with investments in new platforms to provide the most accurate geographic information possible to enable effective and efficient operations. Providing technical support services for existing systems and continuing the transition to an all-electronic filing system for permits and associated documents.
- Land Use Permits - Implementing improvements to the City's permit process through the updated Land Use Ordinance. Adding capacity to evaluate and inspect compliance with shoreline setbacks, and ensuring compliance with archaeological laws.
- Planning - Expanding upon research data, such as the categorization of employment data, for land use monitoring purposes, and updating multiple long-range community plans. With over 5,000 affordable housing units anticipated to be developed in the next five years, maintaining affordable housing data with a customized tracking software and invoicing systems. The City provided \$3,000,000 in grants for affordable housing.
- Site Development Division - Streamlining processes and filling positions to review plans and inspect permits for new subdivisions, trenching and grading projects to comply with requirements by law. Increasing technological capabilities of inspectors to conduct inspections more efficiently.
- Transit Oriented Development (TOD) - Public and private investment in TOD are increasing development throughout the rail corridor, revitalizing communities, and increasing affordable and workforce housing supply and property tax revenues. On-going tasks include community outreach; implementing catalytic projects; assisting in implementing affordable housing and climate resilience strategies; collaborating with state and federal agencies; and developing TOD supportive policies and projects.

### Budget Highlights

- Add capacity to the Department through innovative recruiting and retention efforts, focusing on structured training, developing career paths, and implementing flexible work programs.
- As improvements are made to the building permit application process, volume of permits processed will increase based on having a more transparent and predictable permit process. This will increase construction value, construction jobs, and ultimately increases in real property tax revenues being generated from new development projects.
- Continue automation efforts through consultant services and coordination with the Department of Information Technology.
- Fully staff mandated programs such as Short-term Rental Enforcement, Private Activity Bonds, and the Oahu Historic Preservation Committee.
- Maximize net revenues by improving the electronic payment process and utilizing collection agencies to collect long-overdue debts to the City.
- Spur development of affordable housing on Oahu by issuing \$5,000,000 in grants for development projects

housing low-income residents.

## Department of Planning and Permitting

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	387.00	387.00	387.00	2.00	389.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	9.00	22.00	0.00	10.00	10.00
<b>Total</b>	<b>396.00</b>	<b>409.00</b>	<b>387.00</b>	<b>12.00</b>	<b>399.00</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 3,546,396	\$ 8,528,597	\$ 4,821,207	\$ 5,369,012	\$ 10,190,219
Site Development	4,667,563	5,888,266	6,223,527	223,909	6,447,436
Land Use Permits	1,185,226	1,763,456	1,924,943	0	1,924,943
Planning	2,486,184	3,732,928	3,713,968	0	3,713,968
Customer Service	3,349,866	5,436,332	4,897,476	300,623	5,198,099
Building	6,506,794	9,478,414	10,191,150	310,253	10,501,403
<b>Total</b>	<b>\$ 21,742,029</b>	<b>\$ 34,827,993</b>	<b>\$ 31,772,271</b>	<b>\$ 6,203,797</b>	<b>\$ 37,976,068</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 18,549,590	\$ 27,368,437	\$ 27,264,397	\$ 1,203,797	\$ 28,468,194
Current Expenses	3,164,665	7,448,556	4,465,074	5,000,000	9,465,074
Equipment	27,774	11,000	42,800	0	42,800
<b>Total</b>	<b>\$ 21,742,029</b>	<b>\$ 34,827,993</b>	<b>\$ 31,772,271</b>	<b>\$ 6,203,797</b>	<b>\$ 37,976,068</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 17,650,124	\$ 29,613,084	\$ 26,243,291	\$ 5,994,986	\$ 32,238,277
Highway Fund	2,923,206	3,684,039	3,937,717	154,982	4,092,699
Sewer Fund	1,168,699	1,530,870	1,591,263	53,829	1,645,092
<b>Total</b>	<b>\$ 21,742,029</b>	<b>\$ 34,827,993</b>	<b>\$ 31,772,271</b>	<b>\$ 6,203,797</b>	<b>\$ 37,976,068</b>

## Administration

## Program Description

This program plans, directs, and coordinates the activities of the Department of Planning and Permitting (DPP). It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management. The Administration provides strategic direction to the subordinate divisions to ensure the Department's mandates of ensuring public safety, compliance with the law, and development consistent with long-range plans and community values are fulfilled, and it is ushering in a modernization effort including new technology, industry-standard processes, and training to improve efficiency for issuing permits.

The Honolulu Land Information System (HoLIS), which is part of the administration program, is responsible for the management of the City's Geographic Information System (GIS) and the associated tabular databases. It oversees the operations that maintain, protect, store and utilize geospatial data in support of citywide programs and projects. HoLIS maintains, edits, and updates the City's multipurpose cadastre and land records base maps. It produces maps and other geo-spatial data products for city departments and programs. HoLIS also provides coordination and technical support in the development and design of GIS applications and software programs, and it coordinates GIS data distribution and public access programs. HoLIS is also responsible for managing and supporting the technical operations of the department's Automated Permit Tracking and Management System (AutoPermits), integrating scanned documents into a public records system, the use of electronic plans to reduce paper reliance, and other information technology services.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	41.00	41.00	41.00	1.00	42.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	4.00	0.00	4.00	4.00
<b>Total</b>	<b>43.00</b>	<b>45.00</b>	<b>41.00</b>	<b>5.00</b>	<b>46.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,845,048	\$ 3,291,716	\$ 3,156,825	\$ 369,012	\$ 3,525,837
Current Expenses	1,701,348	5,225,881	1,664,382	5,000,000	6,664,382
Equipment	0	11,000	0	0	0
<b>Total</b>	<b>\$ 3,546,396</b>	<b>\$ 8,528,597</b>	<b>\$ 4,821,207</b>	<b>\$ 5,369,012</b>	<b>\$ 10,190,219</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 3,381,691	\$ 8,255,111	\$ 4,508,779	\$ 5,369,012	\$ 9,877,791
Sewer Fund	164,705	273,486	312,428	0	312,428
<b>Total</b>	<b>\$ 3,546,396</b>	<b>\$ 8,528,597</b>	<b>\$ 4,821,207</b>	<b>\$ 5,369,012</b>	<b>\$ 10,190,219</b>

Site Development

Program Description

The Site Development Division is responsible for the review, approval, permitting, and inspection of new subdivisions and their associated improvements; and proposed infrastructure improvements necessary to support new development such as streets, utilities, bridges, drainage, and flood control. It administers the flood hazard district ordinance and grading ordinance. The division has a major role in fulfilling the City’s National Pollutant Discharge Elimination System (NPDES) permit requirements. The division is composed of five branches: Civil Engineering Project Review, Civil Engineering Permitting and Inspection, Subdivision, Traffic Review, and Wastewater.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	73.00	73.00	73.00	0.00	73.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	73.00	73.00	73.00	0.00	73.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 4,421,621	\$ 5,503,024	\$ 5,767,785	\$ 223,909	\$ 5,991,694
Current Expenses	245,942	385,242	412,942	0	412,942
Equipment	0	0	42,800	0	42,800
Total	\$ 4,667,563	\$ 5,888,266	\$ 6,223,527	\$ 223,909	\$ 6,447,436

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 740,363	\$ 946,843	\$ 1,006,975	\$ 15,098	\$ 1,022,073
Highway Fund	2,923,206	3,684,039	3,937,717	154,982	4,092,699
Sewer Fund	1,003,994	1,257,384	1,278,835	53,829	1,332,664
Total	\$ 4,667,563	\$ 5,888,266	\$ 6,223,527	\$ 223,909	\$ 6,447,436

## Land Use Permits

### Program Description

The Land Use Permits Division (LUPD) is responsible for administering the Land Use Ordinance (LUO) and other regulations pertaining to land use in the City. The division reviews, prepares and processes amendments to the LUO; coordinates interpretations, clarifications and inquiries concerning LUO regulations; processes zoning clearances and confirmations; and reviews and processes all LUO-based permit applications. Its responsibilities also include urban design (e.g., special district permits and street trees); temporary use approvals; the City's sign regulations; and processing zoning variances to the use, development, and design standards of the LUO.

The division has the responsibility for coordinating with the state and other counties concerning the regulatory aspects of the state's Coastal Zone Management (CZM) law, Chapter 205A of the Hawai'i Revised Statutes (HRS); and interprets, administers and processes the permits required by the Special Management Area (SMA) and Shoreline Setback Ordinances, and the department's Part 2 Rules Relating to Shoreline Setbacks and the SMA. The LUPD also reviews and processes applicable environmental disclosure documents (environmental assessments and impact statements) required by Chapter 343 of the HRS and Chapter 25 of the Revised Ordinances of Honolulu (ROH).

In addition to its land use and CZM responsibilities, the LUPD reviews and processes applications for exemptions to planning, zoning and construction-related standards for eligible affordable housing projects, pursuant to HRS Chapter 201H-38. The division also reviews applications for building permits, subdivisions and construction approvals whenever there are questions concerning compliance with the various land use and CZM regulations it administers, and consistency with the permits it has issued. It also represents the director during public and contested case hearings related to the land use and CZM matters that it administers. The division is composed of three branches: Land Use Approval, Urban Design, and Zoning Regulations and Permits and also oversees the operation of the O'ahu Historic Preservation Committee, which is dedicated to ensuring construction does not compromise the cultural heritage of the island.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	23.00	23.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	0.00	0.00	0.00
<b>Total</b>	<b>24.00</b>	<b>24.00</b>	<b>22.00</b>	<b>0.00</b>	<b>22.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,149,001	\$ 1,671,283	\$ 1,623,693	\$ 0	\$ 1,623,693
Current Expenses	36,225	92,173	301,250	0	301,250
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 1,185,226</b>	<b>\$ 1,763,456</b>	<b>\$ 1,924,943</b>	<b>\$ 0</b>	<b>\$ 1,924,943</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,185,226	\$ 1,763,456	\$ 1,924,943	\$ 0	\$ 1,924,943
<b>Total</b>	<b>\$ 1,185,226</b>	<b>\$ 1,763,456</b>	<b>\$ 1,924,943</b>	<b>\$ 0</b>	<b>\$ 1,924,943</b>



## Planning

## Program Description

The Planning Division prepares and updates the O'ahu General Plan and long-range regional development plans; represents the City in state land use boundary amendments for parcels greater than 15 acres; processes applications for state land use boundary amendments for parcels equal to or less than 15 acres, Public Infrastructure Map amendments, zone changes, state special use permit requests, and zoning district boundary adjustments; monitors and administers conditions of approval associated with the above actions, including affordable housing and urban design plan requirements; and develops community-based special area plans for neighborhoods where more localized planning is desired, including neighborhoods hosting rail stations.

The Planning Division works with the Transit-Oriented Development (TOD) Division to increase public awareness of the benefits of TOD; reviews the Executive Capital Improvement Program and Budget for conformance to the O'ahu General Plan and development plans; prepares an annual report of the current status of land use and other data pertinent to the implementation of development plans; and develops land use forecasting models to prepare forecasts of population, housing and employment based on adopted land use plans and market trends. These forecasts are used as the basis for the O'ahu Regional Transportation Plan and other long-range infrastructure master plans.

Additionally, the Planning Division acts as the City's liaison to the U.S. Census Bureau, maximizes accuracy and completeness of the decennial census, and develops products to make the census data relevant to planning applications and more useful to the public. The division is composed of four branches: Community Planning, Development Plans and Zone Change, Planning Analytics, and Policy Planning.

The TOD Division is responsible for facilitating development along the City's transit corridors. These efforts are primarily focused around the rail transit stations that are being built by the Honolulu Authority for Rapid Transportation. The Division ensures public and private sector investments occur in accordance with each TOD neighborhood plan's vision and framework.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	33.00	33.00	34.00	0.00	34.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	3.00	0.00	0.00	0.00
<b>Total</b>	<b>34.00</b>	<b>36.00</b>	<b>34.00</b>	<b>0.00</b>	<b>34.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,846,492	\$ 2,787,378	\$ 2,670,418	\$ 0	\$ 2,670,418
Current Expenses	639,692	945,550	1,043,550	0	1,043,550
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 2,486,184</b>	<b>\$ 3,732,928</b>	<b>\$ 3,713,968</b>	<b>\$ 0</b>	<b>\$ 3,713,968</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 2,486,184	\$ 3,732,928	\$ 3,713,968	\$ 0	\$ 3,713,968
<b>Total</b>	<b>\$ 2,486,184</b>	<b>\$ 3,732,928</b>	<b>\$ 3,713,968</b>	<b>\$ 0</b>	<b>\$ 3,713,968</b>

## Customer Service

### Program Description

The Customer Service division is responsible for functions that involve “front line” interaction with the public. It operates the consolidated permit counter which is responsible for handling customer inquiries, processing minor permits over the counter, receiving permit applications for review and collecting permit fees. It also operates a consolidated permit records center which maintains the department’s various historical and current property and permit records. The Customer Service Division receives and processes all complaints, and inspects properties to ensure the compliance of existing buildings, structures, vacant lots, and sidewalks for the purpose of eliminating unsafe and substandard conditions, and administers the civil fine program. It also investigates vacation rentals for compliance with ordinances to ensure the supply of affordable housing on the island is not converted to short-term rental properties.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	85.00	79.00	79.00	1.00	80.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	4.00	13.00	0.00	6.00	6.00
<b>Total</b>	<b>89.00</b>	<b>92.00</b>	<b>79.00</b>	<b>7.00</b>	<b>86.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 3,153,215	\$ 5,077,482	\$ 4,677,976	\$ 300,623	\$ 4,978,599
Current Expenses	168,877	358,850	219,500	0	219,500
Equipment	27,774	0	0	0	0
<b>Total</b>	<b>\$ 3,349,866</b>	<b>\$ 5,436,332</b>	<b>\$ 4,897,476</b>	<b>\$ 300,623</b>	<b>\$ 5,198,099</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 3,349,866	\$ 5,436,332	\$ 4,897,476	\$ 300,623	\$ 5,198,099
<b>Total</b>	<b>\$ 3,349,866</b>	<b>\$ 5,436,332</b>	<b>\$ 4,897,476</b>	<b>\$ 300,623</b>	<b>\$ 5,198,099</b>

Building

Program Description

The Building Division is responsible for the administration and enforcement of the building, electrical, plumbing, building energy conservation and housing codes, including the land use ordinance and storm water quality rules. It reviews primarily commercial permit applications, plans, specifications, and calculations in conjunction with the issuance of building, relocation, and sign permits. The division inspects buildings, structures, sidewalks, and driveways under construction for compliance with approved plans and pertinent codes.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	132.00	138.00	138.00	0.00	138.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	0.00	0.00	0.00
Total	133.00	139.00	138.00	0.00	138.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 6,134,213	\$ 9,037,554	\$ 9,367,700	\$ 310,253	\$ 9,677,953
Current Expenses	372,581	440,860	823,450	0	823,450
Equipment	0	0	0	0	0
Total	\$ 6,506,794	\$ 9,478,414	\$ 10,191,150	\$ 310,253	\$ 10,501,403

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 6,506,794	\$ 9,478,414	\$ 10,191,150	\$ 310,253	\$ 10,501,403
Total	\$ 6,506,794	\$ 9,478,414	\$ 10,191,150	\$ 310,253	\$ 10,501,403

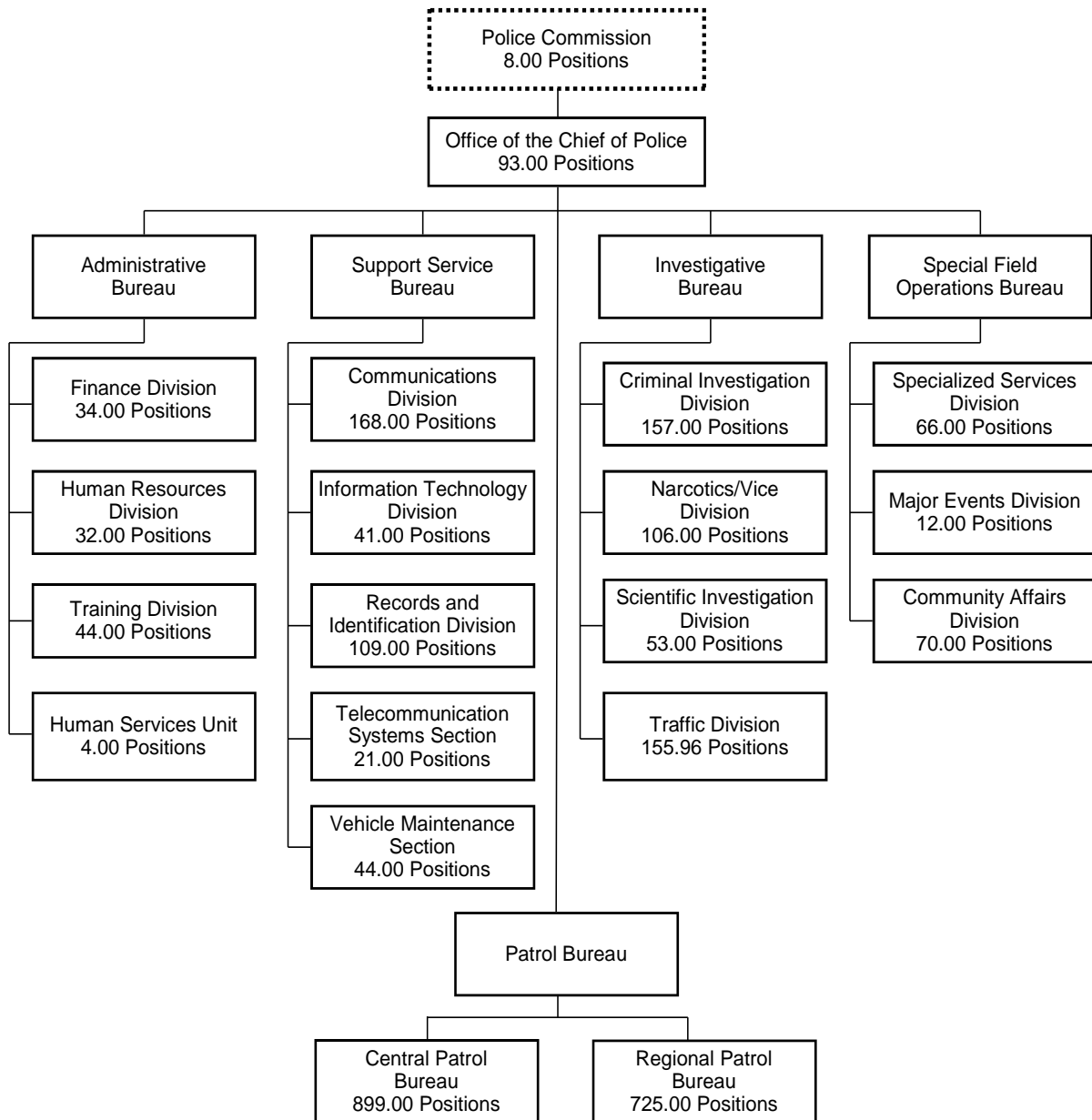
# Honolulu Police Department

*Ka 'Oihana Māka'i O Honolulu*

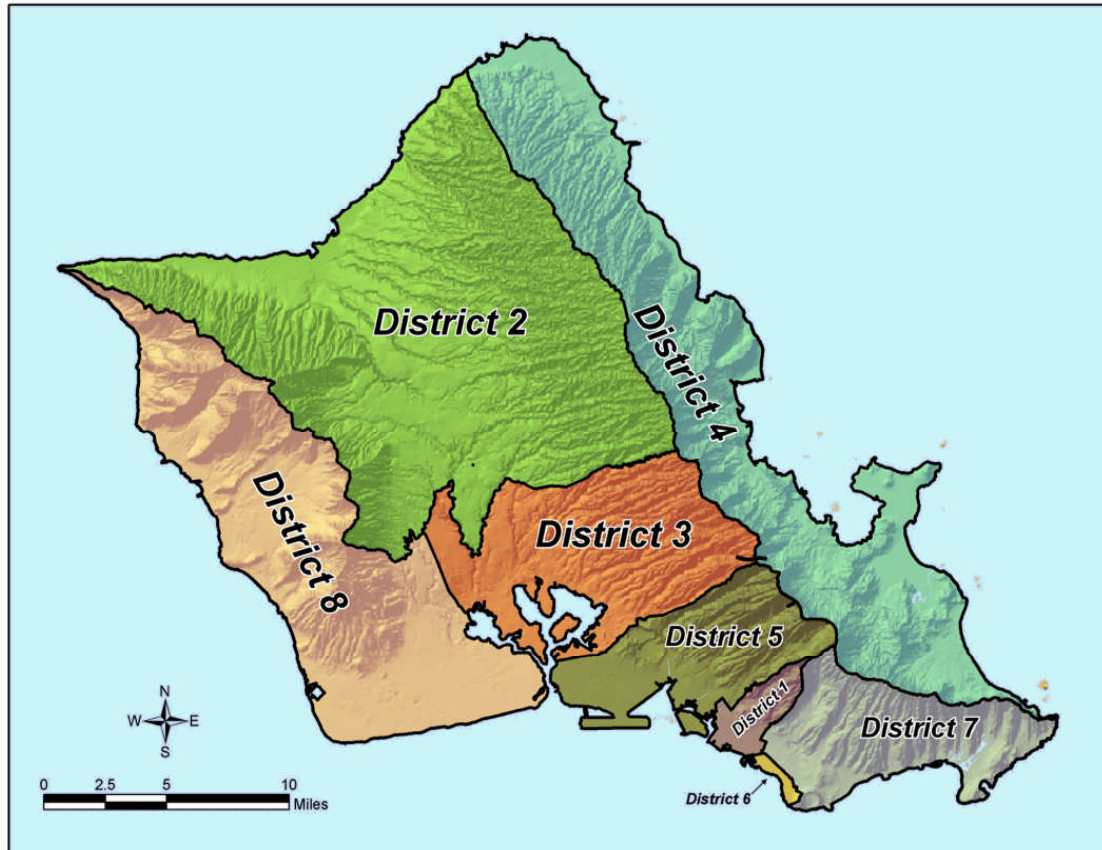


# HONOLULU POLICE DEPARTMENT (HPD) ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



HONOLULU POLICE DEPARTMENT  
(HPD)  
PATROL DISTRICTS



	DISTRICT	POPULATION	% OF TOTAL	SQ. MILES	OFFICERS AUTHORIZED	BEATS
1	CENTRAL HONOLULU	81,700	8%	7.6	339	24
2	WAHIAWA	115,500	12%	204	129	13
3	PEARL CITY	165,900	17%	64.8	151	17
4	KANEOHE	136,000	14%	126.9	195	22
5	KALIH	138,900	14%	39.7	191	23
6	WAIKIKI	25,800	3%	1.3	171	13
7	EAST HONOLULU	157,000	16%	40.4	151	26
8	WAIANAE/KAPOLEI	153,300	16%	114.7	238	20



Honolulu Police Department

Roles and Responsibilities

The Honolulu Police Department is responsible for the preservation of the public peace, prevention of crime, detection and apprehension of law offenders, protection of the rights of persons and property, and enforcement of federal and state laws and city ordinances and regulations.

Spending to Make a Difference

The Honolulu Police Department strategic outcomes for Fiscal Year 2025 include robust recruitment strategies to fill position vacancies. The Honolulu Police Department strives in providing a high level of customer service to the public using modified operational practices and procedures to service the public safely. To minimize health risks to department personnel, in-person and walk-in services, such as sex offender registry and requests for copies of HPD records using an online appointment based systems. Other areas of focus were:

- Addressing Violent Crimes Concerns - The department has addressed the community's concern over the perception that violent crimes are on the rise. Patrol initiatives, such data driven policing, addressing crime trends, add to current strategies like high visibility, increased patrol staffing, and focused concentration of resources in specific neighborhoods. The department continues to enhance the partnership between detectives, crime reduction units, and patrol officers to improve the investigative process.
- Traffic Safety Initiatives - Working together, the patrol districts and the Traffic Division will continue to increase traffic enforcement and safety efforts. Through the adoption of technology, the road closure times when investigating critical and fatal motor vehicle collisions will be further reduced. Plans to deter bad driving habits and reduce serious collisions by coordinating with the Departments of Transportation and Transportation Services to increase public awareness through educational campaigns. The HPD will continue to partner with the HDOT and DTS in spreading the pedestrian safety message to pedestrians and motorists alike through the use of positive reinforcement, educational materials, and enforcement action.
- Improve Family and Domestic Violence Awareness - The Child and Family Violence Detail (Criminal Investigation Division) will implement improvements in their training. They will also continue to build upon partnerships with current domestic violence providers, nonprofit organizations, and government working groups to strengthen domestic violence laws, provide a timely and comprehensive response to domestic violence incidents and support the needs of domestic violence survivors.
- Executive Management Training and Review - Train upper management on administrative responsibilities and duties, leadership and management principles, and current law enforcement issues through executive leadership programs such as the Federal Bureau of Investigation National Academy and the City's Advanced Management / Alakai Program. Additionally, The HPD plan to improve communication to convey information department wide and through obtain personnel feedback in annual surveys and evaluations.
- Fiscally Responsible Use of Overtime - Commanders are provided with overtime reports to assist with management of overtime hours and expenditures. The categories with the highest percentages of overtime usage will be recognized and changes to the current practices will be implemented to show a significant reduction where possible. The recording and reporting of overtime will be done regularly to identify focus areas. An overtime digitization submission process should be implemented department wide in Fiscal Year 2025.

Budget Highlights

- The FY2025 budget includes to mandated collective bargaining contract terms, including bonuses. The budget also reflects equipment needed to replace aging existing equipment that are being utilized well beyond the recommended use period. These include equipment upgrades to the fuel management system for department vehicles and fuel distribution points, upgraded mobile data computers (MDCs) for departmental personnel, and new vehicles for the patrol feet.



DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	2,802.00	2,802.00	2,800.00	0.00	2,800.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	39.96	39.96	39.96	0.00	39.96
<b>Total</b>	<b>2,841.96</b>	<b>2,841.96</b>	<b>2,839.96</b>	<b>0.00</b>	<b>2,839.96</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Police Commission	\$ 532,608	\$ 754,458	\$ 826,220	\$ 0	\$ 826,220
Office of the Chief of Police	8,024,030	10,762,885	9,768,310	0	9,768,310
Patrol	168,271,555	201,824,748	195,768,914	300,000	196,068,914
Special Field Operations	14,358,745	18,814,274	16,350,349	0	16,350,349
Investigations	41,464,243	55,023,167	50,583,318	0	50,583,318
Support Services	33,591,414	42,390,634	49,635,546	0	49,635,546
Administrative Services	26,214,900	24,827,149	47,776,224	0	47,776,224
HPD Grants	6,522,669	0	0	0	0
<b>Total</b>	<b>\$ 298,980,164</b>	<b>\$ 354,397,315</b>	<b>\$ 370,708,881</b>	<b>\$ 300,000</b>	<b>\$ 371,008,881</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 257,878,810	\$ 306,086,961	\$ 320,472,330	\$ 300,000	\$ 320,772,330
Current Expenses	39,499,428	48,310,354	44,997,551	0	44,997,551
Equipment	1,601,926	0	5,239,000	0	5,239,000
<b>Total</b>	<b>\$ 298,980,164</b>	<b>\$ 354,397,315</b>	<b>\$ 370,708,881</b>	<b>\$ 300,000</b>	<b>\$ 371,008,881</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 280,620,149	\$ 338,367,018	\$ 356,059,186	\$ 300,000	\$ 356,359,186
Highway Fund	11,694,346	16,030,297	14,649,695	0	14,649,695
Special Projects Fund	2,799,779	0	0	0	0
Federal Grants Fund	3,865,890	0	0	0	0
<b>Total</b>	<b>\$ 298,980,164</b>	<b>\$ 354,397,315</b>	<b>\$ 370,708,881</b>	<b>\$ 300,000</b>	<b>\$ 371,008,881</b>

Police Commission

Program Description

The Honolulu Police Commission appoints and may remove the Chief of Police; reviews the departmental budget and makes recommendations to the Mayor; submits an annual report to the Mayor and the City Council; receives, considers, and investigates allegations brought by the public against the department or any of its members, and reports its findings to the Chief of Police; and reviews requests for legal counsel for police officers.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	8.00	8.00	8.00	0.00	8.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
Total	8.00	8.00	8.00	0.00	8.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 399,654	\$ 534,152	\$ 562,825	\$ 0	\$ 562,825
Current Expenses	132,954	220,306	263,395	0	263,395
Equipment	0	0	0	0	0
Total	\$ 532,608	\$ 754,458	\$ 826,220	\$ 0	\$ 826,220

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 532,608	\$ 754,458	\$ 826,220	\$ 0	\$ 826,220
Total	\$ 532,608	\$ 754,458	\$ 826,220	\$ 0	\$ 826,220

## Office of the Chief of Police

## Program Description

The Office of the Chief of Police provides the overall administration of the Honolulu Police Department. It is responsible for the control, management, and direction of its officers and civilian employees. It ensures that the Department's operations are directed toward the preservation of the public peace, prevention of crime, detection and arrest of offenders of the law, protection of the rights of persons and property, and the enforcement of all state laws and city ordinances.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	93.00	93.00	93.00	0.00	93.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>93.00</b>	<b>93.00</b>	<b>93.00</b>	<b>0.00</b>	<b>93.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 7,423,380	\$ 9,834,178	\$ 8,750,950	\$ 0	\$ 8,750,950
Current Expenses	594,668	928,707	1,017,360	0	1,017,360
Equipment	5,982	0	0	0	0
<b>Total</b>	<b>\$ 8,024,030</b>	<b>\$ 10,762,885</b>	<b>\$ 9,768,310</b>	<b>\$ 0</b>	<b>\$ 9,768,310</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 8,024,030	\$ 10,762,885	\$ 9,768,310	\$ 0	\$ 9,768,310
<b>Total</b>	<b>\$ 8,024,030</b>	<b>\$ 10,762,885</b>	<b>\$ 9,768,310</b>	<b>\$ 0</b>	<b>\$ 9,768,310</b>

Patrol

Program Description

The Patrol Bureau plans, directs and coordinates the operations of all field uniformed police units. The Patrol Bureau is responsible for all operations related to the prevention of crime, enforcement of the laws of the State of Hawaii and City and County of Honolulu, and the apprehension and custody of violators.

The Central Receiving Division (CRD) provides support for the patrol and investigative units through efficient processing, custodial care, and security for all persons arrested in Central and East Honolulu. The division also provides custodial care and processing for those arrestees from the regional patrol divisions who are under investigation or unable to make bail. The CRD provides for the transportation of custodial arrestees to the Honolulu District Court, Circuit Court, Family Court and the various detention facilities in Honolulu.

The CRD is also responsible for the security of the Alapai police headquarters building. This includes monitoring of all closed circuit cameras and responding to all alarms within the building, as well as screening all building visitors and coordinating their visits.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	1,600.00	1,600.00	1,599.00	0.00	1,599.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	23.00	23.00	23.00	0.00	23.00
Total	1,623.00	1,623.00	1,622.00	0.00	1,622.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 157,794,958	\$ 189,591,783	\$ 184,173,786	\$ 300,000	\$ 184,473,786
Current Expenses	10,476,597	12,232,965	11,531,128	0	11,531,128
Equipment	0	0	64,000	0	64,000
Total	\$ 168,271,555	\$ 201,824,748	\$ 195,768,914	\$ 300,000	\$ 196,068,914

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 168,271,555	\$ 201,824,748	\$ 195,768,914	\$ 300,000	\$ 196,068,914
Total	\$ 168,271,555	\$ 201,824,748	\$ 195,768,914	\$ 300,000	\$ 196,068,914

## Special Field Operations

### Program Description

The Special Field Operations Bureau is comprised of the Specialized Services, Community Affairs, and Major Events Divisions, and the Legislative Liaison Office.

The Specialized Services Division (SSD) is responsible for providing a coordinated tactical response to exceptionally hazardous situations such as barricaded suspects, hostage taking, and active-shooter incidents. Additional duties include dignitary and witness protection, high-risk warrant and restraining order service, fugitive searches, violent offender apprehension, bomb detail operations, and helicopter and canine services.

The mission of the Community Affairs Division (CAD) is to reduce unlawful activities by juvenile offenders through prevention, intervention, and education programs. It is the liaison between the Honolulu Police Department, Hawaii State Judiciary's Family Court, the State Department of Health's Alcohol and Drug Abuse Division, the City's Department of Community Services' Oahu Workforce Investment Board Youth Council, and the Coalition for a Tobacco Free Hawaii. This Division also runs the Drug Abuse Resistance Education (DARE) and the Police Activities League (PAL) programs.

The Major Events Division (MED) is responsible for preparing the department to prevent, respond to, and recover from acts or potential acts of terrorism or other hazardous events. Other duties include command or support at major events; interagency communications; coordination of threat assessments to critical infrastructure sites; and intelligence gathering, evaluation, and dissemination as appropriate.

The Legislative Liaison Office (LLO) is concerned with legislative matters at all levels of government, in particular, matters concerning the Hawaii State Legislature and Honolulu City Council. The LLO reviews and determines if there is a departmental interest in proposed legislation and resolutions that are introduced in the legislature and council. If the proposed legislation and resolutions are deemed viable, it is referred to the appropriate element concerned for information and action.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	148.00	148.00	147.00	0.00	147.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>148.00</b>	<b>148.00</b>	<b>147.00</b>	<b>0.00</b>	<b>147.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 12,736,389	\$ 16,822,562	\$ 14,469,970	\$ 0	\$ 14,469,970
Current Expenses	1,558,814	1,991,712	1,880,379	0	1,880,379
Equipment	63,542	0	0	0	0
<b>Total</b>	<b>\$ 14,358,745</b>	<b>\$ 18,814,274</b>	<b>\$ 16,350,349</b>	<b>\$ 0</b>	<b>\$ 16,350,349</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 14,358,745	\$ 18,814,274	\$ 16,350,349	\$ 0	\$ 16,350,349
<b>Total</b>	<b>\$ 14,358,745</b>	<b>\$ 18,814,274</b>	<b>\$ 16,350,349</b>	<b>\$ 0</b>	<b>\$ 16,350,349</b>

## Investigations

## Program Description

The Investigative Bureau includes the Criminal Investigation, Narcotics/Vice, and Traffic Divisions, and the Scientific Investigation Section.

The Criminal Investigation Division (CID) investigates cases involving murder, robbery, sexual assault, assault, domestic violence and child abuse, financial fraud and forgery, auto theft, and white collar crimes. The division increases community involvement through programs such as CrimeStoppers and the Business Police Academy, and fosters partnerships with other law enforcement agencies.

The Narcotics/Vice Division (NVD) enforces the laws relating to gambling, prostitution, child pornography, intoxicants, and narcotics. Programs include marijuana eradication, seizure of the assets of major drug dealers, efforts to close and disrupt illegal gambling operations, addressing complaints of prostitution and narcotics violations, and investigating money laundering schemes and computer crimes against children.

The Scientific Investigation Section (SIS) operates the only full-service forensic laboratory in the State of Hawaii and provides services to Maui, Kauai and Hawaii and other city, state, federal and external jurisdictional law enforcement agencies. The SIS includes units in forensic biology, drug analysis, trace evidence, firearms and toolmark identification, questioned documents, crime scene response, facial reconstruction, composite drawings, and digital image processing. The SIS added Criminalist positions for fingerprint and other unique imprint analysis, comparison, and identification using advanced technology methods. Accreditation has become nationally recognized as the standard for all forensic laboratories. To date, the Forensic Biology, Drug Analysis, Firearm and Toolmark, Questioned Documents and Trace Evidence and Crime Scene Response Units in SIS have been accredited.

The Traffic Division is responsible for promoting the safe and efficient movement of traffic on the public roadways through educational programs, traffic management, and enforcement of traffic laws; investigating death and critical injury collisions and felony traffic crimes; and overseeing the investigation and completion of Category A traffic collision cases. The Traffic Division provides highway traffic management through visible presence to deter traffic violations and prompt response to address traffic problems as they occur.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	456.00	456.00	456.00	0.00	456.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	15.96	15.96	15.96	0.00	15.96
<b>Total</b>	<b>471.96</b>	<b>471.96</b>	<b>471.96</b>	<b>0.00</b>	<b>471.96</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 37,925,425	\$ 50,341,128	\$ 46,214,736	\$ 0	\$ 46,214,736
Current Expenses	3,538,818	4,682,039	4,368,582	0	4,368,582
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 41,464,243</b>	<b>\$ 55,023,167</b>	<b>\$ 50,583,318</b>	<b>\$ 0</b>	<b>\$ 50,583,318</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 29,769,897	\$ 38,992,870	\$ 35,933,623	\$ 0	\$ 35,933,623
Highway Fund	11,694,346	16,030,297	14,649,695	0	14,649,695
<b>Total</b>	<b>\$ 41,464,243</b>	<b>\$ 55,023,167</b>	<b>\$ 50,583,318</b>	<b>\$ 0</b>	<b>\$ 50,583,318</b>

## Support Services

### Program Description

The Support Services Bureau is responsible for functions that support the HPD's overall operations and assist with the daily functions of the department. The bureau consists of the Communications, Records and Identification, and Information Technology Divisions, and Telecommunications Systems and Vehicle Maintenance Sections.

The Communications Division is the largest Public Safety Answering Point (PSAP) in the State of Hawaii and serves as the PSAP for all 9-1-1 calls placed in the City and County of Honolulu. The division also serves as the Oahu Warning Point and the alternate Hawaii State Warning Point for civil defense emergencies.

The Records and Identification Division provides a variety of functions that include centralized recordkeeping, fingerprint identification and comparisons, criminal history checks, evidence storage and disposal, firearms permit applications, firearms registrations, concealed carry permit applications, legislative testimony, control and service of legal documents, sex offender registration, alarm registration, and tracking and billing of false alarms.

The Information Technology Division (ITD) provides primary information technology and research and statistical services for the department and other law enforcement agencies and supports all police operations during times of emergency and disaster.

The Telecommunications Systems Section (TSS) is responsible for the support for the City's public safety digital voice and digital microwave communication systems infrastructure. The TSS is also responsible for the maintenance of the police mobile and portable radios, emergency blue lights, and electronic sirens in the officers' sub-sidized and departmental fleet vehicles.

The Vehicle Maintenance Section (VMS) is responsible for the repair and maintenance of the department's fleet of police vehicles as well as motorcycles, support vehicles, trailers, and off-road gear. The section also includes a dispatch section and a service station that runs 24 hours a day, 7 days a week. The VMS has repair facilities located at the Alapai headquarters and the Police Training Academy in Waipahu.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	384.00	384.00	383.00	0.00	383.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>384.00</b>	<b>384.00</b>	<b>383.00</b>	<b>0.00</b>	<b>383.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 21,177,411	\$ 27,729,318	\$ 27,588,472	\$ 0	\$ 27,588,472
Current Expenses	11,166,954	14,661,316	16,872,074	0	16,872,074
Equipment	1,247,049	0	5,175,000	0	5,175,000
<b>Total</b>	<b>\$ 33,591,414</b>	<b>\$ 42,390,634</b>	<b>\$ 49,635,546</b>	<b>\$ 0</b>	<b>\$ 49,635,546</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 33,591,414	\$ 42,390,634	\$ 49,635,546	\$ 0	\$ 49,635,546
<b>Total</b>	<b>\$ 33,591,414</b>	<b>\$ 42,390,634</b>	<b>\$ 49,635,546</b>	<b>\$ 0</b>	<b>\$ 49,635,546</b>



Administrative Services

Program Description

The Administrative Bureau consists of the Finance, Human Resources, and Training Divisions, and the Human Services Unit.

The Finance Division is responsible for the overall management and administration of the Department's fiscal program. Primary responsibilities include the processing of all cash receipts and disbursements, budget and special project funds, and payroll and deductions. The division also administers, coordinates, develops, manages, and monitors approximately federal and state grant awards. The grants focus on reducing crime, drug and gambling enforcement, predictive policing, traffic safety, domestic violence, community policing strategies, and forensic laboratory enhancement.

The Human Resources Division is responsible for the administration of all personnel matters within the Honolulu Police Department, working in conjunction with the City's Department of Human Resources. The staff is responsible for the entire employee hiring process, including contracted pre-employment psychological assessment services, personnel transfers and promotions, labor relations and Equal Employment Opportunity related issues, coordinating the drug screening program, and maintaining the Department's official personnel records.

The Training Division maintains and conducts a full-scale training program with modern police methods and practices. It focuses on three main areas: recruit training, annual recall training, and specialized training for officers in units requiring specific skills, and serves as one of the primary training centers for law enforcement in the State of Hawaii. The division also maintains a training academy with multi-purpose classroom facilities, a gymnasium, outdoor training areas, buildings for training and simulations, use of force simulators, and a canine facility.

The Human Services Unit (HSU) provides assessment, intervention, operational support and consultative services to the Police Department and its employees. In addition, HSU performs non-medical suitability screenings.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	113.00	113.00	114.00	0.00	114.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	1.00	1.00	0.00	1.00
Total	114.00	114.00	115.00	0.00	115.00

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 17,593,539	\$ 11,233,840	\$ 38,711,591	\$ 0	\$ 38,711,591
Current Expenses	8,471,590	13,593,309	9,064,633	0	9,064,633
Equipment	149,771	0	0	0	0
Total	\$ 26,214,900	\$ 24,827,149	\$ 47,776,224	\$ 0	\$ 47,776,224

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 26,071,900	\$ 24,827,149	\$ 47,776,224	\$ 0	\$ 47,776,224
Federal Grants Fund	143,000	0	0	0	0
Total	\$ 26,214,900	\$ 24,827,149	\$ 47,776,224	\$ 0	\$ 47,776,224

## HPD Grants

## Program Description

This activity provides an accounting for all federal and state grants received and expended by the Department to supplement city funds in the accomplishment of the Department's mission.

It administers, coordinates, develops, manages, and monitors approximately 77 federal and state grant awards totaling \$19,892,626. The grant projects range from reducing crime in targeted areas of drug and gambling enforcement, traffic safety, and domestic violence; to community building, community policing, enhanced professional training, and forensic laboratory improvements.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	0.00	0.00	0.00	0.00	0.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,828,054	\$ 0	\$ 0	\$ 0	\$ 0
Current Expenses	3,559,033	0	0	0	0
Equipment	135,582	0	0	0	0
<b>Total</b>	<b>\$ 6,522,669</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Special Projects Fund	\$ 2,799,779	\$ 0	\$ 0	\$ 0	\$ 0
Federal Grants Fund	3,722,890	0	0	0	0
<b>Total</b>	<b>\$ 6,522,669</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

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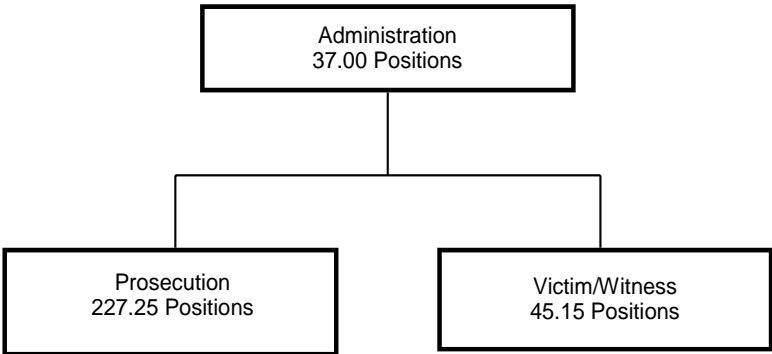
# Department of the Prosecuting Attorney

*Ka 'Oihana o ka Loio Ho'opi'i*



DEPARTMENT OF THE PROSECUTING ATTORNEY  
(PAT)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024



## Department of the Prosecuting Attorney

### Roles and Responsibilities

The Department of the Prosecuting Attorney (PAT) investigates and prosecutes violations of statutes, ordinances and regulations for which there are criminal sanctions. PAT represents the people in criminal proceedings in District, Circuit and Family courts. The Department handles appeals and other matters heard by the Hawaii Intermediate Court of Appeals and Hawaii Supreme Court, as well as the federal courts to include the United States District Court of Hawaii, the 9th Circuit Court of Appeals and the United States Supreme Court. PAT also provides services to victims of crime. Over 70% of the crimes in the State of Hawaii are prosecuted by the Department of the Prosecuting Attorney.

### Spending to Make a Difference

- PAT is committed to working with other agencies to improve data sharing of critical information. Data sharing can reduce double-entry and lead to better decision making.

### Budget Highlights

- The current expense budget includes funding for the PbK Case Management System to cover annual support services and software license costs.

## Department of the Prosecuting Attorney

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	262.00	262.00	262.00	0.00	262.00
Temporary FTE	27.00	27.00	27.00	0.00	27.00
Contract FTE	15.00	20.40	24.10	0.00	24.10
<b>Total</b>	<b>304.00</b>	<b>309.40</b>	<b>313.10</b>	<b>0.00</b>	<b>313.10</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 5,917,170	\$ 7,045,693	\$ 7,532,015	\$ 0	\$ 7,532,015
Prosecution	15,083,178	18,751,578	19,208,240	0	19,208,240
Victim/Witness Assistance	3,061,630	2,802,603	2,947,080	0	2,947,080
<b>Total</b>	<b>\$ 24,061,978</b>	<b>\$ 28,599,874</b>	<b>\$ 29,687,335</b>	<b>\$ 0</b>	<b>\$ 29,687,335</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 18,774,910	\$ 22,971,162	\$ 23,708,602	\$ 0	\$ 23,708,602
Current Expenses	5,287,068	5,628,712	5,978,733	0	5,978,733
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 24,061,978</b>	<b>\$ 28,599,874</b>	<b>\$ 29,687,335</b>	<b>\$ 0</b>	<b>\$ 29,687,335</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 21,373,658	\$ 26,075,369	\$ 27,244,375	\$ 0	\$ 27,244,375
Special Projects Fund	750,672	1,232,084	984,765	0	984,765
Federal Grants Fund	1,937,648	1,292,421	1,458,195	0	1,458,195
<b>Total</b>	<b>\$ 24,061,978</b>	<b>\$ 28,599,874</b>	<b>\$ 29,687,335</b>	<b>\$ 0</b>	<b>\$ 29,687,335</b>



## Administration

## Program Description

Provides overall direction over programs and activities of the department; performs fiscal budgeting, personnel, planning, legislative audio/visual, and investigative services in support of departmental programs. Establishes policies and priority programs aimed at enhancing public safety. Champions victims' rights. Engages and informs community about initiatives.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	24.00	24.00	24.00	0.00	24.00
Temporary FTE	3.00	3.00	3.00	0.00	3.00
Contract FTE	8.00	10.00	8.50	0.00	8.50
<b>Total</b>	<b>35.00</b>	<b>37.00</b>	<b>35.50</b>	<b>0.00</b>	<b>35.50</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,215,763	\$ 2,508,635	\$ 2,596,981	\$ 0	\$ 2,596,981
Current Expenses	3,701,407	4,537,058	4,935,034	0	4,935,034
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 5,917,170</b>	<b>\$ 7,045,693</b>	<b>\$ 7,532,015</b>	<b>\$ 0</b>	<b>\$ 7,532,015</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 5,917,170	\$ 7,045,693	\$ 7,532,015	\$ 0	\$ 7,532,015
<b>Total</b>	<b>\$ 5,917,170</b>	<b>\$ 7,045,693</b>	<b>\$ 7,532,015</b>	<b>\$ 0</b>	<b>\$ 7,532,015</b>

## Prosecution

## Program Description

Investigates and prosecutes violations of statutes, ordinances, and regulations within the City and County of Honolulu for which there are criminal sanctions.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	208.00	208.00	208.00	0.00	208.00
Temporary FTE	14.00	14.00	14.00	0.00	14.00
Contract FTE	1.00	5.25	5.25	0.00	5.25
<b>Total</b>	<b>223.00</b>	<b>227.25</b>	<b>227.25</b>	<b>0.00</b>	<b>227.25</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 14,611,911	\$ 18,142,512	\$ 18,729,475	\$ 0	\$ 18,729,475
Current Expenses	471,267	609,066	478,765	0	478,765
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 15,083,178</b>	<b>\$ 18,751,578</b>	<b>\$ 19,208,240</b>	<b>\$ 0</b>	<b>\$ 19,208,240</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 14,167,129	\$ 17,467,644	\$ 18,158,104	\$ 0	\$ 18,158,104
Special Projects Fund	591,622	873,816	779,139	0	779,139
Federal Grants Fund	324,427	410,118	270,997	0	270,997
<b>Total</b>	<b>\$ 15,083,178</b>	<b>\$ 18,751,578</b>	<b>\$ 19,208,240</b>	<b>\$ 0</b>	<b>\$ 19,208,240</b>

## Victim/Witness Assistance

## Program Description

Provides support services for crime victims and witnesses, with emphasis on victims of violent crimes. Counselors assist victims and witnesses in obtaining help from social service agencies, help guide them through the criminal justice system, and serve as liaisons with deputy prosecutors.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	30.00	30.00	30.00	0.00	30.00
Temporary FTE	10.00	10.00	10.00	0.00	10.00
Contract FTE	6.00	5.15	10.35	0.00	10.35
<b>Total</b>	<b>46.00</b>	<b>45.15</b>	<b>50.35</b>	<b>0.00</b>	<b>50.35</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,947,236	\$ 2,320,015	\$ 2,382,146	\$ 0	\$ 2,382,146
Current Expenses	1,114,394	482,588	564,934	0	564,934
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 3,061,630</b>	<b>\$ 2,802,603</b>	<b>\$ 2,947,080</b>	<b>\$ 0</b>	<b>\$ 2,947,080</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 1,289,359	\$ 1,562,032	\$ 1,554,256	\$ 0	\$ 1,554,256
Special Projects Fund	159,050	358,268	205,626	0	205,626
Federal Grants Fund	1,613,221	882,303	1,187,198	0	1,187,198
<b>Total</b>	<b>\$ 3,061,630</b>	<b>\$ 2,802,603</b>	<b>\$ 2,947,080</b>	<b>\$ 0</b>	<b>\$ 2,947,080</b>

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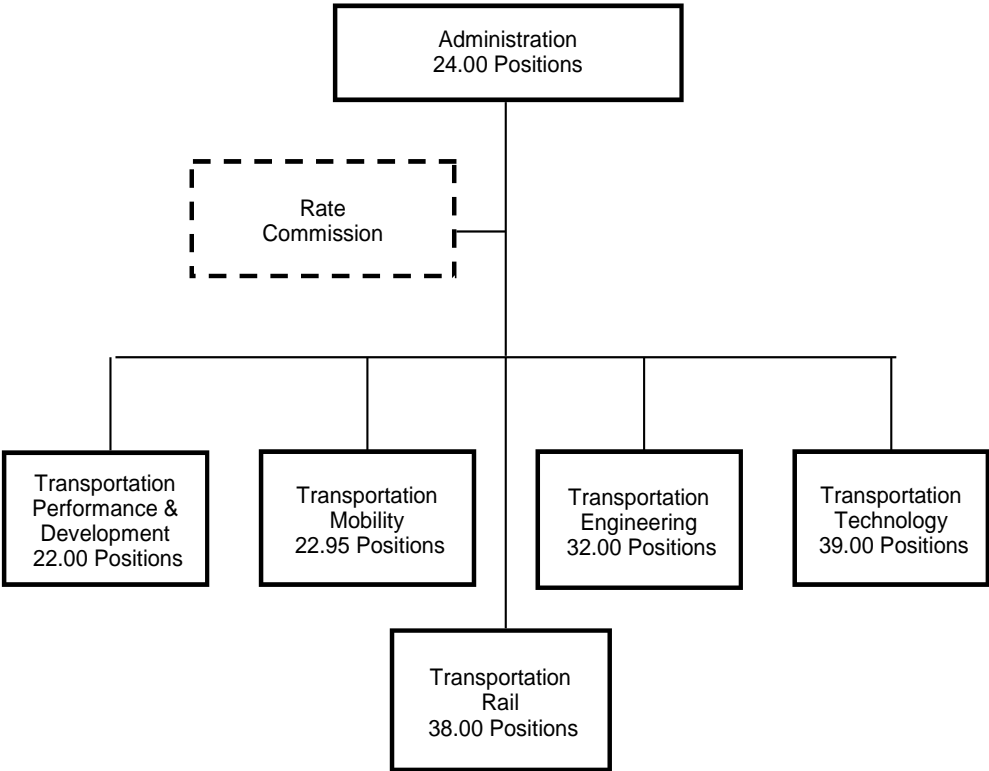
# Department of Transportation Services

*Ka 'Oihana Lawelawe 'Ōhua*

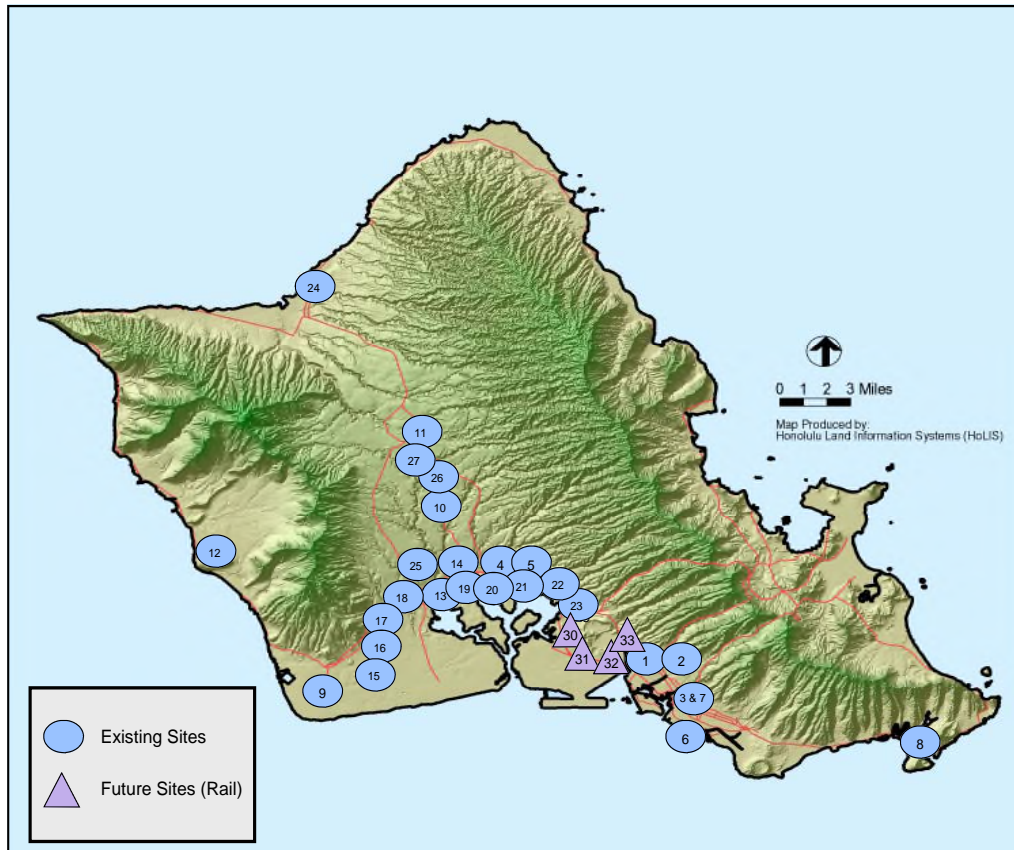


DEPARTMENT OF TRANSPORTATION SERVICES  
(DTS)  
ORGANIZATION CHART

This chart reflects the number of full-time equivalent positions appropriated in Fiscal Year 2024.



DEPARTMENT OF TRANSPORTATION SERVICES  
(DTS)  
MAJOR TRANSPORTATION FACILITIES



1	MIDDLE STREET TRANSIT CENTER AND KALIHI-PĀLAMA BUS FACILITY	17	HONOULIULI STATION
2	TRAFFIC CONTROL CENTER	18	HŌ'AE'AE STATION
3	JOINT TRAFFIC MANAGEMENT CENTER	19	POUHALA STATION
4	TRAFFIC SIGNAL FIELD OPERATION BRANCH	20	HĀLAULANI STATION
5	PEARL CITY BUS FACILITY	21	WAIAWA STATION
6	ALA MOANA CENTER BUS STOPS	22	KALAUAO STATION
7	ALAPA'I TRANSIT CENTER	23	HĀLAWA STATION
8	HAWAI'I KAI PARK AND RIDE	24	HALE'IWA PARK AND RIDE
9	KAPOLEI TRANSIT CENTER	25	ROYAL KUNIA PARK AND RIDE
10	MILILANI TRANSIT CENTER	26	MILILANI PARK AND RIDE
11	WAIHAWĀ TRANSIT CENTER	27	WAIHAWĀ PARK AND RIDE
12	WAI'ANAE TRANSIT CENTER	28	MILILANI PARK AND RIDE
13	WAIPAHU TRANSIT CENTER	29	WAIHAWĀ PARK AND RIDE
14	RAIL OPERATIONS CENTER (ROC)	30	MAKALAPA STATION
15	KUALAKA'I STATION	31	LELEPAUA STATION
16	KEONE'AE STATION	32	ĀHUA STATION
		33	KAHAU'IKI STATION



Department of Transportation Services

Roles and Responsibilities

The Department of Transportation Services (DTS) facilitates the movement of people and goods in the City and County of Honolulu through effective planning, design, engineering, Complete Streets, operations and maintenance for multimodal services, and transportation technology. Thoughtful multimodal planning interfaces Skyline rail, TheBus and Handi-Van with shared mobility, bicycle, and pedestrian facilities for unprecedented mobility options. This mobility is augmented and aided by state of the art traffic management facilities, critical traffic signal operations and maintenance, thoughtfully implemented public parking policies, and forward thinking planning and engineering programs.

DTS is well-situated to advance multimodal transportation in Honolulu through the following initiatives:

Spending to Make a Difference

- Rail Operations: DTS's budget includes added funding for the operations and maintenance services for the West Project Segment, which includes the nine stations extending from East Kapolei to Aloha Stadium. The most important factor for DTS is to ensure the safety, reliability, and resilience of the rail system for the communities of Oahu.
- Bus-Rail Integration: Planning and schedule-making work was completed to ensure seamless transfers from TheBus service with the rail system, which will benefit customers in areas such as Kapolei, Waipahu, Pearl City, Aiea, and Halawa. Additionally, new frequent bus rapid transit service will be implemented between the Halawa Aloha Stadium Station, Downtown Honolulu, and Ala Moana to enhance trips to town.
- Electronic Revenue Collection System: The HOLO card has been widely adopted by customers on bus. The adoption is expected to continue to increase with the opening of the rail system. Work is underway to allow open payment for customers, which would allow customers to tap a credit card onto a validator and take a ride on the multimodal transit system. The department is also exploring a statewide implementation of the City payment card.
- Transit Priority: DTS is pursuing opportunities to implement bus transit priority projects on our roadways that make bus service more efficient, attractive, and cost effective. The bus-only lane on King Street through Downtown was proven to be a great success, and other bus lanes and signal priority strategies are underway, including along Kuhio Avenue in Waikiki.
- Protected Bike Lanes: Continue the planning, design, and construction of a protected bikeway network in the urban core. This includes the construction of protected bike facility extensions into Downtown, Kakaako, and Kalihi, as well as adding mauka-makai routes to support demand demonstrated through results of the King Street bikeway, South Street bikeway, Pensacola Street bikeway, and the successful of bikeshare.
- Bicycle Infrastructure: In addition to building out our protected bike lane network, DTS will continue to install sharrows, bike lanes, buffered bike lanes, and shared-use paths on City streets to implement the Oahu Bike Plan and create a robust network of bicycle facilities. These improvements are done both as stand-alone contracted projects or in conjunction with the City road repaving program.
- Shared Mobility: Continue support of new shared mobility while maintaining order and safety on sidewalks and roads. Shared mobility, including bicycles and electric shared devices, will contribute to better mobility and accessibility to rail and other Oahu neighborhoods.
- Complete Streets Program: Continue to implement the City's Complete Streets Ordinance as it relates to DTS by updating plans, policies and programs, and by planning, designing, and installing certain projects in accordance with said ordinance. The DTS Complete Streets Program also coordinates efforts between the departments of Design and Construction (DDC), Facility Maintenance (DFM), and Planning and Permitting (DPP) to install pedestrian, bicycle, transit priority, and traffic calming improvements with pavement rehabilitation, resurfacing and maintenance efforts.
- Pedestrian Infrastructure: The Department is working to staff and fund a new program to build missing sidewalks near schools and on busy roadways, as prioritized in the recently adopted Oahu Pedestrian Plan, to improve safety and accessibility for pedestrians in communities all across our island.
- Vision Zero: The City has recently started its Vision Zero Action Plan process by analyzing data to reveal

crash patterns and streets with the most severe history of injury and fatal crashes, identifying new strategies that can improve safety on our roadways, and generating new educational and outreach materials on the importance of safe streets and safe driving behavior.

- Joint Traffic Management Center: Operate the Joint Traffic Management Center, a facility that provides comprehensive and coordinated transportation management by co-locating City transportation functions (active traffic management), transit monitoring systems (rail and TheBus), emergency response agencies (police, fire, emergency services, and ocean safety) and state transportation elements (Hawaii Department of Transportation) under one roof and on one operations floor.
- Traffic Cameras: Expand the City's traffic camera program geographically to the west side, with the goal of achieving island-wide coverage, thereby increasing the effectiveness of the Joint Traffic Management Center.
- Upgrade existing Type 170e traffic signal controllers that are obsolete and no longer being manufactured with new state of the art controllers for all intersections on Oahu. This project seeks to acquire advance replacement signal controllers that will fit in existing traffic signal cabinet, able to perform bus priority and interface with future autonomous vehicle technology.
- Ala Wai Bicycle and Pedestrian Bridge Project: Continue design, engineering, and construction efforts on Ala Pono, an Ala Wai Crossing, which will provide connectivity between Waikiki, Moiliili, and the University of Hawaii at Manoa. Bicycle facilities on both sides of the bridge are planned for University Avenue and Ala Wai Boulevard.
- Human Services Transportation Coordination Program: Continue the Agency-Provided Trips program, which enables five local social service agencies to cumulatively provide about 225,000 trips to transport their program participants who would otherwise use TheHandi-Van. This provides additional trip capacity on TheHandi-Van and helps ensure the City's compliance with the requirements of the Americans with Disabilities Act.

### Budget Highlights

- The Transportation Mobility program budget includes \$325.90 million in funding for contractual services for the operation of the City's bus and paratransit services.
- The Rail Operations and Maintenance program budget includes \$89.16 million to fund salaries and expenses associated with the new rail system.
- Other significant highlights include the following:
  - The Department budget includes three (3) full time and one (.95) less than full time personal services contracts. One (1) Executive Assistant II, one (1) Departmental Staff Executive Assistant (Rail Station Access Program Delivery Manager), one (1) Planner V in the Office of the Director; and one (.95) Student Aide III that will be split into two (2) 19 hour per week Student Aides as part of the university pass program (U-Pass) under the Transportation Mobility Division.
  - The Complete Streets Office budget includes funding for modular materials and installation of roadway safety improvements needed to prevent injuries and deaths and comply with ROH 14-18 and the City's Vision Zero policy. Depending on the scale of the installation, this funding could cover Vision Zero installations at up to three (3) locations.
  - The Transportation Engineering budget includes \$305,000 to fund parking facilities assessment study and maintenance/repairs for nine (9) municipal parking structures and seven (7) surface lots.
  - The Administration budget includes \$807,881 for rent of office lease space for transit, non-transit staffing, personal services contracts, contractors and interns. Lease negotiated by Department of Design & Construction, Facilities Division.
  - The Transportation Technology budget includes \$435,000 for rental of Middle Street warehouse space to provide a workplace, parking and storage of City property for DTS Maintenance staff.
  - The Transportation Mobility Division includes \$3,338,740 for Human Services Transportation Coordination Program for Agency Provided Trips program enabling five (5) local social service agencies to transport their clients who would otherwise use TheHandi-Van.

## Department of Transportation Services

DEPARTMENT POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	174.00	174.00	174.00	0.00	174.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	3.00	3.95	3.95	0.00	3.95
<b>Total</b>	<b>177.00</b>	<b>177.95</b>	<b>177.95</b>	<b>0.00</b>	<b>177.95</b>

EXPENDITURES BY PROGRAM					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Administration	\$ 10,461,004	\$ 13,221,242	\$ 13,464,537	\$ 0	\$ 13,464,537
Transportation Engineering	2,594,967	3,369,946	3,373,688	148,723	3,522,411
Transportation Performance & Development	5,285,306	6,631,021	2,997,125	0	2,997,125
Transportation Technology	5,099,841	6,512,648	6,507,041	220,342	6,727,383
Transportation Rail	0	73,421,625	77,677,522	0	77,677,522
Transportation Mobility	310,807,405	318,040,535	333,537,261	32,732	333,569,993
<b>Total</b>	<b>\$ 334,248,523</b>	<b>\$ 421,197,017</b>	<b>\$ 437,557,174</b>	<b>\$ 401,797</b>	<b>\$ 437,958,971</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 156,637,797	\$ 173,102,196	\$ 179,875,027	\$ 241,797	\$ 180,116,824
Current Expenses	176,976,661	245,282,337	256,396,347	160,000	256,556,347
Equipment	634,065	2,812,484	1,285,800	0	1,285,800
<b>Total</b>	<b>\$ 334,248,523</b>	<b>\$ 421,197,017</b>	<b>\$ 437,557,174</b>	<b>\$ 401,797</b>	<b>\$ 437,958,971</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 636,647	\$ 1,138,656	\$ 567,264	\$ 0	\$ 567,264
Highway Fund	12,084,607	15,917,255	13,422,811	351,935	13,774,746
Bikeway Fund	561,691	633,250	666,974	17,130	684,104
Transportation Fund	207,777,254	312,632,448	391,900,125	32,732	391,932,857
Special Projects Fund	120,000	0	0	0	0
Federal Grants Fund	113,068,324	90,875,408	31,000,000	0	31,000,000
<b>Total</b>	<b>\$ 334,248,523</b>	<b>\$ 421,197,017</b>	<b>\$ 437,557,174</b>	<b>\$ 401,797</b>	<b>\$ 437,958,971</b>

## Administration

### Program Description

This program plans, directs, and coordinates the activities of DTS in accordance with the provisions of the City Charter and the guidance of the Mayor and Managing Director. It provides administrative service activities for the department, including personnel management, budget preparation, and fiscal management. It provides complete streets administration for City infrastructure departments, traffic and transit related media information and liaison services to the Honolulu Rate Commission. The Administration program is responsible for implementing and managing operations and maintenance services for multimodal transportation including concession agreement management and entering into other innovative business relationships.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	21.00	21.00	21.00	0.00	21.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	1.00	3.00	3.00	0.00	3.00
<b>Total</b>	<b>22.00</b>	<b>24.00</b>	<b>24.00</b>	<b>0.00</b>	<b>24.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,955,716	\$ 2,610,096	\$ 2,567,484	\$ 0	\$ 2,567,484
Current Expenses	8,505,288	10,611,146	10,897,053	0	10,897,053
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 10,461,004</b>	<b>\$ 13,221,242</b>	<b>\$ 13,464,537</b>	<b>\$ 0</b>	<b>\$ 13,464,537</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 343,901	\$ 1,038,656	\$ 567,264	\$ 0	\$ 567,264
Highway Fund	1,365,278	1,566,354	1,596,003	0	1,596,003
Bikeway Fund	21,920	0	0	0	0
Transportation Fund	8,609,905	10,616,232	11,301,270	0	11,301,270
Special Projects Fund	120,000	0	0	0	0
<b>Total</b>	<b>\$ 10,461,004</b>	<b>\$ 13,221,242</b>	<b>\$ 13,464,537</b>	<b>\$ 0</b>	<b>\$ 13,464,537</b>

## Transportation Engineering

## Program Description

This program has oversight over two main aspects concerning the roads and streets of the City. The first is to provide for the safe and efficient operations of all the City's roads and streets as it relates to the movement of people and freight via both public and private vehicles, bicycles and walking. In concert with this, the division is responsible to maintain striping and signing plans; recommend and implement standards for signs, pavement markings and warning devices; receive, investigate, analyze and resolve queries from the public and government agencies regarding the operation of vehicular, pedestrian and bicycle traffic; maintain, review and revise the City's Traffic Code Ordinance; analyze and determine warrants for traffic signals; maintain worksheets of traffic control devices; operate and maintain certain municipal parking lots and on-street parking; manage the City's general street curb area in regards to freight and passenger loading zones; and administer the School Traffic Safety Committee. This division implements many of the City's Complete Streets projects in coordination with other City, State and Federal agencies.

The second main aspect of the division is to provide, administer, promote and implement various traffic improvement, safety and bikeway programs via the Capital Improvement Program, by working with consultants, community organizations, contractors and government officials. In addition, the division administers various educational promotions related to traffic and pedestrian safety (such as the Walk Wise Hawaii, Be Safe Be Seen, Ped Man, Safe Routes to School, and the production of public service media announcements); and participates in the Oahu Fleet Safety Organization.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	32.00	32.00	32.00	0.00	32.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>0.00</b>	<b>32.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,889,646	\$ 2,524,386	\$ 2,622,008	\$ 148,723	\$ 2,770,731
Current Expenses	705,321	845,560	751,680	0	751,680
Equipment	0	0	0	0	0
<b>Total</b>	<b>\$ 2,594,967</b>	<b>\$ 3,369,946</b>	<b>\$ 3,373,688</b>	<b>\$ 148,723</b>	<b>\$ 3,522,411</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
General Fund	\$ 292,746	\$ 100,000	\$ 0	\$ 0	\$ 0
Highway Fund	1,727,910	2,636,696	2,706,714	131,593	2,838,307
Bikeway Fund	539,771	633,250	666,974	17,130	684,104
Federal Grants Fund	34,540	0	0	0	0
<b>Total</b>	<b>\$ 2,594,967</b>	<b>\$ 3,369,946</b>	<b>\$ 3,373,688</b>	<b>\$ 148,723</b>	<b>\$ 3,522,411</b>

## Transportation Performance & Development

### Program Description

The Transportation Performance and Development Division is responsible for department level business process, change management, and monitoring of key performance indicators. Provides transportation planning and coordinates federal financial funding resources. Responsible for supporting Oahu's data-driven regional multi-modal transportation plans that inform the City's transportation improvement project selection. Represents the City and coordinates with the Oahu Metropolitan Planning Organization regarding the Oahu Regional Transportation Plan, Transportation Improvement Program, and Overall Work Program. Serves as the department's clearinghouse for the review of and comment on environmental assessment and transportation impact submittals to ensure consistency with the application of national best practice multimodal principles, traffic congestion mitigation, and roadway safety elements. Administers, programs, and manages the City's federal-aid transportation funding for multi-modal and complete-street initiatives including roadway, intersection, pedestrian, bikeway, and transit improvements. Monitors and oversees Federal funding certifications and assurances to maintain compliance as a grant recipient. Manages the federal-aid Transit Disadvantaged Business Enterprise and Equal Employment Opportunity Programs for the City. Coordinates, budgets, and programs the department's Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) funding. Develops, maintain, and process all federal grant applications. Conducts, analyzes, and organizes transportation data necessary to conduct traffic analysis, traffic counts and surveys, formulate capacity demands, and initiates safety measures such as traffic signals, crosswalks, and speed limits. Coordinates, implements, and manages short and long-range parking master plans, financials, and technology to maximize non-fare revenue.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	22.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>0.00</b>	<b>22.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 1,363,792	\$ 1,757,971	\$ 1,866,407	\$ 0	\$ 1,866,407
Current Expenses	3,921,514	4,873,050	1,099,918	0	1,099,918
Equipment	0	0	30,800	0	30,800
<b>Total</b>	<b>\$ 5,285,306</b>	<b>\$ 6,631,021</b>	<b>\$ 2,997,125</b>	<b>\$ 0</b>	<b>\$ 2,997,125</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Highway Fund	\$ 3,891,578	\$ 5,406,191	\$ 2,613,053	\$ 0	\$ 2,613,053
Transportation Fund	953,728	1,224,830	384,072	0	384,072
Federal Grants Fund	440,000	0	0	0	0
<b>Total</b>	<b>\$ 5,285,306</b>	<b>\$ 6,631,021</b>	<b>\$ 2,997,125</b>	<b>\$ 0</b>	<b>\$ 2,997,125</b>



## Transportation Technology

## Program Description

This program's goals are to effectively and efficiently manage, operate, develop, and implement Honolulu's traffic signal systems operations, Traffic Management Center activities and expansion, traffic camera coverage, traveler information program, Intelligent Transportation Systems (ITS) projects and transit applications, and management of street use permits and its related traffic management. The division is developing and establishing the next generation of smart traffic technology and ITS projects. The division optimizes the existing traffic signal operation for maximum throughput volumes with minimum delays while addressing safety, maintenance, and operational considerations. The division provides and researches real time traveler information to drivers, commuters, transit vehicles, and news media on current traffic conditions. Traffic images from the various traffic cameras are networked to the internet, Police, Civil Defense, Fire, local television and radio stations, and other transportation-related agencies for up to date traffic information.

The division includes the Street Usage Section, which reviews and issues traffic control permits for parades, special events, construction and other street usage. The section monitors the permits issued. It also coordinates and utilizes the Joint Traffic Management Center functions and special duty police, signs, barricades, cones and changeable-message displays to reroute or warn commuters and to maintain a safe construction work zone, special event, parade travel area.

The division will also provide oversight of the operations and management of the completed Joint Traffic Management Center; in coordination with other City, State and Federal agencies.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	39.00	39.00	39.00	0.00	39.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>39.00</b>	<b>39.00</b>	<b>39.00</b>	<b>0.00</b>	<b>39.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 2,285,296	\$ 3,237,163	\$ 3,406,256	\$ 60,342	\$ 3,466,598
Current Expenses	2,814,545	3,244,485	3,100,785	160,000	3,260,785
Equipment	0	31,000	0	0	0
<b>Total</b>	<b>\$ 5,099,841</b>	<b>\$ 6,512,648</b>	<b>\$ 6,507,041</b>	<b>\$ 220,342</b>	<b>\$ 6,727,383</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Highway Fund	\$ 5,099,841	\$ 6,308,014	\$ 6,507,041	\$ 220,342	\$ 6,727,383
Federal Grants Fund	0	204,634	0	0	0
<b>Total</b>	<b>\$ 5,099,841</b>	<b>\$ 6,512,648</b>	<b>\$ 6,507,041</b>	<b>\$ 220,342</b>	<b>\$ 6,727,383</b>



## Transportation Rail

### Program Description

This program is responsible for the operations and maintenance of the City's rail system. The division will oversee the operations and maintenance of the rail transit system upon commencement of rail services, and has participated in pre-commencement inspections and testing activities. The division is comprised of two branches: The Rail Operations and Maintenance Branch oversees contracted operations and maintenance in areas such as Operations Control Center, Train Operations, Station Operations, Rolling Stock Maintenance, Track & Structure Maintenance, Traction Electrification System Maintenance, Train Control System Maintenance, and Telecommunication System Maintenance. The Rail Facilities Management and Maintenance Branch is responsible for the management and maintenance of rail facilities and equipment. The branch oversees contracted operations and maintenance of elevators/escalators. The branch self performs operations and maintenance at stations, parking facilities, transit centers, and guideway in areas such as electrical systems, plumbing systems, roofing systems, concrete systems, cleaning, landscaping, and graffiti removal.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	0.00	38.00	38.00	0.00	38.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>38.00</b>	<b>38.00</b>	<b>0.00</b>	<b>38.00</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 0	\$ 3,144,416	\$ 3,069,440	\$ 0	\$ 3,069,440
Current Expenses	0	68,170,302	74,428,082	0	74,428,082
Equipment	0	2,106,907	180,000	0	180,000
<b>Total</b>	<b>\$ 0</b>	<b>\$ 73,421,625</b>	<b>\$ 77,677,522</b>	<b>\$ 0</b>	<b>\$ 77,677,522</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Transportation Fund	\$ 0	\$ 73,421,625	\$ 77,677,522	\$ 0	\$ 77,677,522
<b>Total</b>	<b>\$ 0</b>	<b>\$ 73,421,625</b>	<b>\$ 77,677,522</b>	<b>\$ 0</b>	<b>\$ 77,677,522</b>

## Transportation Mobility

## Program Description

This program is responsible for coordinating operations of the City's island wide public transit system, including establishing operations and maintenance policies for the fixed route and paratransit services; conducting reviews of established routes and determining adjustments required; procuring new revenue and service vehicles and equipment; overseeing the development and maintenance of transit facilities, including bus shelters and bus stops. This division oversees the contractor conducting the in-person functional assessments used for determining eligibility for paratransit services in accordance with the Americans with Disabilities Act of 1990 and the transit management services entity operating the City's public transit system, and supports human service agencies' efforts to provide transportation for their day program participants.

PROGRAM POSITIONS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Permanent FTE	60.00	22.00	22.00	0.00	22.00
Temporary FTE	0.00	0.00	0.00	0.00	0.00
Contract FTE	2.00	0.95	0.95	0.00	0.95
<b>Total</b>	<b>62.00</b>	<b>22.95</b>	<b>22.95</b>	<b>0.00</b>	<b>22.95</b>

CHARACTER OF EXPENDITURES					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Salaries	\$ 149,143,347	\$ 159,828,164	\$ 166,343,432	\$ 32,732	\$ 166,376,164
Current Expenses	161,029,993	157,537,794	166,118,829	0	166,118,829
Equipment	634,065	674,577	1,075,000	0	1,075,000
<b>Total</b>	<b>\$ 310,807,405</b>	<b>\$ 318,040,535</b>	<b>\$ 333,537,261</b>	<b>\$ 32,732</b>	<b>\$ 333,569,993</b>

SOURCE OF FUNDS					
	FY 2023 Actual	FY 2024 Appropriated	Current Svcs	Budget Issues	FY 2025 Total Budget
Transportation Fund	\$ 198,213,621	\$ 227,369,761	\$ 302,537,261	\$ 32,732	\$ 302,569,993
Federal Grants Fund	112,593,784	90,670,774	31,000,000	0	31,000,000
<b>Total</b>	<b>\$ 310,807,405</b>	<b>\$ 318,040,535</b>	<b>\$ 333,537,261</b>	<b>\$ 32,732</b>	<b>\$ 333,569,993</b>

# Revenues



Detailed Statement of Revenues and Surplus

Budget Basis

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which the resources are to be spent and the means by which spending activities are controlled. The City’s accounting records for the governmental funds and expendable trust and agency funds are maintained on a modified accrual basis.

Budgeted Revenues

Budgeted revenues are based on estimates of the financial resources used for financing operations and development of new facilities. Tax revenues are relatively stable and predictable. Fee schedules, historical trends, and economic and demographic patterns largely determine levels of other revenues. The comparative revenue schedules that follow generally reflect prior years’ trends even though some may be irregular. In large part, revenue projections are a continuation of these trends.

# **Detailed Statement of Revenues and Surplus**





# Detailed Statement of Revenues and Surplus

## General Fund (110)

This fund accounts for all financial resources except those required to be accounted for in another fund.  
The major revenue source in the General Fund is the real property tax.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Taxes</b>			
Real Property Taxes - Current Year	\$ 410,544,220	\$ 1,663,439,300	\$ 1,728,456,000
Real Property Taxes - Prior Year	11,836,193	3,000,000	3,000,000
R P T - Lock Box	491,296,344	0	0
R P T Mortgage Company	524,908,805	0	0
RPT-Omitted Properties	71,075,925	0	0
RPT - Epay	32,289,563	0	0
Public Svc Company Tax	44,907,807	48,127,000	48,065,000
County Transient Accommodation Tax	93,589,227	95,861,000	93,865,000
County TAT Penalty & Interest	833	0	0
<b>Total - Taxes</b>	<b>\$ 1,680,448,917</b>	<b>\$ 1,810,427,300</b>	<b>\$ 1,873,386,000</b>
<b>Licenses and Permits</b>			
Auctioneer & Pawn Broker	\$ 3,700	\$ 900	\$ 900
Firearms	3,447	20,340	10,340
Electric Gun Licenses	563	2,200	2,200
Second-Hand & Junk Dealer	8,592	8,700	8,700
Used Mtr Veh Part Dealer	825	480	480
Wreck Salv Reblld Mtr Veh	717	500	500
Peddler/Itinerant Vendor	1,230	850	850
Tear Gas/Othr Noxious Sub	275	60	60
Scrap Dealers	2,433	2,600	2,600
HPD Alarm Permits	87,198	190,000	150,000
Building Permits	20,881,778	20,000,000	25,000,000
NPDES fee	486,847	650,000	650,000
Signs	20,985	15,000	15,000
Motor Vehicle Plate Fees	560,022	541,530	541,530
Mtr Veh Spc No Plate Fee	1,712,671	841,050	841,050
Motor Vehicle Tag Fees	372,685	373,300	373,300
Motor Veh Trfr Fee & Pen	2,413,139	2,905,200	2,905,200
Dupl Regis/Ownership Cert	150,690	165,300	165,300
Correction Fees	6,600	6,800	6,800
Mvr-Annual Fee	14,283,486	14,142,800	14,142,800
Moped Annual License Fee	148,665	72,010	72,010
Nonresident Vehicle Prmt	12,035	13,500	13,500
Private Trans Reg Fees	43,100	23,710	23,710
Motor Vehicle Drivers Lic	3,385,349	3,222,290	3,222,290
Easement Grants	112,994	90,000	90,000
Newsstands	3,915	3,680	3,680
Dispensing Rack	69,318	35,890	35,890
Outdoor Dining Permit Fee	750	0	0
Fire Code Permit & Lic	461,547	417,525	878,600

Detailed Statement of Revenues and Surplus

**General Fund (110)**

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Fireworks License Fees	37,500	71,289	37,500
Camping Permits	381,004	340,000	340,000
<b>Total - Licenses and Permits</b>	<b>\$ 45,654,060</b>	<b>\$ 44,157,504</b>	<b>\$ 49,534,790</b>
<b>Intergovernmental Revenue</b>			
Fish and Wildlife Svcs	\$ 58,814	\$ 54,000	\$ 58,000
<b>Total - Intergovernmental Revenue</b>	<b>\$ 58,814</b>	<b>\$ 54,000</b>	<b>\$ 58,000</b>
<b>Charges for Services</b>			
Duplication-Master Tapes	\$ 50,032	\$ 35,500	\$ 35,500
Data Proc Svc-State	808,626	700,000	700,000
Data Proc Svc-US Govt	1,216	0	0
Data Proc Svc-Othr County	489,236	425,000	425,000
Legal Services (BWS)	222,200	235,600	235,600
Svc Fee-Dishonored Checks	11,473	7,840	7,790
Service Fee for Card Payment	644,919	342,510	342,510
Sale of Gasoline and Oil	144,732	108,000	108,000
Subdivision Fees	91,000	100,000	110,000
Zoning Reg Applcn Fees	254,010	275,000	275,000
Witness Fees	5	0	0
Short-Term Rental Reg/Renewal Fees	1,163,000	250,000	500,000
Nonconform Certi Renewal	465,569	0	475,000
Plan Review Fee	2,031,041	1,500,000	1,750,000
Passport Fee	286,685	524,160	546,840
Adm Fee-Mult-Fam Hsg Prgm	11,600	17,000	17,000
Exam Fees-Spec Inspectors	10,090	200	200
Reg Fees-Spec Inspectors	17,240	5,000	5,000
Military Hsg Fee-Lieu Rpt	1,021,895	989,200	989,200
Zoning/Flood Clear Fee	105,650	85,000	85,000
Duplicate Copy-Any Record	198,162	139,185	149,135
Abstract of Information	285	0	0
Copy-Map, Plan, Diagram	385	900	900
Cert Voter Registration	840	0	0
Voter Registration Lists	36,255	0	0
Medical Examiner's Report	2,408	2,500	2,500
Cert-Correctness of Info	685	100	100
Prop Tax Record Search	3,290	3,300	3,300
HPD Alarm Service Charges	115,880	90,000	100,000
Custodial Services	120	0	0
Attendant Services	448,022	390,000	520,000
Spay-Neuter Service	9,060	800	800
Kitchen & Facility Usage	2,575	2,000	2,000
Other Misc Services	26,962	20,000	22,000
HPD Special Duty Fees	314,117	310,000	310,000
Ambulance Fees	197,498	32,000,000	35,000,000
Electrical Inspection	2,200	10,000	10,000



# Detailed Statement of Revenues and Surplus

## General Fund (110)

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Bldg Code Variance/Appeal	5,200	2,000	5,000
City Employees Parking	872,226	820,000	820,000
Kapalama Hale Parking Facility	142,291	60,000	80,000
HPD Parking Lot	148,783	135,000	140,000
Scuba and Snorkeling	7,770	7,400	7,770
Commercial Filming	65,640	50,000	60,000
Summer Fun Program	187,403	175,000	175,000
Fall and Spring Programs	18,600	0	0
Parks District V Fees	1,305	0	0
Foster Botanic Garden	143,645	160,000	175,000
Fees for Community Garden	57,546	40,000	40,000
<b>Total - Charges for Services</b>	<b>\$ 10,839,372</b>	<b>\$ 40,018,195</b>	<b>\$ 44,231,145</b>
<b>Fines and Forfeits</b>			
Fines Miscellaneous	\$ 200	\$ 0	\$ 0
HPD Alarm Fines	45,415	75,000	75,000
Fines-Short Term Rental Civil Penalties	152,986	773,000	25,000
Fines-Violat Land Use Ord	269,534	139,000	0
Fines-Viol Bldg Elec Etc	696,394	1,221,000	725,000
Grade, Grubb & Stockpile	300	0	0
Forfeiture of Seized Prop	294,647	50,000	200,000
<b>Total - Fines and Forfeits</b>	<b>\$ 1,459,476</b>	<b>\$ 2,258,000</b>	<b>\$ 1,025,000</b>
<b>Miscellaneous Revenues</b>			
Investments	\$ 11,823,051	\$ 0	\$ 0
Investments-Pool	26,318,038	34,062,000	12,370,000
Other Sources-Interest Earnings	4,638	0	0
Rental Units (City Prop)	1,077,788	659,388	515,188
Rental Units (Hcd Prop)	247,700	734,117	734,117
Rental-Amb Facil-Fire Stn	28,500	0	0
Other Rents Recreat Facil	1,733	1,700	1,700
Perquisite Housing	8,343	27,093	26,655
Rental of Equipment	14,699	15,000	11,800
Rental for Use of Land	339,701	214,836	215,100
Parking Stalls	135,883	128,304	128,304
Telecom Facilities Rental	21,222	192,480	192,484
Other Comp-Loss of Fixed Asset	18,107	0	0
Other Escheats	319,159	50,000	50,000
Police Department	66,200	19,500	45,000
Develop Prem-Royal Kunia	44,560	41,000	41,000
Recov of Utility Charges	12,266	3,010	3,010
Recov-Workers' Comp Paymt	38,234	0	0
Recov-Overtime Inspection	2,844	0	0
Recov-Crt Odr Restitution	3,292	0	0
Recovery-Damages	197,995	0	0
Misc Recov,Collect,Etc	8,856	0	0

# Detailed Statement of Revenues and Surplus

## General Fund (110)

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Recov State-Emerg Amb Svc	41,106,272	8,400,000	3,500,000
Recov State-Hawaii State ID	705,964	875,110	875,110
Recov State-Motor Vehicle	1,070,296	1,124,750	1,124,750
Recov Work Comp-3Rd Party	292,302	150,000	150,000
Recov-State-Comml Drv Lic	435,140	664,290	664,290
Recovery-Interest-Federal Subsidy	238,694	238,694	238,694
Recov-Direct Costs HART	1,368,529	1,437,812	1,300,000
Reimb State-MV Insp Prgm	711,539	824,120	824,120
Reimb of Admin Cost-Ewa	5,054	30,000	30,000
Reimb State - DPP Placard	133,476	146,590	146,590
Reimb From Org. Plates	96,975	15,220	15,220
Towing Service Premiums	78,000	120,000	120,000
Other Sundry Realization	8,072	0	0
Sund Refunds-Prior Expend	7,650,592	1,700,000	1,000,000
Sund Refunds-Curr Exp	1,170,991	80,000	50,000
Sundry Ref-Pcard Rebate	501,364	0	0
Vacation Accum Deposits	696,949	43,600	43,600
Misc Rev/Cash Over/Short	1,212	0	0
Misc Deposit Adjustments	(7,466)	0	0
Auction Sale-Impound Veh	684,543	755,080	755,080
Auction Sale-Unclaim Prop	89,259	35,000	35,000
Sale-Other Mtls & Suppl	145,014	250,400	400,400
Sale of Scrap Materials	760	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 97,916,340</b>	<b>\$ 53,039,094</b>	<b>\$ 25,607,212</b>
<b>Revolving Fund Revenues</b>			
Repay Dchd Loans-Others	\$ 1,505	\$ 0	\$ 0
<b>Total - Revolving Fund Revenues</b>	<b>\$ 1,505</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Utilities or Other Enterprises</b>			
Miscellaneous Revenues	\$ 538	\$ 0	\$ 0
<b>Total - Utilities or Other Enterprises</b>	<b>\$ 538</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Non-Revenue Receipts</b>			
Recov-Debt Svc Wf/Refuse	\$ 19,265,631	\$ 19,240,000	\$ 17,184,000
Recov Debt Sv-Swdf Sp Fd	31,195,072	31,203,000	31,198,000
Recov Debt Svc-Hsg Sp Fd	3,838,668	3,788,000	2,109,000
Recov Debt Svc-Swr Fund	80,761	81,000	81,000
Recov Debt Svc-HART	0	92,171,250	121,238,500
Recov Swr Fd(Wwm Radio)	35,000	35,000	35,000
Recov-Debt Svc Golf Fd	1,837,000	1,851,000	1,828,000
Recov D/S-Spec Events Fd	4,274,000	4,274,000	4,325,000
Recov D/S-Hanauma Bay Fd	1,045,061	1,042,000	285,000
Recov Debt Svc-Zoo Fund	3,317,000	3,593,000	3,602,000
Recov Debt Svc-Hwy Fund	135,104,607	138,498,000	135,898,000
Recov Case - Zoo Fund	799,400	829,900	876,700
Recov CASE-Spec Events Fd	809,500	830,800	863,200

General Fund

# Detailed Statement of Revenues and Surplus

## General Fund (110)

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Recov CASE-Hanauma Bay Fd	423,700	428,000	472,500
Recov CASE - Hwy Beaut Fd	246,200	274,900	253,900
Recov CASE - Sw Sp Fd	13,960,900	13,646,900	14,689,100
Recov CASE-Golf Fund	897,300	945,400	969,500
Recov CASE-Hwy Fund	14,306,800	16,677,500	16,713,100
Recov CASE-Sewer Fund	23,695,100	23,073,600	22,782,500
Recov CASE-Liquor Comm Fd	376,200	383,100	389,900
Recov CASE-Patsy T Mink Central Oahu Reg Pk Fd	1,700	1,700	1,700
Recov CASE - Bikeway Fd	98,300	96,400	114,200
Recov CASE-Waipio Peninsula Soccer Park Fund	5,600	5,600	5,600
Recov CASE-Hsg Dev Sp Fd	229,300	224,900	141,000
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	3,432,642	3,200,000	3,500,000
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Trf-Sewer Fund for Rent	472,500	472,500	472,500
<b>Total - Non-Revenue Receipts</b>	<b>\$ 263,311,442</b>	<b>\$ 360,430,950</b>	<b>\$ 383,592,400</b>
<b>Unreserved Fund Balance</b>	<b>\$ 191,387,414</b>	<b>\$ 309,933,536</b>	<b>\$ 325,373,684</b>
<b>Interfund Transfer</b>	<b>\$ (342,655,009)</b>	<b>\$ (331,135,748)</b>	<b>\$ (536,568,390)</b>
<b>Total - General Fund</b>	<b>\$ 1,948,422,869</b>	<b>\$ 2,289,182,831</b>	<b>\$ 2,166,239,841</b>

# Detailed Statement of Revenues and Surplus

## Highway Fund (120)

This fund accounts for the disposition of proceeds from special revenues earmarked by law for highway and related activities. Major revenue sources include the City fuel tax, vehicle weight tax, and public utility franchise tax.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Taxes</b>			
Franchise Tax - HECO	\$ 57,870,510	\$ 57,900,000	\$ 58,000,000
Franchise Tax - GASCO	3,823,932	3,457,922	3,800,000
Fuel Tax - Current Year	45,452,107	45,857,000	42,696,000
<b>Total - Taxes</b>	<b>\$ 107,146,549</b>	<b>\$ 107,214,922</b>	<b>\$ 104,496,000</b>
<b>Licenses and Permits</b>			
Storm Drain Conn Fee	\$ 17,200	\$ 10,000	\$ 10,000
Non-Storm Wtr Dischg Pmt	0	5,000	5,000
Grading Excavation & Fill	81,133	82,000	475,000
Motor Vehicle Weight Tax	186,269,165	184,824,810	184,824,810
Dlnqt Mtr Veh Wt Tax Pen	1,311,361	1,352,240	1,352,240
Other Vehicle Weight Tax	4,860,673	4,809,420	4,809,420
Dlnqt Othr Veh Wt Tax Pen	48,700	44,680	44,680
Taxi Stand Permit Fee	2,501	4,360	4,360
Taxi Stand Decals	4	43	43
Frt Curb Load Zone-Permit	365,924	371,380	371,380
Frt Curb Load Zone-Decals	50,755	65,210	65,210
Pass Loading Zone-Permit	15,900	14,610	14,610
Pass Loading Zone-Decals	2,930	2,960	2,960
Excav/Rep-St & Sidewalk	129,651	200,000	210,000
RPZ Parking Permits	0	0	66,000
<b>Total - Licenses and Permits</b>	<b>\$ 193,155,897</b>	<b>\$ 191,786,713</b>	<b>\$ 192,255,713</b>
<b>Charges for Services</b>			
Sidewalk Specs File Fee	\$ 10,600	\$ 13,000	\$ 13,000
Driveway Specs File Fee	4,400	5,000	5,000
Duplicate Copy-Any Record	545	0	0
Sidewalk Area Cleaning	0	17,000	22,000
Sidewalk Repair	254,440	273,000	293,000
Parking Placards	3,700	4,000	4,500
Car-sharing Parking	0	0	3,375
Street Parking Meter	3,343,871	2,765,300	5,626,400
Frm Damaged Parking Meter	1,189	2,000	2,000
Kuhio-Kaiolu Parking Lot	49,750	50,000	50,000
Kaimuki Parking Lot #2	172,788	180,000	185,000
Kailua Parking Lot	171,491	175,000	175,000
Kalakaua Parking Lot	171,781	180,000	180,000
Civic Center Parking Lot	75,696	77,000	80,000
River-Nimitz-Parking	(536)	0	0
Parking Chgs - Salt Lake-	23,575	24,000	24,000
Parking Charges-Palace Sq	43,899	44,000	44,500

# Detailed Statement of Revenues and Surplus

## Highway Fund (120)

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
HPD Parking Lot	13,290	13,500	13,500
Kailua Elderly Hsg P/Lot	115,349	116,000	120,000
Lamppost Banner Display	36,920	18,000	18,000
<b>Total - Charges for Services</b>	<b>\$ 4,492,748</b>	<b>\$ 3,956,800</b>	<b>\$ 6,859,275</b>
<b>Fines and Forfeits</b>			
Fines-Storm Water	\$ 3,200	\$ 25,000	\$ 25,000
<b>Total - Fines and Forfeits</b>	<b>\$ 3,200</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Miscellaneous Revenues</b>			
Kekaulike Dia Hd Blk Pkg	\$ 0	\$ 90,137	\$ 99,000
Marin Tower Pkg Garage	0	269,758	296,000
Harbor Court Garage	272,408	288,000	288,000
Kaimuki Parking Lot Concession	617,764	597,000	606,000
Other Sources-Interest Earnings	3,115	0	0
Rental for Use of Land	21,033	0	0
Kukui Plaza Garage	447,909	418,495	460,000
Smith-Beretania Parking	21,315	77,074	85,000
Recov-Damaged St Lights	339,785	45,000	50,000
Recov-Damaged Traf Signal	180,826	100,000	100,000
Recovery of Traffic Signs	30,808	38,000	38,000
Other Comp-Loss of Fixed Asset	20,215	46,000	46,000
Recov-Overhead Charges	13,706	12,000	12,000
Recov-Overtime Inspection	61,379	5,000	7,000
Recovery-Interest-Federal Subsidy	477,390	477,389	477,389
Reimb State-Traf Sig Main	1,169,771	750,000	750,000
Sund Refunds-Prior Expend	199,732	500,000	500,000
Vacation Accum Deposits	105,503	0	0
Misc Rev/Cash Over/Short	10,931	0	0
Sale-Other Mtls & Suppl	3,511	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 3,997,101</b>	<b>\$ 3,713,853</b>	<b>\$ 3,814,389</b>
<b>Utilities or Other Enterprises</b>			
<b>Total - Utilities or Other Enterprises</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Unreserved Fund Balance</b>	<b>\$ 46,745,367</b>	<b>\$ 84,402,883</b>	<b>\$ 43,525,354</b>
<b>Interfund Transfer</b>	<b>\$ (150,435,215)</b>	<b>\$ (190,095,590)</b>	<b>\$ (194,669,023)</b>
<b>Total - Highway Fund</b>	<b>\$ 205,105,647</b>	<b>\$ 201,004,581</b>	<b>\$ 156,306,708</b>

# Detailed Statement of Revenues and Surplus

## Highway Beautification Fund (130)

The Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund accounts for receipts (\$7.00 per vehicle) collected for each certificate of registration. These monies are expended primarily for the beautification of highways under the jurisdiction of the City and the disposition of abandoned vehicles.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Hwy Beautification Fees	\$ 4,599,530	\$ 4,586,860	\$ 4,586,860
<b>Total - Charges for Services</b>	<b>\$ 4,599,530</b>	<b>\$ 4,586,860</b>	<b>\$ 4,586,860</b>
<b>Miscellaneous Revenues</b>			
Vacation Accum Deposits	\$ 5,236	\$ 0	\$ 0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 5,236</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Unreserved Fund Balance</b>	<b>\$ 5,043,076</b>	<b>\$ 6,031,711</b>	<b>\$ 5,096,394</b>
<b>Interfund Transfer</b>	<b>\$ (246,200)</b>	<b>\$ (274,900)</b>	<b>\$ (253,900)</b>
<b>Total - Highway Beautification Fund</b>	<b>\$ 9,401,642</b>	<b>\$ 10,343,671</b>	<b>\$ 9,429,354</b>

Highway Beautification Fund

# Detailed Statement of Revenues and Surplus

## Bikeway Fund Fund (140)

This fund accounts for receipts from bicycle and moped registration fees, which are earmarked for operating costs and acquisition, design, construction, improvement, repair and maintenance costs related to bikeways, including the installation and repair of storm drains and bridges.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Bicycle Licenses	\$ 181,332	\$ 251,500	\$ 251,500
Moped Annual License Fee	112,110	197,440	197,440
Electric Foot Scooter License	210	0	0
Electric Bicycle Licenses	279,913	148,290	148,290
<b>Total - Licenses and Permits</b>	<b>\$ 573,565</b>	<b>\$ 597,230</b>	<b>\$ 597,230</b>
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd	\$ 914,500	\$ 566,623	\$ 1,800,174
<b>Total - Non-Revenue Receipts</b>	<b>\$ 914,500</b>	<b>\$ 566,623</b>	<b>\$ 1,800,174</b>
<b>Unreserved Fund Balance</b>	<b>\$ 1,575,961</b>	<b>\$ 1,810,985</b>	<b>\$ 0</b>
<b>Interfund Transfer</b>	<b>\$ (98,300)</b>	<b>\$ (96,400)</b>	<b>\$ (114,200)</b>
<b>Total - Bikeway Fund</b>	<b>\$ 2,965,726</b>	<b>\$ 2,878,438</b>	<b>\$ 2,283,204</b>



## Detailed Statement of Revenues and Surplus

### Parks and Playgrounds Fund (150)

This fund accounts for all monies received in lieu of providing land in perpetuity or dedicating land, together with facilities for park and playground purposes. These monies must be expended for the purchase of land for parks and playgrounds, purchase of park and playground equipment, and/or other improvement of existing parks and playgrounds.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Miscellaneous Revenues</b>			
Subdividers-Park/Playgrnd	\$ 706,233	\$ 716,350	\$ 0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 706,233</b>	<b>\$ 716,350</b>	<b>\$ 0</b>
<b>Unreserved Fund Balance</b>	<b>\$ 5,538,751</b>	<b>\$ 5,541,329</b>	<b>\$ 1,159,310</b>
<b>Total - Parks and Playgrounds Fund</b>	<b>\$ 6,244,984</b>	<b>\$ 6,257,679</b>	<b>\$ 1,159,310</b>

# Detailed Statement of Revenues and Surplus

## Sewer Fund (170)

This fund accounts for all monies received pursuant to the provisions of the Federal Water Pollution Control Act amendments of 1972 and the Hawaii Revised Statutes and expended for the purposes authorized.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Sale of Gasoline and Oil	\$ 451,454	\$ 0	\$ 0
Duplicate Copy-Any Record	3,982	100	100
Sewer Lateral Instal	43,506	100,000	100,000
Sewer Service Charges	461,539,314	450,000,000	450,000,000
Other Sewer Chgs	0	10,000	10,000
Wstwr Sys Facil Chgs	3,256,411	8,000,000	8,000,000
<b>Total - Charges for Services</b>	<b>\$ 465,294,667</b>	<b>\$ 458,110,100</b>	<b>\$ 458,110,100</b>
<b>Miscellaneous Revenues</b>			
Investments	\$ 9,219,105	\$ 0	\$ 0
Investments-Pool	19,941,365	26,166,000	9,749,000
Rental for Use of Land	118,624	0	0
Recov-Overtime Inspection	223,162	0	0
Sund Refunds-Prior Expend	274,425	0	0
Sund Refunds-Curr Exp	27,689	0	0
Vacation Accum Deposits	46,743	0	0
Sale of Scrap Materials	1,900	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 29,853,013</b>	<b>\$ 26,166,000</b>	<b>\$ 9,749,000</b>
<b>Unreserved Fund Balance</b>	<b>\$ 836,650,124</b>	<b>\$ 728,584,405</b>	<b>\$ 290,862,012</b>
<b>Interfund Transfer</b>	<b>\$ (24,283,361)</b>	<b>\$ (23,662,100)</b>	<b>\$ (23,371,000)</b>
<b>Total - Sewer Fund</b>	<b>\$ 1,307,514,443</b>	<b>\$ 1,189,198,405</b>	<b>\$ 735,350,112</b>

# Detailed Statement of Revenues and Surplus

## Transportation Fund (180)

This fund accounts for all monies generated by or received from bus, handi-van and rail, and Joint Traffic Management Center (JTMC) parking garage. The funds from the bus, handi-van and rail are used for the management, operation, maintenance and administration of the bus, handi-van and rail transportation system. JTMC parking garage revenues are used for expenses of operation, maintenance, improvement and betterment of the JTMC parking garage facilities.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Supplemental Frt Curb Load Zone-Permits	\$ 232,170	\$ 183,000	\$ 183,000
Supplemental Frt Curb Load Zone-Decals	17,190	17,000	17,000
<b>Total - Licenses and Permits</b>	<b>\$ 249,360</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>Charges for Services</b>			
JTMC Parking	\$ 173,724	\$ 246,000	\$ 246,000
Spc Handicap Transp Fares	1,538,780	1,484,000	1,573,000
<b>Total - Charges for Services</b>	<b>\$ 1,712,504</b>	<b>\$ 1,730,000</b>	<b>\$ 1,819,000</b>
<b>Miscellaneous Revenues</b>			
Rental Units (City Prop)	\$ 445,800	\$ 450,000	\$ 435,000
Other City Facilities	57,018	0	0
Sund Refunds-Prior Expend	778,581	0	0
Sund Refunds-Curr Exp	1,142	0	0
Vacation Accum Deposits	11,111	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 1,293,652</b>	<b>\$ 450,000</b>	<b>\$ 435,000</b>
<b>Utilities or Other Enterprises</b>			
Bus Fare	\$ 41,281,156	\$ 32,542,000	\$ 42,542,000
U-Pass	1,959,775	2,500,000	2,500,000
Recovery of Damages	232,211	0	0
Bus Advertising	144,546	168,000	176,400
Ots-Employee Parking Chge	148,688	160,000	160,000
Other Bus Transportation	1,665	0	0
<b>Total - Utilities or Other Enterprises</b>	<b>\$ 43,768,041</b>	<b>\$ 35,370,000</b>	<b>\$ 45,378,400</b>
<b>Non-Revenue Receipts</b>			
Bus Subsidy-General Fund	\$ 174,997,806	\$ 151,832,197	\$ 321,279,874
Bus Subsidy-Highway Fund	1,023,808	34,920,090	42,057,923
<b>Total - Non-Revenue Receipts</b>	<b>\$ 176,021,614</b>	<b>\$ 186,752,287</b>	<b>\$ 363,337,797</b>
<b>Unreserved Fund Balance</b>	<b>\$ 86,886,083</b>	<b>\$ 98,929,567</b>	<b>\$ 0</b>
<b>Total - Transportation Fund</b>	<b>\$ 309,931,254</b>	<b>\$ 323,431,854</b>	<b>\$ 411,170,197</b>

# Detailed Statement of Revenues and Surplus

## Liquor Commission Fund (190)

This fund accounts for all monies collected by as well as received on behalf of the Liquor Commission and used for the operational and administrative costs of the Liquor Commission.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Direct Wine Shipper	\$ 103,500	\$ 90,000	\$ 90,000
Personal Shipment Permit	3,186	2,250	2,250
Basic Liquor Lic(New Lic)	369,130	200,000	200,000
Liquor Applcn Filing Fee	1,125	3,000	3,000
Addtl Liqr Lic (Gr Sale)	3,402,236	3,600,000	3,600,000
Renewal Liquor License	2,967,640	2,900,000	2,900,000
<b>Total - Licenses and Permits</b>	<b>\$ 6,846,817</b>	<b>\$ 6,795,250</b>	<b>\$ 6,795,250</b>
<b>Charges for Services</b>			
Service Fee for Card Payment	\$ (70,548)	\$ 0	\$ 0
Liqr Licensee Change Name	2,340	2,500	2,500
Charge for Photo Id	125,100	125,000	125,000
Charges for Publications	1,410	1,500	2,000
Duplicate Copy-Any Record	1,983	1,500	1,500
City Employees Parking	4,620	7,800	7,800
<b>Total - Charges for Services</b>	<b>\$ 64,905</b>	<b>\$ 138,300</b>	<b>\$ 138,800</b>
<b>Fines and Forfeits</b>			
Fines-Liquor Commission	\$ 147,496	\$ 100,000	\$ 100,000
<b>Total - Fines and Forfeits</b>	<b>\$ 147,496</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Miscellaneous Revenues</b>			
Vacation Accum Deposits	\$ 6,180	\$ 0	\$ 0
Misc Rev/Cash Over/Short	(23)	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 6,157</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Unreserved Fund Balance</b>	<b>\$ 1,925,403</b>	<b>\$ 3,043,873</b>	<b>\$ 2,352,326</b>
<b>Interfund Transfer</b>	<b>\$ (376,200)</b>	<b>\$ (383,100)</b>	<b>\$ (389,900)</b>
<b>Total - Liquor Commission Fund</b>	<b>\$ 8,614,578</b>	<b>\$ 9,694,323</b>	<b>\$ 8,996,476</b>

## Detailed Statement of Revenues and Surplus

### Rental Assistance Fund (203)

This fund accounts for all net receipts from the Hale Pauahi parking structure which are expended for monthly rental assistance payments to landlords on behalf of an eligible applicant.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Miscellaneous Revenues</b>			
Parking Stalls	\$ 58,398	\$ 0	\$ 0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 58,398</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Utilities or Other Enterprises</b>			
<b>Total - Utilities or Other Enterprises</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Unreserved Fund Balance</b>	<b>\$ 1,574,294</b>	<b>\$ 1,608,926</b>	<b>\$ 1,387,576</b>
<b>Total - Rental Assistance Fund</b>	<b>\$ 1,632,692</b>	<b>\$ 1,608,926</b>	<b>\$ 1,387,576</b>

## Detailed Statement of Revenues and Surplus

### Grants in Aid Fund (220)

This fund shall be used by the City to award grants in aid to federal income tax exempt non-profit organizations that provide services to economically and/or socially disadvantaged populations or provide services for public benefit in the areas of the arts, culture, economic development or the environment.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Miscellaneous Revenues</b>			
Investments-Pool	\$ 162,457	\$ 203,000	\$ 75,000
<b>Total - Miscellaneous Revenues</b>	<b>\$ 162,457</b>	<b>\$ 203,000</b>	<b>\$ 75,000</b>
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd	\$ 8,722,343	\$ 9,705,654	\$ 9,962,711
<b>Total - Non-Revenue Receipts</b>	<b>\$ 8,722,343</b>	<b>\$ 9,705,654</b>	<b>\$ 9,962,711</b>
<b>Unreserved Fund Balance</b>	<b>\$ 1,235,231</b>	<b>\$ 1,024,111</b>	<b>\$ 385,577</b>
<b>Total - Grants in Aid Fund</b>	<b>\$ 10,120,031</b>	<b>\$ 10,932,765</b>	<b>\$ 10,423,288</b>

# Detailed Statement of Revenues and Surplus

## Transit Construction Mitigation Fund (225)

This fund shall be used to receive and expend moneys to mitigate negative economic impacts from the construction of the Honolulu High-Capacity Transit Corridor Project.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd	\$ 0	\$ 0	\$ 300,000
<b>Total - Non-Revenue Receipts</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 300,000</b>
<b>Total - Transit Construction Mitigation Fund</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 300,000</b>



# Detailed Statement of Revenues and Surplus

## Hanauma Bay Nature Preserve Fund (230)

This fund accounts for receipts from the parking, admission and other fees to Hanauma Bay Nature Preserve and is earmarked primarily for the operation, maintenance, and improvement of the Nature Preserve.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Service Fee for Card Payment	\$ 116,878	\$ 110,000	\$ 110,000
Hanauma Bay Parking	268,442	215,000	215,000
Hanauma Bay-Admission	7,224,554	6,615,000	6,615,000
<b>Total - Charges for Services</b>	<b>\$ 7,609,874</b>	<b>\$ 6,940,000</b>	<b>\$ 6,940,000</b>
<b>Miscellaneous Revenues</b>			
Investments-Pool	\$ 43,954	\$ 81,000	\$ 23,000
Perquisite Housing	3,090	3,090	3,090
Hanauma Beach Park Conces	74,907	25,000	25,000
Hanauma Snorkling Rental	599,615	580,000	580,000
Hanauma Gift Shop Concess	72,511	50,000	50,000
Automatic Teller Machines	0	1,800	1,800
Recoveries - Others	0	5,261,500	0
Sund Refunds-Curr Exp	11,686	0	0
Misc Rev/Cash Over/Short	(671)	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 805,092</b>	<b>\$ 6,002,390</b>	<b>\$ 682,890</b>
<b>Unreserved Fund Balance</b>	<b>\$ 976,374</b>	<b>\$ 3,216,331</b>	<b>\$ 7,443,957</b>
<b>Interfund Transfer</b>	<b>\$ (1,468,761)</b>	<b>\$ (1,470,000)</b>	<b>\$ (757,500)</b>
<b>Total - Hanauma Bay Nature Preserve Fund</b>	<b>\$ 7,922,579</b>	<b>\$ 14,688,721</b>	<b>\$ 14,309,347</b>

# Detailed Statement of Revenues and Surplus

## Reserve for Fiscal Stability Fund (240)

This fund is designated as a reserve for economic and revenue downturns and emergency situations.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Easement Grants	\$ 0	\$ 20	\$ 0
<b>Total - Licenses and Permits</b>	<b>\$ 0</b>	<b>\$ 20</b>	<b>\$ 0</b>
<b>Miscellaneous Revenues</b>			
Investments-Pool	\$ 2,227,016	\$ 2,994,000	\$ 1,085,000
Land	0	0	150,000
<b>Total - Miscellaneous Revenues</b>	<b>\$ 2,227,016</b>	<b>\$ 2,994,000</b>	<b>\$ 1,235,000</b>
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd	\$ 7,000,000	\$ 8,641,792	\$ 7,000,000
<b>Total - Non-Revenue Receipts</b>	<b>\$ 7,000,000</b>	<b>\$ 8,641,792</b>	<b>\$ 7,000,000</b>
<b>Unreserved Fund Balance</b>	<b>\$ 145,359,962</b>	<b>\$ 154,586,977</b>	<b>\$ 166,222,789</b>
<b>Total - Reserve for Fiscal Stability Fund</b>	<b>\$ 154,586,978</b>	<b>\$ 166,222,789</b>	<b>\$ 174,457,789</b>

# Detailed Statement of Revenues and Surplus

## Solid Waste Special Fund (250)

This fund accounts for all revenues derived from the operation of the City's Refuse Division, solid waste disposal programs, glass recycling program, and other recycling programs.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Refuse Collector-Lic	\$ 5,625	\$ 7,000	\$ 7,000
Refuse Collector-Decal	932	900	900
Glass Recycler	0	300	300
<b>Total - Licenses and Permits</b>	<b>\$ 6,557</b>	<b>\$ 8,200</b>	<b>\$ 8,200</b>
<b>Intergovernmental Revenue</b>			
Pymt Fr St-Glass Disp Fee	\$ 276,969	\$ 560,000	\$ 560,000
<b>Total - Intergovernmental Revenue</b>	<b>\$ 276,969</b>	<b>\$ 560,000</b>	<b>\$ 560,000</b>
<b>Charges for Services</b>			
Pre-Paid Coll/Disp Chgs	\$ 5,358	\$ 0	\$ 0
Business Premises	377,977	300,000	295,000
Disposal Charges	5,491,468	4,000,000	4,000,000
Disp Chgs Surcharge-Other	4,440,848	4,440,000	4,440,000
Disp Chgs Surcharge - C&C	1,975,968	2,500,000	2,500,000
<b>Total - Charges for Services</b>	<b>\$ 12,291,619</b>	<b>\$ 11,240,000</b>	<b>\$ 11,235,000</b>
<b>Fines and Forfeits</b>			
Fines-Unpaid Civil	\$ 5,203	\$ 0	\$ 0
<b>Total - Fines and Forfeits</b>	<b>\$ 5,203</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Miscellaneous Revenues</b>			
Investments	\$ 859,775	\$ 0	\$ 0
Investments-Pool	2,093,775	2,798,000	1,008,000
Recovery-Recycled Materials	763,345	840,000	960,000
Recovery-Damaged Refuse Carts	2,625	0	0
Sund Refunds-Prior Expend	17,094	0	0
Sund Refunds-Curr Exp	23,348	0	0
Vacation Accum Deposits	97,039	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 3,857,001</b>	<b>\$ 3,638,000</b>	<b>\$ 1,968,000</b>
<b>Utilities or Other Enterprises</b>			
Tip Fees-Private Direct	\$ 32,602,478	\$ 27,000,000	\$ 27,000,000
Electrical Energy Revenue	69,067,644	67,920,000	67,920,000
Tip Fees-Other	18,566,009	21,500,000	21,500,000
S/H Disposal Chrg H-Power	222,863	0	0
Easement-AES Barbers Pt	42,779	0	0
<b>Total - Utilities or Other Enterprises</b>	<b>\$ 120,501,773</b>	<b>\$ 116,420,000</b>	<b>\$ 116,420,000</b>
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd	\$ 109,851,445	\$ 124,041,970	\$ 155,773,038
<b>Total - Non-Revenue Receipts</b>	<b>\$ 109,851,445</b>	<b>\$ 124,041,970</b>	<b>\$ 155,773,038</b>
<b>Unreserved Fund Balance</b>	<b>\$ 90,441,437</b>	<b>\$ 67,269,525</b>	<b>\$ 33,911,601</b>

# Detailed Statement of Revenues and Surplus

## Solid Waste Special Fund (250)

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Interfund Transfer	\$ (64,685,103)	\$ (64,353,400)	\$ (63,334,600)
<b>Total - Refuse Genl Operating Acct -SWSF</b>	<b>\$ 272,546,901</b>	<b>\$ 258,824,295</b>	<b>\$ 256,541,239</b>

# Detailed Statement of Revenues and Surplus

## Land Conservation Fund (260)

The fund accounts for all gifts, voluntary contributions to the city, and all revenues designated by ordinance or resolution for deposit into the fund. All monies deposited into this fund shall be used to purchase or otherwise acquire lands or property entitlements for natural resource land conservation purposes of the city.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Unreserved Fund Balance</b>			
Unreserved Fund Balance	\$ 220	\$ 220	\$ 220
<b>Total - Unreserved Fund Balance</b>	<b>\$ 220</b>	<b>\$ 220</b>	<b>\$ 220</b>
<b>Total - Land Conservation Fund</b>	<b>\$ 220</b>	<b>\$ 220</b>	<b>\$ 220</b>

## Detailed Statement of Revenues and Surplus

### Clean Water and Natural Lands Fund (270)

This fund accounts for monies transferred from real property tax revenues to be used to purchase or otherwise acquire real estate or any interest therein for land conservation in the city and costs related to the operation, maintenance, and management of lands acquired by way of this fund. The monies may be used for the purposes of: protection of watershed lands to preserve water quality and water supply; preservation of forests, beaches, coastal areas and agricultural lands; public outdoor recreation and education, including access to beaches and mountains; preservation of historic or cultural important land areas and sites; protection of significant habitats or ecosystems, including buffer zones; conservation of land in order to reduce erosion, floods, landslides, and runoff; and acquisition of public access to public land and open spaces.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Miscellaneous Revenues</b>			
Investments-Pool	\$ 699,457	\$ 1,014,000	\$ 350,000
<b>Total - Miscellaneous Revenues</b>	<b>\$ 699,457</b>	<b>\$ 1,014,000</b>	<b>\$ 350,000</b>
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd-RPT	\$ 7,524,240	\$ 8,354,697	\$ 8,642,280
<b>Total - Non-Revenue Receipts</b>	<b>\$ 7,524,240</b>	<b>\$ 8,354,697</b>	<b>\$ 8,642,280</b>
<b>Unreserved Fund Balance</b>	<b>\$ 46,708,279</b>	<b>\$ 54,862,290</b>	<b>\$ 18,287,313</b>
<b>Total - Clean Water and Natural Lands Fund</b>	<b>\$ 54,931,976</b>	<b>\$ 64,230,987</b>	<b>\$ 27,279,593</b>

# Detailed Statement of Revenues and Surplus

## Affordable Housing Fund (280)

This fund accounts for monies transferred from real property tax revenues to provide for and maintain affordable rental housing for persons earning sixty percent or less of the median household income in the city. Monies may be used for: the provision and expansion of affordable rental housing and suitable living environments in projects, which may include mixed-use, mixed-income projects, having residential units that are principally for persons of low and moderate income through land acquisition for, development of, construction of, and/or capital improvements or rehabilitation to such housing, provided that the funded housing remains affordable for at least sixty years.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Miscellaneous Revenues</b>			
Investments-Pool	\$ 449,010	\$ 578,000	\$ 207,000
Sund Refunds-Prior Expend	1,505	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 450,515</b>	<b>\$ 578,000</b>	<b>\$ 207,000</b>
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd-RPT	\$ 7,524,240	\$ 8,354,697	\$ 8,642,280
<b>Total - Non-Revenue Receipts</b>	<b>\$ 7,524,240</b>	<b>\$ 8,354,697</b>	<b>\$ 8,642,280</b>
<b>Unreserved Fund Balance</b>	<b>\$ 30,273,053</b>	<b>\$ 21,106,119</b>	<b>\$ 14,431,738</b>
<b>Total - Affordable Housing Fund</b>	<b>\$ 38,247,808</b>	<b>\$ 30,038,816</b>	<b>\$ 23,281,018</b>



# Detailed Statement of Revenues and Surplus

## Community Development Fund (310)

This fund accounts for monies provided by the Federal government under the Housing and Community Development Act of 1974, as amended; the National Affordable Housing Act of 1990, as amended; monies generated as program income; and monies carried over from prior years. Funds are expended to carry out the objectives of the Acts. Funds under the HOME program are funded under the Federal Grants Projects Fund beginning in fiscal year 1977.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
CDBG, PI-93-383	\$ 0	\$ 7,831,489	\$ 7,831,489
CDBG-Program Income	853,015	525,000	1,115,000
US Dept of Housing and Urban Development	7,086,294	0	0
<b>Total - Intergovernmental Revenue</b>	<b>\$ 7,939,309</b>	<b>\$ 8,356,489</b>	<b>\$ 8,946,489</b>
<b>Miscellaneous Revenues</b>			
Sund Refunds-Curr Exp	\$ 102	\$ 0	\$ 0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 102</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total - Community Development Fund</b>	<b>\$ 7,939,411</b>	<b>\$ 8,356,489</b>	<b>\$ 8,946,489</b>

# Detailed Statement of Revenues and Surplus

## Patsy T. Mink Central Oahu Regional Park Fund (321)

This fund accounts for monies generated from the Patsy T. Mink Central Oahu Regional Park. Funds are expended for the improvement, maintenance and repair of the Park. All appropriations from this fund must be used to supplement, and not supplant, other city fund appropriations for the Patsy T. Mink Central Oahu Regional Park.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Attendant Services	\$ 110,902	\$ 115,000	\$ 115,000
Parks District V Fees	148,417	150,000	150,000
<b>Total - Charges for Services</b>	<b>\$ 259,319</b>	<b>\$ 265,000</b>	<b>\$ 265,000</b>
<b>Unreserved Fund Balance</b>	<b>\$ 421,481</b>	<b>\$ 679,099</b>	<b>\$ 909,339</b>
<b>Interfund Transfer</b>	<b>\$ (1,700)</b>	<b>\$ (1,700)</b>	<b>\$ (1,700)</b>
<b>Total - Patsy T. Mink Central Oahu Regional Park Fund</b>	<b>\$ 679,100</b>	<b>\$ 942,399</b>	<b>\$ 1,172,639</b>

## Detailed Statement of Revenues and Surplus

### Waipio Peninsula Soccer Park Fund (322)

This fund accounts for monies generated from the Waipio Peninsula Soccer Park. Funds are expended for the improvement, maintenance and repair of the Park. All appropriations from this fund must be used to supplement, and not supplant, other city fund appropriations for the Waipio Peninsula Soccer Park.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Attendant Services	\$ 45,520	\$ 46,000	\$ 46,000
Parks District V Fees	90,976	90,000	90,000
<b>Total - Charges for Services</b>	<b>\$ 136,496</b>	<b>\$ 136,000</b>	<b>\$ 136,000</b>
<b>Unreserved Fund Balance</b>	<b>\$ 380,708</b>	<b>\$ 499,519</b>	<b>\$ 423,424</b>
<b>Interfund Transfer</b>	<b>\$ (5,600)</b>	<b>\$ (5,600)</b>	<b>\$ (5,600)</b>
<b>Total - Waipio Peninsula Soccer Park Fund</b>	<b>\$ 511,604</b>	<b>\$ 629,919</b>	<b>\$ 553,824</b>

# Detailed Statement of Revenues and Surplus

## Honolulu Zoo Fund (323)

This fund accounts for monies generated by operations of the Honolulu Zoo and monies transferred from real property tax revenues. The monies may be used for the operations, repair, maintenance, and improvement of the Honolulu Zoo, salaries of persons employed at the Zoo and related expenses, acquisition of zoo animals, and debt service for capital improvements at the Zoo.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Service Fee for Card Payment	\$ 11,292	\$ 0	\$ 0
Zoo Parking Lot	1,300,813	1,300,000	1,300,000
Honolulu Zoo	4,480,396	5,368,000	5,503,000
<b>Total - Charges for Services</b>	<b>\$ 5,792,501</b>	<b>\$ 6,668,000</b>	<b>\$ 6,803,000</b>
<b>Miscellaneous Revenues</b>			
Investments-Pool	\$ 55,300	\$ 73,000	\$ 26,000
Honolulu Zoo Food Conces	382,594	350,000	350,000
Recov-Crt Odr Restitution	120	0	0
Sund Refunds-Curr Exp	7,379	0	0
Vacation Accum Deposits	16,934	0	0
Misc Rev/Cash Over/Short	(167)	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 462,160</b>	<b>\$ 423,000</b>	<b>\$ 376,000</b>
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd	\$ 2,237,537	\$ 0	\$ 0
Transfer Fr General Fd-RPT	7,524,240	8,354,697	8,642,280
<b>Total - Non-Revenue Receipts</b>	<b>\$ 9,761,777</b>	<b>\$ 8,354,697</b>	<b>\$ 8,642,280</b>
<b>Unreserved Fund Balance</b>	<b>\$ 4,299,015</b>	<b>\$ 5,091,970</b>	<b>\$ 3,638,441</b>
<b>Interfund Transfer</b>	<b>\$ (4,116,400)</b>	<b>\$ (4,422,900)</b>	<b>\$ (4,478,700)</b>
<b>Total - Honolulu Zoo Fund</b>	<b>\$ 16,199,053</b>	<b>\$ 16,114,767</b>	<b>\$ 14,981,021</b>

# Detailed Statement of Revenues and Surplus

## Golf Fund (350)

This fund accounts for all receipts derived from the operation of the City's golf facilities. All funds are expended for the management, operation and maintenance of the municipal golf courses.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Golf Course Fees	\$ 8,341,080	\$ 8,520,000	\$ 8,090,000
<b>Total - Charges for Services</b>	<b>\$ 8,341,080</b>	<b>\$ 8,520,000</b>	<b>\$ 8,090,000</b>
<b>Miscellaneous Revenues</b>			
Golf Course Cart Rentals	\$ 3,052,532	\$ 3,085,000	\$ 2,950,000
Rental for Use of Land	7,500	6,000	6,000
Golf Course-Pro Shops	6,600	6,600	4,800
Golf Course Food Conces	68,134	60,000	60,000
Golf Course Driving Range	294,709	300,000	300,000
Sund Refunds-Prior Expend	3,819	0	0
Sund Refunds-Curr Exp	2,340	0	0
Vacation Accum Deposits	309	0	0
Misc Rev/Cash Over/Short	(245)	0	0
Misc Deposit Adjustments	(100)	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 3,435,598</b>	<b>\$ 3,457,600</b>	<b>\$ 3,320,800</b>
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd	\$ 4,722,521	\$ 5,404,467	\$ 8,143,200
<b>Total - Non-Revenue Receipts</b>	<b>\$ 4,722,521</b>	<b>\$ 5,404,467</b>	<b>\$ 8,143,200</b>
<b>Unreserved Fund Balance</b>	<b>\$ 3,863,410</b>	<b>\$ 2,886,454</b>	<b>\$ 805,042</b>
<b>Interfund Transfer</b>	<b>\$ (2,734,300)</b>	<b>\$ (2,796,400)</b>	<b>\$ (2,797,500)</b>
<b>Total - Golf Fund</b>	<b>\$ 17,628,309</b>	<b>\$ 17,472,121</b>	<b>\$ 17,561,542</b>

# Detailed Statement of Revenues and Surplus

## Special Events Fund (360)

This fund accounts for all revenues derived from the operation of the City's auditorium facilities and Waikiki Shell. All funds are expended for the operation of the Department of Enterprise Services.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Surcharge On Tickets	\$ 78,753	\$ 16,875	\$ 30,000
Other Misc Services	7,300	2,400	2,400
<b>Total - Charges for Services</b>	<b>\$ 86,053</b>	<b>\$ 19,275</b>	<b>\$ 32,400</b>
<b>Miscellaneous Revenues</b>			
Investments-Pool	\$ 138,809	\$ 214,000	\$ 80,000
Rental for Use of Land	7,542	7,200	3,000
Arena	682,453	150,000	320,000
Assembly Hall (Pikake Room)	43,089	100,000	85,000
Meeting Room	57,484	5,200	180,000
Exhibition Pavilion	336,090	575,000	420,000
Theater-Concert Hall	604,484	0	320,000
Waikiki Shell	230,721	350,000	720,000
Galleria (Other Area)	13,793	0	20,000
Riser and Chair Setup	3,373	2,000	4,500
Chair and Table Setup	97,839	25,000	75,000
Stage Setup	74,046	12,000	70,000
Moving Equipment	2,800	200	250
Ushering Service	284,278	65,000	150,000
Spotlight and Sound Setup	95,775	37,000	100,000
Excessive Cleanup	11,205	1,000	20,000
Piano	3,500	1,000	5,000
Box Office Service	260,115	100,000	200,000
Other Personal Services	108,810	33,000	100,000
Food Conces-Auditoriums	952,618	100,000	700,000
Parking-Auditoriums	2,276,813	1,190,000	2,500,000
Ala Moana Conces-Waikiki	73,367	70,000	70,000
Kapiolani Beach Conces	375,967	300,000	320,000
Waikiki Beach Food Conces	204,865	180,000	285,000
Sandy Beach Mob Fd Conces	66,803	70,000	75,000
Waikiki Surfbld Lockr Conc	(70)	0	0
Pouring Rts-Vending Mach	67,171	20,000	20,000
Koko Head Stables Conces	3,920	0	0
Waikiki Beach Conces-Othr	1,868,351	1,500,000	1,500,000
Automatic Teller Machines	11,880	0	0
Vacation Accum Deposits	52,657	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 9,010,548</b>	<b>\$ 5,107,600</b>	<b>\$ 8,342,750</b>
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd	\$ 10,543,440	\$ 5,828,935	\$ 5,897,599
<b>Total - Non-Revenue Receipts</b>	<b>\$ 10,543,440</b>	<b>\$ 5,828,935</b>	<b>\$ 5,897,599</b>

# Detailed Statement of Revenues and Surplus

## Special Events Fund (360)

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Unreserved Fund Balance	\$ 5,673,470	\$ 9,836,400	\$ 3,853,896
Interfund Transfer	\$ (5,083,500)	\$ (5,104,800)	\$ (5,188,200)
Total - Special Events Fund	\$ 20,230,011	\$ 15,687,410	\$ 12,938,445



# Detailed Statement of Revenues and Surplus

## Special Projects Fund (380)

This fund accounts for all monies received under special contracts entered into, by and between the City and the State. Monies received from various sources for operating and capital improvement expenditures for which no financing has been provided in other funds, such as contributions from property owners exclusive of improvement district assessment collections, are also accounted for in this fund.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Easement Grants	\$ 0	\$ 9,330	\$ 0
<b>Total - Licenses and Permits</b>	<b>\$ 0</b>	<b>\$ 9,330</b>	<b>\$ 0</b>
<b>Intergovernmental Revenue</b>			
Mayor's Lei Day Program	\$ 10,000	\$ 0	\$ 0
Program On Aging-State Sh	0	0	13,252,216
LEPC Emergency Planning	53,162	49,000	49,000
Wireless Enhanced 911	2,887,450	1,000,000	1,000,000
AFC Admin Assist's Pay	250,700	245,400	250,700
State Department of Transportation	0	172,900	125,779
State Department of Health	3,030,760	12,944,393	2,425,756
State Department of Human Services	3,850,705	4,831,770	3,818,558
State Dept of Land & Natural Resources	1,090,943	1,300,000	1,300,000
State Dept of the Attorney General	726,822	1,375,143	858,986
State Department of Budget and Finance	0	165,404	165,404
<b>Total - Intergovernmental Revenue</b>	<b>\$ 11,900,542</b>	<b>\$ 22,084,010</b>	<b>\$ 23,246,399</b>
<b>Charges for Services</b>			
Svc Fee-Dishonored Checks	\$ 25	\$ 0	\$ 0
Plan Review Fee	1,116,865	837,074	1,515,600
<b>Total - Charges for Services</b>	<b>\$ 1,116,890</b>	<b>\$ 837,074</b>	<b>\$ 1,515,600</b>
<b>Miscellaneous Revenues</b>			
Land	\$ 0	\$ 112,000	\$ 0
Contributions to The City	269,967	75,000	75,000
Private Grants to The City	120,000	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 389,967</b>	<b>\$ 187,000</b>	<b>\$ 75,000</b>
<b>Total - Special Projects Fund</b>	<b>\$ 13,407,399</b>	<b>\$ 23,117,414</b>	<b>\$ 24,836,999</b>

# Detailed Statement of Revenues and Surplus

## Federal Grants Fund (390)

This fund accounts for all monies received from the Federal government as grants for specific projects as well as supporting monies from other sources, where such monies are not accountable in any other fund. All monies placed in this fund are maintained in separate accounts identified with, and expended for, the intended purpose.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Federal Grants Fund - Operating</b>			
<b>Intergovernmental Revenue</b>			
HOME Grant	\$ 2,034,956	\$ 4,023,925	\$ 4,123,925
Workforce Investment Act	0	350,000	363,100
Housing Opportunity-HOPWA	20,728	22,427	22,427
Youth Offender Demo Pgm	0	95,000	0
Voc Rehab Svs for Blind	110,840	0	0
Program On Aging	0	143,568	2,469,295
EPA Grant Projects	9,019	0	0
FTA-49 USC Chapter 53	112,560,724	90,670,774	31,000,000
FHWA Traffic Ctrl Ctr Ops	0	205,000	120,000
FHWA-Bridge Inspections	0	1,000,000	2,160,000
Emerg Shelter Grants Prgm	957,308	52,274	52,274
Community Prosecution	96,668	179,579	189,527
US Dept of Agriculture	399,824	290,000	300,000
US Dept of Health & Human Services	728,541	4,578,623	4,756,913
US Dept of Justice	2,270,307	2,333,655	1,730,106
US Dept of Labor	2,809,215	6,834,288	7,810,632
US Dept of Transportation	1,375,203	0	0
US Dept of Education	20,000	680,600	647,800
US Dept of Treasury	253,476,225	0	0
US Dept of Housing and Urban Development	802,804	2,723,300	429,500
HIDTA Program	1,290,912	0	0
Homeland Security Grants	1,482,960	0	0
State Department of Human Services	47,703	0	0
<b>Total - Intergovernmental Revenue</b>	<b>\$ 380,493,937</b>	<b>\$ 114,183,013</b>	<b>\$ 56,175,499</b>
<b>Miscellaneous Revenues</b>			
Investments	\$ 13,445	\$ 0	\$ 0
Sund Refunds-Prior Expend	69,373	0	0
Sund Refunds-Curr Exp	2,341	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 85,159</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Non-Revenue Receipts</b>			
State Grants	\$ 0	\$ 73,000	\$ 183,100
Federal Grants	0	94,692	98,300
<b>Total - Non-Revenue Receipts</b>	<b>\$ 0</b>	<b>\$ 167,692</b>	<b>\$ 281,400</b>
<b>Total - Federal Grants Fund - Operating</b>	<b>\$ 380,579,096</b>	<b>\$ 114,350,705</b>	<b>\$ 56,456,899</b>

## Federal Grants Fund - CIP

<b>Intergovernmental Revenue</b>			
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# Detailed Statement of Revenues and Surplus

## Federal Grants Fund (390)

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
HOME Grant	\$ 0	\$ 725,022	\$ 485,889
CDBG-Program Income	40,480	0	0
Housing Opportunity-HOPWA	0	725,143	725,143
HOME Grant-Program Income	597,773	0	0
FTA-49 USC Chapter 53	0	77,943,000	65,967,000
FHWA Traffic Ctrl Ctr Ops	0	14,754,000	12,875,000
US Dept of Transportation-FHWA	0	31,616,000	69,258,000
Emerg Shelter Grants Prgm	153,111	644,717	644,717
<b>Total - Intergovernmental Revenue</b>	<b>\$ 791,364</b>	<b>\$ 126,407,882</b>	<b>\$ 149,955,749</b>
<b>Total - Federal Grants Fund - CIP</b>	<b>\$ 791,364</b>	<b>\$ 126,407,882</b>	<b>\$ 149,955,749</b>
<b>Total - Federal Grants Fund - (390)</b>	<b>\$ 381,370,460</b>	<b>\$ 240,758,587</b>	<b>\$ 206,412,648</b>

# Detailed Statement of Revenues and Surplus

## Housing & Comm Dev Rehab Fund (410)

This fund makes loan monies available-primarily to low and moderate income applicants unable to secure or qualify for funds-under the Rehabilitation Loan Program sponsored by the Federal government.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Miscellaneous Revenues</b>			
Investments	\$ 214,664	\$ 0	\$ 0
Other Sources-Interest Earnings	201	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 214,865</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Revolving Fund Revenues</b>			
Principal	\$ 393,314	\$ 2,004,300	\$ 2,004,300
Interest	1,613	0	0
Late Charge	182	0	0
<b>Total - Revolving Fund Revenues</b>	<b>\$ 395,109</b>	<b>\$ 2,004,300</b>	<b>\$ 2,004,300</b>
<b>Total - Housing &amp; Comm Dev Rehab Fund</b>	<b>\$ 609,974</b>	<b>\$ 2,004,300</b>	<b>\$ 2,004,300</b>

# Detailed Statement of Revenues and Surplus

## Pauahi Project Expend, HI R-15 Fund (430)

This fund was created to facilitate financing of the Pauahi Project redevelopment plan providing for the acquisition, clearance, construction of site improvements, and sale or lease of home, apartment, and commercial sites to private parties for development in accordance with said plans.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Miscellaneous Revenues</b>			
Investments	\$ 14,770	\$ 0	\$ 0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 14,770</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Unreserved Fund Balance</b>	<b>\$ 1,017,394</b>	<b>\$ 1,032,164</b>	<b>\$ 1,032,164</b>
<b>Total - Pauahi Project Expend, HI R-15 Fund</b>	<b>\$ 1,032,164</b>	<b>\$ 1,032,164</b>	<b>\$ 1,032,164</b>

# Detailed Statement of Revenues and Surplus

## Housing & Comm Dev Sec 8 Fund (470)

This fund accounts for all monies received from the Federal government under the Housing and Community Development Act of 1974 for the purpose set forth under Title II of the Act.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
Sec 8 Mainstream Voucher	\$ 1,747,809	\$ 1,750,452	\$ 1,750,452
Sec 8 Mod Rehab (001)	188,065	204,998	204,998
Sec 8 Exstg Hsg Vou Prgm	76,152,788	86,022,786	86,022,786
<b>Total - Intergovernmental Revenue</b>	<b>\$ 78,088,662</b>	<b>\$ 87,978,236</b>	<b>\$ 87,978,236</b>
<b>Miscellaneous Revenues</b>			
Investments	\$ 395,389	\$ 0	\$ 0
Other Sources-Interest Earnings	4,372	0	0
Other Escheats	12,852	0	0
Sund Refunds-Curr Exp	351	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 412,964</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total - Housing &amp; Comm Dev Sec 8 Fund</b>	<b>\$ 78,501,626</b>	<b>\$ 87,978,236</b>	<b>\$ 87,978,236</b>

# Detailed Statement of Revenues and Surplus

## Leasehold Conversion Fund (490)

This fund accounts for all monies to assist lessees of land upon which are situated either residential condominium, cooperative housing, or residential planned development to purchase those lands at fair and reasonable prices.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Miscellaneous Revenues</b>			
Investments	\$ 6,733	\$ 0	\$ 0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 6,733</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Unreserved Fund Balance</b>	<b>\$ 129,627</b>	<b>\$ 136,361</b>	<b>\$ 136,361</b>
<b>Total - Leasehold Conversion Fund</b>	<b>\$ 136,360</b>	<b>\$ 136,361</b>	<b>\$ 136,361</b>



# Detailed Statement of Revenues and Surplus

## General Improvement Bond Fund (610)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for public improvements specified to be expended from this fund.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Non-Revenue Receipts</b>			
General Obligation Bonds	\$ 77,537,719	\$ 196,893,479	\$ 129,641,600
<b>Total - Non-Revenue Receipts</b>	<b>\$ 77,537,719</b>	<b>\$ 196,893,479</b>	<b>\$ 129,641,600</b>
<b>Total - General Improvement Bond Fund</b>	<b>\$ 77,537,719</b>	<b>\$ 196,893,479</b>	<b>\$ 129,641,600</b>

# Detailed Statement of Revenues and Surplus

## Highway Improvement Bond Fund (620)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for highway and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Non-Revenue Receipts</b>			
General Obligation Bonds	\$ 50,501,175	\$ 111,819,000	\$ 127,775,000
<b>Total - Non-Revenue Receipts</b>	<b>\$ 50,501,175</b>	<b>\$ 111,819,000</b>	<b>\$ 127,775,000</b>
<b>Total - Highway Improvement Bond Fund</b>	<b>\$ 50,501,175</b>	<b>\$ 111,819,000</b>	<b>\$ 127,775,000</b>

## Detailed Statement of Revenues and Surplus

### Capital Projects Fund (640)

This fund accounts for monies received from sources other than the federal government, in form of grants, entitlements, shared revenues or payments in lieu of taxes, to fund capital projects, and city monies appropriated for capital projects.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
State Department of Transportation	\$ 0	\$ 0	\$ 3,260,000
<b>Total - Intergovernmental Revenue</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 3,260,000</b>
<b>Miscellaneous Revenues</b>			
Othr Share of Constr Cost	\$ 0	\$ 100,000	\$ 100,000
<b>Total - Miscellaneous Revenues</b>	<b>\$ 0</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Non-Revenue Receipts</b>			
Id B&I Rdmpn Fund	\$ 300	\$ 0	\$ 0
<b>Total - Non-Revenue Receipts</b>	<b>\$ 300</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total - Capital Projects Fund</b>	<b>\$ 300</b>	<b>\$ 100,000</b>	<b>\$ 3,360,000</b>

# Detailed Statement of Revenues and Surplus

## Housing Development Special Fund (655)

This fund accounts for the proceeds of general obligation bonds and bond anticipation notes authorized and issued for the purpose of developing housing for sale or for rental and for the proceeds from the sale or rental of housing.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Easement Grants	\$ 85,011	\$ 80,000	\$ 80,000
<b>Total - Licenses and Permits</b>	<b>\$ 85,011</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>
<b>Charges for Services</b>			
Chinatown Gateway-Parking	\$ (51,109)	\$ 61,361	\$ 67,000
River-Nimitz-Parking	47,338	48,000	48,000
<b>Total - Charges for Services</b>	<b>\$ (3,771)</b>	<b>\$ 109,361</b>	<b>\$ 115,000</b>
<b>Miscellaneous Revenues</b>			
Rental Units (Hcd Prop)	\$ 32,204	\$ 0	\$ 0
Hsg Buyback-Shared Equity	1,732,715	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 1,764,919</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Revolving Fund Revenues</b>			
Repay Dchd Loans-Others	\$ 104,658	\$ 0	\$ 0
<b>Total - Revolving Fund Revenues</b>	<b>\$ 104,658</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Non-Revenue Receipts</b>			
Transfer Fr General Fd	\$ 1,092,697	\$ 50,019	\$ 484,954
<b>Total - Non-Revenue Receipts</b>	<b>\$ 1,092,697</b>	<b>\$ 50,019</b>	<b>\$ 484,954</b>
<b>Unreserved Fund Balance</b>	<b>\$ 7,757,733</b>	<b>\$ 6,730,611</b>	<b>\$ 2,281,028</b>
<b>Interfund Transfer</b>	<b>\$ (4,067,968)</b>	<b>\$ (4,012,900)</b>	<b>\$ (2,250,000)</b>
<b>Total - Housing Development Special Fund</b>	<b>\$ 6,733,279</b>	<b>\$ 2,957,091</b>	<b>\$ 710,982</b>

# Detailed Statement of Revenues and Surplus

## Sewer Revenue Bond (670)

This fund accounts for proceeds of revenue bonds issued to pay all or part of those appropriations for improvements, repairs, and maintenance of the wastewater system.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Miscellaneous Revenues</b>			
Investments	\$ 338,435	\$ 0	\$ 0
Investments-Pool	2,292,233	2,618,000	841,000
<b>Total - Miscellaneous Revenues</b>	<b>\$ 2,630,668</b>	<b>\$ 2,618,000</b>	<b>\$ 841,000</b>
<b>Non-Revenue Receipts</b>			
Sale of Sewer Rev Bonds	\$ 0	\$ 269,702,000	\$ 207,559,000
State Revolving Fund	57,446,120	0	0
<b>Total - Non-Revenue Receipts</b>	<b>\$ 57,446,120</b>	<b>\$ 269,702,000</b>	<b>\$ 207,559,000</b>
<b>Total - Sewer Revenue Bond</b>	<b>\$ 60,076,788</b>	<b>\$ 272,320,000</b>	<b>\$ 208,400,000</b>

Sewer Revenue Bond

# Detailed Statement of Revenues and Surplus

## Sld Wst Improvement Bond Fund (680)

This fund accounts for proceeds of general obligation bonds issued to pay all or part of those appropriations for solid waste disposal and related public improvements specified to be expended from this fund.

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Non-Revenue Receipts</b>			
General Obligation Bonds	\$ 27,450	\$ 72,648,000	\$ 27,532,000
<b>Total - Non-Revenue Receipts</b>	<b>\$ 27,450</b>	<b>\$ 72,648,000</b>	<b>\$ 27,532,000</b>
<b>Total - Sld Wst Improvement Bond Fund</b>	<b>\$ 27,450</b>	<b>\$ 72,648,000</b>	<b>\$ 27,532,000</b>

Sld Wst Improvement Bond Fund

# Departmental Revenue Summary



# Departmental Revenue Summary

## Department of Budget and Fiscal Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Taxes</b>			
Real Property Taxes - Current Year	\$ 410,544,220	\$ 1,663,439,300	\$ 1,728,456,000
Real Property Taxes - Prior Year	11,836,193	3,000,000	3,000,000
R P T - Lock Box	491,296,344	0	0
R P T Mortgage Company	524,908,805	0	0
RPT-Omitted Properties	71,075,925	0	0
RPT - Epay	32,289,563	0	0
Public Svc Company Tax	44,907,807	48,127,000	48,065,000
Franchise Tax - HECO	57,870,510	57,900,000	58,000,000
Franchise Tax - GASCO	3,823,932	3,457,922	3,800,000
Fuel Tax - Current Year	45,452,107	45,857,000	42,696,000
County Transient Accommodation Tax	93,589,227	95,861,000	93,865,000
County TAT Penalty & Interest	833	0	0
<b>Total - Taxes</b>	<b>\$ 1,787,595,466</b>	<b>\$ 1,917,642,222</b>	<b>\$ 1,977,882,000</b>
<b>Licenses and Permits</b>			
Direct Wine Shipper	\$ 103,500	\$ 90,000	\$ 90,000
Personal Shipment Permit	3,186	2,250	2,250
Basic Liquor Lic(New Lic)	369,130	200,000	200,000
Liquor Applcn Filing Fee	1,125	3,000	3,000
Addtl Liqr Lic (Gr Sale)	3,402,236	3,600,000	3,600,000
Renewal Liquor License	2,967,640	2,900,000	2,900,000
Easement Grants	0	9,350	0
<b>Total - Licenses and Permits</b>	<b>\$ 6,846,817</b>	<b>\$ 6,804,600</b>	<b>\$ 6,795,250</b>
<b>Intergovernmental Revenue</b>			
Sec 8 Mainstream Voucher	\$ 4,169	\$ 0	\$ 0
Sec 8 Mod Rehab (001)	1,245	0	0
HOME Grant	39,324	775,360	536,227
CDBG, PI-93-383	0	6,147,232	6,147,232
Sec 8 Exstg Hsg Vou Prgm	152,976	0	0
CDBG-Program Income	482,123	525,000	1,115,000
Housing Opportunity-HOPWA	0	725,143	725,143
Emerg Shelter Grants Prgm	56,444	644,717	644,717
US Dept of Labor	209,146	791,000	865,359
US Dept of Treasury	237,997,853	0	0
US Dept of Housing and Urban Development	427,289	0	0
Fish and Wildlife Svcs	58,814	54,000	58,000
<b>Total - Intergovernmental Revenue</b>	<b>\$ 239,429,383</b>	<b>\$ 9,662,452</b>	<b>\$ 10,091,678</b>
<b>Charges for Services</b>			
Duplication-Master Tapes	\$ 50,032	\$ 35,500	\$ 35,500
Svc Fee-Dishonored Checks	(1,050)	600	600
Service Fee for Card Payment	(66,237)	0	0
Liqr Licensee Change Name	2,340	2,500	2,500
Charge for Photo Id	125,100	125,000	125,000



# Departmental Revenue Summary

## Department of Budget and Fiscal Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Adm Fee-Mult-Fam Hsg Prgm	0	17,000	17,000
Military Hsg Fee-Lieu Rpt	1,021,895	989,200	989,200
Charges for Publications	1,410	1,500	2,000
Duplicate Copy-Any Record	(2,271)	5,300	5,300
Copy-Map, Plan, Diagram	385	800	800
Cert-Correctness of Info	110	100	100
Prop Tax Record Search	3,290	3,300	3,300
City Employees Parking	4,620	7,800	7,800
<b>Total - Charges for Services</b>	<b>\$ 1,139,624</b>	<b>\$ 1,188,600</b>	<b>\$ 1,189,100</b>
<b>Fines and Forfeits</b>			
Fines-Liquor Commission	\$ 147,496	\$ 100,000	\$ 100,000
<b>Total - Fines and Forfeits</b>	<b>\$ 147,496</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Miscellaneous Revenues</b>			
Investments	\$ 24,826,751	\$ 0	\$ 0
Investments-Pool	60,124,059	78,923,000	25,814,000
Rental Units (City Prop)	28,560	18,000	18,000
Rental Units (Hcd Prop)	230,851	734,117	734,117
Rental for Use of Land	315,768	194,836	195,100
Land	0	112,000	150,000
Other Escheats	319,159	50,000	50,000
Othr Share of Constr Cost	0	100,000	100,000
Subdividers-Park/Playgrnd	706,233	716,350	0
Recovery-Damages	197,995	0	0
Recovery-Interest-Federal Subsidy	716,084	716,083	716,083
Recov-Direct Costs HART	1,368,529	1,437,812	1,300,000
Recoveries - Others	0	5,261,500	0
Other Sundry Realization	8,072	0	0
Sund Refunds-Prior Expend	1,050,968	0	0
Sund Refunds-Curr Exp	15	0	0
Sundry Ref-Pcard Rebate	501,364	0	0
Vacation Accum Deposits	116,777	3,600	3,600
Misc Rev/Cash Over/Short	(23)	0	0
Sale-Other Mtls & Suppl	144,794	250,000	400,000
Misc Deposit Adjustments	(57)	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 90,655,899</b>	<b>\$ 88,517,298</b>	<b>\$ 29,480,900</b>
<b>Non-Revenue Receipts</b>			
Recov-Debt Svc Wf/Refuse	\$ 19,265,631	\$ 19,240,000	\$ 17,184,000
Recov Debt Sv-Swdf Sp Fd	31,195,072	31,203,000	31,198,000
Recov Debt Svc-Hsg Sp Fd	3,838,668	3,788,000	2,109,000
Recov Debt Svc-Swr Fund	80,761	81,000	81,000
Recov Debt Svc-HART	0	92,171,250	121,238,500
Recov Swr Fd(Wwm Radio)	35,000	35,000	35,000
Recov-Debt Svc Golf Fd	1,837,000	1,851,000	1,828,000
Recov D/S-Spec Events Fd	4,274,000	4,274,000	4,325,000

# Departmental Revenue Summary

## Department of Budget and Fiscal Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Recov D/S-Hanauma Bay Fd	1,045,061	1,042,000	285,000
Recov Debt Svc-Hwy Fund	135,104,607	138,498,000	135,898,000
Recov Case - Zoo Fund	799,400	829,900	876,700
Recov Debt Svc-Zoo Fund	3,317,000	3,593,000	3,602,000
Recov CASE-Spec Events Fd	809,500	830,800	863,200
Recov CASE-Hanauma Bay Fd	423,700	428,000	472,500
Recov CASE - Hwy Beaut Fd	246,200	274,900	253,900
Recov CASE - Sw Sp Fd	13,960,900	13,646,900	14,689,100
Recov CASE-Golf Fund	897,300	945,400	969,500
Recov CASE-Hwy Fund	14,306,800	16,677,500	16,713,100
Recov CASE-Sewer Fund	23,695,100	23,073,600	22,782,500
Recov CASE-Liquor Comm Fd	376,200	383,100	389,900
Recov CASE-Patsy T Mink Central Oahu Reg Pk Fd	1,700	1,700	1,700
Recov CASE - Bikeway Fd	98,300	96,400	114,200
Recov CASE-Waipio Peninsula Soccer Park Fund	5,600	5,600	5,600
Recov CASE-Hsg Dev Sp Fd	229,300	224,900	141,000
Recovery CASE-BWS	3,300,000	3,300,000	3,300,000
Recov CASE-HART	3,432,642	3,200,000	3,500,000
Transfer Fr General Fd	145,084,483	154,239,460	189,361,676
Transfer Fr General Fd-RPT	22,572,720	25,064,091	25,926,840
Bus Subsidy-General Fund	174,997,806	151,832,197	321,279,874
Bus Subsidy-Highway Fund	1,023,808	34,920,090	42,057,923
Trans Fr Ref Gnl Ac-Rent	263,500	263,500	263,500
Id B&I Rdmpn Fund	300	0	0
Trf-Sewer Fund for Rent	472,500	472,500	472,500
General Obligation Bonds	128,066,344	381,360,479	284,948,600
Sale of Sewer Rev Bonds	0	269,702,000	207,559,000
<b>Total - Non-Revenue Receipts</b>	<b>\$ 735,056,903</b>	<b>\$ 1,377,549,267</b>	<b>\$ 1,454,726,313</b>
<b>Total - Department of Budget and Fiscal Services</b>	<b>\$ 2,860,871,588</b>	<b>\$ 3,401,464,439</b>	<b>\$ 3,480,265,241</b>

# Departmental Revenue Summary

## Department of Community Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
Sec 8 Mainstream Voucher	\$ 1,743,640	\$ 1,750,452	\$ 1,750,452
Sec 8 Mod Rehab (001)	186,820	204,998	204,998
HOME Grant	1,995,632	3,973,587	4,073,587
CDBG, PI-93-383	0	1,684,257	1,684,257
Workforce Investment Act	0	350,000	363,100
Sec 8 Exstg Hsg Vou Prgm	75,999,812	86,022,786	86,022,786
CDBG-Program Income	411,372	0	0
Housing Opportunity-HOPWA	20,728	22,427	22,427
Youth Offender Demo Pgm	0	95,000	0
Voc Rehab Svs for Blind	110,840	0	0
Program On Aging	0	143,568	2,469,295
HOME Grant-Program Income	597,773	0	0
Emerg Shelter Grants Prgm	1,053,975	52,274	52,274
Community Prosecution	96,668	179,579	189,527
US Dept of Health & Human Services	662,417	4,578,623	4,756,913
US Dept of Justice	0	454,100	90,800
US Dept of Labor	2,600,069	6,043,288	6,945,273
US Dept of Education	0	680,600	647,800
US Dept of Housing and Urban Development	7,461,809	2,723,300	429,500
Program On Aging-State Sh	0	0	13,252,216
State Department of Human Services	1,991,504	4,831,770	3,818,558
State Department of Health	2,981,060	12,944,393	2,425,756
<b>Total - Intergovernmental Revenue</b>	<b>\$ 97,914,119</b>	<b>\$ 126,735,002</b>	<b>\$ 129,199,519</b>
<b>Charges for Services</b>			
Adm Fee-Mult-Fam Hsg Prgm	\$ 11,600	\$ 0	\$ 0
<b>Total - Charges for Services</b>	<b>\$ 11,600</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Miscellaneous Revenues</b>			
Investments	\$ 635,014	\$ 0	\$ 0
Other Sources-Interest Earnings	9,211	0	0
Rental Units (City Prop)	132,180	0	0
Rental Units (Hcd Prop)	49,053	0	0
Rental for Use of Land	7,249	0	0
Parking Stalls	58,398	0	0
Other Escheats	12,852	0	0
Sund Refunds-Prior Expend	16,695	0	0
Sund Refunds-Curr Exp	453	0	0
Vacation Accum Deposits	12,440	0	0
Hsg Buyback-Shared Equity	1,732,715	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 2,666,260</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Revolving Fund Revenues</b>			
Principal	\$ 393,314	\$ 2,004,300	\$ 2,004,300
Interest	1,613	0	0

# Departmental Revenue Summary

## Department of Community Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Late Charge	182	0	0
Repay Dchd Loans-Others	106,163	0	0
<b>Total - Revolving Fund Revenues</b>	<b>\$ 501,272</b>	<b>\$ 2,004,300</b>	<b>\$ 2,004,300</b>
<b>Non-Revenue Receipts</b>			
State Grants	\$ 0	\$ 0	\$ 106,900
Federal Grants	0	94,692	98,300
<b>Total - Non-Revenue Receipts</b>	<b>\$ 0</b>	<b>\$ 94,692</b>	<b>\$ 205,200</b>
<b>Total - Department of Community Services</b>	<b>\$ 101,093,251</b>	<b>\$ 128,833,994</b>	<b>\$ 131,409,019</b>

# Departmental Revenue Summary

## Department of the Corporation Counsel

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Legal Services (BWS)	\$ 222,200	\$ 235,600	\$ 235,600
Duplicate Copy-Any Record	179	250	200
<b>Total - Charges for Services</b>	<b>\$ 222,379</b>	<b>\$ 235,850</b>	<b>\$ 235,800</b>
<b>Fines and Forfeits</b>			
Fines Miscellaneous	\$ 200	\$ 0	\$ 0
<b>Total - Fines and Forfeits</b>	<b>\$ 200</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Miscellaneous Revenues</b>			
Misc Recov,Collect,Etc	\$ 7,699	\$ 0	\$ 0
Vacation Accum Deposits	61,613	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 69,312</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total - Department of the Corporation Counsel</b>	<b>\$ 291,891</b>	<b>\$ 235,850</b>	<b>\$ 235,800</b>

# Departmental Revenue Summary

## Department of Customer Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Auctioneer & Pawn Broker	\$ 3,700	\$ 900	\$ 900
Firearms	247	340	340
Electric Gun Licenses	563	2,200	2,200
Second-Hand & Junk Dealer	8,592	8,700	8,700
Used Mtr Veh Part Dealer	825	480	480
Wreck Salv Reblid Mtr Veh	717	500	500
Peddler/Itinerant Vendor	1,230	850	850
Tear Gas/Othr Noxious Sub	275	60	60
Scrap Dealers	2,433	2,600	2,600
Refuse Collector-Lic	5,625	7,000	7,000
Glass Recycler	0	300	300
Motor Vehicle Weight Tax	186,269,165	184,824,810	184,824,810
Motor Vehicle Plate Fees	560,022	541,530	541,530
Mtr Veh Spc No Plate Fee	1,712,671	841,050	841,050
Motor Vehicle Tag Fees	372,685	373,300	373,300
Motor Veh Trfr Fee & Pen	2,413,139	2,905,200	2,905,200
Dupl Regis/Ownership Cert	150,690	165,300	165,300
Dlnqt Mtr Veh Wt Tax Pen	1,311,361	1,352,240	1,352,240
Correction Fees	6,600	6,800	6,800
Mvr-Annual Fee	14,283,486	14,142,800	14,142,800
Other Vehicle Weight Tax	4,860,673	4,809,420	4,809,420
Dlnqt Othr Veh Wt Tax Pen	48,700	44,680	44,680
Bicycle Licenses	181,332	251,500	251,500
Moped Annual License Fee	260,775	269,450	269,450
Electric Foot Scooter License	210	0	0
Nonresident Vehicle Prmt	12,035	13,500	13,500
Electric Bicycle Licenses	279,913	148,290	148,290
Motor Vehicle Drivers Lic	3,385,349	3,222,290	3,222,290
Private Trans Reg Fees	43,100	23,710	23,710
Newsstands	3,915	3,680	3,680
Taxi Stand Permit Fee	2,501	4,360	4,360
Taxi Stand Decals	4	43	43
Dispensing Rack	69,318	35,890	35,890
Frt Curb Load Zone-Permit	365,924	371,380	371,380
Frt Curb Load Zone-Decals	50,755	65,210	65,210
Pass Loading Zone-Permit	15,900	14,610	14,610
Pass Loading Zone-Decals	2,930	2,960	2,960
<b>Total - Licenses and Permits</b>	<b>\$ 216,687,360</b>	<b>\$ 214,457,933</b>	<b>\$ 214,457,933</b>
<b>Charges for Services</b>			
Svc Fee-Dishonored Checks	\$ 12,123	\$ 6,690	\$ 6,690
Service Fee for Card Payment	628,106	331,510	331,510
Passport Fee	286,685	524,160	546,840
Duplicate Copy-Any Record	5,888	60	60

# Departmental Revenue Summary

## Department of Customer Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Spay-Neuter Service	9,060	800	800
Hwy Beautification Fees	4,599,530	4,586,860	4,586,860
<b>Total - Charges for Services</b>	<b>\$ 5,541,392</b>	<b>\$ 5,450,080</b>	<b>\$ 5,472,760</b>
<b>Miscellaneous Revenues</b>			
Recov of Utility Charges	\$ 12,266	\$ 3,010	\$ 3,010
Recov State-Motor Vehicle	1,070,296	1,124,750	1,124,750
Recov State-Hawaii State ID	705,964	875,110	875,110
Recov-State-Comm1 Drv Lic	435,140	664,290	664,290
Reimb State-MV Insp Prgm	711,539	824,120	824,120
Reimb State - DPP Placard	133,476	146,590	146,590
Reimb From Org. Plates	96,975	15,220	15,220
Towing Service Premiums	78,000	120,000	120,000
Sund Refunds-Prior Expend	5,482	0	0
Sund Refunds-Curr Exp	8,882	0	0
Vacation Accum Deposits	19,867	0	0
Misc Rev/Cash Over/Short	11,077	0	0
Auction Sale-Impound Veh	684,543	755,080	755,080
Sale-Other Mtls & Suppl	220	400	400
Misc Deposit Adjustments	82	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 3,973,809</b>	<b>\$ 4,528,570</b>	<b>\$ 4,528,570</b>
<b>Total - Department of Customer Services</b>	<b>\$ 226,202,561</b>	<b>\$ 224,436,583</b>	<b>\$ 224,459,263</b>

# Departmental Revenue Summary

## Department of Design and Construction

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
FHWA-Bridge Inspections	\$ 0	\$ 1,000,000	\$ 2,160,000
US Dept of Transportation-FHWA	0	0	1,660,000
<b>Total - Intergovernmental Revenue</b>	<b>\$ 0</b>	<b>\$ 1,000,000</b>	<b>\$ 3,820,000</b>
<b>Charges for Services</b>			
Duplicate Copy-Any Record	\$ 1,040	\$ 0	\$ 0
<b>Total - Charges for Services</b>	<b>\$ 1,040</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Miscellaneous Revenues</b>			
Recov-Overtime Inspection	\$ 2,844	\$ 0	\$ 0
Vacation Accum Deposits	35,030	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 37,874</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total - Department of Design and Construction</b>	<b>\$ 38,914</b>	<b>\$ 1,000,000</b>	<b>\$ 3,820,000</b>



# Departmental Revenue Summary

## Department of Emergency Management

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
Homeland Security Grants	\$ 1,359,098	\$ 0	\$ 0
LEPC Emergency Planning	53,162	49,000	49,000
<b>Total - Intergovernmental Revenue</b>	<b>\$ 1,412,260</b>	<b>\$ 49,000</b>	<b>\$ 49,000</b>
<b>Miscellaneous Revenues</b>			
Sund Refunds-Prior Expend	\$ 243,557	\$ 0	\$ 0
Sund Refunds-Curr Exp	111,760	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 355,317</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total - Department of Emergency Management</b>	<b>\$ 1,767,577</b>	<b>\$ 49,000</b>	<b>\$ 49,000</b>

# Departmental Revenue Summary

## Department of Emergency Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
Wireless Enhanced 911	\$ 346,842	\$ 0	\$ 0
State Dept of Land & Natural Resources	1,018,494	1,300,000	1,300,000
<b>Total - Intergovernmental Revenue</b>	<b>\$ 1,365,336</b>	<b>\$ 1,300,000</b>	<b>\$ 1,300,000</b>
<b>Charges for Services</b>			
Duplicate Copy-Any Record	\$ 1,479	\$ 0	\$ 0
Abstract of Information	285	0	0
Ambulance Fees	197,498	32,000,000	35,000,000
<b>Total - Charges for Services</b>	<b>\$ 199,262</b>	<b>\$ 32,000,000</b>	<b>\$ 35,000,000</b>
<b>Miscellaneous Revenues</b>			
Contributions to The City	\$ 3,000	\$ 0	\$ 0
Misc Recov,Collect,Etc	936	0	0
Recov State-Emerg Amb Svc	41,106,272	8,400,000	3,500,000
Sund Refunds-Prior Expend	214,635	0	0
Sund Refunds-Curr Exp	514,827	0	0
Vacation Accum Deposits	1,011	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 41,840,681</b>	<b>\$ 8,400,000</b>	<b>\$ 3,500,000</b>
<b>Total - Department of Emergency Services</b>	<b>\$ 43,405,279</b>	<b>\$ 41,700,000</b>	<b>\$ 39,800,000</b>

Emergency Services

# Departmental Revenue Summary

## Department of Enterprise Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
State Dept of Land & Natural Resources	\$ 72,449	\$ 0	\$ 0
<b>Total - Intergovernmental Revenue</b>	<b>\$ 72,449</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Charges for Services</b>			
Service Fee for Card Payment	\$ 11,292	\$ 0	\$ 0
Surcharge On Tickets	78,753	16,875	30,000
Other Misc Services	7,300	2,400	2,400
Zoo Parking Lot	1,300,813	1,300,000	1,300,000
Golf Course Fees	8,341,080	8,520,000	8,090,000
Honolulu Zoo	4,480,396	5,368,000	5,503,000
<b>Total - Charges for Services</b>	<b>\$ 14,219,634</b>	<b>\$ 15,207,275</b>	<b>\$ 14,925,400</b>
<b>Miscellaneous Revenues</b>			
Golf Course Cart Rentals	\$ 3,052,532	\$ 3,085,000	\$ 2,950,000
Rental for Use of Land	15,042	13,200	9,000
Arena	682,453	150,000	320,000
Assembly Hall (Pikake Room)	43,089	100,000	85,000
Meeting Room	57,484	5,200	180,000
Exhibition Pavilion	336,090	575,000	420,000
Theater-Concert Hall	604,484	0	320,000
Waikiki Shell	230,721	350,000	720,000
Galleria (Other Area)	13,793	0	20,000
Riser and Chair Setup	3,373	2,000	4,500
Chair and Table Setup	97,839	25,000	75,000
Stage Setup	74,046	12,000	70,000
Moving Equipment	2,800	200	250
Ushering Service	284,278	65,000	150,000
Spotlight and Sound Setup	95,775	37,000	100,000
Excessive Cleanup	11,205	1,000	20,000
Piano	3,500	1,000	5,000
Box Office Service	260,115	100,000	200,000
Other Personal Services	108,810	33,000	100,000
Food Conces-Auditoriums	952,618	100,000	700,000
Golf Course-Pro Shops	6,600	6,600	4,800
Parking-Auditoriums	2,276,813	1,190,000	2,500,000
Ala Moana Conces-Waikiki	73,367	70,000	70,000
Hanauma Beach Park Conces	74,907	25,000	25,000
Honolulu Zoo Food Conces	382,594	350,000	350,000
Kapiolani Beach Conces	375,967	300,000	320,000
Waikiki Beach Food Conces	204,865	180,000	285,000
Sandy Beach Mob Fd Conces	66,803	70,000	75,000
Waikiki Surfbd Lockr Conc	(70)	0	0
Pouring Rts-Vending Mach	67,171	20,000	20,000
Koko Head Stables Conces	3,920	0	0

# Departmental Revenue Summary

## Department of Enterprise Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Hanauma Snorkling Rental	599,615	580,000	580,000
Waikiki Beach Conces-Othr	1,868,351	1,500,000	1,500,000
Hanauma Gift Shop Concess	72,511	50,000	50,000
Golf Course Food Conces	68,134	60,000	60,000
Golf Course Driving Range	294,709	300,000	300,000
Automatic Teller Machines	11,880	0	0
Develop Prem-Royal Kunia	44,560	41,000	41,000
Recov-Crt Odr Restitution	120	0	0
Sund Refunds-Prior Expend	3,819	0	0
Sund Refunds-Curr Exp	9,719	0	0
Vacation Accum Deposits	69,900	0	0
Misc Rev/Cash Over/Short	(412)	0	0
Misc Deposit Adjustments	(7,731)	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 13,498,159</b>	<b>\$ 9,397,200</b>	<b>\$ 12,629,550</b>
<b>Total - Department of Enterprise Services</b>	<b>\$ 27,790,242</b>	<b>\$ 24,604,475</b>	<b>\$ 27,554,950</b>

Enterprise Services

# Departmental Revenue Summary

## Department of Environmental Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Refuse Collector-Decal	\$ 932	\$ 900	\$ 900
<b>Total - Licenses and Permits</b>	<b>\$ 932</b>	<b>\$ 900</b>	<b>\$ 900</b>
<b>Intergovernmental Revenue</b>			
Pynt Fr St-Glass Disp Fee	\$ 276,969	\$ 560,000	\$ 560,000
<b>Total - Intergovernmental Revenue</b>	<b>\$ 276,969</b>	<b>\$ 560,000</b>	<b>\$ 560,000</b>
<b>Charges for Services</b>			
Svc Fee-Dishonored Checks	\$ 25	\$ 0	\$ 0
Sale of Gasoline and Oil	451,454	0	0
Duplicate Copy-Any Record	3,982	100	100
Sewer Lateral Instal	43,506	100,000	100,000
Sewer Service Charges	461,539,314	450,000,000	450,000,000
Other Sewer Chgs	0	10,000	10,000
Wstwr Sys Facil Chgs	3,256,411	8,000,000	8,000,000
Pre-Paid Coll/Disp Chgs	5,358	0	0
Business Premises	377,977	300,000	295,000
Disposal Charges	5,491,468	4,000,000	4,000,000
Disp Chgs Surcharge-Other	4,440,848	4,440,000	4,440,000
Disp Chgs Surcharge - C&C	1,975,968	2,500,000	2,500,000
<b>Total - Charges for Services</b>	<b>\$ 477,586,311</b>	<b>\$ 469,350,100</b>	<b>\$ 469,345,100</b>
<b>Fines and Forfeits</b>			
Fines-Unpaid Civil	\$ 5,203	\$ 0	\$ 0
<b>Total - Fines and Forfeits</b>	<b>\$ 5,203</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Miscellaneous Revenues</b>			
Recovery-Recycled Materials	\$ 763,345	\$ 840,000	\$ 960,000
Rental for Use of Land	118,624	0	0
Recov-Overtime Inspection	169,953	0	0
Recovery-Damaged Refuse Carts	2,625	0	0
Sund Refunds-Prior Expend	290,033	0	0
Sund Refunds-Curr Exp	51,037	0	0
Vacation Accum Deposits	135,935	0	0
Sale of Scrap Materials	1,900	0	0
Misc Deposit Adjustments	10	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 1,533,462</b>	<b>\$ 840,000</b>	<b>\$ 960,000</b>
<b>Utilities or Other Enterprises</b>			
Tip Fees-Private Direct	\$ 32,602,478	\$ 27,000,000	\$ 27,000,000
Electrical Energy Revenue	69,067,644	67,920,000	67,920,000
Tip Fees-Other	18,566,009	21,500,000	21,500,000
S/H Disposal Chrg H-Power	222,863	0	0
Easement-AES Barbers Pt	42,779	0	0
<b>Total - Utilities or Other Enterprises</b>	<b>\$ 120,501,773</b>	<b>\$ 116,420,000</b>	<b>\$ 116,420,000</b>
<b>Non-Revenue Receipts</b>			

Departmental Revenue Summary

Department of Environmental Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
State Revolving Fund	\$ 57,446,120	\$ 0	\$ 0
Total - Non-Revenue Receipts	\$ 57,446,120	\$ 0	\$ 0
Total - Department of Environmental Services	\$ 657,350,770	\$ 587,171,000	\$ 587,286,000

Environmental Services

# Departmental Revenue Summary

## Department of Facility Maintenance

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Non-Storm Wtr Dischg Pmt	\$ 0	\$ 5,000	\$ 5,000
<b>Total - Licenses and Permits</b>	<b>\$ 0</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Charges for Services</b>			
Sale of Gasoline and Oil	\$ 144,332	\$ 108,000	\$ 108,000
Duplicate Copy-Any Record	58	0	0
Sidewalk Area Cleaning	0	17,000	22,000
Sidewalk Repair	254,440	273,000	293,000
City Employees Parking	831,194	820,000	820,000
JTMC Parking	0	246,000	246,000
Kapalama Hale Parking Facility	142,291	60,000	80,000
Lamppost Banner Display	36,920	18,000	18,000
<b>Total - Charges for Services</b>	<b>\$ 1,409,235</b>	<b>\$ 1,542,000</b>	<b>\$ 1,587,000</b>
<b>Fines and Forfeits</b>			
Fines-Storm Water	\$ 3,200	\$ 25,000	\$ 25,000
<b>Total - Fines and Forfeits</b>	<b>\$ 3,200</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Miscellaneous Revenues</b>			
Perquisite Housing	\$ 6,830	\$ 23,778	\$ 23,340
Telecom Facilities Rental	5,368	175,000	175,000
Recov-Damaged St Lights	339,785	45,000	50,000
Recovery of Traffic Signs	30,808	38,000	38,000
Other Comp-Loss of Fixed Asset	20,215	46,000	46,000
Contributions to The City	28,750	75,000	75,000
Recov-Overhead Charges	13,706	12,000	12,000
Recov-Crt Odr Restitution	18	0	0
Sund Refunds-Prior Expend	315,508	0	0
Sund Refunds-Curr Exp	4,680	0	0
Vacation Accum Deposits	63,631	0	0
Sale-Other Mtls & Suppl	3,511	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 832,810</b>	<b>\$ 414,778</b>	<b>\$ 419,340</b>
<b>Total - Department of Facility Maintenance</b>	<b>\$ 2,245,245</b>	<b>\$ 1,986,778</b>	<b>\$ 2,036,340</b>

# Departmental Revenue Summary

## Honolulu Fire Department

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Fire Code Permit & Lic	\$ 461,547	\$ 417,525	\$ 878,600
Fireworks License Fees	37,500	71,289	37,500
<b>Total - Licenses and Permits</b>	<b>\$ 499,047</b>	<b>\$ 488,814</b>	<b>\$ 916,100</b>
<b>Intergovernmental Revenue</b>			
US Dept of Transportation	\$ 64,155	\$ 0	\$ 0
Wireless Enhanced 911	776,015	0	0
AFC Admin Assist's Pay	250,700	245,400	250,700
<b>Total - Intergovernmental Revenue</b>	<b>\$ 1,090,870</b>	<b>\$ 245,400</b>	<b>\$ 250,700</b>
<b>Charges for Services</b>			
Svc Fee-Dishonored Checks	\$ 25	\$ 0	\$ 0
Service Fee for Card Payment	1,920	0	0
Plan Review Fee	1,116,865	837,074	1,515,600
Duplicate Copy-Any Record	40	0	0
<b>Total - Charges for Services</b>	<b>\$ 1,118,850</b>	<b>\$ 837,074</b>	<b>\$ 1,515,600</b>
<b>Miscellaneous Revenues</b>			
Rental-Amb Facil-Fire Str	\$ 28,500	\$ 0	\$ 0
Rental of Equipment	6,818	10,000	6,800
Contributions to The City	31,200	0	0
Misc Recov,Collect,Etc	221	0	0
Sund Refunds-Prior Expend	439,650	0	0
Sund Refunds-Curr Exp	328,469	0	0
Vacation Accum Deposits	35,691	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 870,549</b>	<b>\$ 10,000</b>	<b>\$ 6,800</b>
<b>Total - Honolulu Fire Department</b>	<b>\$ 3,579,316</b>	<b>\$ 1,581,288</b>	<b>\$ 2,689,200</b>



# Departmental Revenue Summary

## Department of Human Resources

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Witness Fees	\$ 5	\$ 0	\$ 0
Duplicate Copy-Any Record	9	75	75
<b>Total - Charges for Services</b>	<b>\$ 14</b>	<b>\$ 75</b>	<b>\$ 75</b>
<b>Miscellaneous Revenues</b>			
Recov-Workers' Comp Paymt	\$ 38,234	\$ 0	\$ 0
Recov-Crt Odr Restitution	400	0	0
Recov Work Comp-3Rd Party	292,302	150,000	150,000
Sund Refunds-Curr Exp	428	0	0
Vacation Accum Deposits	23,215	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 354,579</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
<b>Total - Department of Human Resources</b>	<b>\$ 354,593</b>	<b>\$ 150,075</b>	<b>\$ 150,075</b>

# Departmental Revenue Summary

## Department of Information Technology

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Easement Grants	\$ 198,005	\$ 170,000	\$ 170,000
<b>Total - Licenses and Permits</b>	<b>\$ 198,005</b>	<b>\$ 170,000</b>	<b>\$ 170,000</b>
<b>Intergovernmental Revenue</b>			
Wireless Enhanced 911	\$ 1,007,591	\$ 1,000,000	\$ 1,000,000
<b>Total - Intergovernmental Revenue</b>	<b>\$ 1,007,591</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>
<b>Charges for Services</b>			
Data Proc Svc-State	\$ 808,626	\$ 700,000	\$ 700,000
Data Proc Svc-US Govt	1,216	0	0
Data Proc Svc-Othr County	489,236	425,000	425,000
<b>Total - Charges for Services</b>	<b>\$ 1,299,078</b>	<b>\$ 1,125,000</b>	<b>\$ 1,125,000</b>
<b>Miscellaneous Revenues</b>			
Rental for Use of Land	\$ 22,817	\$ 20,000	\$ 20,000
Sund Refunds-Prior Expend	9,274	0	0
Vacation Accum Deposits	6,085	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 38,176</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>Non-Revenue Receipts</b>			
State Grants	\$ 0	\$ 73,000	\$ 76,200
<b>Total - Non-Revenue Receipts</b>	<b>\$ 0</b>	<b>\$ 73,000</b>	<b>\$ 76,200</b>
<b>Total - Department of Information Technology</b>	<b>\$ 2,542,850</b>	<b>\$ 2,388,000</b>	<b>\$ 2,391,200</b>

# Departmental Revenue Summary

## Department of Land Management

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Charges for Services</b>			
Subdivision Fees	\$ 1,000	\$ 0	\$ 0
<b>Total - Charges for Services</b>	<b>\$ 1,000</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Miscellaneous Revenues</b>			
Rental Units (City Prop)	\$ 917,048	\$ 641,388	\$ 497,188
Rental for Use of Land	14,200	0	0
Parking Stalls	135,883	128,304	128,304
Telecom Facilities Rental	15,854	17,480	17,484
Other Comp-Loss of Fixed Asset	18,107	0	0
Sund Refunds-Prior Expend	77	0	0
Vacation Accum Deposits	3,998	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 1,105,167</b>	<b>\$ 787,172</b>	<b>\$ 642,976</b>
<b>Utilities or Other Enterprises</b>			
Miscellaneous Revenues	\$ 1	\$ 0	\$ 0
<b>Total - Utilities or Other Enterprises</b>	<b>\$ 1</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total - Department of Land Management</b>	<b>\$ 1,106,168</b>	<b>\$ 787,172</b>	<b>\$ 642,976</b>

Departmental Revenue Summary

Office of the Mayor

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Intergovernmental Revenue			
US Dept of Treasury	\$ 4,702,707	\$ 0	\$ 0
Homeland Security Grants	123,862	0	0
Total - Intergovernmental Revenue	\$ 4,826,569	\$ 0	\$ 0
Miscellaneous Revenues			
Rental for Use of Land	\$ 700	\$ 0	\$ 0
Sund Refunds-Prior Expend	124	0	0
Vacation Accum Deposits	59,124	0	0
Total - Miscellaneous Revenues	\$ 59,948	\$ 0	\$ 0
Total - Office of the Mayor	\$ 4,886,517	\$ 0	\$ 0

Mayor

# Departmental Revenue Summary

## Office of the Managing Director

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
US Dept of Agriculture	\$ 3,261	\$ 0	\$ 0
US Dept of Treasury	10,775,665	0	0
State Department of Health	49,700	0	0
<b>Total - Intergovernmental Revenue</b>	<b>\$ 10,828,626</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Miscellaneous Revenues</b>			
Contributions to The City	\$ 4,400	\$ 0	\$ 0
Sund Refunds-Curr Exp	2,341	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 6,741</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total - Office of the Managing Director</b>	<b>\$ 10,835,367</b>	<b>\$ 0</b>	<b>\$ 0</b>

Managing Director

Departmental Revenue Summary

Royal Hawaiian Band

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Miscellaneous Revenues			
Contributions to The City	\$ 5,360	\$ 0	\$ 0
Total - Miscellaneous Revenues	\$ 5,360	\$ 0	\$ 0
Total - Royal Hawaiian Band	\$ 5,360	\$ 0	\$ 0

Royal Hawaiian Band

# Departmental Revenue Summary

## Department of the Medical Examiner

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
US Dept of Health & Human Services	\$ 66,124	\$ 0	\$ 0
<b>Total - Intergovernmental Revenue</b>	<b>\$ 66,124</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Charges for Services</b>			
Medical Examiner's Report	\$ 2,408	\$ 2,500	\$ 2,500
City Employees Parking	14,460	0	0
<b>Total - Charges for Services</b>	<b>\$ 16,868</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<b>Utilities or Other Enterprises</b>			
Miscellaneous Revenues	\$ 478	\$ 0	\$ 0
<b>Total - Utilities or Other Enterprises</b>	<b>\$ 478</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total - Department of the Medical Examiner</b>	<b>\$ 83,470</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>

# Departmental Revenue Summary

## Department of Parks and Recreation

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Camping Permits	\$ 381,004	\$ 340,000	\$ 340,000
<b>Total - Licenses and Permits</b>	<b>\$ 381,004</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>
<b>Intergovernmental Revenue</b>			
US Dept of Agriculture	\$ 396,563	\$ 290,000	\$ 300,000
US Dept of Education	20,000	0	0
Mayor's Lei Day Program	10,000	0	0
<b>Total - Intergovernmental Revenue</b>	<b>\$ 426,563</b>	<b>\$ 290,000</b>	<b>\$ 300,000</b>
<b>Charges for Services</b>			
Svc Fee-Dishonored Checks	\$ 250	\$ 0	\$ 0
Service Fee for Card Payment	127,460	121,000	121,000
Duplicate Copy-Any Record	314	0	0
Custodial Services	120	0	0
Attendant Services	604,444	551,000	681,000
Kitchen & Facility Usage	2,575	2,000	2,000
Hanauma Bay Parking	268,442	215,000	215,000
Scuba and Snorkeling	7,770	7,400	7,770
Commercial Filming	65,640	50,000	60,000
Summer Fun Program	187,403	175,000	175,000
Fall and Spring Programs	18,600	0	0
Parks District V Fees	240,698	240,000	240,000
Foster Botanic Garden	143,645	160,000	175,000
Hanauma Bay-Admission	7,224,554	6,615,000	6,615,000
Fees for Community Garden	57,546	40,000	40,000
<b>Total - Charges for Services</b>	<b>\$ 8,949,461</b>	<b>\$ 8,176,400</b>	<b>\$ 8,331,770</b>
<b>Miscellaneous Revenues</b>			
Other Rents Recreat Facil	\$ 1,733	\$ 1,700	\$ 1,700
Perquisite Housing	4,603	6,405	6,405
Automatic Teller Machines	0	1,800	1,800
Contributions to The City	79,897	0	0
Recov-Crt Odr Restitution	1,080	0	0
Sund Refunds-Prior Expend	10,327	0	0
Sund Refunds-Curr Exp	72,596	0	0
Vacation Accum Deposits	54,673	0	0
Misc Rev/Cash Over/Short	(750)	0	0
Sale of Scrap Materials	760	0	0
Misc Deposit Adjustments	(90)	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 224,829</b>	<b>\$ 9,905</b>	<b>\$ 9,905</b>
<b>Total - Department of Parks and Recreation</b>	<b>\$ 9,981,857</b>	<b>\$ 8,816,305</b>	<b>\$ 8,981,675</b>



# Departmental Revenue Summary

## Department of Planning and Permitting

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Building Permits	\$ 20,881,778	\$ 20,000,000	\$ 25,000,000
Storm Drain Conn Fee	17,200	10,000	10,000
NPDES fee	486,847	650,000	650,000
Signs	20,985	15,000	15,000
Grading Excavation & Fill	81,133	82,000	475,000
Excav/Rep-St & Sidewalk	129,651	200,000	210,000
<b>Total - Licenses and Permits</b>	<b>\$ 21,617,594</b>	<b>\$ 20,957,000</b>	<b>\$ 26,360,000</b>
<b>Intergovernmental Revenue</b>			
EPA Grant Projects	\$ 9,019	\$ 0	\$ 0
<b>Total - Intergovernmental Revenue</b>	<b>\$ 9,019</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Charges for Services</b>			
Svc Fee-Dishonored Checks	\$ 100	\$ 400	\$ 400
Sale of Gasoline and Oil	400	0	0
Subdivision Fees	90,000	100,000	110,000
Zoning Reg Applcn Fees	254,010	275,000	275,000
Short-Term Rental Reg/Renewal Fees	1,163,000	250,000	500,000
Nonconform Certi Renewal	465,569	0	475,000
Plan Review Fee	2,031,041	1,500,000	1,750,000
Exam Fees-Spec Inspectors	10,090	200	200
Reg Fees-Spec Inspectors	17,240	5,000	5,000
Zoning/Flood Clear Fee	105,650	85,000	85,000
Sidewalk Specs File Fee	10,600	13,000	13,000
Driveway Specs File Fee	4,400	5,000	5,000
Duplicate Copy-Any Record	56,500	70,000	70,000
Copy-Map, Plan, Diagram	0	100	100
Other Misc Services	26,962	20,000	22,000
Electrical Inspection	2,200	10,000	10,000
Bldg Code Variance/Appeal	5,200	2,000	5,000
<b>Total - Charges for Services</b>	<b>\$ 4,242,962</b>	<b>\$ 2,335,700</b>	<b>\$ 3,325,700</b>
<b>Fines and Forfeits</b>			
Fines-Short Term Rental Civil Penalties	\$ 152,986	\$ 773,000	\$ 25,000
Fines-Violat Land Use Ord	269,534	139,000	0
Fines-Viol Bldg Elec Etc	696,394	1,221,000	725,000
Grade, Grubb & Stockpile	300	0	0
<b>Total - Fines and Forfeits</b>	<b>\$ 1,119,214</b>	<b>\$ 2,133,000</b>	<b>\$ 750,000</b>
<b>Miscellaneous Revenues</b>			
Recov-Overtime Inspection	\$ 114,588	\$ 0	\$ 0
Reimb of Admin Cost-Ewa	5,054	30,000	30,000
Sund Refunds-Prior Expend	1,189	0	0
Vacation Accum Deposits	58,535	0	0
Misc Deposit Adjustments	80	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 179,446</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>

Departmental Revenue Summary

Department of Planning and Permitting

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Total - Department of Planning and Permitting	\$ 27,168,235	\$ 25,455,700	\$ 30,465,700

# Departmental Revenue Summary

## Honolulu Police Department

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Firearms	\$ 3,200	\$ 20,000	\$ 10,000
HPD Alarm Permits	87,198	190,000	150,000
<b>Total - Licenses and Permits</b>	<b>\$ 90,398</b>	<b>\$ 210,000</b>	<b>\$ 160,000</b>
<b>Intergovernmental Revenue</b>			
US Dept of Justice	\$ 1,007,541	\$ 0	\$ 0
US Dept of Transportation	1,308,052	0	0
HIDTA Program	1,290,912	0	0
Wireless Enhanced 911	757,002	0	0
State Department of Human Services	1,906,904	0	0
<b>Total - Intergovernmental Revenue</b>	<b>\$ 6,270,411</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Charges for Services</b>			
Svc Fee-Dishonored Checks	\$ 0	\$ 150	\$ 100
Duplicate Copy-Any Record	136,336	65,000	75,000
HPD Alarm Service Charges	115,880	90,000	100,000
HPD Special Duty Fees	314,117	310,000	310,000
Street Parking Meter	2,232,625	2,300,000	2,300,000
Frm Damaged Parking Meter	1,189	2,000	2,000
Kuhio-Kaiolu Parking Lot	49,750	50,000	50,000
Kaimuki Parking Lot #2	172,788	180,000	185,000
Kailua Parking Lot	171,491	175,000	175,000
Kalakaua Parking Lot	171,781	180,000	180,000
Civic Center Parking Lot	75,696	77,000	80,000
River-Nimitz-Parking	46,802	48,000	48,000
Parking Chgs - Salt Lake-	23,575	24,000	24,000
Parking Charges-Palace Sq	43,899	44,000	44,500
HPD Parking Lot	162,073	148,500	153,500
Kailua Elderly Hsg P/Lot	115,349	116,000	120,000
<b>Total - Charges for Services</b>	<b>\$ 3,833,351</b>	<b>\$ 3,809,650</b>	<b>\$ 3,847,100</b>
<b>Fines and Forfeits</b>			
HPD Alarm Fines	\$ 45,415	\$ 75,000	\$ 75,000
Forfeiture of Seized Prop	294,647	50,000	200,000
<b>Total - Fines and Forfeits</b>	<b>\$ 340,062</b>	<b>\$ 125,000</b>	<b>\$ 275,000</b>
<b>Miscellaneous Revenues</b>			
Investments	\$ 8,830	\$ 0	\$ 0
Rental of Equipment	7,881	5,000	5,000
Contributions to The City	117,360	0	0
Police Department	66,200	19,500	45,000
Recov-Crt Odr Restitution	1,794	0	0
Sund Refunds-Prior Expend	3,621,178	2,200,000	1,500,000
Sund Refunds-Curr Exp	129,779	80,000	50,000
Vacation Accum Deposits	96,343	40,000	40,000
Auction Sale-Unclaim Prop	89,259	35,000	35,000

Departmental Revenue Summary

Honolulu Police Department

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
Total - Miscellaneous Revenues	\$ 4,138,624	\$ 2,379,500	\$ 1,675,000
Utilities or Other Enterprises			
Miscellaneous Revenues	\$ 16	\$ 0	\$ 0
Total - Utilities or Other Enterprises	\$ 16	\$ 0	\$ 0
Total - Honolulu Police Department	\$ 14,672,862	\$ 6,524,150	\$ 5,957,100

# Departmental Revenue Summary

## Department of the Prosecuting Attorney

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Intergovernmental Revenue</b>			
US Dept of Justice	\$ 1,262,766	\$ 1,879,555	\$ 1,639,306
State Department of Transportation	0	172,900	125,779
State Dept of the Attorney General	726,822	1,375,143	858,986
State Department of Budget and Finance	0	165,404	165,404
<b>Total - Intergovernmental Revenue</b>	<b>\$ 1,989,588</b>	<b>\$ 3,593,002</b>	<b>\$ 2,789,475</b>
<b>Charges for Services</b>			
Duplicate Copy-Any Record	\$ 145	\$ 0	\$ 0
<b>Total - Charges for Services</b>	<b>\$ 145</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Miscellaneous Revenues</b>			
Investments	\$ 4,615	\$ 0	\$ 0
Sund Refunds-Prior Expend	64,027	0	0
Sund Refunds-Curr Exp	11,241	0	0
Vacation Accum Deposits	71,964	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 151,847</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Utilities or Other Enterprises</b>			
Miscellaneous Revenues	\$ 43	\$ 0	\$ 0
<b>Total - Utilities or Other Enterprises</b>	<b>\$ 43</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total - Department of the Prosecuting Attorney</b>	<b>\$ 2,141,623</b>	<b>\$ 3,593,002</b>	<b>\$ 2,789,475</b>

# Departmental Revenue Summary

## Department of Transportation Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Licenses and Permits</b>			
Outdoor Dining Permit Fee	\$ 750	\$ 0	\$ 0
Supplemental Frt Curb Load Zone-Permits	232,170	183,000	183,000
Supplemental Frt Curb Load Zone-Decals	17,190	17,000	17,000
RPZ Parking Permits	0	0	66,000
<b>Total - Licenses and Permits</b>	<b>\$ 250,110</b>	<b>\$ 200,000</b>	<b>\$ 266,000</b>
<b>Intergovernmental Revenue</b>			
FTA-49 USC Chapter 53	\$ 112,560,724	\$ 168,613,774	\$ 96,967,000
FHWA Traffic Ctrl Ctr Ops	0	14,959,000	12,995,000
US Dept of Transportation-FHWA	0	31,616,000	67,598,000
US Dept of Transportation	2,996	0	0
State Department of Transportation	0	0	3,260,000
<b>Total - Intergovernmental Revenue</b>	<b>\$ 112,563,720</b>	<b>\$ 215,188,774</b>	<b>\$ 180,820,000</b>
<b>Charges for Services</b>			
Svc Fee-Dishonored Checks	\$ 25	\$ 0	\$ 0
Duplicate Copy-Any Record	545	0	0
JTMC Parking	173,724	0	0
Parking Placards	3,700	4,000	4,500
Car-sharing Parking	0	0	3,375
Street Parking Meter	1,111,246	465,300	3,326,400
Chinatown Gateway-Parking	(51,109)	61,361	67,000
Spc Handicap Transp Fares	1,538,780	1,484,000	1,573,000
<b>Total - Charges for Services</b>	<b>\$ 2,776,911</b>	<b>\$ 2,014,661</b>	<b>\$ 4,974,275</b>
<b>Miscellaneous Revenues</b>			
Other Sources-Interest Earnings	\$ 3,115	\$ 0	\$ 0
Rental Units (City Prop)	445,800	450,000	435,000
Other City Facilities	57,018	0	0
Kekaulike Dia Hd Blk Pkg	0	90,137	99,000
Marin Tower Pkg Garage	0	269,758	296,000
Harbor Court Garage	272,408	288,000	288,000
Kaimuki Parking Lot Concession	617,764	597,000	606,000
Kukui Plaza Garage	447,909	418,495	460,000
Smith-Beretania Parking	21,315	77,074	85,000
Recov-Damaged Traf Signal	180,826	100,000	100,000
Private Grants to The City	120,000	0	0
Recov-Overtime Inspection	0	5,000	7,000
Reimb State-Traf Sig Main	1,169,771	750,000	750,000
Sund Refunds-Prior Expend	794,994	0	0
Sund Refunds-Curr Exp	1,142	0	0
Vacation Accum Deposits	52,983	0	0
Misc Rev/Cash Over/Short	1,145	0	0
Misc Deposit Adjustments	140	0	0
<b>Total - Miscellaneous Revenues</b>	<b>\$ 4,186,330</b>	<b>\$ 3,045,464</b>	<b>\$ 3,126,000</b>

# Departmental Revenue Summary

## Department of Transportation Services

Source of Receipts	FY 2023 Actual	FY 2024 Estimate	FY 2025 Est Rev
<b>Utilities or Other Enterprises</b>			
Bus Fare	\$ 41,281,156	\$ 32,542,000	\$ 42,542,000
U-Pass	1,959,775	2,500,000	2,500,000
Recovery of Damages	232,211	0	0
Bus Advertising	144,546	168,000	176,400
Ots-Employee Parking Chge	148,688	160,000	160,000
Other Bus Transportation	1,665	0	0
<b>Total - Utilities or Other Enterprises</b>	<b>\$ 43,768,041</b>	<b>\$ 35,370,000</b>	<b>\$ 45,378,400</b>
<b>Total - Department of Transportation Services</b>	<b>\$ 163,545,112</b>	<b>\$ 255,818,899</b>	<b>\$ 234,564,675</b>

Transportation Services

# Cash Projections for Trust Funds, Debt Service Funds, and Revolving Funds

FUNDS	Cash Balance (incl cash in transit)	ACTUAL FY2023	Disbursements	Cash Balance	ESTIMATED FY2024	Disbursements	ESTIMATED FY2025	Disbursements	Estimated Cash Balance
TRUST FUNDS									
General Trust Fund	\$ 48,921,374	\$ 102,917,841	\$ 103,813,337	\$ 48,025,877	\$ 95,266,581	\$ 103,706,819	\$ 100,908,446	\$ 105,655,105	\$ 34,838,980
Treasury Trust Fund	7,054,864	28,755,290	30,599,711	5,210,443	15,252,544	11,564,792	19,232,695	16,660,295	11,470,595
Real Property Tax Trust Fund	12,393,955	7,056,602	8,541,275	10,909,281	12,634,044	12,137,372	10,252,083	9,753,194	11,904,842
Total	\$ 68,370,192	\$ 138,729,732	\$ 142,954,323	\$ 64,145,601	\$ 123,153,169	\$ 127,408,983	\$ 130,393,224	\$ 132,068,594	\$ 58,214,417
DEBT SERVICE FUNDS									
General Obligation Bond and Interest Redemption Fund	\$ 106,110,433	\$ 424,391,856	\$ 387,866,856	\$ 142,635,433	\$ 436,630,323	\$ 436,630,323	\$ 693,493,097	\$ 693,493,097	\$ 142,635,433
Improvement District Bond and Interest Redemption Fund	171,489	300	300	171,489	788	788	469	469	171,489
Total	\$ 106,281,922	\$ 424,392,156	\$ 387,867,156	\$ 142,806,922	\$ 436,631,111	\$ 436,631,111	\$ 693,493,566	\$ 693,493,566	\$ 142,806,922
REVOLVING FUNDS									
Improvement District Revolving Fund	\$ 1,962,572	\$ -	\$ -	\$ 1,962,572	\$ -	\$ -	\$ -	\$ -	\$ 1,962,572
Housing and Community Development Revolving Fund	238,210	3,458	0	241,669	6,762	0	3,419	0	251,849
Total	\$ 2,200,782	\$ 3,458	\$ -	\$ 2,204,241	\$ 6,762	\$ -	\$ 3,419	\$ -	\$ 2,214,421



### Fund Definitions

**General Trust Fund** — This fund accounts for monies received by the various agencies of the City for specific purposes, as trustee, donee, escrow agent, beneficiary, custodian or security holder, for which no special trust fund exists. This fund is distinguished from the Treasury Trust Fund in that all disbursements are made through claims vouchers.

**Treasury Trust Fund** — Monies of the same nature as are accounted for in the General Trust Fund but which require expeditious disbursements are deposited in this fund. In contrast with the General Trust Fund, disbursements are made from this fund through commercial checking accounts authorized by the Director of Budget and Fiscal Services instead of by claims vouchers.

**Real Property Tax Trust Fund** — This fund is used for the purpose of making refunds and adjustments relating to real property taxes.

**General Obligation Bond and Interest Redemption Fund** — This fund accounts for the payment of principal and interest on general obligation serial bonds issued by the City.

**Improvement District Bond and Interest Redemption Fund** — This fund accounts for the redemption of maturing City improvement district assessment bonds and collections of special assessments.

**Improvement District Revolving Fund** — Monies in this revolving fund are available to cover deficiencies, advance interest due, reimburse the General Fund in the event the payment of assessments are late or insufficient, and pay all expenses in connection with the sale of delinquent lots as bid for and purchased for the City by the Director of Budget and Fiscal Services.

**Housing and Community Development Revolving Fund** — This fund serves as a working capital fund to facilitate the expenditure of joint costs.

## Revenues

### Overview of Budgeted Funds

#### Major Funds

##### GOVERNMENTAL FUNDS

General Funds

Sewer Revenue Bond Fund

##### PROPRIETARY FUNDS

Sewer Fund

#### NON Major Funds

##### GOVERNMENTAL FUNDS

Highway Fund

Liquor Commission Fund

Bikeway Fund

Parks and Playground Fund

Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund

Special Events Fund

Honolulu Zoo Fund

Golf Fund

Hanauma Bay Nature Preserve Fund

Rental Assistance Fund

Leasehold Conversion Fund

Land Conservation Fund

Clean Water and Natural Lands Fund

Affordable Housing Fund

Patsy T. Mink Central Oahu Regional Park Fund

Waipio Peninsula Soccer Park Fund

Grants in Aid Fund

Community Development Fund

Housing and Community Development Rehabilitation Loan Fund

Pauahi Project Expend. HI R-15 Fund

Housing and Community Development Section 8 Contract Fund

Federal Grants Fund

Special Projects Fund

Capital Projects Fund

General Improvement Bond Fund

Highway Improvement Bond Fund

Transit Construction Mitigation Fund

##### PROPRIETARY FUNDS

Transportation Fund

Solid Waste Special Fund

Housing Development Special Fund

**NON Major Funds (Continued)**

FIDUCIARY FUNDS (NOT USED FOR BUDGET PURPOSES)

- General Trust Fund
- Treasury Trust Fund
- Real Property Tax Trust Fund
- Payroll Clearance Fund

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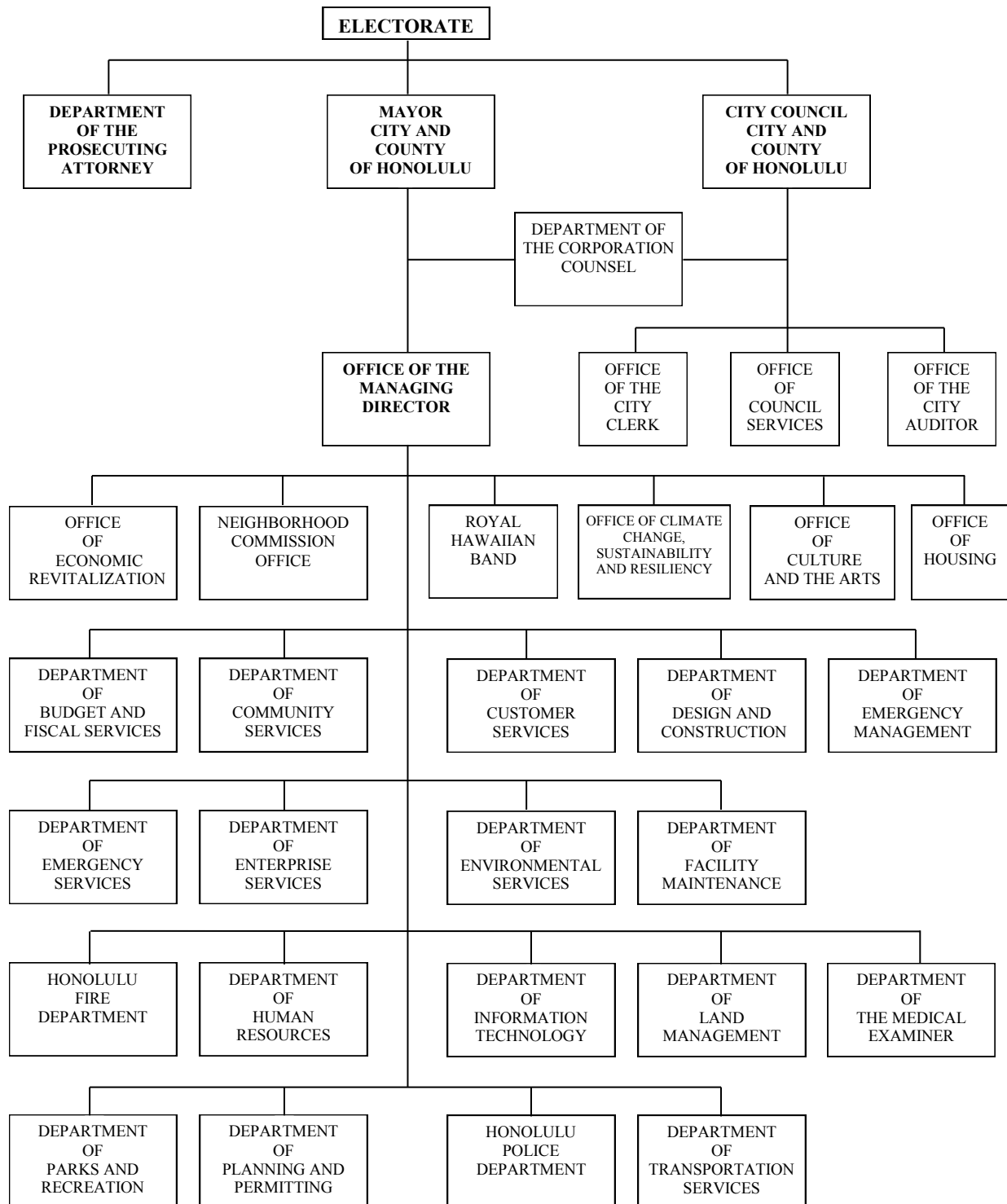
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# Appendix



## CITY AND COUNTY OF HONOLULU ORGANIZATION CHART





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City & County of Honolulu  
Hawaii**

For the Fiscal Year Beginning

**July 01, 2023**

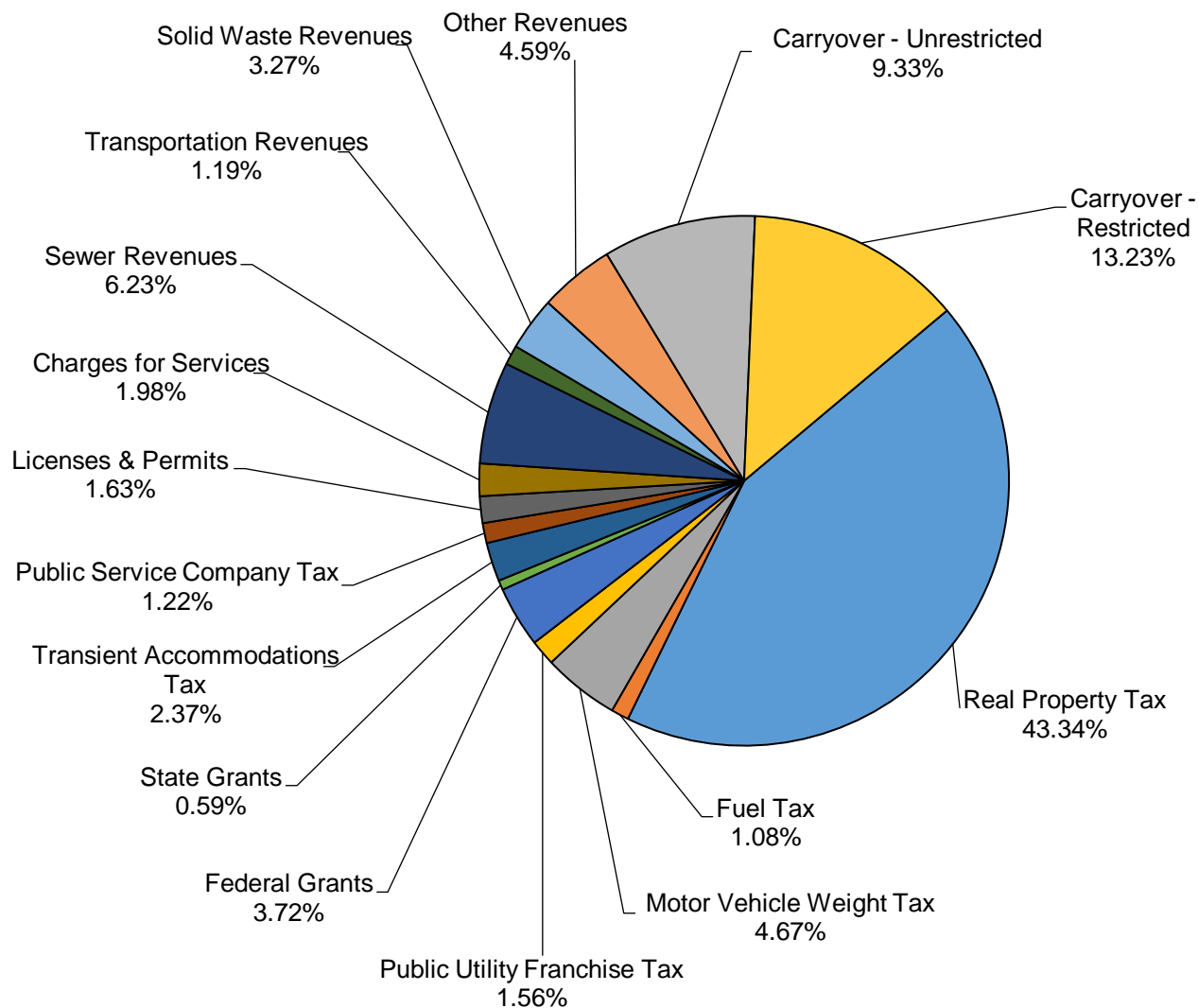
*Christopher P. Morill*

**Executive Director**

# Where the City Gets Its Dollars

## FY2025 Operating Resources

### \$3.96 Billion



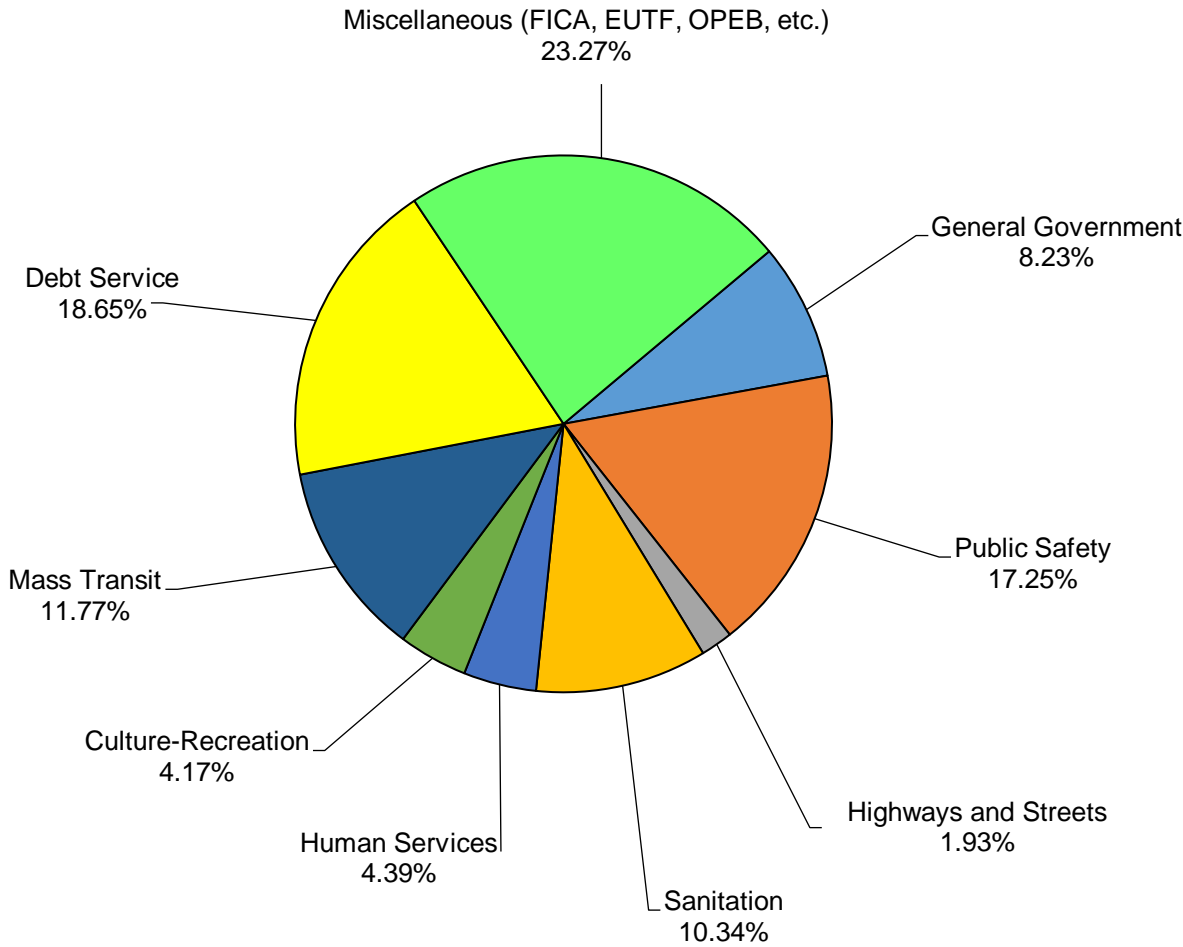
Note: This pie chart shows the different sources of funding for the City's operations. Carryover includes unappropriated and restricted fund balances.



# Where the City Spends Its Dollars

## FY2025 Operating Expenditures

### \$3.63 Billion

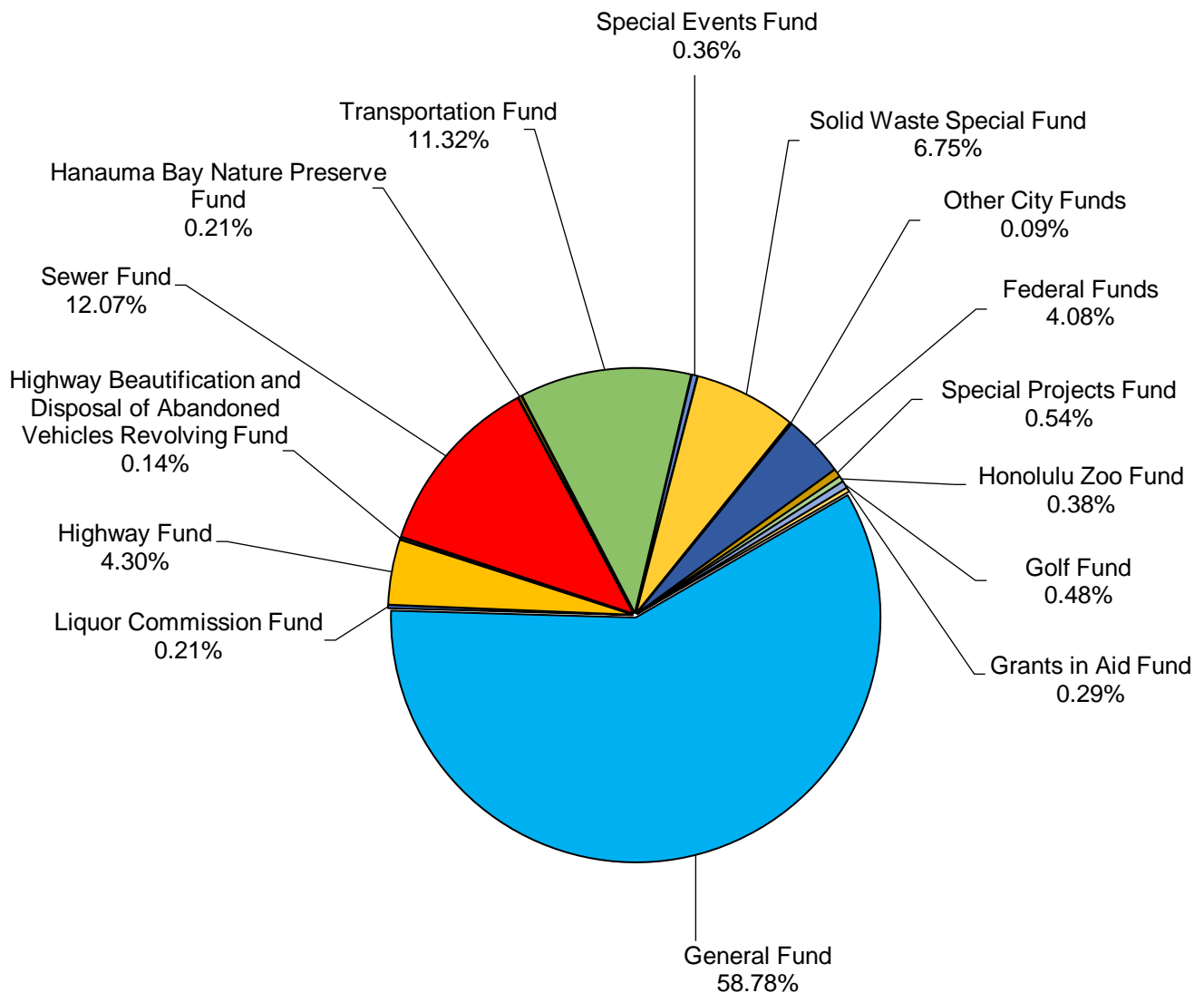


Note: This pie chart shows the amount spent on different types of City operations.

# General and Special Funds

## FY2025 Operating Budget

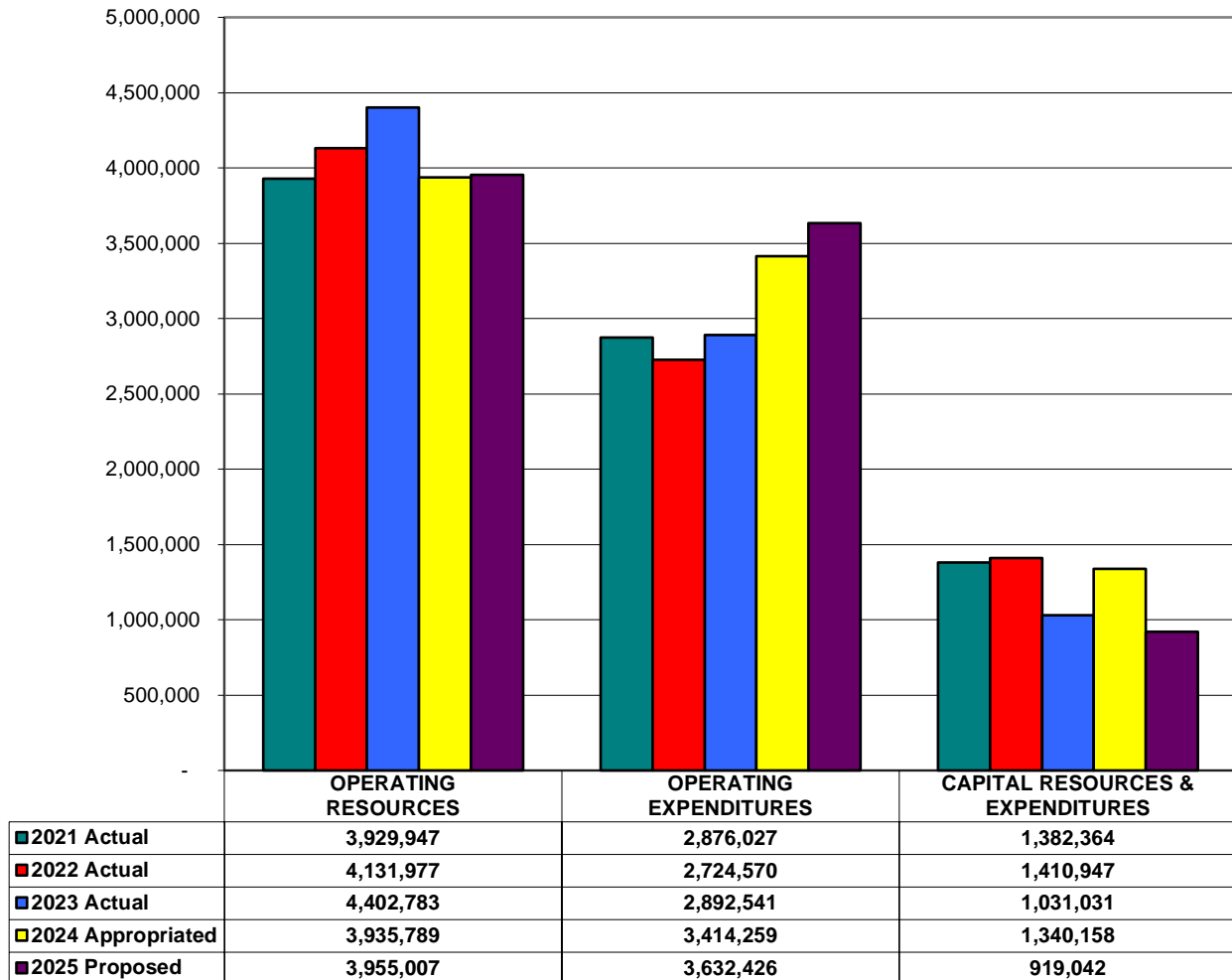
### \$3.63 Billion



Note: This pie chart shows the different sources of funding for the City's operations.

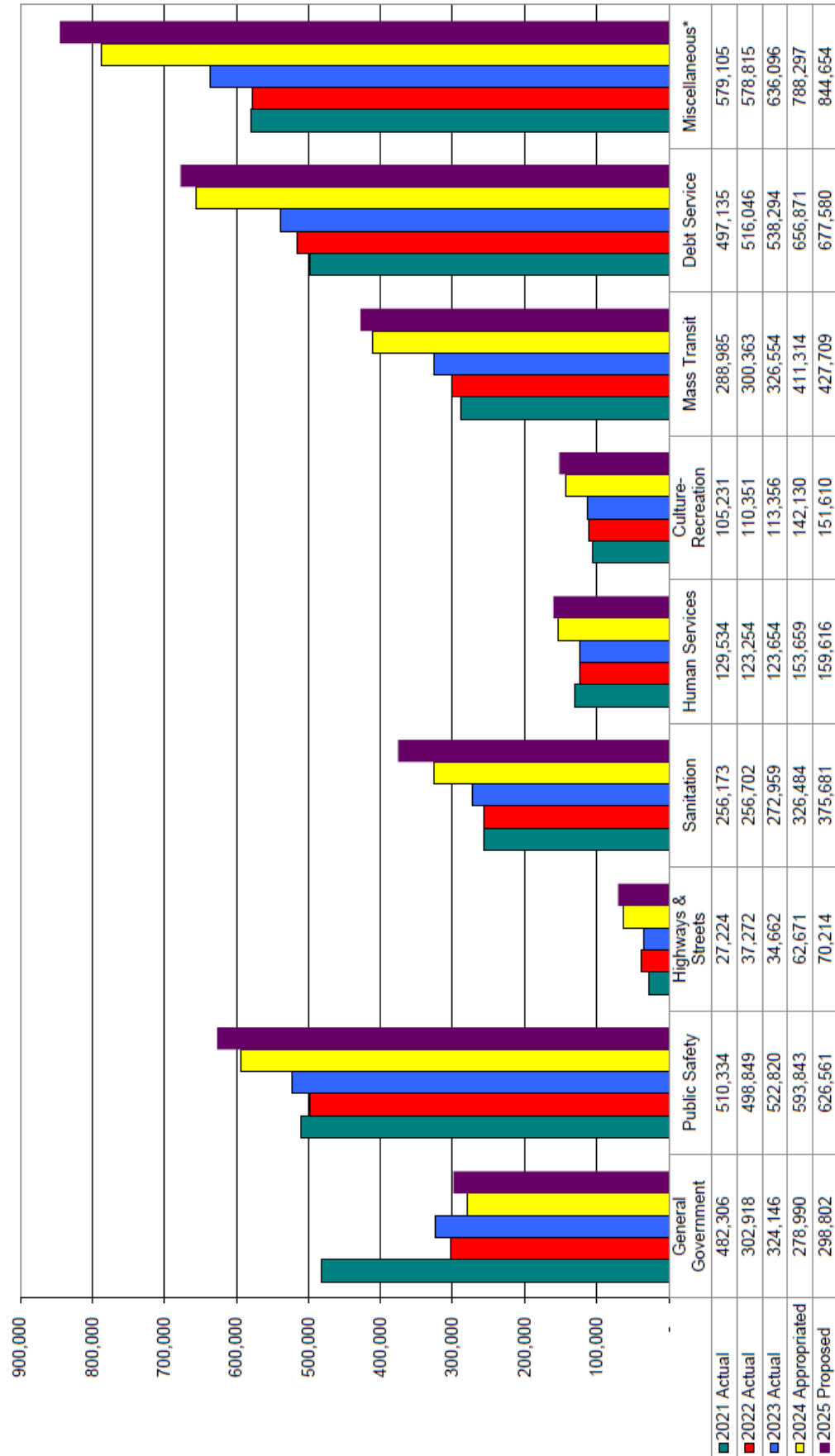
# Five Year History of Resources and Expenditures

(Dollars in Thousands)



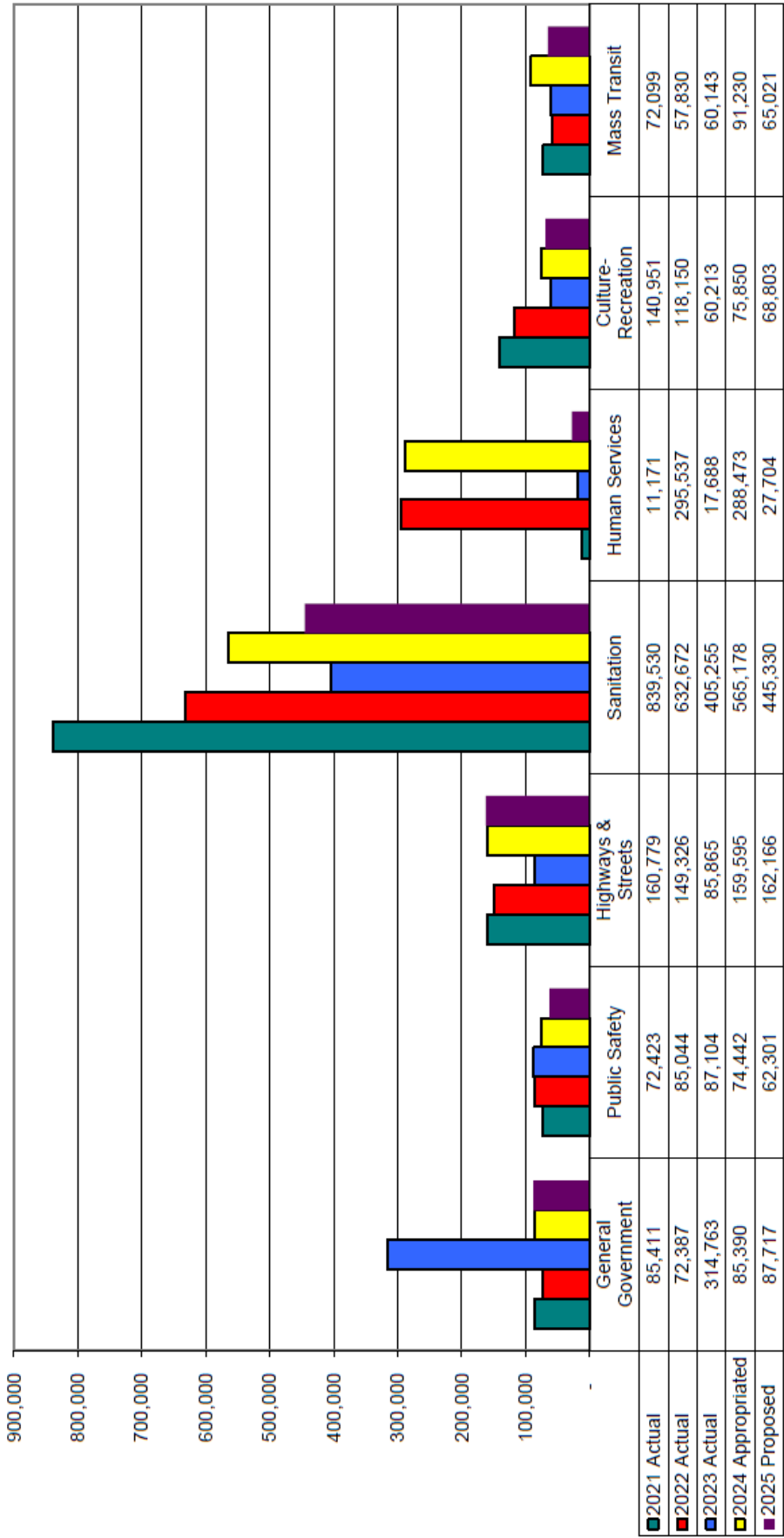
Note: 2023 Capital Resources and Expenditures reflect appropriated amounts. The 2023 Capital Budget begins on July 1, 2022 and ends on June 30, 2024.

# Five Year History of Executive Operating Expenditures by Function (Dollars in Thousands) ALL FUNDS



\*Miscellaneous function includes 1) Provisional appropriations such as Retirement System Contributions, and 2) Transfers between funds.

Five Year History of Executive Capital Expenditures by Function  
(Dollars in Thousands)  
ALL FUNDS



**BUDGET AT A GLANCE**  
**OPERATING BUDGET EXPENDITURES BY COST ELEMENT**  
**Fiscal Year 2025**

Department / Agency	Salaries	Current Expenses	Equipment	Total
Budget & Fiscal Services	\$ 26,646,680	\$ 5,906,341	\$ 947,800	\$ 33,500,821
Community Services	17,874,483	141,524,644	216,500	159,615,627
Corporation Counsel	11,423,758	3,878,818	-	15,302,576
Customer Services	16,517,120	13,780,770	51,000	30,348,890
Design and Construction	16,768,115	11,137,637	100,000	28,005,752
Emergency Management	1,229,685	573,143	35,000	1,837,828
Emergency Services	59,318,537	10,050,758	4,072,000	73,441,295
Enterprise Services	18,754,890	11,304,474	368,000	30,427,364
Environmental Services	88,538,106	262,864,631	24,278,060	375,680,797
Facility Maintenance	55,467,869	79,597,768	1,338,600	136,404,237
Fire	137,466,405	17,764,800	771,600	156,002,805
Human Resources	7,792,272	584,418	-	8,376,690
Information Technology	12,846,490	21,072,414	3,050,253	36,969,157
Land Management	2,743,620	7,797,257	-	10,540,877
Mayor	891,840	104,355	-	996,195
Managing Director	6,051,036	2,743,119	-	8,794,155
Neighborhood Commission	963,252	265,946	-	1,229,198
Royal Hawaiian Band	3,001,592	279,725	31,300	3,312,617
Medical Examiner	3,360,492	1,544,167	-	4,904,659
Parks and Recreation	66,831,262	48,799,866	2,238,560	117,869,688
Planning and Permitting	28,468,194	9,465,074	42,800	37,976,068
Police	320,772,330	44,997,551	5,239,000	371,008,881
Prosecuting Attorney	23,708,602	5,978,733	-	29,687,335
Transportation Services	180,116,824	256,556,347	1,285,800	437,958,971
	<b>\$ 1,107,553,454</b>	<b>\$ 958,572,756</b>	<b>\$ 44,066,273</b>	<b>\$ 2,110,192,483</b>
Debt Service	\$ -	\$ 677,580,000	\$ -	\$ 677,580,000
Retirement System Contributions	-	356,886,000	-	356,886,000
FICA and Pension Costs	-	49,128,000	-	49,128,000
Health Benefits Contributions	-	82,459,000	-	82,459,000
Other Post-Employment Benefits	-	112,820,000	-	112,820,000
Miscellaneous	-	243,361,000	-	243,361,000
	<b>\$ -</b>	<b>\$ 1,522,234,000</b>	<b>\$ -</b>	<b>\$ 1,522,234,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,107,553,454</b>	<b>\$ 2,480,806,756</b>	<b>\$ 44,066,273</b>	<b>\$ 3,632,426,483</b>

**AT A GLANCE FY 2025**  
**SUMMARY OF OPERATING AND CAPITAL BUDGET**  
**Revenue, Expenditures and Unreserved Fund Balance**

	General Fund	Special Revenue Funds	Enterprise Funds	Total Funds
<b>REVENUES</b>				
Operating Revenue	\$ 2,119,430,647	\$ 315,853,393	\$ 435,179,900	\$ 2,870,463,940
Capital Revenue	2,450,000	469,761,418	446,829,800	919,041,218
<b>TOTAL REVENUE</b>	<b>\$ 2,121,880,647</b>	<b>\$ 785,614,811</b>	<b>\$ 882,009,700</b>	<b>\$ 3,789,505,158</b>
<b>EXPENDITURES</b>				
Executive Operating Budget	\$ 2,135,019,578	\$ 401,979,780	\$ 1,095,427,125	\$ 3,632,426,483
Legislative Operating Budget	28,769,974	-	140,700	28,910,674
Executive Capital Budget	2,450,000	469,761,418	446,829,800	919,041,218
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,166,239,552</b>	<b>\$ 871,741,198</b>	<b>\$ 1,542,397,625</b>	<b>\$ 4,580,378,375</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>\$ (44,358,905)</b>	<b>\$ (86,126,387)</b>	<b>\$ (660,387,925)</b>	<b>\$ (790,873,217)</b>
NET INTERFUND TRANSFERS	\$ (281,014,490)	\$ (149,625,699)	\$ 430,640,189	\$ -
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ (325,373,395)</b>	<b>\$ (235,752,086)</b>	<b>\$ (229,747,736)</b>	<b>\$ (790,873,217)</b>
<b>UNRESERVED FUND BALANCE</b>				
Beginning	\$ 325,373,684	\$ 271,091,221	\$ 327,054,641	\$ 923,519,546
Net Change	(325,373,395)	(235,752,086)	(229,747,736)	(790,873,217)
<b>Ending</b>	<b>\$ 289</b>	<b>\$ 35,339,135</b>	<b>\$ 97,306,905</b>	<b>\$ 132,646,329</b>

**STRATEGIC PLANNING SIX-YEAR PROJECTION BY FUNCTION**  
**(Dollars in Millions)**

	ESTIMATED					
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
<b>OPERATING EXPENDITURES</b>						
<i>Executive</i>						
General Government	\$ 298.8	\$ 313.3	\$ 318.1	\$ 324.3	\$ 335.2	\$ 346.3
Public Safety	626.6	645.5	663.2	677.5	695.6	714.0
Highways and Streets	70.2	72.0	73.8	75.7	77.6	79.6
Sanitation	375.7	386.5	395.0	406.6	416.2	426.1
Human Services	159.6	165.5	170.3	175.2	180.2	185.5
Culture-Recreation	151.6	150.8	154.4	157.6	161.7	164.9
Utilities or Other Enterprises (Mass Transit)	427.7	464.2	495.6	522.1	533.4	544.8
Debt Service	556.4	592.2	642.6	676.8	693.6	708.0
Retirement System Contributions	356.9	368.1	377.9	388.0	396.0	404.6
FICA and Pension Costs	49.1	50.8	52.2	53.7	54.8	55.9
Health Benefits Contributions	82.5	87.4	92.7	98.2	104.1	110.3
Other Post-Employment Benefits	112.8	194.7	196.7	198.7	200.6	202.7
Miscellaneous	243.4	167.7	171.9	176.3	180.9	185.6
<i>Legislative</i>						
General Government	28.9	29.8	30.7	31.6	32.5	33.5
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 3,540.2</b>	<b>\$ 3,688.5</b>	<b>\$ 3,835.1</b>	<b>\$ 3,962.3</b>	<b>\$ 4,062.4</b>	<b>\$ 4,161.8</b>
HART Related Debt Service	\$ 121.2	\$ 221.8	\$ 397.1	\$ 500.5	\$ 208.0	\$ 421.1



**STRATEGIC PLANNING SIX-YEAR PROJECTION BY FUNCTION**  
**(Dollars in Millions)**

	ESTIMATED					
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
<b>CAPITAL EXPENDITURES</b>						
General Government	\$ 87.7	\$ 72.2	\$ 35.6	\$ 41.2	\$ 32.5	\$ 32.5
Public Safety	62.3	46.4	58.4	58.2	88.4	102.0
Highways and Streets	162.2	169.9	128.4	158.5	92.0	76.7
Sanitation	445.3	1,168.2	969.5	1,746.9	875.1	260.8
Human Services	27.7	14.2	13.5	10.2	10.2	9.5
Culture-Recreation	68.8	51.3	77.6	44.2	51.0	48.4
Utilities or Other Enterprises (Mass Transit)	65.0	64.4	57.2	65.3	43.3	45.0
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$ 919.0</b>	<b>\$ 1,586.6</b>	<b>\$ 1,340.2</b>	<b>\$ 2,124.5</b>	<b>\$ 1,192.5</b>	<b>\$ 574.9</b>

**Operating Expenditure Assumptions:**

- Annual increase in salaries assumes a 2% increase in FY 2026 through FY 2030
- Annual increase in current expense & equipment assumes a 3% increase in FY 2026 through FY 2030
- Debt service projections are based on prior year debt issuances and estimated future year debt issuances in the 6-Year CIP.
- HART General Obligation Bond debt service amounts are from the HART
- ERS – Rates in State law
- Health Benefits - 6% annual increase
- OPEB – FY 25 and thereafter based on state law funding requirement
- Risk Management - 5% annual increase
- Other provisionals - 0% increase

## SIX-YEAR PROJECTION OF RESOURCES

(Dollars in Millions)

	ESTIMATED					
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
<b>OPERATING RESOURCES</b>	<b>-</b>					
Real Property Tax	\$ 1,714.2	\$ 1,784.1	\$ 1,855.4	\$ 1,929.4	\$ 2,006.5	\$ 2,086.6
Fuel Tax	42.7	42.8	42.9	43.0	43.1	43.1
Motor Vehicle Weight Tax	184.8	184.8	184.8	184.8	184.8	184.8
Public Utility Franchise Tax	61.8	61.8	61.8	61.8	61.8	61.8
Federal Grants	147.2	126.1	121.6	119.8	119.8	119.9
State Grants	23.4	20.7	20.7	8.2	8.2	8.2
Transient Accommodations Tax	93.9	98.7	103.1	107.8	112.6	117.5
Public Service Company Tax	48.1	49.3	50.6	51.9	53.2	54.4
Licenses and Permits	64.6	64.6	65.6	65.7	66.7	66.7
Charges for Services	78.3	87.4	92.0	96.1	101.7	106.9
Sewer Revenues	246.4	517.2	264.4	338.3	185.4	314.3
Bus Transportation Revenues	47.0	47.2	47.4	47.7	47.9	48.1
Solid Waste Disposal Revenues	129.2	129.2	129.2	129.2	129.2	129.2
Other Revenues	60.3	66.3	65.8	65.9	66.1	66.2
Subtotal-Operating Resources	2,941.9	3,280.2	3,105.3	3,249.6	3,187.0	3,407.7
Carry-Over	892.1	1,142.6	1,473.7	1,732.0	2,003.0	2,241.7
<b>TOTAL OPERATING RESOURCES</b>	<b>\$ 3,834.0</b>	<b>\$ 4,422.8</b>	<b>\$ 4,579.0</b>	<b>\$ 4,981.6</b>	<b>\$ 5,190.0</b>	<b>\$ 5,649.4</b>
HART Reimbursement for Debt Service	\$ 121.2	\$ 221.8	\$ 397.1	\$ 500.5	\$ 208.0	\$ 421.1

## SIX-YEAR PROJECTION OF RESOURCES

(Dollars in Millions)

	ESTIMATED					
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
<b>CAPITAL RESOURCES</b>						
General Obligation Bonds	\$ 284.9	\$ 438.4	\$ 314.0	\$ 266.7	\$ 266.1	\$ 266.5
General Fund	2.5	0.2	0.2	0.2	0.2	0.2
Bikeway Fund	1.4	2.1	0.4	0.5	0.3	-
Hanauma Bay Nature Preserve Fund	1.7	-	5.2	-	-	-
Parks and Playgrounds Fund	0.7	-	-	-	-	-
Sewer Fund	211.7	212.9	330.7	119.8	272.7	143.8
Sewer Revenue Bond Improvement Fund	207.6	767.6	575.9	1,611.3	586.7	102.3
Federal Grants Fund	149.9	142.5	90.9	103.1	43.6	39.2
Community Development Fund	6.0	6.0	6.0	6.0	6.0	6.0
Capital Projects Fund	3.4	0.1	0.1	0.1	0.1	0.1
Transportation Fund	-	-	-	-	-	-
Golf Fund	-	-	-	-	-	-
Highway Fund	-	-	-	-	-	-
Honolulu Zoo Fund	-	-	-	-	-	-
Solid Waste Special Fund	-	-	-	-	-	-
Clean Water and Natural Lands Fund	26.4	8.4	8.4	8.4	8.4	8.4
Affordable Housing Fund	22.8	8.4	8.4	8.4	8.4	8.4
<b>TOTAL CAPITAL RESOURCES</b>	<b>\$ 919.0</b>	<b>\$ 1,586.6</b>	<b>\$ 1,340.2</b>	<b>\$ 2,124.5</b>	<b>\$ 1,192.5</b>	<b>\$ 574.9</b>

### Resource Assumptions:

- Real Property Tax increase of 4% in FY2026 through FY2030
- FY25 Real Property Tax includes \$1,714 M. Operating Resources and \$17 M. Capital Resources amounting to \$1,731 M.
- The future year projections for the Public Service Company, Franchise and Fuel Taxes are based on the Council of Revenues projections and actual revenue trends.
- The County Transient Accommodations Tax is based on estimates provided by the State Department of Taxation.
- All remaining multi-year projections were made by the City agencies based on their historical experience.
- Reimbursements from HART for debt service equals the amount of HART debt service for general obligation bonds.

**SUMMARY OF SIX-YEAR PROJECTION OF EXPENDITURES AND RESOURCES**  
**(Dollars in Millions)**

	ESTIMATED					
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
<b>EXPENDITURES</b>						
OPERATING	\$ 3,540.2	\$ 3,688.5	\$ 3,835.1	\$ 3,962.3	\$ 4,062.4	\$ 4,161.8
CAPITAL	919.0	1,586.6	1,340.2	2,124.5	1,192.5	574.9
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,459.2</b>	<b>\$ 5,275.1</b>	<b>\$ 5,175.3</b>	<b>\$ 6,086.8</b>	<b>\$ 5,254.9</b>	<b>\$ 4,736.7</b>
<b>RESOURCES</b>						
OPERATING	\$ 3,834.0	\$ 4,422.8	\$ 4,579.0	\$ 4,981.6	\$ 5,190.0	\$ 5,649.4
CAPITAL	919.0	1,586.6	1,340.2	2,124.5	1,192.5	574.9
<b>TOTAL RESOURCES</b>	<b>\$ 4,753.0</b>	<b>\$ 6,009.4</b>	<b>\$ 5,919.2</b>	<b>\$ 7,106.1</b>	<b>\$ 6,382.5</b>	<b>\$ 6,224.3</b>
<b>DIFFERENCE</b>	<b>\$ 293.8</b>	<b>\$ 734.3</b>	<b>\$ 743.9</b>	<b>\$ 1,019.3</b>	<b>\$ 1,127.6</b>	<b>\$ 1,487.6</b>
HART Related Debt Service	\$ 121.2	\$ 221.8	\$ 397.1	\$ 500.5	\$ 208.0	\$ 421.1
HART Reimbursement for Debt Service	\$ 121.2	\$ 221.8	\$ 397.1	\$ 500.5	\$ 208.0	\$ 421.1

FUNDING SOURCES BY DEPARTMENT

Funds	Departments															
	BFS	DCS	COR	CSD	DDC	DEM	ESD	DES	ENV	DFM	HFD	DHR	DIT	DLM	MAY	MDO
	NCO	RHB	MED	DPR	DPP	HPD	PAT	DTS								
GN	•	•	•	•	•	•	•			•	•	•	•	•	•	•
HW					•					•						•
SW	•		•		•				•	•						
BT		•								•						•
LC	•		•													
BK										•						•
HB				•						•						
SV	•							•								
PD								•								
GC								•								
WF	•								•	•						
HN							•									
RA		•														
HD	•															
CF														•		
AF		•														
PB												•				
PC												•				
GR	•	•														
CD	•	•														
RL		•														
SE	•	•														
FG	•	•			•								•			•
SP	•	•				•	•									•

## Funding Sources by Department

### Funding Sources by Department – Legends

#### Departments:

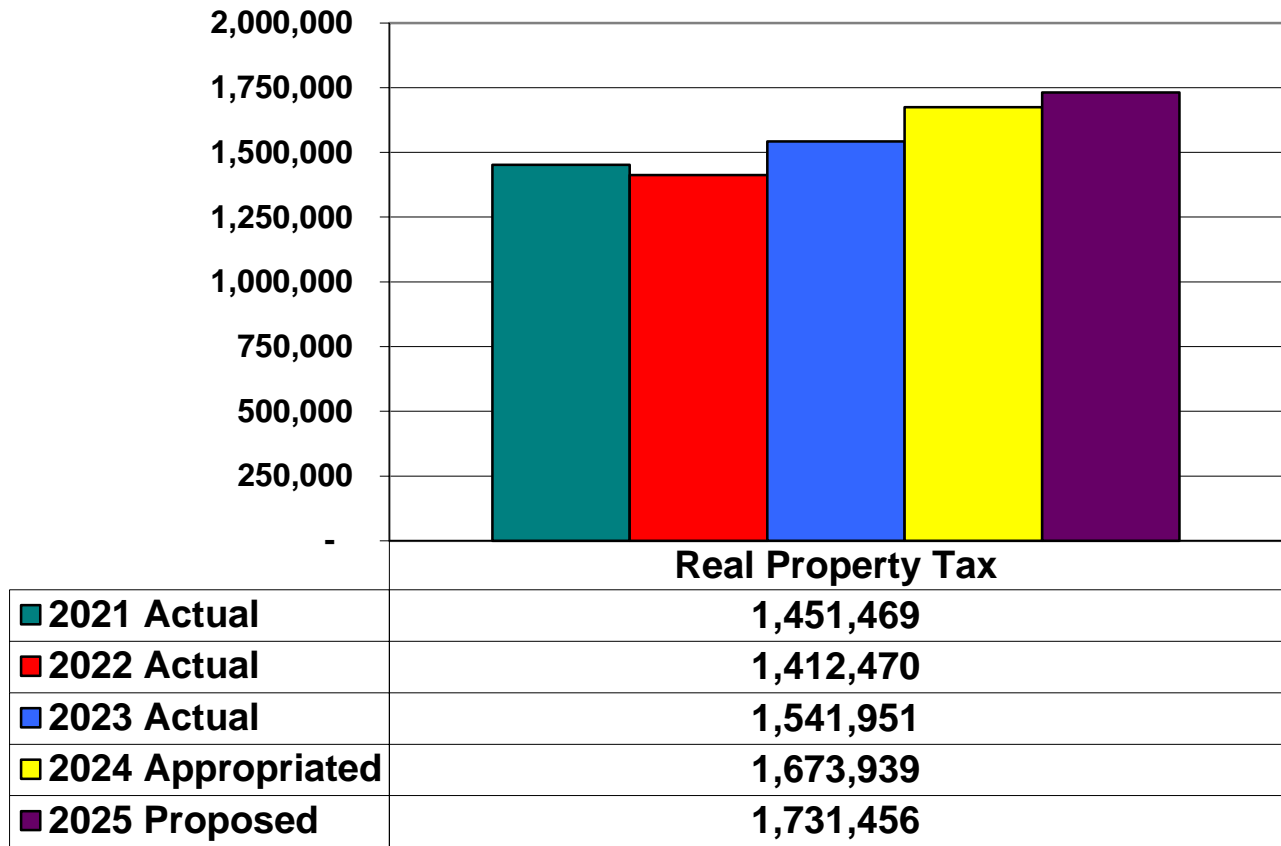
<b>BFS</b>	Budget and Fiscal Services
<b>COR</b>	Corporation Counsel
<b>CSD</b>	Customer Services
<b>DCS</b>	Community Services
<b>DDC</b>	Design and Construction
<b>DEM</b>	Emergency Management
<b>DES</b>	Enterprise Services
<b>DFM</b>	Facility Maintenance
<b>DHR</b>	Human Resources
<b>DIT</b>	Information Technology
<b>DLM</b>	Land Management
<b>DPP</b>	Planning and Permitting
<b>DPR</b>	Parks and Recreation
<b>DTS</b>	Transportation Services
<b>ENV</b>	Environmental Services
<b>ESD</b>	Emergency Services
<b>HFD</b>	Honolulu Fire
<b>HPD</b>	Honolulu Police
<b>MAY</b>	Mayor
<b>MDO</b>	Managing Director
<b>MED</b>	Medical Examiner
<b>NCO</b>	Neighborhood Commission
<b>PAT</b>	Prosecuting Attorney
<b>RHB</b>	Royal Hawaiian Band

#### Funds:

<b>AF</b>	Affordable Housing Fund
<b>BK</b>	Bikeway Fund
<b>BT</b>	Transportation Fund
<b>CF</b>	Clean Water and Natural Lands Fund
<b>GC</b>	Golf Fund
<b>GN</b>	General Funds
<b>GR</b>	Grants in Aid Fund
<b>HB</b>	Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund
<b>HD</b>	Housing Development Special Fund
<b>HN</b>	Hanauma Bay Nature Preserve Fund
<b>HW</b>	Highway Fund
<b>LC</b>	Liquor Commission Fund
<b>LE</b>	Leasehold Conversion Fund
<b>PB</b>	Patsy T. Mink Central Oahu Regional Park Fund
<b>PC</b>	Waipio Peninsula Soccer Park Fund
<b>PD</b>	Honolulu Zoo Fund
<b>RA</b>	Rental Assistance Fund
<b>SV</b>	Special Events Fund
<b>SW</b>	Sewer Fund
<b>WF</b>	Solid Waste Special Fund
<b>Federal Funds:</b>	
<b>CD</b>	Community Development Fund
<b>FG</b>	Federal Grants Fund
<b>RL</b>	Housing and Community Development Rehabilitation Loan Fund
<b>SE</b>	Housing and Community Development Section 8 Contract Fund
<b>SP</b>	Special Projects Fund

# Real Property Tax

(Dollars in Thousands)



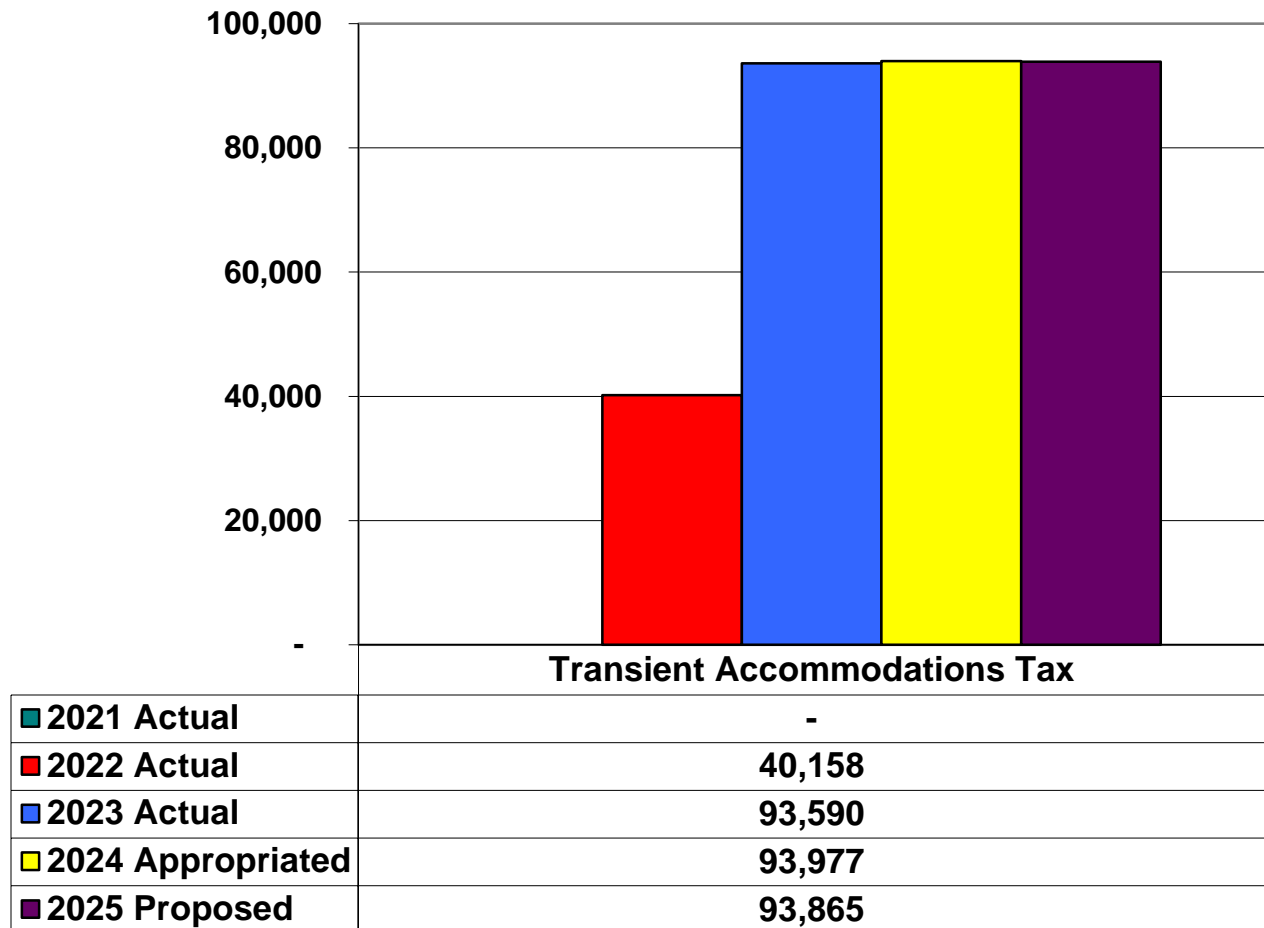
The Real Property Tax is a tax on real property (land and improvements) based on the assessed valuation at 100% of fair market value in its entirety. The exemption for owner-occupied homes is \$120,000 with a higher exemption of \$140,000 allowed for those 65 years of age and older. Rates are set for various classes of property.

The 2025 proposed revenue is based upon estimates of the assessed values by the City's Real Property Tax Division, for all classes, at proposed rates of real property and includes a tax credit for those with home owner's exemptions.

Revenues from Real Property Tax are reflected in the General Fund.

# Transient Accommodations Tax

(Dollars in Thousands)



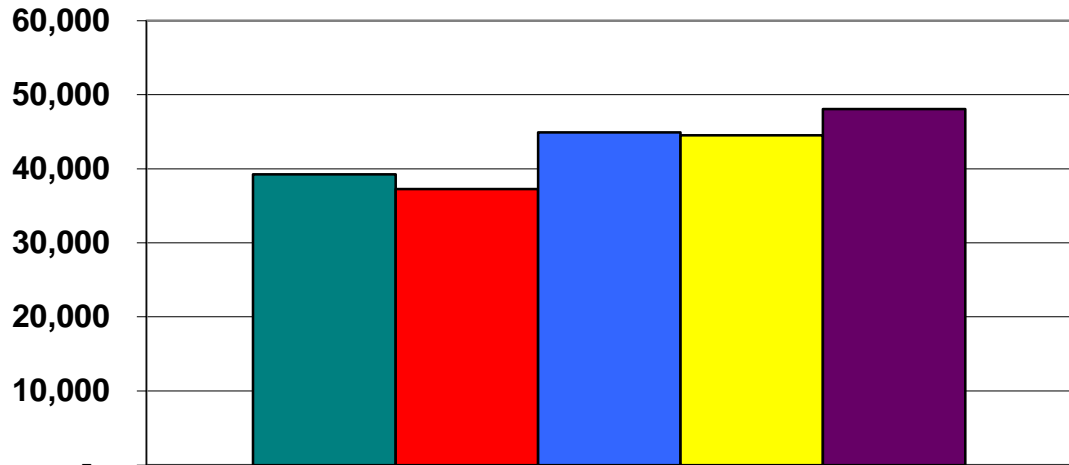
Act 1 (2017) raised the TAT rate to 10.25% of gross proceeds received as a compensation for the furnishing of transient accommodations. The Act also increased the allocation to the counties to up to \$103 million with the City and County of Honolulu receiving up to \$45,423,000 for its 44.1% share. Due to the economic downturn caused by the COVID-19 pandemic, TAT allotments from the State were suspended indefinitely by Governor's Sixth Supplementary Emergency Proclamation dated April 16, 2020. Act 1, Session Laws of Hawaii 2021, 1<sup>st</sup> Special Session, permanently discontinued allotments from the State, however it enabled the Counties to create their own TAT surcharge not to exceed 3%. Upon passage of Ordinance 21-33 in December 2021, the City and County of Honolulu began assessing a 3% transient accommodations tax on properties within the City that are eligible under HRS Chapter 237D. The table above reflects what the City collected in FY2023 which was divided between HART and the City 33.33% / 66.67% respectively during the initial two years of the tax. Beginning mid-December 2023, the ratio between HART and the City changed to 50% / 50%.

Revenues from the Transient Accommodations Tax are reflected in the General Fund.



# Public Service Company Tax

(Dollars in Thousands)



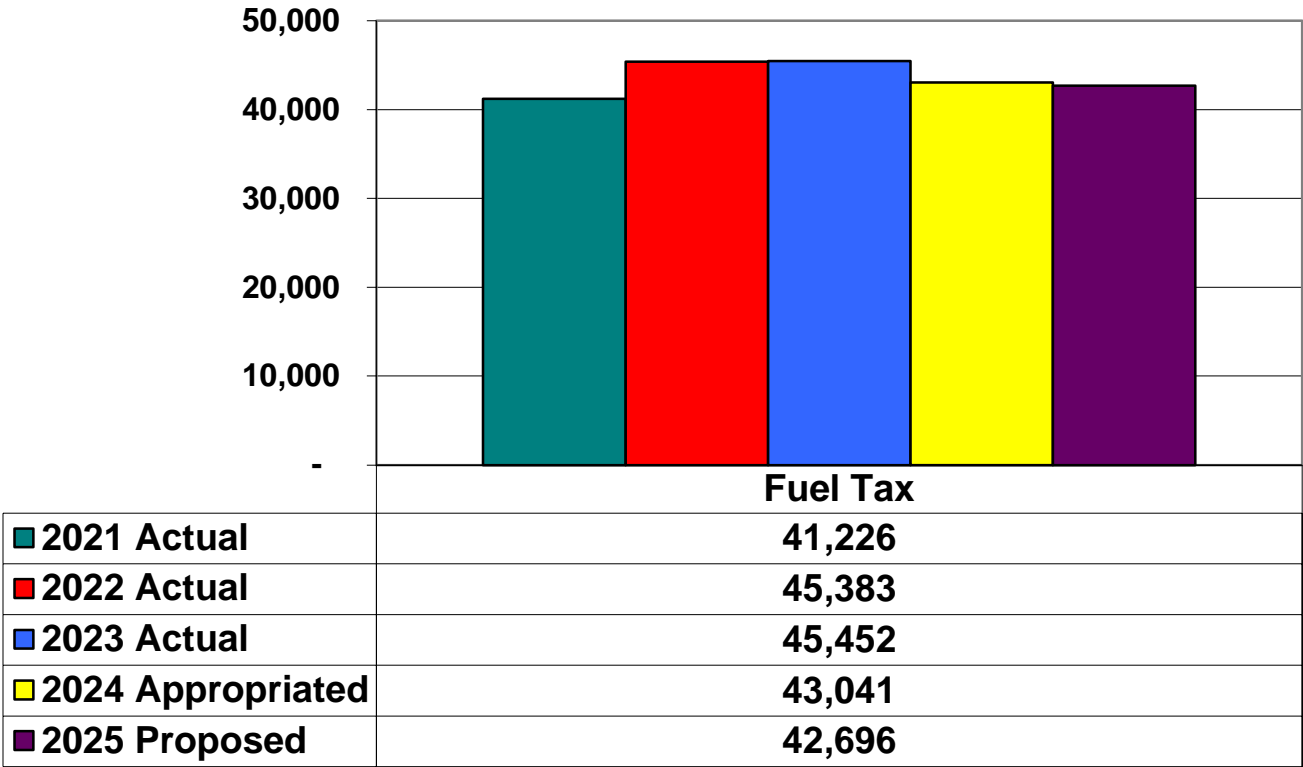
Public Service Company Tax	
2021 Actual	39,240
2022 Actual	37,278
2023 Actual	44,908
2024 Appropriated	44,520
2025 Proposed	48,065

Revenue from the Public Service Company Tax reflects a 1.885 percent tax on the gross income of public service companies, as defined by Chapter 239 of the Hawaii Revised Statutes. The 2025 proposed estimate is based on growth projections in the Council on Revenue's General Fund Forecast.

Public Service Company Tax revenues are reflected in the General Fund.

# Fuel Taxes

(Dollars in Thousands)

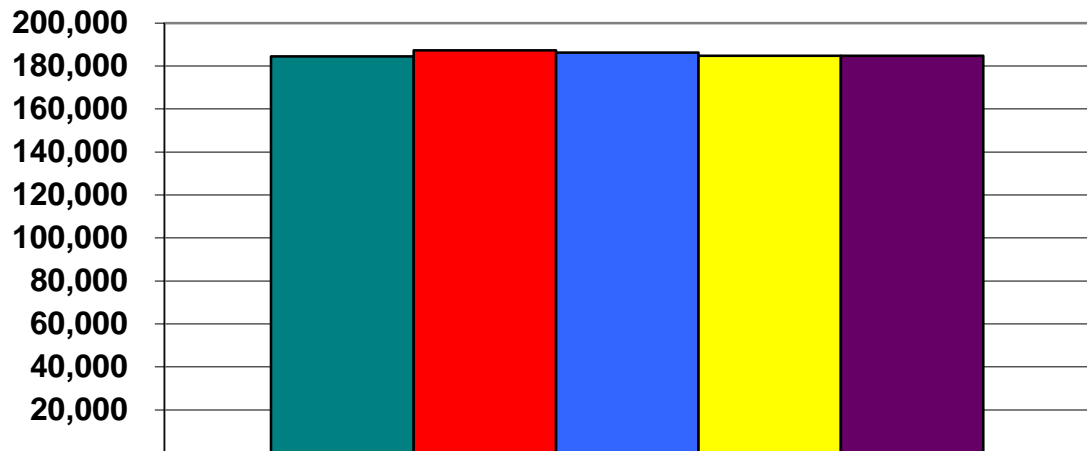


The Fuel Tax reflects a tax imposed on liquid fuels sold or used within the City’s jurisdiction. The tax does not apply to aviation fuel nor diesel fuel used on non-public highways.

Revenues from Fuel Taxes are reflected in the Highway Fund.

# Motor Vehicle Weight Tax

(Dollars in Thousands)



Motor Vehicle Weight Tax	
2021 Actual	184,522
2022 Actual	187,236
2023 Actual	186,269
2024 Appropriated	184,825
2025 Proposed	184,825

The Motor Vehicle Weight Tax is a tax imposed on the net weight of all vehicles used on the public highways. The following tax rates have been in effect since January 1, 2019:

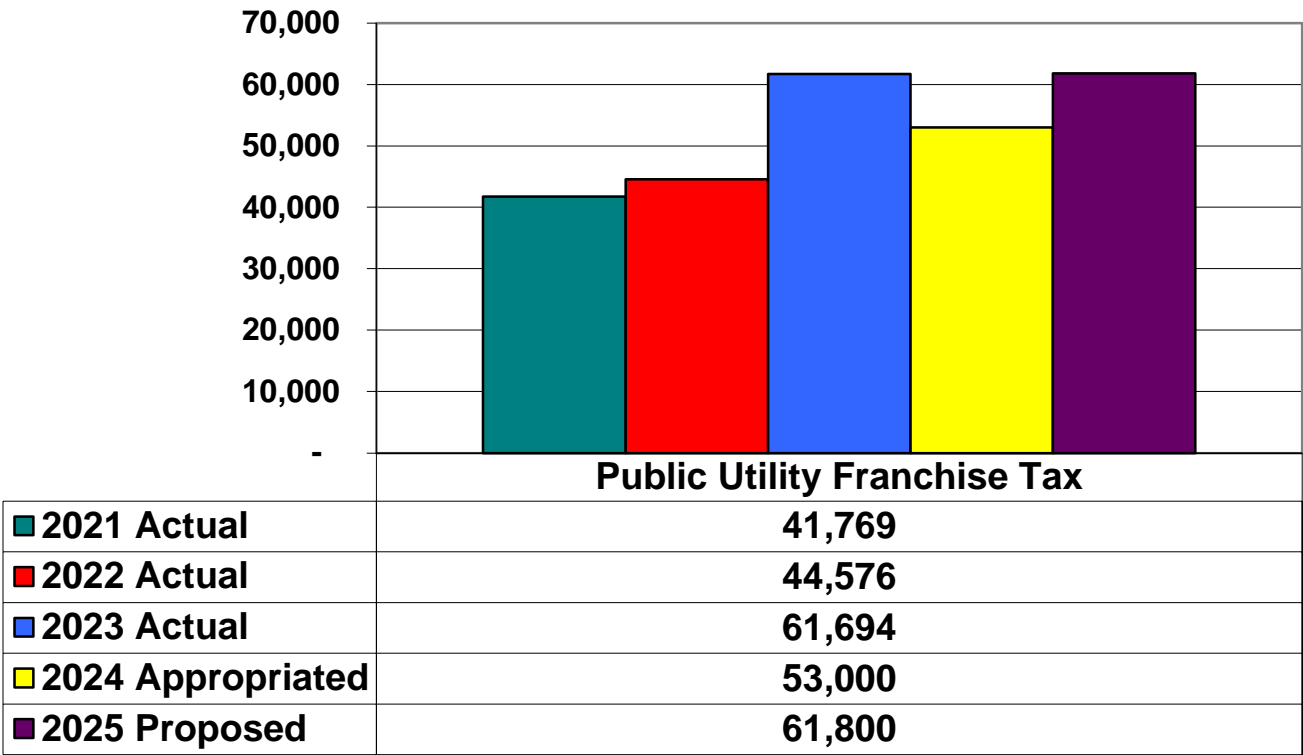
Passenger vehicles and noncommercial vehicles not exceeding 6,500 pounds (automobiles, buses and ambulances) - tax rate currently at 7 cents per pound (net weight).

Motor vehicles and other vehicles designed for other than carrying passengers (trucks, truck-tractors, road tractors, trailers and semi-trailers) - tax rate currently at 7.5 cents per pound (net weight).

Motor Vehicle Weight Tax revenues are reflected in the Highway Fund.

# Public Utility Franchise Tax

(Dollars in Thousands)

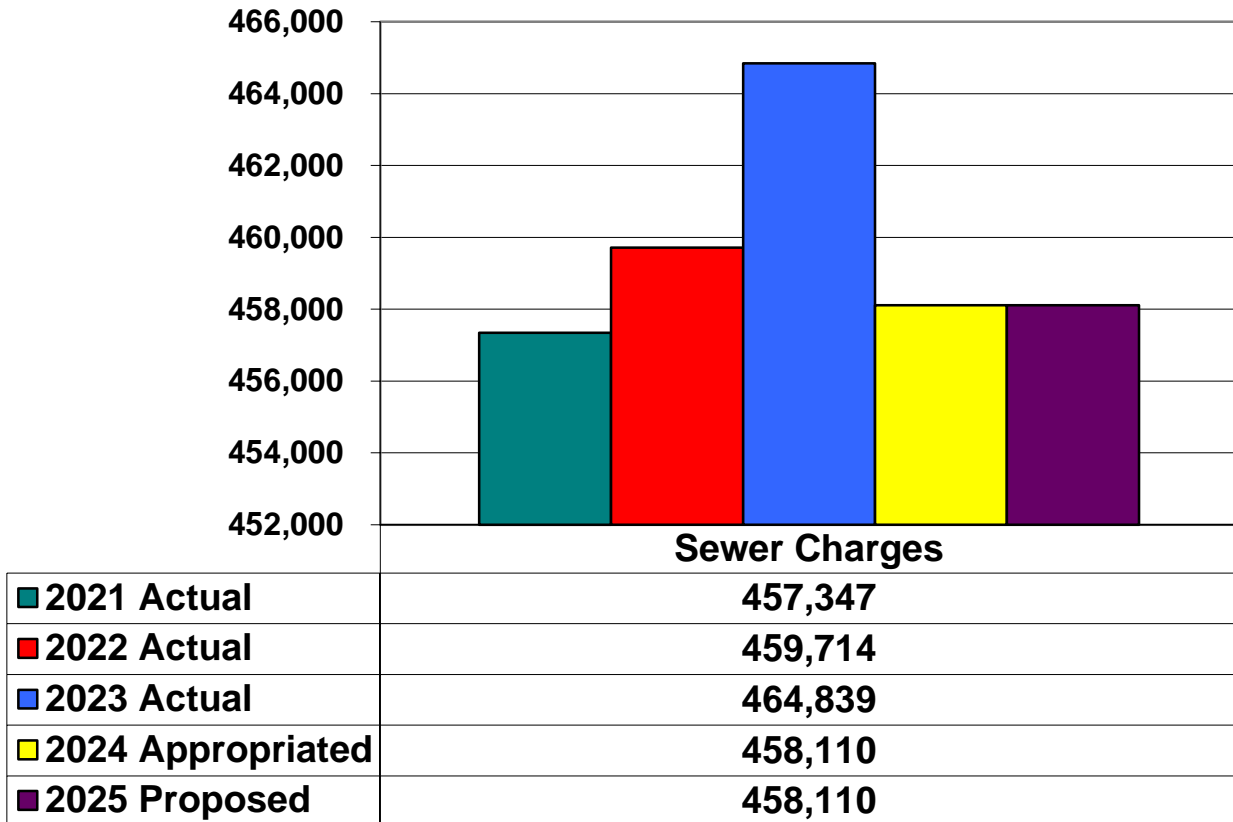


Revenue from the Public Utility Franchise Tax reflects a 2.5% tax on the gross receipts for sales of electric power and gas companies (but not telephone or cable television companies). The 2025 proposed estimate anticipates higher revenues based on revenues collected in FY2024.

Public Utility Franchise Tax revenues are reflected in the Highway Fund.

# Sewer Service Charges

(Dollars in Thousands)



Sewer Service Charges reflect charges primarily related to the discharge of wastewater from residential dwellings and non-residential facilities. The 2025 proposed estimate is developed by the City's Department of Environmental Services and takes into account historical data, and certain additional demand requirements.

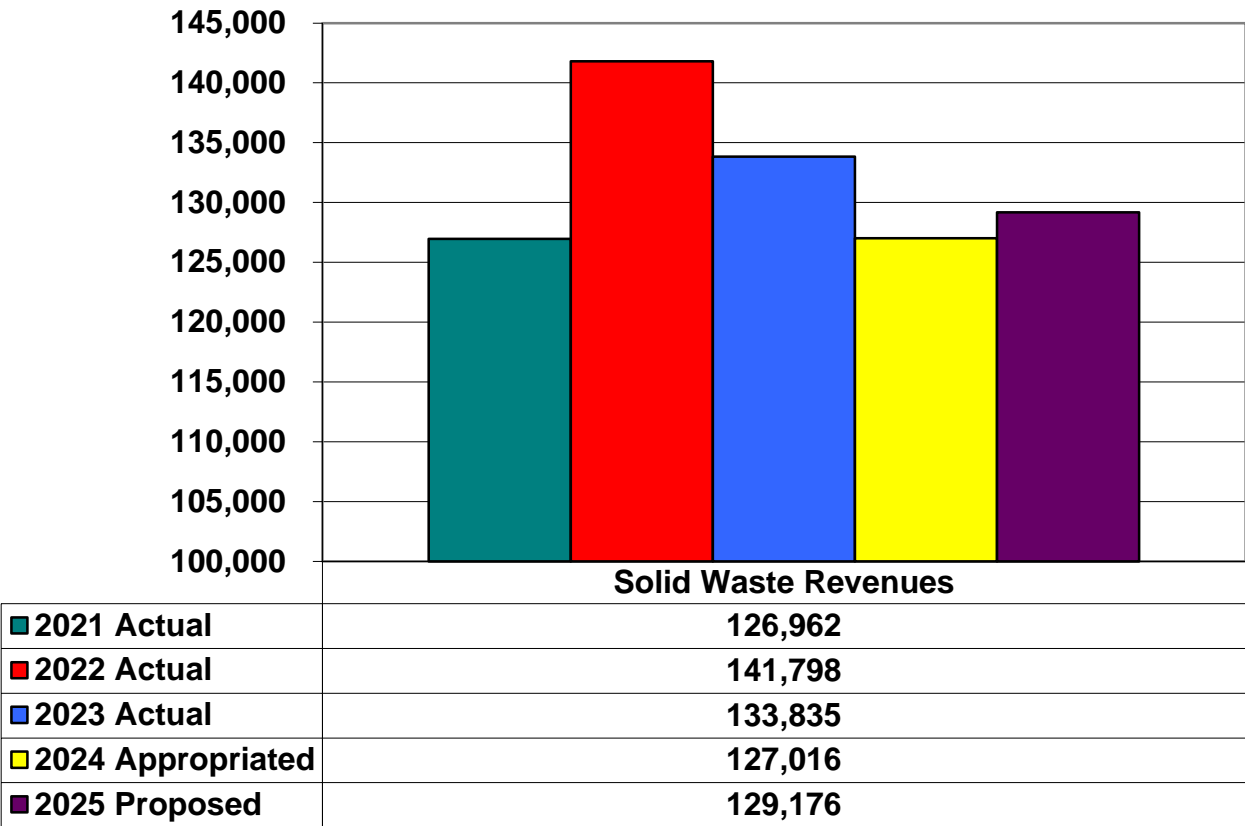
Sewer Service Charges are reflected in the Sewer Fund.

The following are the current basic Sewer Service Charges, effective July 1, 2016.

Residential - 7/1/2016	
Single family & duplex dwellings per dwelling unit per month:	
Monthly base charge	\$77.55
Monthly usage charge per 1,000 gallons of metered water consumed	\$4.63
Multiple unit dwellings per dwelling unit per month:	
Monthly base charge	\$53.32
Monthly usage charge per 1,000 gallons of metered water consumed	\$4.63
Non-Residential:	
Various rates based on water usage or wastewater discharge	

# Solid Waste Revenues

(Dollars in Thousands)



Solid Waste revenues are primarily fees charged for the disposal of refuse and other solid wastes delivered to disposal facilities by any business or any federal or state agency. The 2025 proposed estimate is based upon estimates from the Department of Environmental Services.

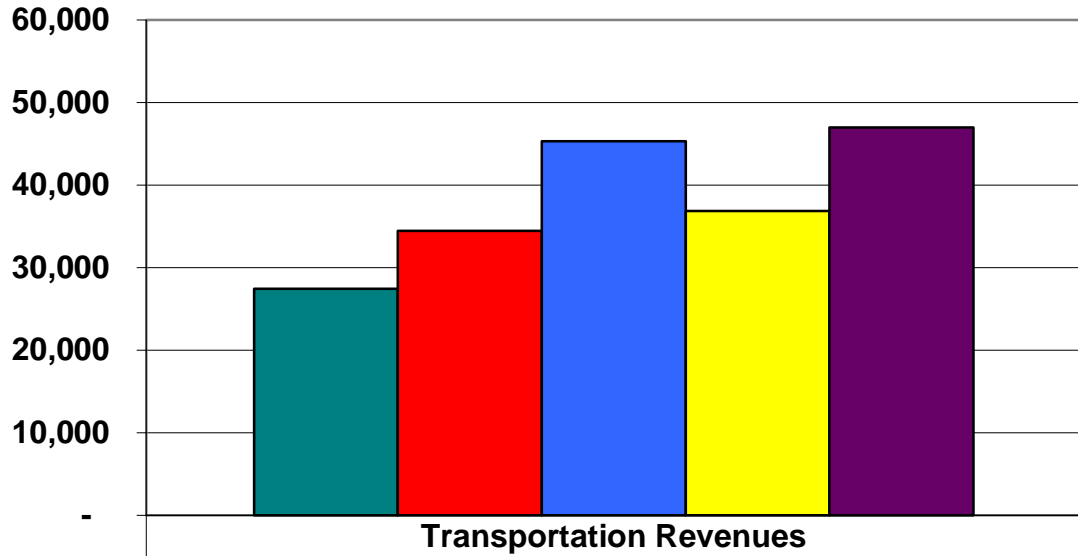
The rates below for disposal of refuse delivered to disposal facilities have been in effect since January 1, 2005:

- H-Power Facility - \$81.00 per ton
- Transfer Stations - \$110.60 per ton
- Landfills - \$81.00 per ton

Solid Waste revenues are reflected in the Solid Waste Special Fund.

# Transportation Revenues

(Dollars in Thousands)



■ 2021 Actual	27,422
■ 2022 Actual	34,442
■ 2023 Actual	45,307
■ 2024 Appropriated	36,854
■ 2025 Proposed	46,951

Transportation Revenues reflect revenues collected primarily from the City's island wide public transit system. The 2025 proposed estimate is based upon estimates from the Department of Transportation Services.

Transportation revenues are reflected in the Transportation Fund.

Summarized below are the authorized fares effective July 1, 2022:

Adult one-way cash fare	\$3.00
Youth one-way cash fare	1.50
Senior / Disabled one-way cash fare	1.25
Adult 1-day pass	7.50
Youth 1-day pass	3.75
Senior / Disabled 1-day pass	3.00
Adult monthly pass	80.00
Youth monthly pass	40.00
Senior / Disabled monthly pass	20.00
Adult annual pass	880.00
Youth annual pass	440.00
Senior annual pass	45.00
Disabled annual pass	45.00

## Summary of Resources by Source

### SUMMARY OF RESOURCES BY SOURCE

Source	FY 2023 Actual*	FY 2024 Appropriated	FY 2025 Proposed
<i>OPERATING RESOURCES</i>			
Real Property Tax	\$ 1,528,857,913	\$ 1,659,643,244	\$ 1,714,171,440
Fuel Tax	45,452,107	43,041,000	42,696,000
Motor Vehicle Weight Tax	186,269,165	184,824,810	184,824,810
Public Utility Franchise Tax	61,694,442	53,000,000	61,800,000
Federal Grants	312,723,957	204,006,749	147,176,805
State Grants	11,948,245	22,030,990	23,429,499
Transient Accommodations Tax	93,590,060	93,977,000	93,865,000
Public Service Company Tax	44,907,807	44,520,000	48,065,000
Licenses and Permits	60,301,170	58,608,487	64,645,473
Charges for Services	43,553,157	72,275,324	78,299,180
Sewer Charges	196,046,095	221,547,210	246,371,200
Transportation Revenues	44,075,821	36,685,725	46,951,400
Solid Waste Revenues	121,059,638	127,015,900	129,175,900
Other Revenues	148,349,695	177,766,439	181,451,491
Carry-Over	1,503,954,037	936,846,495	892,084,106
<b>TOTAL OPERATING RESOURCES</b>	<b>\$ 4,402,783,309</b>	<b>\$ 3,935,789,373</b>	<b>\$ 3,955,007,304</b>

#### *CAPITAL RESOURCES*

<b>General Obligation Bonds</b>			
General Obligation Bonds	\$ 350,497,250	\$ 654,414,734	\$ 284,948,600
<b>General Fund</b>			
Other Revenues	8,461,859	4,915,000	2,450,000
<b>Highway Fund</b>			
Other Revenues	4,245,700	3,921,975	-
<b>Solid Waste Special Fund</b>			
Solid Waste Revenues	12,775,000	-	-
<b>Transportation Fund</b>			
Transportation Revenues	1,231,000	168,275	-
<b>Special Events Fund</b>			
Other Revenues	-	60,000	-
<b>Golf Fund</b>			
Other Revenues	329,000	-	-
<b>Honolulu Zoo Fund</b>			
Other Revenues	12,000	-	-
<b>Bikeway Fund</b>			
Other Revenues	1,055,000	1,059,000	1,354,000
<b>Hanauma Bay Nature Preserve Fund</b>			
Charges for Services	70,000	-	1,660,000
<b>Parks and Playgrounds Fund</b>			
Other Revenues	3,713,953	1,405,683	716,350



## Summary of Resources by Source

Source	FY 2023 Actual*	FY 2024 Appropriated	FY 2025 Proposed
<b>Sewer Fund</b>			
Sewer Charges	268,793,136	236,562,790	211,738,800
<b>Sewer Revenue Bond Improvement Fund</b>			
Revenue Bonds	79,800,000	269,702,000	207,559,000
Other Revenues - Investments	-	-	-
<b>Federal Grants Fund</b>			
Federal Grants	266,666,103	126,407,882	149,955,749
<b>Community Development Fund</b>			
Federal Grants	5,495,959	5,431,719	6,021,719
<b>State Funds</b>			
State Grants	-	-	-
<b>Developer</b>			
Other Revenues	-	-	-
<b>Housing Development Special Fund</b>			
Other Revenues	-	-	-
<b>Utilities' Share</b>			
Other Revenues	-	-	-
<b>Clean Water and Natural Lands Fund</b>			
Real Property Tax	6,646,561	7,148,028	8,642,280
Other Revenues	27,000	25,000	350,000
Carry-Over	11,221,378	20,457,972	17,436,720
<b>Affordable Housing Fund</b>			
Real Property Tax	6,446,576	7,148,028	8,642,280
Other Revenues	31,000	18,000	207,000
Carry-Over	688,452	1,211,972	13,998,720
<b>Ewa Highway Impact Fee</b>			
Other Revenues	-	-	-
<b>Capital Projects Fund</b>			
Other Revenues	2,724,000	100,000	3,360,000
<b>HCD Rehabilitation Loan Fund</b>			
Federal Grants	-	-	-
<b>Waipio Peninsula Soccer Park Fund</b>			
Other Revenues	100,000	-	-
<b>General Trust Fund</b>			
Other Revenues	-	-	-
<b>TOTAL CAPITAL RESOURCES</b>	<b>\$ 1,031,030,927</b>	<b>\$ 1,340,158,058</b>	<b>\$ 919,041,218</b>
<b>TOTAL RESOURCES</b>	<b>\$ 5,433,814,236</b>	<b>\$ 5,275,947,431</b>	<b>\$ 4,874,048,522</b>

\*The capital budget for fiscal year 2023 ends on June 30, 2024.

The actuals reported for Capital Resources reflect the appropriated amounts.

# Debt and Financial Policies of the City

The Debt and Financial Policies of the City and County of Honolulu is guided by Resolution No. 06-222, adopted on July 19, 2006. The policies state:

## I. OPERATING BUDGET

### A. OVERALL

1. The operating budget details a financing and spending program to meet the goals and objectives of the City which have been established by the City administration, the City Council and the public. It contains information and data regarding expected revenues, expected expenditures and expected service and performance outcomes. To the extent feasible, the budget also should include outcome measures which reflect each programs' success in meeting established goals and objectives.
2. Operating expenses are the costs for personnel, materials, equipment required for a government entity to function. Operating expenses are expenditures for day to day operations and exclude expenditures for capital purposes, as defined herein. Operating expenses include the cost of paying salaries and benefits to civil service employees except that salaries for employees funded with cash from the sewer fund may be included in the capital budget.
3. The City administration shall have written policies with respect to the preparation and implementation of the City's operating budget that incorporate the guidelines and definitions contained herein.
4. As a comprehensive business plan, the budget includes the following elements as recommended by the Government Finance Officers Association: public policies, financial plan, operations plan, and communications device.
5. The City's annual budget presentation should display the City's service delivery/performance plan in a public friendly format.

6. Under the Mayor's direction, the Department Directors have primary responsibility to formulate budget proposals and implement the budgets appropriated by the City Council and allotted by the Mayor.

### B. FISCAL INTEGRITY

1. The City will maintain the fiscal integrity of its operating and capital budgets by maximizing its level of public services while minimizing its level of debt.
2. Cash balances in excess of the amount required to maintain a long-term contingency reserve shall be used to fund one-time or non-recurring costs.

### C. RESERVE FOR FISCAL STABILITY FUND

1. The City shall maintain the reserve for fiscal stability fund to accommodate economic and revenue downturns and emergency situations.
2. The City shall make every effort to attain a minimal fund balance of five percent and an optimal fund balance of eight percent of annual General Fund and Highway Fund operating expenditures.
3. The City shall make every effort to replenish monies expended from the fund when conditions that necessitated the expenditure cease to exist.

### D. REVENUES

1. The City shall make every effort to maintain a very high tax collection rate (over 98.5 percent) to the extent consistent with the marginal costs of collection.
2. The City shall place increased emphasis on user fees to finance municipal services.
3. The City shall seek to diversify its revenue mix to be less dependent on property tax revenues and temporary revenues.

4. The City annually shall review all revenue schedules, including taxes, rates, licenses, user fees, and other charges to determine the appropriate level of each revenue source required for the operating and capital costs of the programs they finance. Multi-year rate schedules shall be established whenever feasible.
5. The City shall maintain a sewer fee rate structure which is adequate to insure that the programs the sewer funds finance remain firmly and separately self-supporting, including the costs of operations, maintenance, and debt service; provided that this shall not preclude the use of community facilities districts, benefit districts, unilateral agreements, development agreements, user fees and impact fees to pay for sewer capital improvements.
6. The City shall make every effort to maximize investment income by achieving and maintaining a high level of prudent and legally appropriate cash investments.
7. The City diligently shall seek Federal, State and other revenues to fund its current and new programs. However, the City shall ensure that its long-term financial planning considers the eventual loss of these temporary financing sources.
8. No monies from the sale of any city property shall be budgeted as revenue in the executive operating budget unless the City has an executed contract with a realtor concerning the listing of the property and public notice of the listing of the property has been given.

#### E. SELF-INSURANCE PROGRAM

1. The City shall continue to set aside funding in the City's risk management account. As the City's mix and level of liabilities increase, the City should implement a cost-effective program to mitigate the expense of commercial insurance.

#### F. MINIMIZATION OF ADMINISTRATIVE COSTS

1. Administrative costs should reflect an appropriate balance between resources allocated for direct services to the public and resources allocated to ensure sound management, internal controls, and legal compliance.

#### G. MULTI-YEAR ESTIMATES

1. With every annual budget, the Mayor shall propose a six-year operating and capital expenditure and revenue plan for the City which shall include estimated operating costs for future capital project proposals that are included in the Capital Program. The plan for the operating and capital components shall detail the six-year projections according to the categories of expenditures and revenues shown in tables A and B, made a part hereof, and shall show how future expenditures are to be met by existing or new revenue sources.
2. This budget data shall be presented to elected officials in a form that will facilitate annual budget decisions, based on a multi-year strategic planning perspective.

#### H. CITIZEN INVOLVEMENT

1. Citizen involvement shall be encouraged in the annual budget decision making process through public hearings and community meetings. Such involvement shall include assistance in establishing program and budget priorities for the City.
2. Involvement shall also be facilitated through City boards, task forces and commissions, which shall serve in advisory capacities to the City Council and the Mayor.

#### I. USER FEES

1. Whenever the City charges user fees, those fees shall be phased toward covering 100 percent of the cost of service delivery, including debt service costs, unless such amount prevents an individual from obtaining an essential service.
2. Fees may be less than 100 percent if certain factors (e.g., market forces, competitive position, etc.) need to be considered.

#### J. NON-PROFIT ORGANIZATIONS

1. All grants of public funds to private organizations shall be based on standards established in ordinance.

## II. CAPITAL BUDGET

### A. OVERALL

1. Capital costs funded in the capital budget shall be limited to costs that do not recur annually. These include equipment having a unit cost of \$5,000 or more and estimated service life of 5 years or more, except for equipment funded with cash from the sewer fund. Items such as light poles and playground equipment whose individual cost is less than \$5,000 may be funded in the capital budget if aggregated and made an integral part of a project costing \$25,000 or more and the estimated service life of every major component of the project is 5 years or more, such as a project to replace all of the light poles in neighborhood or a project to replace a park's facilities including playground equipment. To be included, improvement and replacement costs of public infrastructure must substantially expand the capacity or extend the life of the public infrastructure. Eligible capital costs would include the repaving of parking lots but not painting and slurry sealing of parking lots. It would include the installation of a new roofing surface but not spot patching of a roof. Contracts to hire engineering and design professionals under a personal services contract with a definite termination date may also be included. Costs associated with paying the salaries of civil service employees shall not be included except for salaries funded with cash from the sewer fund. Major renovations costing more than \$5,000 to existing facilities may qualify as a capital project. Routine maintenance of existing facilities, however, shall not qualify; instead, such costs shall be included in the operating budget. All other necessary costs that do not qualify for funding in the capital budget shall be included in the operating budget and deemed operational costs.
2. The City administration shall have written policies with respect to the preparation and implementation of the City's capital budget that incorporate the guidelines and definitions contained herein.
3. The preparation and adoption of the capital budget shall be coordinated with the operating budget so that the City may ensure that sufficient resources are available to operate and maintain its facilities.

### B. FISCAL POLICIES

1. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the capital budget should be based on a thorough analysis of each project and be as reliable as the level of detail known about the project. Project cost estimates for the six-year Capital Program may vary in reliability depending on when they are to be undertaken during the first through sixth year of the Program.
2. Capital project proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.
3. All proposals for the expenditure of capital funds shall be formulated and presented to the City Council within the framework of the capital budget.
4. Project proposals will include the project's impact on the operating budget including, but not limited to, additional personnel requirements and long-term maintenance costs necessary to support the project.
5. At the time of a contract award, each project shall include a reasonable provision for contingencies. The amount set aside for contingencies shall correspond with industry standards and should not exceed ten percent of the estimated project costs.
6. The City administration shall minimize administrative costs of the Capital Program.
7. The annual capital budget shall include those projects which can reasonably be accomplished in the time frame indicated. The capital budget shall include a projected time schedule for each project.

### C. CAPITAL PROGRAM POLICIES

1. Citizen participation in the Capital Program formulation is a priority for the City. Among the activities which shall be conducted to address this need are the following:
  - a) Community meetings shall be held in a timely manner to receive community input to the Capital Program before it is submitted to the City Council.
  - b) Council deliberations on the Capital Program shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.
  - c) Prior to the adoption of the Capital Program, the Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed Capital Program.
2. All projects included in the Capital Program shall be consistent with the City's General Plan and Development Plans. The goals and policies for services, facilities, and transportation should serve as guidelines for the development of the Capital Program.
3. Capital projects shall be financed when possible through user fees, impact fees, community facilities districts, benefit districts, unilateral agreements and development agreements.
4. Projects that involve intergovernmental cooperation in planning and funding shall be established by an agreement that sets forth the basic responsibilities of the parties involved.
5. The City annually shall review and establish criteria to evaluate capital project proposals. Factors to be considered for priority-ranking include the following:
  - a) Projects required to meet public health and safety needs;
  - b) Projects mandated by federal or state law;
  - c) Projects which have a positive impact on the operating budget (i.e., reduces expenditures, increases revenues);
  - d) Projects which are programmed in the operating budget multi-year estimates;

- e) Projects which can be completed or significantly advanced during the six-year Capital Program; and
- f) Projects which realistically can be initiated during the year they are scheduled.

### III. DEBT POLICIES

- A. Debt shall not be used to finance ongoing operational costs as defined herein.
- B. Whenever possible, the City shall pursue alternative sources of funding in order to minimize the level of debt.
- C. When feasible, the City shall use special assessment, revenue, or reimbursable bonds in lieu of general obligation debt.
- D. Long-term general obligation debt may be incurred when necessary, based on the City's ability to pay. This debt shall be limited to those capital projects that cannot be financed from existing revenues and when there is an existing or near-term need for the project. The project also should be integrated with the City's long-term financial plan and Capital Program.
- E. The maturity date for any debt shall not exceed the reasonable expected useful life of the project so financed.
- F. The City shall encourage and maintain good relations with financial and bond rating agencies and will follow a policy of full and open disclosure on every financial report and bond prospectus. A rating agency presentation/update shall be conducted at least once annually.
- G. The City shall establish affordability guidelines in order to preserve credit quality. Guidelines, which may be suspended for emergency purposes or because of unusual circumstances, are as follows:
  1. Debt service for general obligation bonds including self-supported bonds as a percentage of the City's total Operating budget, including enterprise and special revenue funds, should not exceed 20 percent.
  2. Debt service on direct debt, excluding self-supported bonds, as a percentage of General Fund revenues should not exceed 20 percent.

## Debt and Financial Policies of the City

- H. The total outstanding principal of the City's variable rate debt should not exceed 120% of the City's total short-term investments.
- I. Variable rate debt should be used only as a source of interim or construction financing, financing of equipment with a useful life of five years, and short-term financing of debt service. In the event variable rate debt is used to finance debt service, the variable rate debt shall be refunded as a part of the next long-term bond issuance.
- J. Whenever possible, the City shall seek State funding for financing of qualified wastewater projects.
- K. The City continually shall review outstanding City debt and initiate refinancing when feasible.
- L. Unless the refunding of bonds is for the purpose of restructuring existing debt service on outstanding bonds or to refund outstanding bonds which bear interest at a rate or rates which shall vary from time to time, the City shall refund callable fixed rate bonds only if the present value savings which shall inure to the City as a result of the refunding shall not be less than 2%.



## FACT SHEET ON BUDGET TRENDS

	Actual FY 2021	Actual FY 2022	Actual FY 2023	Budgeted FY 2024	Budgeted FY 2025
<i>REAL PROPERTY TAX:</i>					
Net Assessed Value [a,b].	\$ 242,631,369	\$ 240,122,162	\$ 265,462,517	\$ 300,501,973	\$ 300,173,981
Average Rate [c]	5.98	5.88	5.81	5.57	5.77
Collections [a]	\$ 1,451,469	\$ 1,412,470	\$ 1,541,951	\$ 1,673,939	\$ 1,731,456
<b>EXECUTIVE AND LEGISLATIVE</b>					
<i>OPERATING BUDGETS:</i>					
Appropriations [a]	\$ 2,938,921	\$ 2,955,259	\$ 3,242,175	\$ 3,440,101	\$ 3,661,337
<i>CAPITAL BUDGET:</i>					
Appropriations [a]	\$ 1,382,364	\$ 1,410,947	\$ 1,031,031	\$ 1,340,158	\$ 919,042
<i>LONG-TERM DEBT:</i>					
Debt Service Charges [a]	\$ 583,754	\$ 598,654	\$ 636,871	\$ 656,871	\$ 677,580
<i>NUMBER OF POSITIONS: [d]</i>					
Police	2,869	2,842	2,842	2,842	2,840
Fire	1,190	1,190	1,192	1,190	1,191
Environmental Services	1,174	1,174	1,174	1,174	1,174
Parks and Recreation	1,187	1,188	1,195	1,200	1,217
Prosecuting Attorney	302	299	304	309	313
Other Executive Agencies	3,958	3,932	4,100	4,142	4,223
<b>Total Executive Branch</b>	<b>10,680</b>	<b>10,625</b>	<b>10,807</b>	<b>10,857</b>	<b>10,958</b>
<b>MOTOR VEHICLE REGISTRATIONS [e,f,g]</b>					
	<b>770,201</b>	<b>776,485</b>	<b>776,485</b>	<b>776,485</b>	<b>776,485</b>
<b>RESIDENT POPULATION (July 1st) [f,g]</b>					
	<b>1,004,673</b>	<b>995,638</b>	<b>995,638</b>	<b>995,638</b>	<b>995,638</b>

- a) Dollars in thousands
- b) Valuation 100% of fair market value
- c) Per thousand dollars
- d) Rounded; temporary and contract positions included; authorized full-time equivalent positions
- e) Calendar year
- f) Source: State of Hawaii Data Book 2022
- g) 2023 - 2025 based on estimates

## CITY AND COUNTY PROFILE

Features	[unit]
Land Area *	597.6 square miles
<b>Racial Composition (based on Hawaii State Department of Health survey)</b>	
Hawaiian	21.7 percent
Caucasian	15.5 percent
Japanese	28.0 percent
Filipino	14.0 percent
Chinese	7.6 percent
Other	13.3 percent
Median Age *	39.6 years
<b>Age Composition *</b>	
Under 18 years	20.5 percent
18 - 64 years	59.9 percent
65 years and over	19.6 percent
<b>Elections ***</b>	
Registered Voters, Primary Election 2022	562,630
Votes Cast, Primary Election 2022	228,522
Registered Voters, General Election 2022	566,873
Votes Cast, General Election 2022	277,194
<b>Educational Attainment of Persons 25 Years Old and Over *</b>	
Less than High School Diploma	7.2 percent
High School Graduate or Higher	92.8 percent
Bachelor's Degree or Higher	37.1 percent
Median Household Income **	90,176
Number of Housing Units (7/1/2022) *	373,875
<b>Building Permits Issued (Fiscal 2022) ****</b>	
Number Issued	13,824
Estimated Value (dollars in thousands)	2,010,381
Unemployment Rate (2022) *****	3.5 percent

\* 2022 State of Hawaii Data Book

\*\* U. S. Census Bureau

\*\*\* Office of Elections

\*\*\*\* Honolulu Department of Planning and Permitting

\*\*\*\*\* Hawaii State Department of Labor and Industrial Relations



# The Budget Process

## Introduction

At first exposure, the annual budget may appear to be complicated and difficult to understand. This section describes the many facets of the budget process so that it is easier for our readers to use.

Each year, the City adopts three budgets:

- The **Executive Operating Budget** explains where the City gets its money and how it will be spent to pay for day-to-day operations of the executive branch.
- The **Legislative Budget** describes how the City Council and its activities will be funded.
- The **Capital Budget** lists and describes long-lived projects, such as highways, parks and buildings, which the City will undertake during the next six years as well as identifying in what years appropriations will be required. The Capital Budget is commonly referred to as the “CIP” for Capital Improvement Program.

The following sections explain how the budgets are put together and what they contain.

## The Annual Budget

The annual budget of the City and County of Honolulu establishes the City’s policies and fulfills the legal requirement that a balanced financial plan be adopted to set the spending limits of the City. The budget also estimates the revenues and other financial resources that will be used to pay for the City’s operations during the fiscal year. Honolulu’s fiscal year begins on the first day of July and ends on the last day of June of the following year.

The Mayor’s budget message identifies the City’s major goals and objectives and explains how the administration plans to achieve them.

The budget ensures that executive and legislative policies will be followed by detailing costs, making historical comparisons, and establishing performance measures against which City agencies can be evaluated throughout the year.

The budget process includes many open meetings and public hearings in order to ensure the public’s participation and input. The budget itself is a public information document providing readers with an overview of the City and its workings.

The budget is based on guidelines and restrictions established by the Hawaii Constitution, State statutes, Honolulu’s City Charter and City ordinances.

The Revised Charter of the City and County of Honolulu provides for an annual executive budget consisting of an operating budget and a capital budget including a statement of relationships between operating and capital items for the executive branch. Section 9 of the Revised Charter sets forth the contents of the budgets, the officers or agencies responsible for their preparation, and the manner and timetable of the Council’s review process. To comply with these requirements, the City administration prepares an Executive Program and Operating Budget (Volume I) and an Executive Program and Capital Budget (Volume II). The budget documents must be submitted to the City Council by March 2, 120 days before the start of the fiscal year, as required by the Charter.

In addition to the two Budget Volumes, the City administration also prepares and submits to the City Council a bill for an Operating Budget ordinance and a bill for a Capital Budget ordinance. These proposed ordinances provide for appropriations to fund the activities of the executive branch. Requirements and presentation details of the budget ordinances are set forth in Articles 17 and 18 of Section 2, Revised Ordinances of Honolulu.

The Revised City Charter can be found on-line at [www.honolulu.gov/cor/rch](http://www.honolulu.gov/cor/rch). The Revised Ordinances of Honolulu can be accessed at [www.honolulu.gov/ocs/roh/rohonline](http://www.honolulu.gov/ocs/roh/rohonline). Additional information concerning public hearings, a synopsis of the budget ordinance, City Council actions and the budget ordinances’ status can be found at [www.honolulu.gov/council](http://www.honolulu.gov/council). The site is maintained by the Department of Information Technology, City and County of Honolulu. To report problems, [contact www.honolulu.gov/form/website-support-form.html?view=form](http://www.honolulu.gov/form/website-support-form.html?view=form).

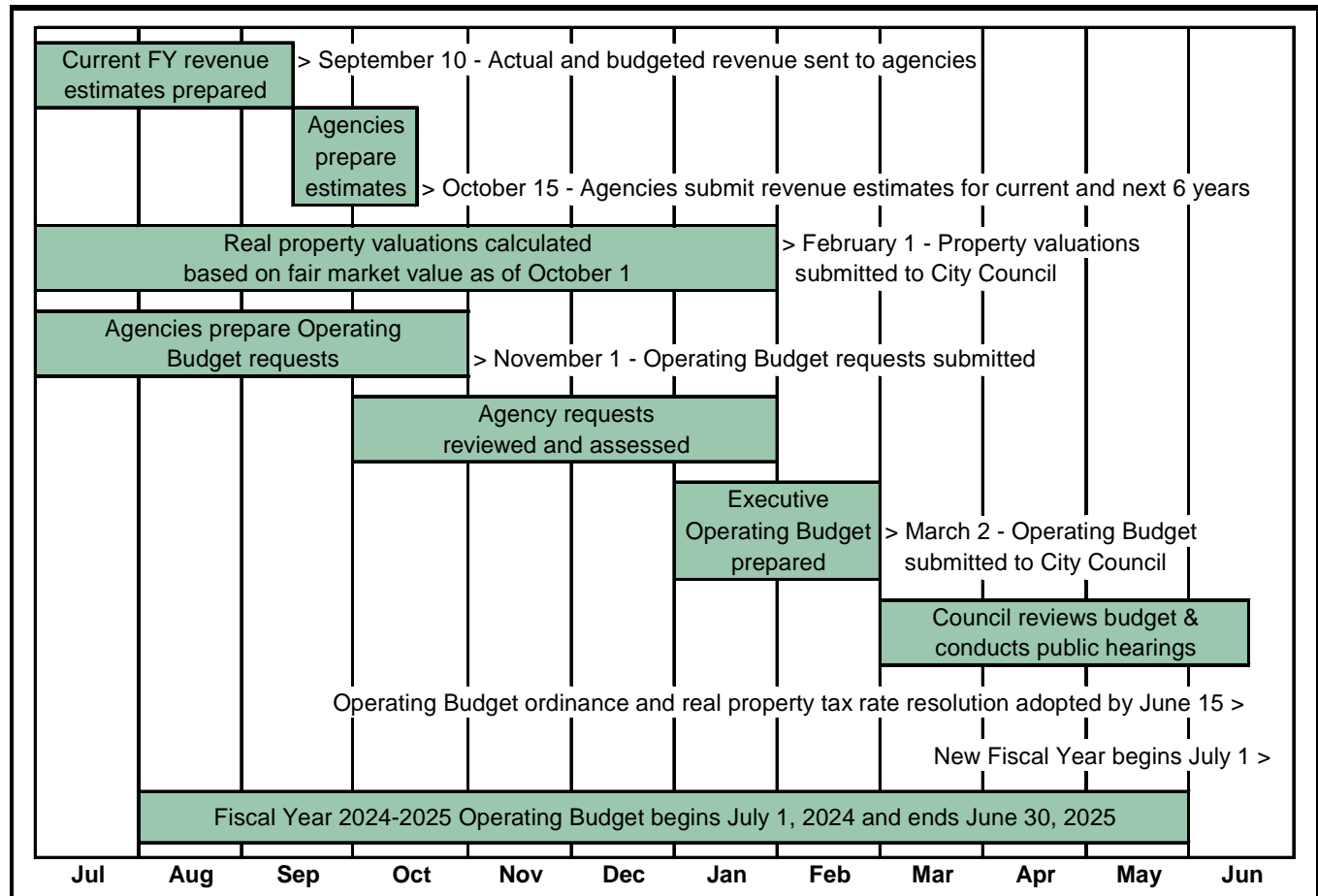
## The Budget Process

### The Operating Budget

Appropriations contained in the executive operating budget ordinances are valid only for the fiscal year for which they were made.

Any part of the appropriations which is not spent or reserved to pay for expenses lapses after June 30, the end of the fiscal year.

#### OPERATING BUDGET CALENDAR



### Revenue Estimating Process

The revenue estimating process determines how much money will be available to pay for City services during the following fiscal year. The process begins in July with an analysis of current revenue collections, Oahu's economic trends, projections of the State of Hawaii's Council on Revenues and other data. Revenue estimates for the current year are forwarded to the executive agencies in September. Based on their past experience and knowledge of factors which may affect future collections, the agencies respond in October with their estimate of revenues for the next six years.

Real property assessments are calculated throughout the year. For the purpose of determining the following fiscal year's real property tax revenues, valuations are

calculated based on the fair market value as of October 1. The valuations are submitted to the City Council by February 1 in accordance with Ordinance 8-11.1(e).

### The Operating Budget Preparation Process

Guidelines for the preparation of the operating budget are forwarded to the executive agencies in September. Agencies respond in November with details of expenditure proposals and their justifications. Agency requests are reviewed, assessed and weighed against anticipated revenues and the requirements of non-agency expenditures such as debt service, employees' health benefit costs and retirement benefit contributions. The Mayor

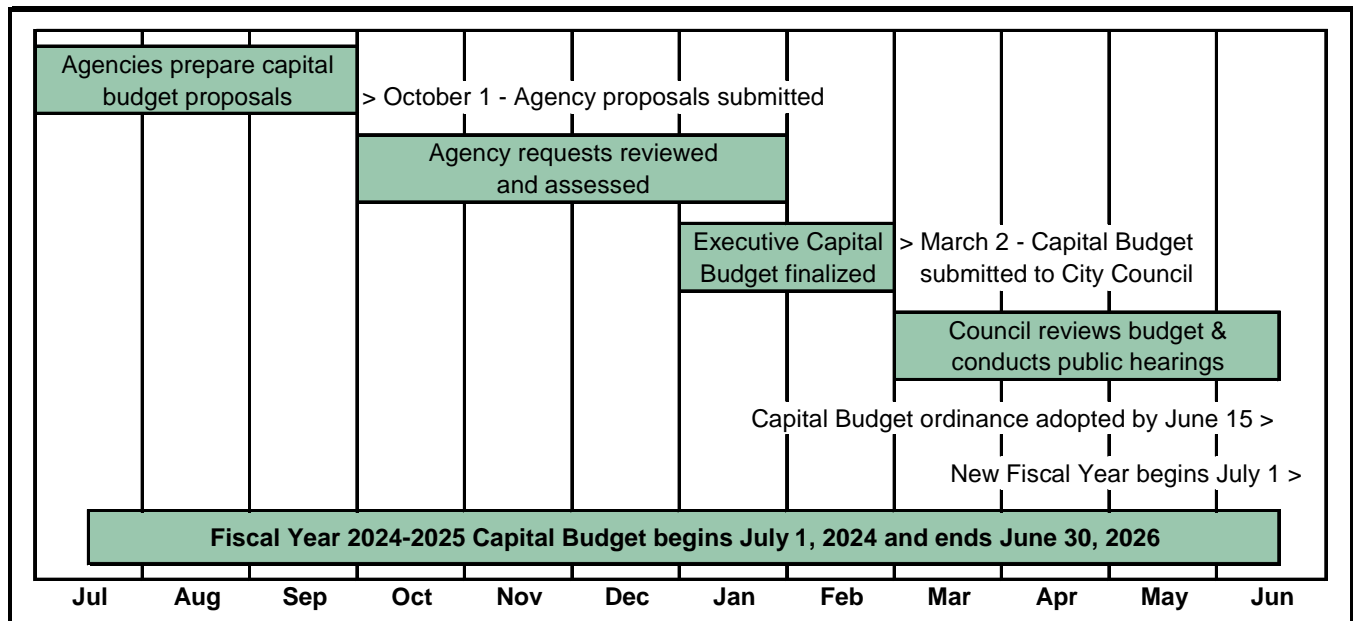
makes the final program decisions and submits the operating budget proposal to the City Council by March 2 in accordance with City Charter Section 9-102.1.

Any part of the appropriations not spent or encumbered to pay expenses lapses 12 months after the end of the fiscal year. Capital budget appropriations are available for a 24 month period beginning from the first day of July until the last day of June of the succeeding fiscal year.

## The Capital Budget

Appropriations in the executive capital budget ordinance are valid only for the fiscal year for which they were made and for 12 months thereafter.

### CAPITAL BUDGET CALENDAR



## The Capital Budget Preparation Process

Budget preparation instructions are forwarded to executive agencies in July. Upon receipt, agencies prepare project proposals and submit them by October 1.

All proposed projects are reviewed and assessed by the Mayor and his staff, with the finalized proposed Capital Budget submitted to the City Council by March 2 in accordance with City Charter Section 9-102.1.

## The Legislative Budget

As with the executive operating budget, legislative budget appropriations are valid only for the fiscal year for which they are made. Any part of the appropriation that has not been spent or reserved to pay expenses lapses at the end of the fiscal year. The fiscal year begins on the first day of July and ends on the last day of June of the following year.

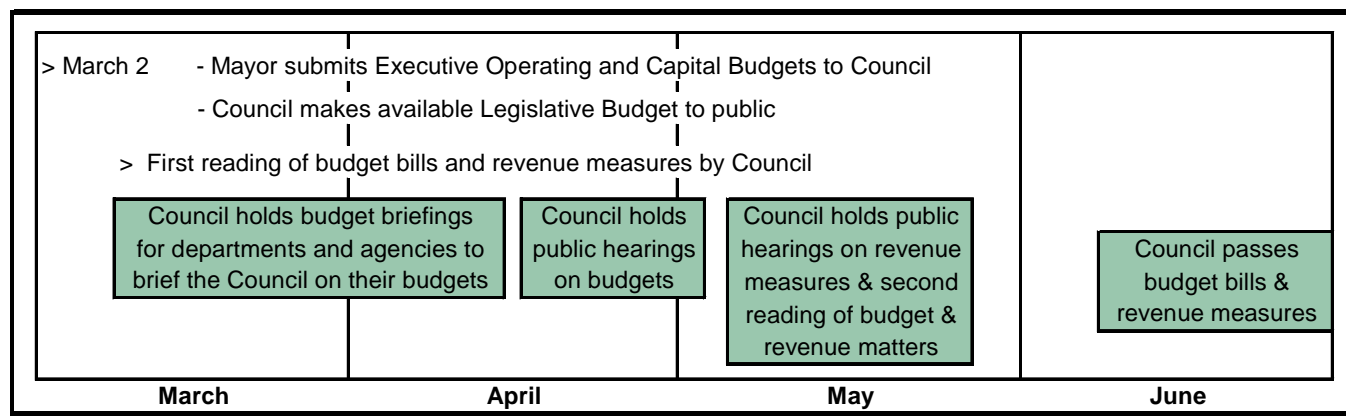
The legislative budget must be prepared and available for public review by March 2. The City Council conducts hearings and must pass the legislative budget ordinance by June 15.

## Consideration and Adoption by the City Council

Upon receipt of the executive program, annual budget and proposed ordinances from the Mayor, the Council immediately notifies the public of its intention to hold public hearing on the executive submissions and also on the legislative annual budget and ordinance. Upon the conclusion of the hearings, the Council may add new items to, delete

or amend any item in the executive and legislative proposals. Like other bills, the Council adopts the executive and legislative programs and budget ordinances by majority vote after three readings on separate days. The Council must pass legislation establishing the real property tax rates and all budget ordinances by June 15. If final action is not taken on or prior to that day, the executive budget ordinances as submitted by the Mayor go into effect

### COUNCIL DELIBERATION CALENDAR



The Mayor has 10 working days in which to (1) sign the ordinances, (2) veto the measures or (3) to

return the measures unsigned, in which case the measures become law as if he had approved them.

For information about how bills become law or the Council's procedures and schedules, see <https://www.honolulucitycouncil.org/lawmaking-101>.

## Amendments to the Budget and Other Appropriations

Amendments to the executive budget ordinances and program may be submitted by the Mayor and considered by the Council under the same procedures prescribed for the enactment of the annual executive budget ordinances and program, and amendments to the legislative budget ordinance may be initiated and considered by the Council under the same procedures prescribed for the adoption of the annual legislative budget ordinance, provided that:

- No amendment shall increase the aggregate of authorized expenditures to an amount greater than the estimate of available resources for the fiscal year.

- Amendments to the capital budget ordinance shall conform to the operating and capital program, as amended.

Appropriations for items not included in the annual executive or legislative budget ordinances may be proposed by the Council or by the Mayor and enacted for the following purposes only:

- To meet contingencies which could not be anticipated when the budget ordinances were passed.
- To pay the expenses of holding special elections and elections on proposals to amend the charter.

No part of the budget ordinances can be amended, revised or repealed by the Council except by another ordinance.

## Budget and Budgetary Accounting

The budgets are on a basis consistent with GAAP (generally accepted accounting practices, see GLOSSARY OF TERMS) except that encumbrances are treated as budgeted expenditures in the year the commitments are made.

Formal budgetary integration is employed (i.e., annual operating budgets are legally adopted) for the general fund and special revenue funds (except the revolving funds). Effective budgetary control for debt service, trust and agency, and revolving funds is achieved through bond indentures, contractual provisions and

legislation. Formal budgetary integration is not employed for capital projects because effective budgetary control is achieved through contractual provisions and project oversight. Flexible budgeting (i.e., the relationship of costs to revenues) is employed for enterprise funds.

The Mayor is authorized to transfer appropriations between activities within a department. To transfer appropriations between departments, the legal level of budgeting, amendment must be made to the enacted budget ordinance. Amendments to the enacted budget ordinance may be proposed by the Council or by the Mayor.

## Glossary of Terms

**Administration** — The Executive branch of the City and County of Honolulu headed by an elected Mayor.

**Activity** — The smallest unit of budgetary accountability and control that encompasses specific and distinguishable lines of work performed by an organizational unit to accomplish a function for which the City is responsible.

**Agency** — Any department, office, board, commission or other governmental unit of the City.

**Allotment** — An agency's plan of estimated expenditures, revenues, cash disbursements, and cash receipts for each quarter of the fiscal year.

**Appropriation** — Authorization granted by the City Council to make expenditures and incur obligations for purposes specified in the appropriation ordinance.

**Assessed Valuation** — The value of real estate or other property used as a basis for levying real property taxes.

**Authorized Positions** — The maximum number of positions approved in the adopted operating budget.

**Bond** — A written instrument to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond resolution or ordinance. The most common types of bonds are general obligation and revenue bonds that are most frequently used for construction of large capital projects such as buildings, streets and sewers.

**Bond Funds** — Monies derived from the issuance of bonds used to finance authorized capital expenditures.

**Budget (Proposed and Adopted)** — The Mayor submits to the City Council a proposed budget reflecting the expenditure and revenue level for the coming fiscal year. When the Mayor and City Council have formally endorsed the expenditure and revenue level, the proposed budget becomes the adopted budget, appropriating funds and establishing legal expenditure limits.

**Budget Issue** — Items that require special management attention, including, but not limited to, proposed new programs or projects, expansion of current services, items to be delineated as an issue such as new equipment, or drastically increased costs for continuation of programs or items as they currently exist.

**Budget Message** — A document included with the budget through which the Mayor provides the City Council and the public with a general summary of the most important budget issues, changes from recent

fiscal years, and recommendations regarding the financial policy for the coming fiscal year(s).

**Budget Ordinance** — The official enactment by the City Council creating an adopted budget to establish legal authority for City officials to expend and obligate resources.

**ACFR** — The Annual Comprehensive Financial Report which is an audited and printed copy of the City's financial statement at the end of each fiscal year.

**Capital Budget** — A plan for capital expenditures to be incurred during the budget year (see "fiscal year") from funds appropriated for projects scheduled in the capital program for the first year thereof.

**Capital Improvement Program (CIP)** — A plan for capital expenditures to be incurred each year over a fixed period of years, specifying the full resources estimated to be available to finance the projected expenditures.

**Carry-over** — See Fund Balance, Unreserved.

**Character of Expenditure** — A classification identifying the purpose of the expenditures. The operating budget classifies expenditures as salaries, current expenses, and equipment.

**City** — Refers to the City and County of Honolulu.

**City Council** — The Legislative branch of the City consisting of nine councilmembers, each elected from one of Oahu's nine separate geographic districts; for a term of two or four years.

**Contingency** — Funds reserved to cover unforeseen expenditures that occur during the fiscal year.

**Collective Bargaining Unit** — An organized group of employees represented by a labor union for the purpose of collective decision making with public employers.

**Contingency** — A budgetary reserve set aside for unforeseen or large, shared expenditures that require flexibility in its allotment.

**Cost Elements** — See "Character of Expenditure."

**Current Expenses** — A Character of Expenditure. Expenditures for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not classified as capitalized assets.

**Current Services** — The amount of budgetary resources needed to provide the existing level of services based on the current workload.



**Debt Service** — The principal and interest payments on an obligation resulting from the issuance of bonds and notes.

**Employees' Retirement System (ERS), State of Hawaii** — A statewide entity that provides retirement allowances and other benefits to State and County government employees.

**Employer-Union Trust Fund (EUTF), Hawaii** — A statewide entity that provides health and other benefit plans to State and County government employees and retirees.

**Encumbrance** — Commitments to incur obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which part of the appropriation is reserved. They cease to be encumbrances when expended.

**Enterprise Fund** — A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business (a) where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Funds included are sewer fund, solid waste special fund, housing development special fund and transportation fund. User fees are established and revised to ensure that revenues are adequate to meet all necessary expenditures.

**Equipment** — A Character of Expenditure. Expenditures to acquire new or replacement assets that are less than \$5,000 with a useful life of more than five years or more than \$5,000 with a useful life of less than five years.

**Expenditures** — Cost of goods delivered or services rendered, whether paid or unpaid, including expenses and capital outlays. Expenditures are distinguished from encumbrances in that expenditures relate to goods delivered or services rendered, whereas encumbrances represent commitments or obligations for goods to be delivered or services to be rendered in the future and for which no actual liability has yet been incurred.

**Federal Aid** — Funds received from the Federal Government.

**FICA** — Federal Insurance Contributions Act, a payroll expenditure representing social security tax.

**Fiscal Year** — The fiscal year of the City begins on the first day of July and ends on the last day of June of the succeeding year. (Appropriations in the capital

budget ordinance are valid for the fiscal year for which they are made and continue for 12 months thereafter.)

**Fringe Benefits** — Payments made by the City to cover social security, retirement, health insurance, workers' compensation, and other benefits for its employees and retirees.

**Full-Time Equivalent Position** — A number representing a part-time position converted to the decimal equivalent of a full-time position. Most full-time employees (1.00 FTE) are paid for 2,080 hours in a year. A position budgeted to work half-time for a full year, or full-time for only six months, is 0.50 FTE.

**Fund** — An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with regulations, restrictions or limitations.

**Fund Balance, Unreserved** — Actual or estimated unreserved fund balance carried over from the prior fiscal year and available for appropriation. The estimated fund balance together with the estimated revenues and inter-fund transfers for the upcoming year determine the maximum amount available for appropriation in the proposed year's budget.

**General Fund** — The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. General Fund revenues include all General Fund resources, excluding non-revenue receipts and unreserved fund balance.

**General Obligation Bonds** — Bonds for which the full faith and credit of the City are pledged for the payment of debt service.

**Generally Accepted Accounting Principles (GAAP)** — GAAP are the uniform minimum standards and guidelines to financial accounting and reporting. GAAP provide a standard by which to measure financial presentations.

**Goal** — A broad statement of a desired end result.

**Grant** — A funding source that includes State, Federal and private subsidies received in aid of a public undertaking.

**Honolulu, City and County** — The consolidated city-county was incorporated in 1907 and consists of the entire island of Oahu. Honolulu is the 11th largest City in the United States and has a population of over 900,000. The City and County of Honolulu consists of 22 agencies and departments.

## Glossary of Terms

**Inter-Fund Transfer** — Legally authorized transfer from a fund receiving revenues to a fund through which the resources are to be expended.

**Lapse** — The automatic termination of the authority to expend money or incur obligations granted earlier by an appropriation. Except for continuing or indefinite appropriations, an appropriation is made for a certain period of time. At the end of that period, any unexpended or unencumbered balance thereof lapses unless otherwise provided by law.

**Line-item** — See “Object Code”.

**Means of Financing** — The source of funds from which appropriations are made.

**Modified Accrual Basis of Accounting** — Under this system of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred except for inventories, prepaid insurance, certain employee benefits, and principal and interest.

**Multi-Year Financial Outlook** — A six-year forecast of expenditures and revenues of both the operating and capital budgets.

**Object Code** — A numeric code that is used to categorize the expense or revenue type of a transaction.

**O'ahu** — Known as “The Gathering Place”, O'ahu is the third largest of the Hawaiian Islands and most populous island in the State of Hawaii. The state capital Honolulu is located on the southeast coast. In the greatest dimension, the island is 44 miles long and 30 miles across.

**Objective** — A statement of the end result, product, or condition desired, for the accomplishment of which a course of action is to be taken.

**Operating Budget** — A financial plan for the operation of government and the provision of services for the fiscal year. Excluded from the operating budget are funds appropriated in the capital budget.

**Operating Costs** — The recurring costs of operating, supporting and maintaining authorized programs, including costs for salaries, employee fringe benefits, current expenses (supplies and materials) and equipment (including motor vehicles).

**Operating Funds** — Resources derived from recurring revenue sources that are used to finance ongoing operating expenditures and pay-as-you-go capital projects and are reflected in the appropriation ordinances.

**Ordinance** — A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with

any higher form of law, such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

**Other Post-Employment Benefits (OPEB)** — The Governmental Accounting Standards Board adopted Statements 43 and 45 which require state and local governments to account for the value of liabilities accrued over an employee's working lifetime and for the values of those benefits to be reported annually on the ACFR. OPEB includes medical, prescription drug, dental, vision and life insurance benefits.

**Positions** — The full-time equivalent of salaried personnel. Positions are categorized as Permanent, Temporary, or Contract.

**Program** — A group of related activities performed by one or more organizational units for the purpose of accomplishing a specific function of the City.

**Program Measures** — The numerical means (such as the number of persons serviced by a program) of expressing the magnitude of a program or the degree to which the program's objective is attained.

**Provisional Accounts** — An amount that is budgeted centrally that allows for flexibility in expenditure when an allocation by department is indeterminable.

**Proviso** — A condition, stipulation, or limitation inserted in a budget ordinance.

**Real Property** — All land and the improvements upon it including buildings, other structures, fences and any fixtures attached to them that cannot be removed without substantial damage to such land and improvements.

**Real Property, Net Taxable Valuation** — The fair market value of property less exemptions provided by ordinances.

**Real Property Tax Rate** — A value, which when used to multiply the net taxable real property valuation, yields real property tax revenues for the City. The tax rate for Honolulu is expressed as dollars per \$1,000 of property value and is set by the City Council.

**Reserve** — An account used to earmark a portion of the fund balance as legally segregated for a specific use.

**Resolution** — A special order of the City Council that requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval.

**Resources** — Amount available for appropriation including estimated revenues, inter-fund transfers and unreserved fund balances.



**Revenue Bonds** — A debt instrument whereby the debt service is payable solely from the revenues generated by the operations of the facilities being financed by the bonds or by other non-tax sources.

**Revolving Fund** — A fund used to finance certain goods and services provided by City agencies on a self-supporting basis. It is used to pay for the cost of goods and services and is replenished through charges made for those goods or services or through transfers from other accounts or funds.

**Salaries** — A Character of Expenditure. The amount budgeted or paid to City employees. The amounts may include regular pay, overtime and other premium pays as required by statute and collective bargaining agreements.

**Special Revenue Funds** — Resources which are dedicated or set aside by law for a specified object or purpose, but excluding the general fund, enterprise funds and revolving and trust funds.

**Special Assessment** — A charge made against certain properties to help pay for all or part of the cost of a specific capital improvement project. Also park land or a monetary assessment fee received from new developments.

**Subsidized Funds** — Funds that have dedicated sources that are to be used for specific purposes or functions, but are not able to cover all operating expenses with only their dedicated sources of revenue. Subsidies from other funds such as the General Fund is required.

**Supplemental Budget** — An amendment to the original budget ordinance.

**Tax Exempt Commercial Paper (TECP)** — A short-term promissory note supported by a bank line or letter of credit used as bridge financing for bond financed projects.

**Tax Revenues** — The amounts collected from compulsory charges, in the form of taxes, levied by the City for the purpose of financing services performed for the public benefit. Sources of City tax revenues include the real property tax, fuel tax, vehicle weight tax, public service company tax, public utility franchise tax and county transient accommodations tax.

**Transient Accommodations Tax (TAT)** — Also known as the “hotel room tax,” the TAT is a tax on transient accommodation gross proceeds received as compensation for the furnishing of public improvements and services.

**Trust Fund** — A fund used to account for assets held by the City as a trustee or agent for individuals, private organizations, other governmental units, and/or other funds and which was created or established by a gift, grant, contribution, devise, or bequest that limits the use of the fund to designated objects or purposes.

**Unreserved Fund Balance** — See “Fund Balance, Unreserved”.

**User Fees** — Fees for a public service paid by the user of the service.

**Valuation** — See “Real Property, Net Taxable Valuation”.

**Vacancy Cutback** — An amount that is deducted from an agency's salary budget that is attributable to delays in hiring, employee turnover, or attrition.

# Summary of Provisionals

## Executive Program

The Miscellaneous Function consists of centralized accounts that cover operational costs attributable to several or all City agencies. These accounts for the

FY 2025 budget and their purposes are outlined below.

Account	Purpose
Retirement System Contributions	Funds mandatory employer's share of contributions to the State Employees' Retirement System.
Pension Contributions	Funds mandatory employer's share of pension contributions.
FICA Tax	Funds mandatory employer's share of contributions to the FICA tax.
Workers' Compensation	Funds medical, disability, and other benefits, and claims handling expenses for employees' work-related injuries and illnesses.
Unemployment Compensation	Funds mandatory employer's contribution to the State Unemployment Compensation Fund.
Health Benefits Contributions	Funds mandatory employer's contributions to the Hawaii Employer-Union Benefits Trust Fund.
Provision for Salary Adjustments and Accrued Vacation Pay	Funds salary, fringe benefit, and collective bargaining related requirements that have not been budgeted in agencies' accounts; and funds lump-sum payments for accrued vacation requirements for individuals who leave City employment.
Provision for Judgments, Settlements and Losses	Funds the City's legal liability for judgments, settlements and losses not covered by insurance.
Provision for Risk Management	Funds the City's insurance costs including premiums and deductible, and risk management information, claims adjustment, actuarial and other services required for the sound administration of the City's risk financing program.
Provision for Grants, Partnerships and Security	Funds City advances and matching funding requirements of Federal and State grants, City's participation in public-private partnerships and security services and needs for international events.
Provision for Energy Costs	Funds energy costs that exceed amounts appropriated in departmental budgets.
Provision for Other Post-Employment Benefits (OPEB)	Funds the City's costs to provide health care, life insurance and other post-employment benefits to retirees and their dependents.
Provision for Disaster Preparedness and Response	Funds expenditures associated with non-routine emergency response and recovery activities, FEMA reimbursable and non-reimbursable costs, emergency preparedness activities and mutual aid assistance.
HART Share – County Transient Accommodation Tax	Funds HART's share of the County Transient Accommodation Tax.
Provision for Hazard Pay	Funds the City's hazard pay contingency.

## Highlights of FY 2025 Provisionals

**Provision for Energy Costs** — The amount in the Energy Provisional remains the same in FY 2025 due to the uncertainty of world events and its impact to crude oil and fuel prices. Also, increases to electricity and water rates may not be covered in the base budget.

**Provision for Disaster Preparedness and Response** — Funding is proposed in FY 2025 to enable the City and its departments to quickly respond to large scale, non-routine emergencies that require funding above and beyond what the departments are appropriated in their operating budgets.

**Provision for Salary Adjustments and Accrued Vacation Pay** — Funding is proposed in FY 2025 to provide for salary adjustment related cost including accrued vacation pay.

**Retirement System Contributions** — The FY 2025 budget for retirement system contributions uses rates from Act 17 (2017), which included multi-year increases in the rates used to calculate the employer's share of payments for active members in order to address growing unfunded liabilities. The budget also includes additional payments to the Employee Retirement System for employees whose increased pay in the period prior to retirement resulted in increased retirement payments, commonly known as spiking.

**Health Benefits Contributions** — The FY 2025 budget for health benefits contributions includes the employer's contribution to the EUTF Trust Fund for active members. The employer's pay-as-you-go contribution for retirees is included in the Other Post-Employment Benefits appropriation.

**Other Post-Employment Benefits** — The FY 2025 budget for Other Post-Employment Benefits, combined with \$80 million that will be paid using State and Local Fiscal Recovery Funds, covers the full amount of the City's annual required contribution for the health care, life insurance and other post-employment benefits to retirees and their dependents, including the employer's pay-as-you-go contribution for retirees.

**HART Share – County Transient Accommodation Tax (TAT)** -- Ordinance 21-33 provided that a certain percentage of TAT taxes are deposited in the Transit Fund. This provisional provides for the HART share of the county TAT.

**Provision for Hazard Pay** – Funding is proposed in FY 2025 to provide for the City's hazard pay contingency.

## Highlights of FY 2025 Provisionals

### Executive Budget

Activity	Expended FY 2023	Appropriated FY 2024	Proposed Budget for Fiscal Year 2025		
			Current Services	Budget Issues	Total
Retirement System Contributions	\$ 261,734,641	\$ 332,325,000	\$ 356,886,000	\$ -	\$ 356,886,000
Pension Contributions	5,000	5,000	6,000	-	6,000
FICA Tax	31,831,947	43,834,000	49,122,000	-	49,122,000
Workers' Compensation	24,006,560	26,520,000	30,554,000	-	30,554,000
Unemployment Compensation	259,011	900,000	900,000	-	900,000
Health Benefits Contributions	59,585,505	79,615,000	82,459,000	-	82,459,000
Provision for Salary Adjustments and Accrued Vacation Pay*	-	7,950,000	4,950,000	-	4,950,000
Provision for Hazard Pay	-	-	-	80,000,000	80,000,000
Provision for Judgments, Settlements & Losses	11,890,322	20,000,000	20,000,000	-	20,000,000
Provision for Risk Management	16,739,135	21,925,000	35,425,000	-	35,425,000
Provision for Grants, Partnerships and Security*	-	6,500,000	10,000,000	-	10,000,000
Provision for Energy Costs*	-	9,600,000	9,600,000	-	9,600,000
Provision for Disaster Preparedness and Response	-	-	-	5,000,000	5,000,000
Provision for Other Post-Employment Benefits	188,090,000	190,911,000	112,820,000	-	112,820,000
Provision for HART Share - County Transient Accommodation Tax	41,954,000	39,809,000	46,932,000	-	46,932,000
Provision for Vacant Positions*	-	8,402,739	-	-	-
<b>Total</b>	<b>\$ 636,096,121</b>	<b>\$ 788,296,739</b>	<b>\$ 759,654,000</b>	<b>\$ 85,000,000</b>	<b>\$ 844,654,000</b>

\*These provisionals are transferred to departments, and the expenditures are recorded in the departments receiving the transfers.

Note-Approximately \$2 million and \$21.6 million was transferred from the Provision for Salary Adjustments and the Provision for Vacant Positions, respectively, to the departments in FY 2023.

## Highlights of FY 2025 Provisionals

### Summary of Miscellaneous Function by Fund

	Expended FY 2023	Appropriated FY 2024	Proposed Budget for Fiscal Year 2025		
			Current Services	Budget Issues	Total
Source of Funds					
General Fund	\$ 518,743,648	\$ 642,205,739	\$ 608,907,000	\$ 85,000,000	\$ 693,907,000
Highway Fund	42,399,973	48,543,000	47,211,000	-	47,211,000
Highway Beautification and Disposal of Abandoned Vehicles Revolving Fund	912,203	980,000	978,000	-	978,000
Bikeway Fund	194,382	202,000	212,000	-	212,000
Sewer Fund	30,406,335	40,550,000	39,259,000	-	39,259,000
Transportation Fund	4,552,410	10,701,000	18,994,000	-	18,994,000
Liquor Commission Fund	2,406,500	2,621,000	2,541,000	-	2,541,000
Honolulu Zoo Fund	3,892,311	4,117,000	4,506,000	-	4,506,000
Special Events Fund	3,830,764	3,979,000	4,261,000	-	4,261,000
Hanauma Bay Nature Preserve Fund	1,316,753	1,839,000	1,782,000	-	1,782,000
Solid Waste Special Fund	22,881,408	27,507,000	25,811,000	-	25,811,000
Golf Fund	4,559,434	5,052,000	5,192,000	-	5,192,000
Total	\$ 636,096,121	\$ 788,296,739	\$ 759,654,000	\$ 85,000,000	\$ 844,654,000

Debt Service

The City issues various types of bonds to finance long term capital projects and improvements. General obligation bonds are issued for projects funded by the General, Highway and certain special funds. The City's full faith and credit is pledged for payment of these bonds. Revenue bonds are issued for wastewater projects, and the repayment for these bonds is paid solely from the Sewer Fund, which collects fees from users of the wastewater system. Clean Water State Revolving Fund loans provide a low-interest rate alternative to bond funding for some wastewater projects. Tax-exempt commercial paper is issued for bridge financing for bond financed projects.

Debt service is the payment of principal and interest on the debt issued by the City. The calculation of debt service is based on the actual amortization schedules of outstanding debt, to maturity, as well as projections for future debt issuances to maturity. Projected debt service costs beyond fiscal year 2024 relate to the City's six-year Capital Program and Budget and are reflected in the Multi-year Financial Outlook. Debt service expenses are included in the operating budget.

Bond Ratings

The following summarizes the most recently published bond ratings.

	GENERAL FUND			SEWER FUND		
	CITY (EXCL HART)		HART	SEWER REVENUE BONDS		
	Fitch	S&P Global		Fitch	S&P Global	
Opinion Date	7/28/2023	7/28/2023	7/28/2023	9/1/2023	8/31/2023	
Rating	AA+	AA+	AA+	Senior AA	Senior AA+	
Outlook	Stable	Stable	Stable	Stable	Stable	

## Debt Service Highlights for the Fiscal Year 2025

One general obligation bond issue totaling \$381 million, one sewer revenue bond issue totaling \$315 million, and Clean Water State Revolving Fund loans relating to sewer projects totaling \$15 million are programmed for fiscal year 2025. In addition, during fiscal year 2025, the City anticipates issuing approximately \$50 million in fixed rate debt to meet the cash flow requirements of the Honolulu Authority for Rapid Transportation (HART) which functions as a semi-autonomous unit of the City. Approximately \$11 billion in general obligation bonds and \$1.5 billion in sewer revenue bonds are authorized and unissued as of December 31, 2023.

### Consolidated Annual Debt Service<sup>1</sup>

	GENERAL FUND									
	CITY BONDS (EXCL HART)					HART				
	Interest	Principal	Total	Interest	Total	Interest	Principal	Total	Interest	Total
<b>FY 23 ACTUAL</b>	134,697,519	201,763,596	336,461,115	51,405,741	-	51,405,741	-	51,405,741	186,103,259	201,763,596
<b>FY 24 BUDGET</b>	131,215,966	212,910,000	344,125,966	48,017,728	43,830,000	91,847,728	43,830,000	91,847,728	179,233,694	256,740,000
<b>FY 25 BUDGET</b>	129,151,012	196,155,000	325,306,012	47,213,500	74,025,000	121,238,500	74,025,000	121,238,500	176,364,512	270,180,000
<b>FY 26 ESTIMATE</b>	137,443,737	209,120,439	346,564,176	45,582,875	176,245,000	221,827,875	176,245,000	221,827,875	183,026,612	385,365,439
<b>FY 27 ESTIMATE</b>	142,199,771	226,105,334	368,305,105	64,514,500	332,595,000	397,109,500	332,595,000	397,109,500	206,714,271	558,700,334
<b>FY 28 ESTIMATE</b>	153,919,663	238,138,761	392,058,424	61,252,250	439,250,000	500,502,250	439,250,000	500,502,250	215,171,913	677,388,761
<b>FY 29 ESTIMATE</b>	159,146,340	226,506,670	385,653,010	54,355,375	153,650,000	208,005,375	153,650,000	208,005,375	213,501,715	380,156,670
<b>FY 30 ESTIMATE</b>	161,917,240	232,622,399	394,539,639	46,606,875	374,495,000	421,101,875	374,495,000	421,101,875	208,524,115	607,117,399
<b>Consolidated 5-Year Periods (Estimates):</b>										
<b>FY 31 - FY 35</b>	728,095,303	1,043,851,126	1,771,946,429	27,989,250	573,515,000	601,504,250	573,515,000	601,504,250	756,084,553	1,617,366,126
<b>FY 36 - FY 40</b>	509,346,176	906,389,370	1,415,735,546	-	-	-	-	-	509,346,176	906,389,370
<b>FY 41 - FY 45</b>	321,720,994	775,900,534	1,097,621,528	-	-	-	-	-	321,720,994	775,900,534
<b>FY 46 - FY 50</b>	159,599,462	620,386,468	779,985,930	-	-	-	-	-	159,599,462	620,386,468
<b>FY 51 - FY 55</b>	32,753,048	286,605,978	319,359,026	-	-	-	-	-	32,753,048	286,605,978

<sup>1</sup> Table includes existing bond issuances to maturity through FY49, and FY26 – FY30 estimates for projected future bond issuances to maturity through FY55.

\*HART related principal, interest and TECP are from HART projections.



Consolidated Annual Debt Service<sup>2</sup>

	SEWER FUND		
	SEWER REVENUE BONDS		
	Interest	Principal	Total
FY 23 ACTUAL	83,835,711	117,851,507	201,687,218
FY 24 BUDGET	85,941,011	123,633,305	209,574,316
FY 25 BUDGET	104,793,797	126,240,457	231,034,253
FY 26 ESTIMATE	115,505,066	130,092,976	245,598,042
FY 27 ESTIMATE	127,756,124	146,510,410	274,266,534
FY 28 ESTIMATE	144,564,597	140,172,012	284,736,609
FY 29 ESTIMATE	157,839,407	150,142,089	307,981,495
FY 30 ESTIMATE	171,736,021	141,765,461	313,501,482

Consolidated 5-Year Periods (Estimates):

FY 31 - FY 35	889,366,892	799,459,134	1,688,826,026
FY 36 - FY 40	721,235,044	846,501,281	1,567,736,325
FY 41 - FY 45	547,128,181	773,677,422	1,320,805,603
FY 46 - FY 50	369,893,386	742,906,417	1,112,799,803
FY 51 - FY 55	184,934,497	703,197,804	888,132,301
FY 56 - FY 60	36,154,834	359,657,500	395,812,334

<sup>2</sup> Table includes existing bond issuances to maturity through FY54.

FY26 – FY30 estimates for projected future issuances of Wastewater Revenue Bonds to maturity through FY60, and State Revolving Fund loans to maturity through FY49.

For a listing and detailed information on City and County of Honolulu bond issuances and bond ratings, the General Obligation Bond & Wastewater Revenue Bond Official Statements can be found on-line at [www.honolulu.gov/budget/budget-official-statements](http://www.honolulu.gov/budget/budget-official-statements). Additional related information concerning public hearings, a synopsis of the budget ordinances, City Council actions and the budget ordinances' status can be found at [www.honolulu.gov/council](http://www.honolulu.gov/council). The site is maintained by the Department of Information Technology, City and County of Honolulu. To report problems, contact [www.honolulu.gov/form/website-support-form.html?view=form](http://www.honolulu.gov/form/website-support-form.html?view=form).



# Statement of Legal Debt Margin

December 31, 2023

Statement of Legal Debt Margin, December 31, 2023	
Gross Assessed Valuation of Real Property, January 30, 2024	\$346,361,865,900
Less Exempt Valuation	44,688,243,600
Assessor's Net Taxable Valuation	\$301,673,622,300
Less Valuation on Appeal	2,999,282,700
Taxpayers' Valuation	\$298,674,339,600
Add 50 percent of Valuations on Appeal	1,499,641,350
Net Assessed Valuation of Taxable Real Property for Rate Purposes	\$300,173,980,950
Debt Limit -- 15 percent of Net Assessed Valuation of Taxable Real Property	\$ 45,026,097,143
Less Net Funded and Other Indebtedness	3,522,647,145
Legal Debt Margin	\$ 41,503,449,998
Less Bonds Authorized and Unissued	10,991,311,187
Net Legal Debt Margin	\$ 30,512,138,811

The State Constitution limits the City's funded debt to 15 percent of the net assessed valuation of taxable real property. Based on the above figures, the ratio of net funded debt to net assessed valuation is 1.17 percent.

The City's ability to pay its debt is determined by comparing net funded and other debt to net assessed valuation of taxable real property. Funded debt is debt for which the City has pledged its full faith and credit. Net funded debt is

debt minus self-supporting debt, such as revenue bonds. Bond rating agencies recommend that net funded and other debt not exceed 5 percent of net assessed valuation. The current ratio is less than 2 percent.