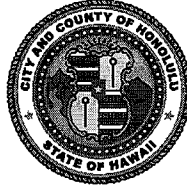


**MAYOR'S OFFICE OF CULTURE AND THE ARTS  
CITY AND COUNTY OF HONOLULU**

650 SOUTH KING STREET, 3<sup>rd</sup> FLOOR • HONOLULU, HAWAII 96813  
PHONE: (808) 768-6622 • FAX: (808) 768-4215 • INTERNET: [www.honolulu.gov/moca/](http://www.honolulu.gov/moca/)

RICK BLANGIARDI  
MAYOR



C. MAKANANI SALĀ  
EXECUTIVE DIRECTOR

May 31, 2023

The Honorable Tommy Waters  
Chair and Presiding Officer  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawai'i 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued in Excess of \$2,500 and Requested Acceptance

The Mayor's Office of Culture and the Arts (MOCA) respectfully requests the acceptance by the City Council on behalf of the City and County of Honolulu of a gift valued in excess of \$2,500 under the provisions of Resolution No. 05-349, CD1, FD1. A proposed resolution accepting the gift is enclosed for the City Council's favorable consideration. The recommendation of the Managing Director is evidenced by his signature below.

The gift from Western States Arts Federation with an estimated value of \$3,789.42 to the Mayor's Office of Culture and Arts to cover travel and related expenses for Executive Director Makanani Salā to attend the Western States Arts Federation Summer Board of Trustees Meeting and Arts Leadership and Advocacy Seminar on June 26 – 30, 2023.

If you have any questions, please call me at 808-768-6622.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Makanani Salā", is written over a digital signature line.

Digitally signed by  
C. Makanani Salā  
Date: 2023.05.31  
13:58:18 -10'00'

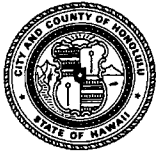
C. Makanani Salā  
Executive Director

Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Michael D. Formby", is written over a horizontal line.

Michael D. Formby  
Managing Director



# CITY COUNCIL

CITY AND COUNTY OF HONOLULU  
HONOLULU, HAWAII

No. \_\_\_\_\_

## RESOLUTION

ACCEPTING A GIFT OF TRAVEL AND RELATED EXPENSES VALUED AT \$3,789.42 TO THE CITY FROM THE WESTERN STATES ARTS FEDERATION FOR THE EXECUTIVE DIRECTOR OF THE MAYOR'S OFFICE OF CULTURE AND THE ARTS TO ATTEND THE WESTERN STATES ART FEDERATION SUMMER BOARD OF TRUSTEES MEETING AND ARTS LEADERSHIP AND ADVOCACY SEMINAR IN ANCHORAGE, ALASKA, JUNE 26 – 30, 2023.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City and County of Honolulu ("City"); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy allows for the acceptance of gifts by the affirmative action of the Council; and

WHEREAS, through a letter approved by the Managing Director, the Executive Director of the Mayor's Office of Culture and Arts has submitted a request to the Council for acceptance of a gift to the City from the Western States Arts Federation for the covered expenses including, travel, meals, lodging, transportation and other accommodations valued at \$3,789.42; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift form attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body gratefully accepts the gift valued at \$3,789.42 from the Western States Arts Federation that is more fully described in the above-referenced letter dated May 31, 2023 and the Declaration of Gift form attached here to as Exhibit A; and



# CITY COUNCIL

CITY AND COUNTY OF HONOLULU  
HONOLULU, HAWAII

No. \_\_\_\_\_

## RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Executive Director of the Mayor's Office of Culture and the Arts, and the Western States Arts Federation, 1624 Market Street, Suite 226, Denver, Colorado 80202.

INTRODUCED BY:

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DATE OF INTRODUCTION:

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\_\_\_\_\_  
Honolulu, Hawaii

\_\_\_\_\_  
Councilmembers

## City and County of Honolulu

<b>DECLARATION OF GIFT</b>	
<b>NAME OF DONOR</b>	Western States Arts Federation (WESTAF)
<b>DONOR'S ADDRESS</b>	1624 Market St, Suite 226, Denver, Colorado 80202
<b>DONOR'S TELEPHONE</b>	720.797.8500
<b>STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE</b>	
<p>I do hereby absolutely and without condition or reservation give, grant, and convey the item(s) described below to the City and County of Honolulu.</p>	
<b>DESCRIPTION OF GIFT</b>	<b>VALUE</b>
<p>Estimated expenses, including travel, meals, hotel, accommodations, and transportation for one senior official (Executive Director, C. Makanani Salā, Mayor's Office of Culture and the Arts) to attend the Western States Arts Federation Summer Board of Trustees Meeting and Arts Leadership and Advocacy Seminar on June 25 – 29, 2023.</p> <p>Itemized:</p> <p>Flight: \$1344.42</p> <p>Per Diem (5 Nights x \$60): \$300</p> <p>Hotels (5 Nights x \$399): \$1995</p> <p>Transportation: \$150</p>	<p>\$3789.42</p>
<b>Signature:</b> 	<b>Date:</b> 05/31/2023
<b>Print Name:</b> Cameron Green	<b>Title:</b> <del>Executive Coordinator</del>

Exeuctive Manager