

HONOLULU CITY COUNCIL
KE KANIHELA O KE KALANA O HONOLULU
CITY AND COUNTY OF HONOLULU

No. 23 - 278

RESOLUTION

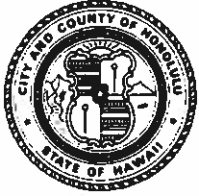
RELATING TO THE APPOINTMENT OF THE DIRECTOR OF THE OFFICE OF COUNCIL SERVICES.

WHEREAS, Section 3-601, Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended ("Charter"), establishes an Office of Council Services consisting of a Director, Deputy or Assistant Director, and necessary staff; and

WHEREAS, pursuant to Charter Section 3-602, the purposes of the Office of Council Services are:

1. To conduct research, including legal research, as may be necessary for the formulation, consideration, adoption, and enactment of legislation;
2. To serve as professional staff to the Council and its committees to assist them in compliance with all procedural requirements applicable to the legislative process established by law or council rule;
3. To draft legislative measures requested by the Council, Council Committees, and Councilmembers;
4. To provide advice, including legal advice, to the Council, Council Committees, and Councilmembers on all legislative brought before them, including proposals for legislation submitted by Councilmembers, the Executive Branch, other Legislative Branch Agencies, or the public;
5. To serve as special counsel to the Council consistent with Charter Section 3-605;
6. To serve as the Revisor of Ordinances, preparing, at least twice annually, an ordinance supplement:
 - (a) The printed version of which must be provided to all Councilmembers and be available for purchase to the public; and
 - (b) The electronic version of which must be available online,

prior to the end of the third month following the end of the calendar year and end of the fiscal year; and



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7. To perform such other duties as may be assigned to the office by the Council or its Presiding Officer; and

WHEREAS, pursuant to Charter Section 3-603, the Council shall appoint and fix the salary of the Director of Council Services, who shall serve for a term of six years, and thereafter until a successor is appointed; and

WHEREAS, pursuant to Charter Section 3-603, either the Director of Council Services or the Director's Deputy or Assistant Director must be an attorney licensed to practice law in the State of Hawaii and in good standing before the Supreme Court of the State of Hawaii; and

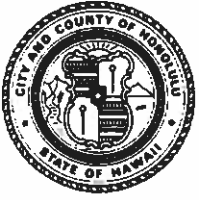
WHEREAS, pursuant to Rule 9B of the Rules of the Honolulu City Council, Resolution 23-163, adopted by the Council on July 12, 2023, established a Selection Advisory Committee to assist the Council in the appointment of the Director of Council Services; and

WHEREAS, by Council Communication 295 (2023), the Selection Advisory Committee found and recommended the appointment of Wintehn Park to serve as the Director of Council Services; now, therefore

BE IT RESOLVED by the Council of the City and County of Honolulu that it concurs with the recommendation of the Selection Advisory Committee and hereby appoints Wintehn Park to serve as the Director of Council Services for a six-year term commencing on December 7, 2023, at a salary of \$187,488 per year; and

BE IT FURTHER RESOLVED that the Council, at its discretion, may periodically evaluate the performance of the Director of Council Services; and

BE IT FURTHER RESOLVED that this resolution takes effect as of December 7, 2023; and



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BE IT FINALLY RESOLVED that copies of this resolution be transmitted to Wintehh Park and the members of the Honolulu City Council.

INTRODUCED BY:

Tony Watson

DATE OF INTRODUCTION:

NOV 7 2023

Honolulu, Hawai'i

Councilmembers

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII
CERTIFICATE

RESOLUTION 23-278

Introduced: 11/07/23 By: TOMMY WATERS

Committee: EXECUTIVE MANAGEMENT (EM)

Title: RELATING TO THE APPOINTMENT OF THE DIRECTOR OF THE OFFICE OF COUNCIL SERVICES.

Voting Legend: * = Aye w/Reservations

11/07/23	INTRO	Introduced.
11/14/23	EM	Reported out for adoption. CR-325 5 AYES: CORDERO, KIA'ĀINA, SAY, WATERS, WEYER
12/06/23	CCL	Committee report and Resolution were adopted. 9 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, OKIMOTO, SAY, TULBA, TUPOLA, WATERS, WEYER

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this RESOLUTION.



GLEN I. TAKAHASHI, CITY CLERK

TOMMY WATERS, CHAIR AND PRESIDING OFFICER