'23MAY30 PM 4:25 CITY CLERK

DEPARTMENT OF BUDGET AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • WEB: www.honolulu.gov

RICK BLANGIARDI
MAYOR

ANDREW T. KAWANO
DIRECTOR

CARRIE CASTLE
DEPUTY DIRECTOR

May 26, 2023

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Report of Gift Valued in Excess of $2,500 and Requested Acceptance

Pursuant to the provisions of Resolution 05-349, CD1, FD1, this letter is being submitted to City Council to respectfully request acceptance of two gifts from AGA (formerly known as the Association of Government Accountants) on behalf of the City and County of Honolulu. A proposed resolution accepting the gift is attached for the Council's favorable consideration.

The gifts are valued at not more than $5,900 for two employees of the Department of Budget and Fiscal Services to attend AGA's Professional Development Training (PDT) in Orlando, Florida from July 23, 2023 through July 26, 2023. Further information on the gifts are set forth in the attached Exhibits A and B.

Should you have any questions, please contact me at 768-3901.

Sincerely,

A C. Kawano Digitally signed by Kawano, Andy Date: 2023.05.26 16:44:48 -10'00'

Andrew T. Kawano, Director
Budget and Fiscal Services

Attachments

APPROVED:

Michael D. Formby
Managing Director

DEPT. COM. 354

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. _____

RESOLUTION

ACCEPTING GIFTS OF TRANSPORTATION, LODGING AND REGISTRATION FEES TO THE CITY FROM AGA AND AGA - HAWAII CHAPTER FOR TWO STAFF FROM THE CITY AND COUNTY OF HONOLULU TO ATTEND THE AGA'S PROFESSIONAL DEVELOPMENT TRAINING IN ORLANDO, FLORIDA FROM JULY 23-26, 2023.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu 1973 (Amended 2017 Edition), as amended, provides the City Council ("Council") with authority to accept gifts to the City and County of Honolulu ("City"); and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy allows for the acceptance of gifts by affirmative action by the Council; and

WHEREAS, AGA (formerly known as the Association of Government Accountants) is holding its annual Professional Development Training ("PDT") in Orlando, Florida in July of 2023; and

WHEREAS, AGA and AGA - Hawaii Chapter have offered to pay for transportation, lodging and conference registration fees for two employees of the City and County of Honolulu to participate in and attend the PDT; and

WHEREAS, through a letter dated May 26, 2023, the Director of the Department of Budget and Fiscal Services, has submitted a request to the Council and approved by the Managing Director for acceptance of gifts to the City from AGA (valued at up to $2,000) and AGA - Hawaii Chapter (valued at up to $3,900), for a total of up to $5,900, for transportation, lodging and conference registration fees for two employees of the City's Department of Budget and Fiscal Services to attend AGA's Professional Development Training from July 23, 2023 through July 26, 2023 in Orlando, Florida; and

WHEREAS, AGA is an organization for financial professionals in government, leading and encouraging change that benefits the field of government financial management and all citizens, and providing networking events, professional certification, publications and ongoing education to help members build their skills and advance their careers; and

RESOLUTION

WHEREAS, the AGA - Hawaii Chapter has been recognized nationally for the quality of its continuing professional education seminars and forums designed to provide professionals in Hawaii with current updates on governmental auditing and financial reporting standards; and

WHEREAS, this training provides an opportunity for the City and County of Honolulu to participate in the AGA's premier training and networking event which is designed to enhance participants' lifelong learning, improve their job effectiveness, augment their job knowledge and skills, and stay on the cutting-edge of governmental accounting with presentations from top-notch speakers from all levels of government, academia and the private sector; and

WHEREAS, the description and value of the gifts are set forth in the Declaration of Gift forms attached hereto as Exhibits A and B, and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body accepts the gifts to the City valued at $5,900 from AGA and AGA - Hawaii Chapter that are more fully described in the above-referenced letter and the Declaration of Gift forms attached hereto as Exhibits A and B; and

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of Budget and Fiscal Services, AGA, 2208 Mount Vernon Avenue, Alexandria, Virginia 22301, and AGA – Hawaii Chapter, P.O. Box 4474, Honolulu, Hawaii 96812.

INTRODUCED BY:

_____

_____

_____

_____

_____

_____

DATE OF INTRODUCTION: _____

_____

_____

Honolulu, Hawai'i

_____
Councilmembers

Exhibit A

CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT

NAME OF DONOR	AGA
DONOR'S ADDRESS	2208 Mount Vernon Avenue Alexandria, VA 22301
DONOR'S TELEPHONE	703-684-6931 ext. 306

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
Hotel accommodations for two travelers from the City and County of Honolulu for five (5) nights (07/22/23-07/27/23) in Orlando, Florida for the 2023 Professional Development Training.	
UP TO:	$ 2,000.00
TOTAL	$ 2,000.00

SIGNATURE: K. M.	**DATE:** 5/25/23
PRINT NAME: Kristi Miller	**TITLE:** Chapter Services Manager

Exhibit B

CITY AND COUNTY OF HONOLULU

DECLARATION OF GIFT

NAME OF DONOR	AGA - Hawaii Chapter
DONOR'S ADDRESS	P.O. Box 4474 Honolulu, HI 96812-4474
DONOR'S TELEPHONE	(808) 768-8623

STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

The donor named above owns the property described below and desires to give the property to the City and County of Honolulu. To carry out this purpose, the donor hereby absolutely and without condition or reservation gives, grants, and conveys the property to the City and County of Honolulu.

DESCRIPTION OF GIFT	VALUE
Estimated expenses for two travelers from the City and County of Honolulu for the period 07/21/23 to 07/27/23: Roundtrip airfare: Honolulu, Hawaii/Orlando, Florida Ground transportation 2023 Professional Development Training registration fee	
UP TO:	$ 3,900.00
TOTAL	$ 3,900.00

SIGNATURE: Donn Nakamura Digitally signed by Donn Nakamura Date: 2023.05.23 13:05:21 -10'00'	**DATE:**
PRINT NAME: Donn Nakamura	**TITLE:** AGA Hawaii Chap. Treasurer