

**OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU**

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RICK BLANGIARDI
MAYOR



MICHAEL D. FORMBY
MANAGING DIRECTOR
KRISHNA F. JAYARAM
DEPUTY MANAGING DIRECTOR

April 3, 2023

Mr. Glen Takahashi
City Clerk
Office of the City Clerk
530 South King Street
Honolulu, Hawaii 96813

Dear Mr. Takahashi:

Subject: Approved Bills

The following bills are approved and returned herewith:

Bill 4 (2022), CD2	Relating to real property taxation
Bill 57 (2022), CD2, FD1	Relating to the public carry of firearms
Bill 1	Relating to reporting requirements

Sincerely,

A handwritten signature in black ink that reads "Rick Blangiardi".

Rick Blangiardi
Mayor

Attachments (3)

2023 APR 03 PM 3:34 CITY CLERK

MAYOR'S MESSAGE 66



A BILL FOR AN ORDINANCE

RELATING TO REAL PROPERTY TAXATION.

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. Purpose. The purpose of this ordinance is to address the taxation of real property, particularly real property used as a transient accommodation.

SECTION 2. Section 8-7.1, Revised Ordinances of Honolulu 2021, is amended to read as follows:

"§ 8-7.1 Valuation—Considerations in fixing.

- (a) The director shall cause the fair market value of all taxable real property to be determined and annually assessed by the market data and cost approaches to value using appropriate systematic methods suitable for mass valuation of real property for ad valorem taxation purposes, so selected and applied to obtain, as far as possible, uniform and equalized assessments throughout the city.
- (b) So far as practicable, records [~~shall~~] must be compiled and kept which [~~shall~~] must show the methods established by or under the authority of the director, for the determination of values.
- (c) (1) Real property [~~shall~~] must be classified into the following general classes, upon consideration of its highest and best use, and upon other criteria set forth in this section:
 - (A) Residential;
 - (B) Hotel and resort;
 - (C) Commercial;
 - (D) Industrial;
 - (E) Agricultural;
 - (F) Preservation;
 - (G) Public service;



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- (H) Vacant agricultural;
 - (I) Residential A; [~~and~~]
 - (J) Bed and breakfast home[.]; and
 - (K) Transient vacation.
- (2) In assigning real property to one of the general classes, the director shall give major consideration to the districting established by the city in its general plan and zoning ordinance, specific class definitions or criteria set forth in this section, and such other factors which influence highest and best use.

Notwithstanding the city's zoning district classification, the director shall assign to the agricultural class any real property classified as tree farm property under HRS Chapter 186.

- (3) When real property is subdivided into condominium units, each unit and its appertaining common interest:
- (A) [~~Shall~~] Will be deemed a parcel and assessed separately from other units; and
 - (B) [~~Shall~~] Will be classified as follows:
 - (i) If the unit has a single, legally permitted, exclusive actual use, it [~~shall~~] must be classified upon consideration of the unit's actual use into one of the general classes in the same manner as real property; [~~or~~]
 - (ii) If the unit has multiple, legally permitted uses[.]; it [~~shall~~] must be classified:
 - (aa) Upon consideration of the unit's highest and best use into one of the general classes in the same manner as real property; or
 - (bb) Residential, only upon approved dedication as provided in § 8-7.5 when the unit is legally permitted multiple exclusive uses, including residential use; or



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- (iii) If the unit is a condominium parking unit or a condominium storage unit, it ~~[shall]~~ must be classified residential, only upon approved dedication when the unit is used in conjunction with a unit in residential use within the project.

- (4) ~~[Notwithstanding any provision contained in this subsection, a condominium unit that is used at any time during the assessment year as a time share unit, shall be classified for the following tax year as hotel and resort unless:~~
 - ~~(A) The unit is on property zoned as apartment, apartment mixed use, apartment precinct, or apartment mixed use precinct;~~

 - ~~(B) The property on which the unit is located does not include a lobby with a clerk's desk or counter with 24-hour clerk service facilities for registration and keeping of records relating to persons using the property; and~~

 - ~~(C) The unit is part of a condominium property regime established pursuant to HRS Chapter 514A, as it read prior to its repeal on January 1, 2019, or HRS Chapter 514B.~~

~~If the requirements of paragraphs (A), (B), and (C) are met, the time share unit shall be classified as residential. For purposes of this subdivision, "assessment year" means the one-year period beginning October 2nd of the previous calendar year and ending October 1st, inclusive, of the calendar year preceding the tax year, and "time sharing" has the same meaning as defined in § 21-10.1.]~~

"Residential A" means a parcel, or portion thereof, which:

- (A) Is improved with no more than two single-family dwelling units; and
 - (i) Has an assessed value of \$1,000,000 or more;
 - (ii) Does not have a home exemption; and
 - (iii) Is zoned R-3.5, R-5, R-7.5, R-10, or R-20 or is dedicated for residential use;

- (B) Is vacant land zoned R-3.5, R-5, R-7.5, R-10, or R-20 and has an assessed value of \$1,000,000 or more; or



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(C) Is a condominium unit with an assessed valuation of \$1,000,000 or more and does not have a home exemption.

Residential A excludes any parcel, or portion thereof, improved with military housing located on or outside of a military base.

(5) Notwithstanding this subsection, real property with the following uses must be classified as follows:

(A) Real property used as a bed and breakfast home, in accordance with Chapter 21 (the land use ordinance), must be classified as bed and breakfast home. "Bed and breakfast home" has the same meaning as defined in § 21-10.1.

(B) Real property used as a transient vacation unit, in accordance with Chapter 21 (the land use ordinance), must be classified as transient vacation. "Transient vacation unit" has the same meaning as defined in § 21-10.1.

(C) Real property used as a time share unit, in accordance with HRS Chapter 514E and Chapter 21 (the land use ordinance), must be classified as hotel and resort. "Time share unit" has the same meaning as defined in § 21-10.1.

Property used as a bed and breakfast home, transient vacation unit, or time share unit must not be classified as residential or residential A.

~~(5)~~ (6) "Vacant agricultural" means a parcel, or portion thereof, that would otherwise be classified agricultural by the director upon major consideration of the districting established by the city in its general plan and zoning ordinance and of such other factors that influence highest and best use, but which parcel, or portion thereof:

(A) Has no residential buildings; and

(B) Is not dedicated for agricultural purposes.

If a portion of a parcel is dedicated as vacant agricultural, the remainder of the parcel that is zoned agricultural must be dedicated for agricultural use.



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~~[(6)]~~ (7) Notwithstanding ~~[any provision contained in]~~ this subsection, all real property actually used by a public service company in its public service business ~~[shall]~~ will be classified as public service. For the purposes of this subsection, "public service company" means a public utility, except airlines, motor carriers, common carriers by water, and contract carriers, where:

- (A) "Public utility" includes every person who may own, control, operate, or manage as owner, lessee, trustee, receiver, or otherwise, whether under a franchise, charter, license, articles of association, or otherwise, any plant or equipment, or any part thereof, directly or indirectly for public use, for the transportation of passengers or freight, or the conveyance or transmission of telecommunications messages, or the furnishing of facilities for the transmission of intelligence by electricity by land, water, or air within the State, or between points within the State, or for the production, conveyance, transmission, delivery, or furnishing of light, power, heat, cold, water, gas, or oil, or for the storage or warehousing of goods, or the disposal of sewage; provided that the term:
- (i) Includes any person insofar as that person owns or operates a private sewer company or sewer facility;
 - (ii) Includes any telecommunications carrier or telecommunications common carrier;
 - (iii) Does not include any person insofar as that person owns or operates an aerial transportation enterprise;
 - (iv) Does not include persons owning or operating taxicabs, as defined in this subsection;
 - (v) Does not include common carriers transporting only freight on the public highways, unless operating within localities or along routes or between points that the State Public Utilities Commission finds to be inadequately serviced without regulation under this chapter;



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- (vi) Does not include persons engaged in the business of warehousing or storage, unless the State Public Utilities Commission finds that regulation thereof is necessary in the public interest;
- (vii) Does not include:
 - (aa) The business of any carrier by water to the extent that the carrier enters into private contracts for towage, salvage, hauling, or carriage between points within the State and the carriage is not pursuant to either an established schedule or an undertaking to perform carriage services on behalf of the public generally; and
 - (bb) The business of any carrier by water, substantially engaged in interstate or foreign commerce, transporting passengers on luxury cruises between points within the State or on luxury round-trip cruises returning to the point of departure;
- (viii) Does not include any person who:
 - (aa) Controls, operates, or manages plants or facilities for the production, transmission, or furnishing of power primarily or entirely from non-fossil fuel sources; and
 - (bb) Provides, sells, or transmits all of that power, except such power as is used in its own internal operations, directly to a public utility for transmission to the public;
- (ix) Does not include a telecommunications provider only to the extent determined by the State Public Utilities Commission, pursuant to applicable State law;
- (x) [~~Shall~~] Does not include any person who controls, operates, or manages plants or facilities developed pursuant to applicable State law for conveying, distributing, and transmitting water for irrigation and such other purposes that shall be held for public use and purpose; and



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- (xi) [~~Shall~~] Does not include any person who owns, controls, operates, or manages plants or facilities for the reclamation of wastewater; provided that:
 - (aa) The services of the facility [~~shall~~] must be provided pursuant to a service contract between the person and a State or [~~county~~] city agency and at least 10 percent of the wastewater processed is used directly by the State or [~~county~~] a city agency that has entered into the service contract;
 - (bb) The primary function of the facility [~~shall~~] must be the processing of secondary treated wastewater that has been produced by a municipal wastewater treatment facility that is owned by a State or [~~county~~] city agency;
 - (cc) The facility [~~shall~~] must not make sales of water to residential customers;
 - (dd) The facility may distribute and sell recycled or reclaimed water to entities not covered by a State or [~~county~~] city service contract; provided that in the absence of regulatory oversight and direct competition, the distribution and sale of recycled or reclaimed water [~~shall~~] must be voluntary and its pricing fair and reasonable. For the purposes of this subparagraph, "recycled water" and "reclaimed water" mean treated wastewater that by design is intended or used for a beneficial purpose; and
 - (ee) The facility [~~shall~~] must not be engaged, either directly or indirectly, in the processing of food wastes;
- (B) "Motor carrier" means a common carrier or contract carrier transporting freight or other property on the public highways, other than a public utility or taxicab;
- (C) "Contract carrier" means a person other than a public utility or taxicab which, under contracts or agreements, engages in the transportation of persons or property for compensation, by land, water, or air;



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- (D) "Carrier" means a person who engages in transportation, and does not include a person such as a freight forwarder or tour packager who provides transportation by contracting with others, except to the extent that such person engages in transportation;
- (E) "Taxicab" includes:
- (i) Any motor vehicle used in the movement of passengers on the public highways under the following circumstances, namely, the passenger hires the vehicle on call or at a fixed stand, with or without baggage for transportation, and controls the vehicle to the passenger's destination; and
 - (ii) Any motor vehicle having seating accommodations for eight or less passengers used in the movement of passengers on the public highways between a terminal, i.e., a fixed stand, in the city, and a terminal in a geographical district outside the limits of the city, and vice versa, without picking up passengers other than at the terminals or fixed stands; provided that passengers may be unloaded at any point between terminals; and provided further that this definition relating to motor vehicles operating between terminals [~~shall pertain~~] pertains only to those motor vehicles whose operators or owners were duly licensed under any applicable provision of law or ordinance and doing business between such terminals on January 1, 1957;
- (F) "Telecommunications carrier" or "telecommunications common carrier" means any person that owns, operates, manages, or controls any facility used to furnish telecommunications services for profit to the public, or to classes of users as to be effectively available to the public, engaged in the provision of services, such as voice, data, image, graphics, and video services, that make use of all or part of their transmission facilities, switches, broadcast equipment, signaling, or control devices; and
- (G) "Telecommunications service" or "telecommunications" means the offering of transmission between or among points specified by a user, of information of the user's choosing, including voice, data, image, graphics, and video without change in the form or content of the information, as sent and received, by means of electromagnetic



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transmission, or other similarly capable means of transmission, with or without benefit of any closed transmission medium, and does not include cable service as defined under applicable State law.

- (d) Whenever land has been divided into lots or parcels as provided by law, each such lot or parcel ~~[shall]~~ must be separately assessed.

- (e) When a parcel of land that has been classified as agricultural is improved with a single-family dwelling and has been granted a home exemption for the tax year, that portion of the parcel that is used for residential purposes ~~[shall]~~ will be classified as residential. This classification ~~[shall:]~~ will:
 - (1) Apply only to that portion used for residential purposes;
 - (2) Not exceed 5,000 square feet of land and the buildings and improvements on that land; and
 - (3) Remain in effect only so long as the property qualifies for a home exemption.

- (f) When a parcel of land that has been classified as preservation is improved with a single-family dwelling and has been granted a home exemption for the tax year, that portion of the parcel ~~[which]~~ that is used for residential purposes ~~[shall]~~ will be classified as residential. This classification ~~[shall:]~~ will:
 - (1) Apply only to that portion used for residential purposes;
 - (2) Not exceed 5,000 square feet of land and the buildings and improvements on that land; and
 - (3) Remain in effect only so long as the property qualifies for a home exemption.

- (g) (1) In determining the value of buildings, consideration ~~[shall]~~ must be given to any additions, alterations, remodeling, modifications, or other new construction, improvement, or repair work undertaken upon or made to existing buildings as the same may result in a higher assessable valuation of the buildings; provided that any increase in value resulting from any additions, alterations, modifications, or other new construction, improvement, or repair work to buildings undertaken or made by the owner occupant thereof pursuant to the requirements of any urban redevelopment, rehabilitation, or conservation project under HRS



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Chapter 53, Part II, ~~[shall]~~ must not increase the assessable valuation of any building for a period of seven years from the date of certification as hereinafter provided.

(2) It is further provided that the owner occupant shall file with the director, in the manner and at the place ~~[which]~~ the director may designate, a statement of the details of the improvements certified in the following manner:

(A) In the case of additions, alterations, modifications, or other new construction, improvement, or repair work to a building that is undertaken pursuant to any urban redevelopment, rehabilitation, or conservation project as hereinabove mentioned, the statement ~~[shall]~~ must be certified by the mayor or any governmental official designated by the mayor and approved by the council, that the additions, alterations, modifications, or other new construction, improvement, or repair work to the buildings were made and satisfactorily comply with the particular urban development, rehabilitation, or conservation act provision; or

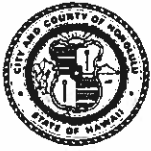
(B) In the case of maintenance or repairs to a residential building undertaken pursuant to any health, safety, sanitation, or other governmental code provision, the statement ~~[shall]~~ must be certified by the mayor or any governmental official designated by the mayor and approved by the council, that:

(i) The building was inspected by them and found to be substandard when the owner or occupant made the claim; and

(ii) The maintenance or repairs to the buildings were made and satisfactorily comply with the particular code provision.

~~[(h) (1) Notwithstanding the provisions of subsection (c)(2), properties operating as transient vacation units in accordance with § 21-4.110-1, and which have a valid nonconforming use certificate, shall be classified based on their underlying zoning.~~

~~(2) Real property operating as transient vacation units as otherwise permitted under Chapter 21 must be classified as hotel and resort.~~



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- ~~(3) For purposes of this subsection, "transient vacation unit" means the same as defined in § 21-10.1.~~
- ~~(i) "Residential A" means a parcel, or portion thereof, which:
 - ~~(1) Is improved with no more than two single family dwelling units; and
 - ~~(A) Has an assessed value of \$1,000,000 or more;~~
 - ~~(B) Does not have a home exemption; and~~
 - ~~(C) Is zoned R-3.5, R-5, R-7.5, R-10, or R-20 or is dedicated for residential use;~~~~
 - ~~(2) Is vacant land zoned R-3.5, R-5, R-7.5, R-10, or R-20 and has an assessed value of \$1,000,000 or more; or~~
 - ~~(3) Is a condominium unit with an assessed valuation of \$1,000,000 or more and does not have a home exemption.~~~~

~~Residential A excludes any parcel, or portion thereof, improved with military housing located on or outside of a military base.~~

- ~~(j) For purposes of this subsection, "bed and breakfast home" has the same meaning as defined in § 21-10.1.
 - ~~(1) Notwithstanding the provisions of subsection (c)(2), properties operating as bed and breakfast homes in accordance with § 21-4.110-2, and which have a valid nonconforming use certificate, shall be classified based on their underlying zoning.~~
 - ~~(2) Real property operating as a bed and breakfast home as otherwise permitted under Chapter 21 must be classified as bed and breakfast home.]"~~~~



A BILL FOR AN ORDINANCE

SECTION 3. Section 8-11.1, Revised Ordinances of Honolulu 2021, is amended to read as follows:

"§ 8-11.1 Real property tax—Determination of rates.

- (a) For the purposes of this article, the following definitions apply unless the context clearly indicates or requires a different meaning.

Base Tax Year. The tax year immediately before the budgeted tax year.

Budgeted Tax Year. The tax year beginning July 1 from which real property tax revenues are to help finance the proposed legislative and executive budgets.

Class of Property. A class of real property established in accordance with § 8-7.1(c).

Estimated Uncontrollable Cost Adjustment. A factor representing costs that the city is mandated or obligated to pay.

Initial Tax Rate. The preliminary tax rate for a class of property as determined in subsection (b).

Net Taxable Real Property. The fair market value of property determined pursuant to this chapter that the director certifies as the tax base as provided by ordinance less exemptions as provided by ordinance and, in all cases where appeals from the director's assessment are then unsettled, less 50 percent of the value in dispute.

Tax Rate. The dollar amount of tax levied under this chapter per \$1,000 of net taxable real property, computed to the nearest cent.

- (b) The council shall annually set the tax rate or rates in accordance with this subsection for the classes of real property established in accordance with § 8-7.1(c). A resolution setting the tax rate or rates must be adopted by the council during the same meeting at which the applicable legislative and executive budget bills are passed on third reading. The tax rate or rates must be set according to the following procedures. The procedures provide for initial tax rates for the net taxable real property within each class of property to be established by the director. The initial tax rates are established in a way that the average real property tax liability within each class of property does not change in the budgeted tax year compared to the base tax except for the estimated uncontrollable cost adjustment only.



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- (1) The director shall establish the initial tax rates for all taxable classes of property using the following method:
 - (A) The director shall establish the estimated change in the operating uncontrollable costs of the city, expressed as a percentage of the base tax year's total net tax liability of all classes;
 - (B) The director shall determine the average tax liability for each class of property for the base tax year as follows: sum the net tax liability for the base tax year of all parcels within the class, then divide the result by the total number of tax parcels in the class;
 - (C) The director shall then determine the average tax liability for each class of property for the budgeted tax year as follows: adjust the figure determined under paragraph (B) by the estimated uncontrollable cost adjustment;
 - (D) The director shall then determine the amount to be raised by the initial tax rate for each class of property for the budgeted tax year as follows: multiply the figure determined under paragraph (C) for each class of property by the total number of tax parcels in the class for the budgeted tax year; and
 - (E) The director shall then determine the initial tax rate per \$1,000 of net taxable real property in each class of property for the budgeted tax year as follows: divide the figure determined under paragraph (D) for each class of property by the assessed valuation of net taxable real property within each class of property for the budgeted tax year, then multiply the result by 1,000, then round the result to the nearest cent.
- (2) The mayor may propose to the council that the initial tax rates be adopted or be increased or decreased for any class of property. The tax rates proposed by the mayor must be set forth in the form of a resolution transmitted to the council at the same time that other revenue measures for the budgeted tax year are transmitted.
- (3) Upon receipt of the mayor's proposed tax rate resolution, the council may adopt the initial tax rates, the mayor's proposed tax rates, or propose new rates.



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- (c) (1) The council shall advertise its intention to set the tax rate or rates and the date, time, and place of a public hearing in accordance with law. The date of the public hearing must be not less than 10 days after the advertisement is first published and must set forth the proposed tax rate or rates to be considered by the council.
- (2) After the public hearing provided for in subdivision (1), the council shall readvertise and reconvene to adopt a resolution setting the tax rate or rates for the tax year for which property tax revenues are to be raised. The advertisement must state the rate or rates proposed to be set and the date, time, and place of the meeting scheduled for setting the rate or rates. The date, time, and place of the meeting must also be announced at the public hearing required by subdivision (1).
- (3) If, after adopting an increase or decrease in the tax rates as provided by subdivisions (1) and (2), the council determines that it requires a further increase or decrease in tax rates, the council shall readvertise and follow the requirements of subdivisions (1) and (2).
- (d) The council shall notify the director of the tax rate or rates set for a tax year before the commencement of that tax year. Upon receipt of the notification, the director shall use the rate or rates in the levying of property taxes as provided by this chapter.
- (e) The director shall, on or before February 1 preceding the tax year, furnish the council with a calculation certified by the director as being as nearly accurate as possible of the net taxable real property within the city, separately stated for each class established in accordance with § 8-7.1(c) plus such additional data relating to the property tax base as may be necessary. The director shall include the amount of all tax credits granted under Article 13 for the current tax year and the amount of all tax credit denials appealed during the current tax year as part of the information required by this subsection.
- (f) Insofar as the validity of any tax rate is concerned, the provisions of subsection (e) as to dates are directory; provided that all other provisions of this section are mandatory.
- (g) Notwithstanding any provision to the contrary, a minimum real property tax of \$300 a year is levied upon each individual parcel of real property taxable under this chapter, except for properties exempt under § 8-10.24 and except as provided in § 8-10.25(b)(2).



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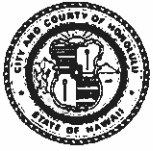
(h) Notwithstanding any provision to the contrary, rates for property classified as residential A must be assigned to two tiers based on the valuation of the property. The tiers are as follows:

- (1) Residential A Tier 1 tax rate: applied to the net taxable value of the property up to \$1,000,000; and
- (2) Residential A Tier 2 tax rate: applied to the net taxable value of the property in excess of \$1,000,000.

(i) Notwithstanding any provision to the contrary, rates for property classified as transient vacation must be assigned to two tiers based on the valuation of the property. The tiers are as follows:

- (1) Transient vacation Tier 1 tax rate: applied to the net taxable value of the property up to \$800,000; and
- (2) Transient vacation Tier 2 tax rate: applied to the net taxable value of the property in excess of \$800,000."

SECTION 4. Ordinance material to be repealed is bracketed and stricken. New material is underscored. When revising, compiling, or printing this ordinance for inclusion in the Revised Ordinances of Honolulu, the Revisor of Ordinances need not include the brackets, the material that has been bracketed and stricken, or the underscoring.



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

ORDINANCE _____

BILL 4 (2022), CD2

A BILL FOR AN ORDINANCE

SECTION 5. This ordinance takes effect upon its approval and applies to the tax years beginning July 1, 2024 and thereafter.

INTRODUCED BY:

Brandon Elefante (br)

DATE OF INTRODUCTION:

January 14, 2022
Honolulu, Hawai'i

Councilmembers

APPROVED AS TO FORM AND LEGALITY:

Karen K. Lee

Deputy Corporation Counsel
KAREN K. LEE

APPROVED this 31st day of March, 2023.

Rick Blangiardi

RICK BLANGIARDI, Mayor
City and County of Honolulu

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII
CERTIFICATE

BILL 4 (2022), CD2

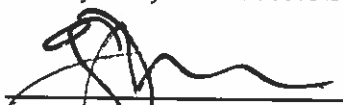
Introduced: 01/14/22 By: BRANDON ELEFANTE - BY
REQUEST Committee: BUDGET (BUD)

Title: RELATING TO REAL PROPERTY TAXATION.

Voting Legend: * = Aye w/Reservations

01/14/22	INTRO	Introduced.
01/26/22	CCL	Passed first reading. 8 AYES: CORDERO*, ELEFANTE, FUKUNAGA, KIA'ĀINA, SAY, TULBA*, TUPOLA*, WATERS 1 NO: TSUNEYOSHI
02/09/22	BUD	Postponed to a date and time to be determined by the Committee Chair. 6 AYES: CORDERO, ELEFANTE, KIA'ĀINA, SAY, TSUNEYOSHI, TUPOLA
04/20/22	BUD	Reported out for passage on second reading and scheduling of a public hearing as amended in CD1 form. CR-98 6 AYES: CORDERO, ELEFANTE, KIA'ĀINA, SAY, TSUNEYOSHI, TUPOLA*
04/22/22	PUBLISH	Public hearing notice published in the Honolulu Star-Advertiser.
05/04/22	CCL/PH	Committee report adopted. Bill passed second reading as amended, public hearing closed and referred to committee. 9 AYES: CORDERO, ELEFANTE, FUKUNAGA, KIA'ĀINA, SAY, TSUNEYOSHI, TULBA, TUPOLA, WATERS
05/11/22	PUBLISH	Second reading notice published in the Honolulu Star-Advertiser.
11/08/22		Councilmember Carol Fukunaga, representing Council District VI, resigned from office. [Refer to Communication CC-339(22)] Councilmember Brandon J.C. Elefante, representing Council District VIII, resigned from office. [Refer to Communication CC-338(22)]
11/29/22	CCL	Tyler Dos Santos-Tam was appointed to fill a vacancy in the Office of Councilmember for Council District VI. (Refer to RES22-272) Val A. Okimoto was appointed to fill a vacancy in the Office of Councilmember for Council District VIII. (Refer to RES22-273)
02/28/23	BUD	Reported out for passage on third reading as amended in CD2 form. CR-38(23) 5 AYES: CORDERO, KIA'ĀINA, SAY, TULBA, WEYER
03/15/23	CCL	Committee report adopted and Bill passed third reading as amended. 9 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, OKIMOTO, SAY, TULBA, TUPOLA, WATERS, WEYER

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this BILL.


GLEN I. TAKAHASHI, CITY CLERK


TOMMY WATERS, CHAIR AND PRESIDING OFFICER



A BILL FOR AN ORDINANCE

RELATING TO THE PUBLIC CARRY OF FIREARMS.

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. Purpose. The purpose of this ordinance is to define those sensitive locations within the City and County of Honolulu ("City") where the carrying of firearms is prohibited, consistent with an individual's Second Amendment right to bear arms and the United States Supreme Court's ruling in *New York State Rifle & Pistol Association, Inc. v. Bruen*, 142 S. Ct. 2111 (2022).

It is the further purpose of this ordinance to protect sensitive areas that have traditionally been subject to restrictions on carrying or possessing arms therein; to protect health, life, and property; and to preserve the order and security of the City, its inhabitants, and its visitors.

It is the further purpose of this ordinance to facilitate communication to the public of decisions by private businesses and charitable establishments in permitting or restricting firearms on their property. Inasmuch as the public's expectations have been shaped by legal restrictions on public carry that have been in place in Hawai'i for 170 years (see 1852 Haw. Sess. Laws Act of May 25, 1852, § 1 at 19), setting a default rule for businesses and charitable establishments that is consistent with these public expectations will ease public confusion and avoid individual confrontations, while facilitating private decision-making by businesses and charitable establishments.

SECTION 2. Chapter 41, Revised Ordinances of Honolulu 2021 ("Public Health and Safety"), is amended by adding a new article to be appropriately designated by the Revisor of Ordinances and to read as follows:

"ARTICLE __: PUBLIC CARRY OF FIREARMS

§ 41-__ .1 Declaration of legislative intent.

It is declared to be the intent of this article to protect sensitive areas that have traditionally been subject to restrictions on the carrying or possessing of firearms therein; to facilitate private decision-making on private property; to protect health, life, and property; and to preserve the order and security of the city, its inhabitants, and its visitors.



A BILL FOR AN ORDINANCE

§ 41-__2 Definitions.

For the purposes of this article, the following definitions apply unless the context clearly indicates or requires a different meaning.

Business. Any sole proprietorship, partnership, joint venture, business trust, limited liability company, business corporation, professional corporation, or other business entity formed for profit-making purposes.

Business Establishment. Includes any of the following establishments operated by a business:

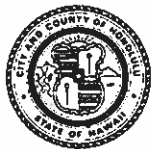
- (1) Any hotel, except individual hotel rooms and when actively traveling through a hotel to or from an individual hotel room;
- (2) Any financial institution;
- (3) Any industrial, commercial, or wholesale establishment;
- (4) Any utility;
- (5) Any retail establishment where goods or services are sold, leased, or otherwise provided to the public or to another business; and
- (6) Any restaurant or bar, as those terms are defined in § 41-14.1.

Carry on their Person. The person has immediate physical access to the firearm, such as by carrying the firearm in a holster or other receptacle.

Charitable Establishment. Any organization classified under § 501(c) of the Internal Revenue Code.

Child or Minor. A person under 18 years of age.

Child Care. Includes those situations where a person or organization has agreed to assume and has been entrusted with the responsibility for the child's supervision, development, safety, and protection apart from the parent or guardian. "Child care" includes any program or camp for children that occurs before school hours, after school hours, and during breaks in school instructional periods, including Summer Fun programs, A+ programs, children's programs of the YWCA and YMCA, and similar non-profit and government-sponsored programs for children.



A BILL FOR AN ORDINANCE

Child Care Facility. A place maintained by any individual, organization, or agency for the purpose of providing child care with or without charging a fee at any time. It includes a family child care home, group child care center, and group child care home as those terms are defined in HRS § 346-151. "Child care facility" does not include any dwelling unit or lodging unit when not used as a child care facility.

Detective, Private Detective, and Investigator. Have the same meanings as defined in HRS § 463-1.

Dwelling Unit. Has the same meaning as defined in § 21-10.1.

Firearm(s). Has the same meaning as defined in HRS § 134-1.

Guard. Has the same meaning as defined in HRS § 463-1.

License. Any license to carry a concealed or unconcealed firearm issued by the Honolulu police department.

Lodging Unit. Has the same meaning as defined in § 21-10.1.

Operating Hours. Any time at which a place is open for customers or visitors, including any time at which a place is open only for a limited number or group of customers or visitors but otherwise closed to the general public.

Pistol or Revolver. Has the same meaning as defined in HRS § 134-1.

Place of Deposit. Has the same meaning as defined in HRS § 11-1.

Public Park. Has the same meaning as defined in § 10-1.1.

School. Includes all institutions that provide preschool, elementary, secondary, post-secondary, technical, trade, or vocational education, including youth challenge academies, and includes all athletic facilities, offices, cafeterias, eating establishments, health care facilities, research facilities, parking lots, school buses, and shared rooms and common areas of dormitories thereof. "School" does not include a private residence at which education is provided for children who are all related to one another by blood, marriage, or adoption.



A BILL FOR AN ORDINANCE

Sensitive Place. Within the city:

- (1) All areas within or on city-owned or -controlled buildings or offices, excluding:
 - (A) Any dwelling unit or lodging unit when not used as a child care facility;
 - (B) The Koko Head Shooting Complex; and
 - (C) The Neal S. Blaisdell Center or other city-owned or -controlled building during the operating hours of an organized, scheduled firearms show or exhibit there;
- (2) Except as otherwise provided by federal or State law, all areas within or on buildings or offices owned or controlled by the United States or the State, excluding any dwelling unit or lodging unit when not used as a child care facility;
- (3) Any school or child care facility, including preschools, public schools, parochial schools, private schools, colleges, or universities;
- (4) Public parks, excluding the Koko Head Shooting Complex, during each park's operating hours;
- (5) Shelters and residential facilities operated by a government entity or a charitable establishment, including those that serve the homeless, homeless children, developmentally disabled persons, victims of domestic violence, children involved in the juvenile justice system, adults involved in the criminal justice system, or persons who are similarly at-risk;
- (6) The buildings, grounds, and appurtenant parking lots of the following, during the respective operating hours of each:
 - (A) Hanauma Bay Nature Preserve;
 - (B) Hawaii Children's Discovery Center;
 - (C) Honolulu Zoo; and
 - (D) Waikiki Aquarium;



A BILL FOR AN ORDINANCE

- (7) A voter service center, place of deposit, and its appurtenances, and an area of 200 feet from the perimeter of any voter service center, place of deposit, and its appurtenances, as designated by election officials pursuant to HRS § 11-132, as follows:
 - (A) As applied to a voter service center and its appurtenances, all operating hours, as set forth in HRS § 11-109; and
 - (B) As applied to a place of deposit and its appurtenances, all times at which the place of deposit is accessible to the public;
- (8) The Alapai Transit Center, Kalihi Transit Center, rail stations, nonsecure areas of airports, and cruise terminals, as well as vehicles used for public transportation by air, sea, or land, including rail, TheBus, Handi-Van, or ship;
- (9) Any business establishment licensed to dispense intoxicating liquor for consumption on the premises;
- (10) Within 100 feet of or within the permitted boundaries of a public gathering, demonstration, or event for which a government permit has been obtained, during the conduct of such gathering, demonstration, or event; provided that for parades, marathons, and other events characterized by the movement of people from one place to another, the following are not a sensitive place:
 - (A) Fixed structures along the route, such as businesses and residences, unless firearms are otherwise prohibited in those structures in accordance with this article; and
 - (B) Areas where participants are not present.
- (11) Theaters, stadiums, museums, and amusement parks;
- (12) A medical cannabis dispensary, as defined in HRS § 329D-1; and
- (13) Any public or private hospital, mental health facility, nursing home, clinic, medical office, urgent care facility, or other place at which medical or health services are customarily provided, including appurtenant parking lots.



A BILL FOR AN ORDINANCE

Sidewalk. Has the same meaning as defined in § 13-1.1.

Street. Has the same meaning as defined in § 13-1.1, provided that "street" does not include any portion of a parking lot.

Structure. Has the same meaning as defined in § 21-10.1.

Theater. Has the same meaning as defined in § 21-10.1.

Voter Service Center. Has the same meaning as defined in HRS § 11-1.

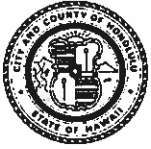
Voter Service Center, Place of Deposit, and its Appurtenances. Includes those places included within those terms as enumerated in HRS § 11-132.

§ 41-__3 Prohibition against the public carrying of a pistol or revolver outside a residence without a license.

- (a) **Prohibition.** Except as otherwise provided by federal or State law, it is a violation of this article for any person to intentionally, knowingly, or recklessly carry on their person a pistol or revolver outside the person's residence without having a valid license in the person's immediate possession or to fail to display the license upon the demand of a law enforcement officer.
- (b) **Exceptions.** This prohibition does not apply to:
 - (1) Persons exempted from HRS § 134-9 pursuant to HRS § 134-11; and
 - (2) Qualified law enforcement officers and qualified retired law enforcement officers pursuant to 18 USC § 926B and 926C who have documentation regarding their qualifications in their immediate possession.

§ 41-__4 Prohibition against the public carrying of firearms in a sensitive location—Prohibition against carrying a firearm on a private business establishment's or charitable establishment's premises without express consent.

- (a) **Prohibition.** Except as otherwise provided by federal or State law, it is a violation of this article for any person to intentionally, knowingly, or recklessly carry on their person a firearm, concealed or unconcealed, on the premises of:
 - (1) Any sensitive place; or



A BILL FOR AN ORDINANCE

- (2) Any business establishment or charitable establishment unless the business establishment or charitable establishment, or an agent thereof, has expressly consented thereto. For purposes of this subsection, signage must be in accordance with the requirements specified in § 41-___.5.

For the purposes of this section, "the premises of any business establishment or charitable establishment" includes all appurtenant grounds and parking lots of the business establishment or charitable establishment, but does not include privately owned or maintained streets or sidewalks.

(b) *Exceptions.* This section does not apply to:

- (1) Persons exempted from HRS § 134-9 pursuant to HRS § 134-11;
- (2) Detectives, private detectives, investigators, and guards, authorized by the chief of police to carry a firearm in a particular sensitive place, while on duty, in that sensitive place or on the premises of a business establishment or charitable establishment with the authorization of the owner of the premises;
- (3) Any person who has a valid license to carry on their person a pistol or revolver outside the person's residence, or is exempted in accordance with § 41-___.3(b), and who is in the act of:
- (A) Transporting a concealed firearm within a vehicle into or out of a parking area in a location covered under subsection (a), provided that the firearm is secured in a locked container;
- (B) Transporting a concealed firearm in the immediate area surrounding their vehicle within a prohibited parking lot area only for the purpose of storing or retrieving the firearm within a locked container in the vehicle's trunk or other place inside the vehicle that is out of plain view;
- (C) Traveling along a public right-of-way that touches or crosses any of the locations identified in subsection (a), if the concealed firearm is carried on their person or is being transported in a vehicle by the licensee in accordance with all other applicable laws, provided that



A BILL FOR AN ORDINANCE

nothing in this exception allows a licensee to loiter or remain in a sensitive place longer than necessary to complete their travel; or

- (D) Walking through or within 100 feet of a public gathering, demonstration, or event for which a government permit is obtained in order to access a place where firearms are allowed or their residence, place of business, or vehicle, while the licensee is in the act of walking through the gathering, demonstration, or event to access a place where firearms are allowed or their residence, place of business, or vehicle, provided that nothing in this exception allows a licensee to loiter or remain in a place longer than necessary to complete their travel or business; and
- (4) Public gatherings, demonstrations, or events for which a government permit is obtained, if the permit allows the carrying of a firearm, concealed or unconcealed, during the conduct of the gathering, demonstration, or event.
- (c) *Leased Premises.* The landlord of a nonresidential property may, but need not, delegate authority by contractual provision to a lessee operating a business establishment or a charitable establishment to expressly consent to:
 - (1) The carrying of firearms concealed or unconcealed by licensed persons generally; or
 - (2) The carrying of firearms by licensed detectives, private detectives, investigators, or guards;on the leased premises.

§ 41-__5 Signage.

- (a) Signage must be posted at a business establishment or charitable establishment to allow or prohibit the carry of firearms when the sign would indicate a permission or prohibition that is different from the default provisions of this article or applicable State law. Signage is not required at a business establishment or charitable establishment to indicate a permission or prohibition that is consistent with the default provisions of this article or applicable State law, but any posted signage must be consistent with the requirements of this section.
- (b) Signage posted pursuant to subsection (a) must be posted as follows:



A BILL FOR AN ORDINANCE

For express consent:

- (1) Where the premises has a physical door, the sign must:
 - (A) Be clearly legible from outside the door;
 - (B) Be at least 8.5 inches wide by 11 inches tall in size;
 - (C) Contain the phrase "GUNS ALLOWED," where "GUNS" is in black 1-inch tall or taller uppercase type and "ALLOWED" is in red 1-inch tall or taller uppercase type, located at the bottom of the sign and centered between the lateral edges of the sign;
 - (D) Contain a black silhouette of a handgun inside a black-outlined circle on a white background; and
 - (E) Be placed not less than 40 inches and not more than 60 inches from the bottom of the premises' entrance door.

- (2) Where the premises does not have a physical door, the sign must:
 - (A) Be at least 18 inches wide by 24 inches tall in size;
 - (B) Contain the phrase "GUNS ALLOWED," where "GUNS" is in black 1.5-inch tall or taller uppercase type and "ALLOWED" is in red 1.5-inch tall or taller uppercase type, located at the bottom of the sign and centered between the lateral edges of the sign;
 - (C) Contain a black silhouette of a handgun inside a black-outlined circle on a white background;
 - (D) Be placed not less than 40 inches and not more than 70 inches above the ground; and
 - (E) Be posted in sufficient quantities to be clearly legible from any point of entry onto the premises.

For express prohibition.

- (1) Where the premises has a physical door, the sign must:



A BILL FOR AN ORDINANCE

- (A) Be clearly legible from outside the door;
 - (B) Be at least 8.5 inches wide by 11 inches tall in size;
 - (C) Contain the phrase "GUNS NOT ALLOWED," where "GUNS" and "ALLOWED" are in black 1-inch tall or taller uppercase type and "NOT" is in red 1-inch tall or taller uppercase type, located at the bottom of the sign and centered between the lateral edges of the sign;
 - (D) Contain a black silhouette of a handgun inside a red-outlined circle with a diagonal red bar across the handgun; and
 - (E) Be placed not less than 40 inches and not more than 60 inches from the bottom of the premises' entrance door.
- (2) Where the premises does not have a physical door, the sign must:
- (A) Be at least 18 inches wide by 24 inches tall in size;
 - (B) Contain the phrase "GUNS NOT ALLOWED," where "GUNS" and "ALLOWED" are in black 1.5-inch tall or taller uppercase type and "NOT" is in red 1.5-inch tall or taller uppercase type, located at the bottom of the sign and centered between the lateral edges of the sign;
 - (C) Contain a black silhouette of a handgun inside a red-outlined circle with a diagonal red bar across the handgun;
 - (D) Be placed not less than 40 inches and not more than 70 inches above the ground; and
 - (E) Be posted in sufficient quantities to be clearly legible from any point of entry onto the premises.
- (c) All signs that meet the requirements of this section will be considered public signs under § 21-7.20.



A BILL FOR AN ORDINANCE

§ 41-___.6 Duty to inform law enforcement upon contact.

A person granted a license to carry a concealed or unconcealed firearm and who is in possession of or carrying their licensed firearm when contacted by a law enforcement officer, shall immediately inform the law enforcement officer that the person is in possession of or carrying their licensed firearm, and shall present the license to the law enforcement officer.

§ 41-___.7 Criminal penalties.

- (a) Any person violating this article is guilty of a misdemeanor.
- (b) A law enforcement officer may arrest an alleged violator of any provision of this article or may issue a citation in lieu of arrest, as provided in HRS § 803-6.
- (c) In any prosecution, it is an affirmative defense that the person was exempt from the prohibition in § 41-___.4(a) pursuant to § 41-___.4(b).

§ 41-___.8 Enforcement.

- (a) The presence of a person at any sensitive place is prima facie evidence that the person knows it is a sensitive place.
- (b) The presence of a person on the premises of any business establishment or charitable establishment is prima facie evidence that the person knows it is the premises of a business establishment or charitable establishment.
- (c) The failure of a person to have a valid license in the person's immediate possession while carrying on their person a pistol or revolver outside the person's residence is prima facie evidence that the person knows the person is carrying the pistol or revolver in public without possession of the person's license.
- (d) The failure of a person to display the person's license upon the demand of a law enforcement officer while carrying on their person a pistol or revolver outside the person's residence is prima facie evidence that the person has knowingly, intentionally, and recklessly failed to display the license.



CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

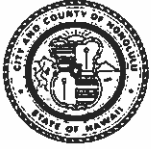
ORDINANCE _____

BILL 57 (2022), CD2, FD1

A BILL FOR AN ORDINANCE

§ 41-___.9 Severability.

Every provision in this article and every application of the provisions in this article is severable from each other as a matter of law. If any provision of this article or the application thereof to any person or circumstance is held invalid, such invalidity does not affect other provisions or applications of this article that may be given effect without the invalid provision or application. This article must be construed to be enforceable up to, but no further than, the maximum possible extent consistent with federal and State law."



A BILL FOR AN ORDINANCE

SECTION 3. This ordinance takes effect on May 1, 2023.

INTRODUCED BY:

Tommy Waters (br)

DATE OF INTRODUCTION:

November 10, 2022
Honolulu, Hawai'i

Councilmembers

APPROVED AS TO FORM AND LEGALITY:

Deputy Corporation Counsel
DANIEL M. GLUCK

APPROVED this 3/st day of March, 2023.

RICK BLANGIARDI, Mayor
City and County of Honolulu

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII
CERTIFICATE

BILL 57 (2022), CD2, FD1

Introduced: 11/10/22 By: TOMMY WATERS - BY REQUEST Committee: EXECUTIVE MATTERS AND LEGAL AFFAIRS (EMLA)

Title: RELATING TO THE PUBLIC CARRY OF FIREARMS.

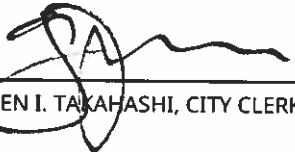
Voting Legend: * = Aye w/Reservations

11/10/22	INTRO	Introduced.
11/29/22	CCL	Tyler Dos Santos-Tam was appointed to fill a vacancy in the Office of Councilmember for Council District VI. (Refer to RES22-272) Val A. Okimoto was appointed to fill a vacancy in the Office of Councilmember for Council District VIII. (Refer to RES22-273)
11/29/22	CCL	Passed first reading. 6 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, OKIMOTO*, SAY, WATERS 2 NOES: TULBA, TUPOLA 1 ABSENT: TSUNEYOSHI
02/07/23	EMLA	Amended to CD1. 9 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, OKIMOTO, SAY, TULBA, TUPOLA, WATERS, WEYER
02/07/23	EMLA	Reported out for passage on second reading and scheduling of a public hearing as amended in CD1 form. CR-19(23) 6 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, SAY, WATERS, WEYER 3 NOES: OKIMOTO, TULBA, TUPOLA
02/10/23	PUBLISH	Public hearing notice published in the Honolulu Star-Advertiser.
02/22/23	CCL/PH	Committee report adopted. Bill passed second reading as amended, public hearing closed and referred to committee. 6 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, SAY*, WATERS, WEYER 3 NOES: OKIMOTO, TULBA, TUPOLA
02/28/23	EMLA	Reported out for passage on third reading as amended in CD2 form. CR-50(23) 5 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, SAY*, WATERS 3 NOES: OKIMOTO, TULBA, TUPOLA 1 ABSENT: WEYER
03/01/23	PUBLISH	Second reading notice published in the Honolulu Star-Advertiser.
03/15/23		Amended to FD1. OCS2023-0205/3/9/2023 3:55 PM 6 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, SAY, WATERS, WEYER 3 NOES: OKIMOTO, TULBA, TUPOLA

03/15/23 CCL Motion to amend to hand-carried FD1 failed.
OCS2023-0210/3/9/2023 3:13 PM
3 AYES: OKIMOTO, TULBA, TUPOLA
6 NOES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, SAY, WATERS, WEYER

03/16/23 CCL Committee report adopted and Bill passed third reading.
6 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, SAY*, WATERS, WEYER
3 NOES: OKIMOTO, TULBA, TUPOLA

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this BILL.



GLEN I. TAKAHASHI, CITY CLERK



TOMMY WATERS, CHAIR AND PRESIDING OFFICER



A BILL FOR AN ORDINANCE

RELATING TO REPORTING REQUIREMENTS.

BE IT ORDAINED by the People of the City and County of Honolulu:

SECTION 1. Purpose. The purpose of this ordinance is to direct the Office of Council Services to prepare a consolidated table of reporting requirements found in the Revised Ordinances of Honolulu 2021, and to insert the table in the Revised Ordinances of Honolulu 2021.

SECTION 2. The Office of Council Services, as the Revisor of Ordinances of the City and County of Honolulu, is directed to prepare and keep current a consolidated table of reporting requirements found in the Revised Ordinances of Honolulu 2021, and to insert the Table of Reporting Requirements as an Appendix to the Revised Ordinances of Honolulu 2021 to be appropriately designated by the Revisor of Ordinances. The initial Table of Reporting Requirements prepared by the Office of Council Services is attached hereto as Exhibit A and incorporated herein by this reference.



A BILL FOR AN ORDINANCE

SECTION 3. This ordinance takes effect upon its approval.

INTRODUCED BY:

[Signature]

Tony Watson

DATE OF INTRODUCTION:

JAN 19 2023

Honolulu, Hawai'i

Councilmembers

APPROVED AS TO FORM AND LEGALITY:

[Signature]

Deputy Corporation Counsel
DUANE W.H. PANG

APPROVED this 31st day of March, 20 23.

[Signature]

RICK BLANGIARDI, Mayor
City and County of Honolulu

EXHIBIT A

TABLE OF REPORTING REQUIREMENTS ESTABLISHED BY THE REVISED ORDINANCES OF HONOLULU 2021

<i>I. Reporting Requirements for Executive Agencies</i>				
<i>Reporting Body</i>	<i>Report Subject</i>	<i>Report Recipient</i>	<i>Frequency / Due Date</i>	<i>ROH Citation(s)</i>
Applicable Agency	Intergovernmental Agreements and Private Grant Agreements Placing Obligations Upon the Agency	Council	Annually, by September 30	§ 1-8.2(a)
Applicable Agency	Sexual Harassment Investigation Findings and Results	Inspection limited to certain parties	Upon receipt of an informal or formal complaint	§ 1-17.4(c) and § 1-17.4(d)
Applicable Agency	Transfer of Funds Between Activities Under a Certain Threshold	City Clerk	Monthly, within 15 days after the end of the month	§ 2-17.2(c)(1)
Applicable Agency	Transfers Between Characters of Expenditure Within the Same Activity Under a Certain Threshold	City Clerk	Monthly, within 15 days after the end of the month	§ 2-17.2(c)(2)
Applicable Agency	Transfers Between Characters of Expenditure Within the Same Activity for Transit Management Services	City Clerk and Council	Monthly, within 15 days after the end of the month	§ 2-17.2(c)(4)
Applicable Agency	Notice of Bid Results	Council	Upon the agency's decision not to proceed with a project after receipt of bids that exceed project estimates	§ 2-17.4(a)
Applicable Agency (Director)	Age-Friendly City Program Compliance	Council	Annually; may be part of agency's annual report required by Charter	§ 2-22.4(a)

TABLE OF REPORTING REQUIREMENTS ESTABLISHED BY THE REVISED ORDINANCES OF HONOLULU 2021

<i>I. Reporting Requirements for Executive Agencies</i>				
<i>Reporting Body</i>	<i>Report Subject</i>	<i>Report Recipient</i>	<i>Frequency / Due Date</i>	<i>ROH Citation(s)</i>
Applicable Agency	Seals and Logotypes	City Clerk	Within 30 days of adoption	§ 2-31.1(a)
Applicable Agency (Responsible City Official)	Overt Video Monitoring of Public Activity	Council	Annually, no later than January 15	§ 2-32.3(b)(8)
Applicable Agency (Appointing Authority)	Actions Related to Violations of Ethics Standards of Conduct	Ethics Commission	Within 15 days after receiving an Ethics Commission advisory opinion and recommendations	§ 3-6.4(e)
Applicable Agency (Officers and Department Heads)	Pertinent and Necessary Reports Related to the Preparation of the Oahu Regional Transportation Plan or Other Planning Documents	Oahu Metropolitan Planning Organization	Upon request, in a timely and satisfactory manner	§ 4-2.2(a)
Applicable Agency (Director)	Preliminary Report on Proposed Improvement District	Council, applicable neighborhood board	Upon request by Council resolution	§ 14-10.1(a) and (b)
Applicable Agency (Director)	Final Report on Proposed Improvement District	Council	Upon request by Council resolution	§ 14-10.4(a)(9)
Applicable Agency (Director)	Report on Improvement District Refunding	Council	Upon request by Council resolution	§ 14-13.2(a)(1)
Applicable Agency (Law Enforcement Officer)	Motor Vehicle Accident	Police Department	Within 24 hours after completing the accident investigation	§ 15-5.1(c)

TABLE OF REPORTING REQUIREMENTS ESTABLISHED BY THE REVISED ORDINANCES OF HONOLULU 2021

<i>I. Reporting Requirements for Executive Agencies</i>				
<i>Reporting Body</i>	<i>Report Subject</i>	<i>Report Recipient</i>	<i>Frequency / Due Date</i>	<i>ROH Citation(s)</i>
Applicable Agency (to be Designated by the Mayor)	Automated External Defibrillators in City Buildings and Newly Constructed Buildings	Emergency Services Department, Emergency Medical Services Division	Not specified	§ 16-16.4
Applicable Agency	Emergency Repair Projects to Existing Public Utilities	Department of Planning and Permitting	Within three days after the start of the repair project and upon its completion	§ 25-7.1(a)
Applicable Agency	Surplus Real Property	Director of Budget and Fiscal Services	Upon determination that the real property is no longer desired or needed by the agency for its own use	§ 37-1.2(a)
Applicable Agency	Leases to Providers of Housing or Human Services	City Clerk	Following selection of a proposal	§ 38-3.4(d)
Budget and Fiscal Services (Director)	Change Orders Exceeding a Certain Threshold	Council	Within 30 days of the approval of the change order or orders	§ 2-4.2(c)(1)
Budget and Fiscal Services (Director)	City-Financed Construction Project Delays	Council	Within 30 days of the completion of a project that was overdue by 90 days or more	§ 2-4.2(c)(2)
Budget and Fiscal Services (Director)	City Fees and Charges Review with Recommendations	Council	Annually, at the same time the annual executive operating and capital budgets are submitted	§ 2-4.2(d)

TABLE OF REPORTING REQUIREMENTS ESTABLISHED BY THE REVISED ORDINANCES OF HONOLULU 2021

<i>I. Reporting Requirements for Executive Agencies</i>				
<i>Reporting Body</i>	<i>Report Subject</i>	<i>Report Recipient</i>	<i>Frequency / Due Date</i>	<i>ROH Citation(s)</i>
Budget and Fiscal Services (Director)	Employer-Employee Contracts (Forwarded from Individual Agencies)	Council and City Clerk	Annually, within 30 days following the end of the fiscal year	§ 2-30.4(a) and § 2-30.4(b)
Budget and Fiscal Services (Director)	Seals and Logotypes	Council	Annually, on or before January 1	§ 2-31.1(f)
Budget and Fiscal Services	Special Duty Police Officer Fees	City Clerk	Annually, within 30 days after the first day of each fiscal year	§ 6-44.3(c)
Budget and Fiscal Services (Director)	Reserve for Fiscal Stability Fund Expenditures	Council	Within 30 days of the expenditure of any Reserve for Fiscal Stability Fund moneys	§ 6-56.4(b)
Budget and Fiscal Services (Director)	Acts and Doings of the Department, Other Matters or Information Regarding Real Property Taxation	Mayor	Annually, and at such other times as the Mayor may require	§ 8-1.3(10)
Budget and Fiscal Services (Director)	Real Property Tax Assessment List	City Clerk	Annually, on or before January 31 preceding the tax year	§ 8-2.2
Budget and Fiscal Services (Director)	Net Taxable Real Property Within the City	Council	Annually, on or before February 1 preceding the tax year	§ 8-11.1(e)
Budget and Fiscal Services (Director)	Real Property Tax Settlements	City Clerk	Annually, no later than 90 days following the close of the tax year	§ 8-12.14(c)

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Budget and Fiscal Services (Director)	Suspension of Newsstand Permit Due to Hazardous Conditions	Council	Upon suspension of the permit	§ 13-8.2(g)(3)
Budget and Fiscal Services (Director)	Suspension of Public Telephone Enclosure Permit Due to Hazardous Conditions	Council	Upon suspension of the permit	§ 13-8.3(i)(3)
Budget and Fiscal Services	Contracts Relating to the Use of the Ferry System Logo (Requested by the Department of Transportation Services)	City Clerk	Within 30 days of execution of the contract	§ 15B-10.6(b)
Budget and Fiscal Services (Director)	Special Improvement District Assessment Collection	The Special Improvement District Board	By a date set in the ordinance establishing the district or in the written agreement between the district board and the City	§ 28-3.4(f)
Budget and Fiscal Services (and Planning and Permitting) (Directors)	Affordable Rental Housing	Council	Every six months following April 21, 2021 (to be repealed May 21, 2024)	§ 32-4.3
Budget and Fiscal Services (Director)	Inventory of Surplus Real Property	Such agencies as the Director of Budget and Fiscal Services shall determine	As necessary, upon notification of surplus property from City agencies	§ 37-1.2(b)

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Budget and Fiscal Services (Director)	Proposed Transfer of Surplus Real Property	Mayor, the neighborhood board of the district in which the subject property is situated, and any abutting property owners	Per proposal, and at least 10 days before the transfer	§ 37-1.2(c)
Budget and Fiscal Services (Director)	Bid to Lease or Rent City Property	City Clerk	Upon completion of the evaluation and selection process	§ 38-2.6
Budget and Fiscal Services (Director)	Leases of City Property to Private Developers	City Clerk	Upon completion of the evaluation and selection process	§ 38-3.3(c)(2)
Community Services	First Source Programs	Council	Quarterly, within 30 working days of the end of each calendar quarter	§ 2-33.6
Community Services (Director)	Grants in Aid Projects	Council	Annually, within one month of the end of the fiscal year	§ 6-52.6
Community Services (Director)	Enterprise Zones Status	Council	Annually, by June 30	§ 31-1.3(b)(2)
Corporation Counsel	Settlements Requiring Payments of \$5,000 or Less	Council	Quarterly, within 15 days after the end of each quarter	§ 2-3.1(4)(A)
Corporation Counsel	Report of Decisions/Outcomes of Litigation	Mayor and Council	Upon the conclusion of the litigation	§ 2-3.1(5)(A)
Corporation Counsel	Pending City Litigation	Mayor and Council	Annually, by January 15	§ 2-3.1(5)(B)
Corporation Counsel	Settlement of Land Acquisitions and Eminent Domain Actions	Council	Quarterly, within 15 days after the end of each quarter	§ 2-3.1(8)

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Corporation Counsel	Billings of Fees to Private Attorneys	Council	Prior to making payment	§ 2-26.4(b)
Corporation Counsel	Cases Requiring Private Attorneys as Special Counsel under Charter § 5-204.3	Council	Quarterly	§ 2-26.5
Customer Services (Officer or Employee)	Removal of Vehicle with Unknown Ownership	Director of Customer Services	Immediately, if vehicle is not returned to the owner within a period of three days after the removal of the vehicle	§ 15-13.9(c)
Design and Construction (and Facility Maintenance, Planning and Permitting, and Transportation Services) (Directors)	Complete Streets— Compliance with Complete Streets Policy and Principles; Report of Agency's Performance Under Measurable Performance Standards	Council	Annually, by December 31; may be part of agency's annual report required by Charter	§ 14-18.5
Enterprise Services (Director)	Events Co-Promoted by the Department and/or Promoter	Council	Annually, within 30 days of end of the fiscal year just ended	§ 38-6.13
Environmental Services	Revised 10-Year Integrated Solid Waste Management Plan and Interim Status Report	Council, State Department of Health	Once every 10 years; an interim status report on the implementation of a revised plan shall be submitted five years after every submission of a revised plan	§ 42-1.13

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Environmental Services	Sewer Service Charge Rate	All Users of the Public Sewer System	Annually	§ 43-6.3(c)
Facility Maintenance (Automotive Equipment Service Division)	Automotive Equipment, Stock Accidents or Apparent Abuse	Appropriate Department of Facility Maintenance Division Chief, Chief Engineer of the Department of Facility Maintenance, and Mayor	As necessary	§ 2-8.1(a)(5)
Facility Maintenance (Automotive Equipment Service Division)	Affairs of the Division, Including Automotive Equipment Work Done, Equipment and Stock, Purchases and Disposal of Equipment	Chief Engineer of the Department of Facility Maintenance and Council	Quarterly, not later than the 15th day following close of each quarter	§ 2-8.1(a)(9)
Facility Maintenance (Chief Engineer)	Levy of Annual Assessments for Maintenance Districts	Council	At least 90 days before the end of the preceding assessment year	§ 14-16.9(a)
Facility Maintenance (and Design and Construction, Planning and Permitting, and Transportation Services) (Directors)	Complete Streets— Compliance with Complete Streets Policy and Principles; Report of Agency's Performance Under Measurable Performance Standards	Council	Annually, by December 31; may be part of agency's annual report required by Charter	§ 14-18.5

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Facility Maintenance (Chief Engineer)	Proposed Community Facilities District Evaluation	Council	Upon request, at least 10 days before the public hearing on the proposed district	§ 27-2.4
Facility Maintenance (Chief Engineer)	Status of City-Owned Stream Inspections	Public (Post on the Department Website)	Annually	§ 40-2.3(c)
Fire (Chief)	Fire Losses	Mayor	Periodically	§ 2-11.1(1)
Fire (Chief, as the Head of the Authority Having Jurisdiction)	Appeals Filed for Final Building Fire and Life Safety Evaluation Score and the Resulting Fire Safety Requirements for the Building	Council	Annually	§ 20-1.1(15)
Managing Director	Age-Friendly City Program Efforts	Public	Not specified	§ 2-22.4(b)
Mayor	Absence of the Mayor	Council and City Clerk	Before any anticipated absence and as soon as is practicable due to an unanticipated emergency	§ 1-7.10
Mayor	Creation of Temporary Positions	Council	As position is needed due to an unforeseen or emergency circumstance	§ 2-17.2(a)
Mayor	Temporary Transfers of Positions	City Clerk	Quarterly	§ 2-17.2(b)(1)
Mayor	Line-Item Budget Details	Council	Annually, at the same time as submittal of annual executive budget to the Council	§ 2-18.6(a) and § 2-18.6(b)

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Mayor	Vacant Positions in the Executive Branch	Council	Annually, within five days of submittal of annual executive budget to the Council	§ 2-18.7
Mayor (Mayor's Designated Volunteer Services Program Coordinator)	Volunteer Services Program	Council	Annually	§ 2-27.3(c)(7)
Mayor (Mayor's Designated Arts Coordinator)	City Art Inspections and Inventories Conducted	City Clerk	Biennially	§ 3-2.8(a)(3)
Mayor (Mayor's Designated Arts Coordinator)	City Art Inspection, Inventory, and Maintenance Program and Funding	Mayor and Council	Annually, by March 1	§ 3-2.8(b)
Mayor	Notice of Removal or Conditional Retention of a Board, Commission, or Committee Member	Member, Chair of the Board, Commission, or Committee, and Council	Upon decision not to retain the member unconditionally	§ 3-9.6(f), § 3-9.6(g), and § 3-9.6(j)
Mayor	Recommendations Related to Hawaii or National Registers of Historic Places Nominations	State Historic Preservation Officer	Within 15 days after receiving evaluation report from the Oahu Historic Preservation Commission related to nominations to Hawaii or National Register of Historic Places	§ 3-10.9(e)
Mayor	Clean Water and Natural Lands Fund	Council	Annually, within 15 days of submittal of annual executive budget documents to the Council	§ 6-62.4

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Mayor	Affordable Housing Fund	Council	Annually, within 15 days of submittal of annual executive budget documents to the Council	§ 6-63.4
Mayor	Acts, Doings, and Administration of the Department of Budget and Fiscal Services, Other Matters or Information Regarding Real Property Taxation	Council	Annually, within 30 days of receipt from the Department of Budget and Fiscal Services	§ 8-1.3(10)
Mayor	Activities of the City in Promoting the Expansion of Child Care Services	City Clerk	Annually, no later than 180 days after the close of the fiscal year; part of the annual report required by Charter § 13-104	§ 11-1.1(13)
Mayor	Planning Commission's Recommendations Re Applications for Establishing or Amending Special District, Amending LUO, or Zone Changes	Council	Per proposal, within 30 days of receipt from the Planning Commission	§ 21-2.70(b)(1)(A) and § 21-2.70(b)(1)(C)
Mayor	Inventory of Official Names of Parks, Sites, Facilities, and Memorials (including statues and busts)	Municipal Reference and Records Center	Updated annually	§ 22-9.6

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Office of Climate Change, Sustainability and Resiliency	Long-Term Disaster Recovery Plan	Mayor and Council	Within 60 days following the end of the fiscal year ending June 30, 2022; must be reviewed annually and updated every five years thereafter	§ 2-10.11
Office of Climate Change, Sustainability and Resiliency	Progress in Meeting Emissions Reductions Targets and Implementing Strategies Identified in the Climate Action Plan	Council	Annually; may be included in the annual sustainability report	§ 2-10.12(c)(1)
Office of Climate Change, Sustainability and Resiliency	Climate Action Plan Update	Council	Within 120 days following the end of the year the climate action plan is updated (updated every five years, starting no later than 2025)	§ 2-10.12(c)(2) and § 2-10.12(c)(3)
Office of Climate Change, Sustainability and Resiliency	Compliance with the One Water Climate Resiliency Policy	Council	Annually, within 120 days following the end of each calendar year; may be included in the annual sustainability report	§ 2-10.13(b)(7)
Office of Climate Change, Sustainability and Resiliency	Visitor Industry Sustainability Progress	Not Specified	Annually, within 120 days following the end of each calendar year; may be included in the annual sustainability report	§ 2-10.14(a)

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Office of Climate Change, Sustainability and Resiliency	Sustainability Report (Energy Usage, City Facilities' Benchmarked Data, Water Usage, etc.)	Mayor and Council	Annually	§ 2-10.15 (and § 2-10.3, § 2-10.4(c), § 2-10.6, and § 2-10.10(b)(6))
Parks and Recreation (Director)	Park Land Acquisitions	Council	Prior to inclusion of funding for acquisition in the executive capital budget	§ 2-18.8(a)
Parks and Recreation (Director)	Proposed Fees at Recreational Facilities	All Duly Constituted Park Advisory Organizations	Before establishing the fees	§ 10-2.9(a)
Planning and Permitting (Director)	Council-Initiated Proposals to Revise or Amend the General Plan, Development Plan, or Zoning Ordinances	Planning Commission	Per proposal, within 270 days of the adoption of the Council resolution initiating the proposal	§ 2-24.4(a)
Planning and Permitting (Director)	Council-Initiated Proposals to Revise or Amend the Subdivision Ordinance	Council	Per proposal, within 270 days of the adoption of the Council resolution initiating the proposal	§ 2-24.4(b)
Planning and Permitting (Director)	Work of the Department, Including a Summary of Recommended Amendments to the Building Code and Other Related Ordinances During Preceding Year	Mayor	Annually	§ 2-24.16(b)(1)

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Planning and Permitting (Director)	Any Subject	Mayor	Upon request	§ 2-24.16(b)(1)
Planning and Permitting	Administrative Deletion of any Public Infrastructure Map Symbol	Council	Upon deletion	§ 4-8.2(b)
Planning and Permitting	Recommendations Related to Council-Initiated Proposed Revisions to the Public Infrastructure Map	Council	Within 75 days following introduction of the Council-proposed resolution	§ 4-8.2(d)
Planning and Permitting (or Design and Construction) (Director)	Preliminary Report on Proposed Improvement District	Council and Neighborhood Board(s) for the area included within the proposed improvement district	Upon request by Council resolution	§ 14-10.1(a) and § 14-10.1(b)
Planning and Permitting (or Design and Construction) (Director)	Final Report on Proposed Improvement District	Council	Upon request by Council resolution	§ 14-10.4(a)
Planning and Permitting (or Design and Construction) (Director)	Report on Improvement District Refunding	Council	Upon request by Council resolution	§ 14-13.2

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Planning and Permitting (and Design and Construction, Facility Maintenance, and Transportation Services) (Directors)	Complete Streets-Compliance with Complete Streets Policy and Principles; Annual Reports of Agency's Performance Under Measurable Performance Standards	Council	Annually, by December 31; may be part of agency's annual report required by Charter	§ 14-18.5
Planning and Permitting (Building Official)	Notice of Order Issued to Contractors	State Department of Commerce and Consumer Affairs	Upon issuance of a Notice of Order	§ 16-10.4(e)
Planning and Permitting (Director)	Notice of Violation with an Order to Stop Work	Chief of Police	Concurrently with the issuance of the notice to the responsible person, firm, or corporation	§ 18A-4.2(c)
Planning and Permitting (Director)	Application for a Plan Review Use	Council	Within 90 days after Director's acceptance of completed application	§ 21-2.40-2(c)(7)
Planning and Permitting (Director)	Application for Establishment of or Amendment to a Special District (Major), a Zone Change, or a Major Permit Regarding Downtown Heights in excess of 350 ft.	Planning Commission	Within 90 days after Director's acceptance of completed application, if not denied	§ 21-2.40-2(c)(8)
Planning and Permitting (Director)	Status of Compliance with Unilateral Agreement Conditions— Conditional Zoning Agreements	Council	Annually	§ 21-2.80(e)(3)

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Planning and Permitting (Director)	Planned Development-Resort, -Apartment, -Transit, and Interim Transit Projects.	Council	Per proposal, upon conclusion of the public hearing and not more than 80 days after acceptance of the application	§ 21-2.110-2(e)
Planning and Permitting (Director)	Design Guidebook for the Waikiki Special District	Council	Before making the guidebook or any revisions thereof available to the public	§ 21-9.80-4
Planning and Permitting (Director)	Proposed Extensions for a Planned Development-Resort or Planned Development-Apartment Project	Council	Per proposal, upon request by the applicant	§ 21-9.80-4(d)(4)(E)(ii)
Planning and Permitting (Director)	Proposed Extensions for an Interim Planned Development-Transit Project	Council	Per proposal, upon request by the applicant	§ 21-9.100-5(i)(2)(B) and § 21-9.100-5(i)(4)
Planning and Permitting (Director)	Proposed Extensions for a Planned Development-Transit Project	Council	Per proposal, upon request by the applicant	§ 21-9.100-10(h)(2)(B) and § 21-9.100-10(h)(2)(E)
Planning and Permitting (Director)	State Land Use District Boundary Amendment Petition and Public Hearing Notice	State Land Use Commission and State Department of Business, Economic Development, and Tourism	Per petition	§ 23-1.4(a)

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Planning and Permitting (Director)	State Land Use District Boundary Amendment Approvals	State Land Use Commission and State Department of Business, Economic Development, and Tourism	Within 60 days of the effective date of the ordinance enacting the boundary amendment	§ 23-1.9
Planning and Permitting	Consistency of Proposed Development Plan Amendment with the General Plan and the applicable Development Plan	Council (through the Planning Commission)	Per proposal	§ 24-1.2(d) (Chapter 24, Article 1, applies only to the Northwest Hawaiian Islands Development Plan Area)
Planning and Permitting	Consistency of Proposed Amendment to Development Plan Common Provisions or Special Provisions of any Development Plan with the General Plan and Other Development Plan Provisions	Council (through the Planning Commission)	Per proposal	§ 24-1.2(e) (Chapter 24, Article 1, applies only to the Northwest Hawaiian Islands Development Plan Area)
Planning and Permitting	Public Facility Proposal Sequencing Guidelines	Line Departments and Council	Annually, by July 15 (for following year's CIP budget)	§ 24-1.9(c)(1) (Chapter 24, Article 1, applies only to the Northwest Hawaiian Islands Development Plan Area)
Planning and Permitting (Director)	Proposed Amendments to Development Plans and Approvals of Amendment Withdrawals	Council	Annually, not later than July 1	§ 24-1.12(c)(5)(C) (Chapter 24, Article 1, applies only to the Northwest Hawaiian Islands Development Plan Area)

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Planning and Permitting (Director)	Development Plan Amendment Recommendations (Independent Consideration)	Planning Commission	Per proposal, within 90 days of the date of filing of a completed application	§ 24-1.12(c)(6)(A) (Chapter 24, Article 1, applies only to the Northwest Hawaiian Islands Development Plan Area)
Planning and Permitting (Director)	Status of Development Plans	Council	Annually, by September 1	§ 24-1.13(a) (Chapter 24, Article 1, applies only to the Northwest Hawaiian Islands Development Plan Area)
Planning and Permitting (Director)	Conditions of the City and the City's Regulatory System and Capital Improvement Program	Council	Biennially (odd years), by December 31	§ 24-1.13(b) (Chapter 24, Article 1, applies only to the Northwest Hawaiian Islands Development Plan Area)
Planning and Permitting (with Budget and Fiscal Services) (Directors)	Review of Capital Improvement Program Projects for Compliance with the General Plan, Development Plans, Special Area Plan Provisions, and Functional Plans	Council	Annually	§ 24-2.9, § 24-3.8, § 24-4.9, § 24-5.9, § 24-6.8, § 24-7.9, § 24-8.8, and § 24-9.8
Planning and Permitting	Comprehensive Review of the Primary Urban Center Development Plan	Council	Every five years after June 21, 2004	§ 24-2.10(a)
Planning and Permitting	City's Achievements and Progress in Fulfilling the Vision of the Primary Urban Center Development Plan	Council	Biennially; as part of the biennial report required by Charter § 6-1510.4	§ 24-2.11

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Planning and Permitting	Comprehensive Review of the Ewa Development Plan	Council	Every five years after the plan's adoption	§ 24-3.9(a)
Planning and Permitting	Comprehensive Review of the East Honolulu Development Plan	Council	Every five years after July 27, 1999	§ 24-4.10(a)
Planning and Permitting	City's Achievements and Progress in Fulfilling the Vision of the East Honolulu Development Plan	Council	Biennially; as part of the biennial report required by Charter § 6-1510.4	§ 24-4.11
Planning and Permitting	Comprehensive Review of the Central Oahu Sustainable Communities Plan	Council	Every five years after February 18, 2003	§ 24-5.10(a)
Planning and Permitting	City's Achievements and Progress in Fulfilling the Vision of the Central Oahu Sustainable Communities Plan	Council	Biennially; as part of the biennial report required by Charter § 6-1510.4	§ 24-5.11
Planning and Permitting	Comprehensive Review of the Koolau Poko Sustainable Communities Plan	Council	Every five years after the plan's adoption	§ 24-6.9(a)
Planning and Permitting	Comprehensive Review of the Koolau Loa Sustainable Communities Plan	Council	Every five years after February 14, 2000	§ 24-7.10(a)

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Planning and Permitting	City's Achievements and Progress in Fulfilling the Vision of the Koolau Loa Sustainable Communities Plan	Council	Biennially; as part of the biennial report required by Charter § 6-1510.4	§ 24-7.11
Planning and Permitting	Comprehensive Review of the North Shore Sustainable Communities Plan	Council	Every five years after the plan's adoption	§ 24-8.9(a)
Planning and Permitting	Comprehensive Review of the Waianae Sustainable Communities Plan	Council	Every five years after the plan's adoption	§ 24-9.9
Planning and Permitting	Special Management Area Use Permit Findings and Recommendations	Council	Per special management area use permit application, within 20 working days of the close of the public hearing or within 10 working days of either the issuance of the finding of no significant impact or the acceptance of a final environmental impact statement	§ 25-5.4
Planning and Permitting	Involuntary Revocation or Modification of a Special Management Area Use Permit Initiated by the Department	Council	Within 30 calendar days of the close of the public hearing	§ 25-9.6(c)(6)

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Planning and Permitting	Council-Initiated Revocation or Modification of a Special Management Area Use Permit	Council	Within 30 calendar days of the close of the public hearing	§ 25-9.6(d)(6)
Planning and Permitting (and Budget and Fiscal Services) (Directors)	Affordable Rental Housing	Council	Every six months following April 21, 2021 (to be repealed May 21, 2024)	§ 32-4.3
Police	Dog Bite Incidents (Forwarded From Medical Service Providers and Veterinarians)	Animal Control Contractor	Per incident	§ 12-7.8(c)
Police	Statistical Information on the Number and Circumstances of Traffic Accidents	Not specified (HPD "shall publish")	Annually or at more frequent intervals	§ 15-5.4
Police (Chief)	Accident Reports	Department of Transportation Services	Within 48 hours of filing accident reports	§ 15-5.5
Police (Officer)	Dangerous Vehicles Near a Preschool, Kindergarten, Elementary, Intermediate, Middle, Secondary, or High School	Department of Customer Services	Upon determination of the dangerous vehicle in the prohibited location	§ 15-13.15(b)
Police	Vehicles with Unknown Owners Removed from Property	Department of Budget and Fiscal Services	In the event the vehicle is not returned to the owner within a period of three days	§ 15A-5.6(e)

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Police (Officer Assigned to Provide Escort Service for Building Relocation)	Damage Sustained During Building Relocation	The Building Official	Upon any damage to property resulting from the moving of any building or structure	§ 16-2.6(b)
Police (Officer at the Scene)	False Alarm	Permittee or alarm user	Upon the determination that the activated alarm system was a false alarm	§ 40-9.4(b)
Prosecuting Attorney	Copy of the Adopted Seal and Motto	City Clerk	Upon adoption of seal and motto	§ 1-13.2
Transportation Services (Director)	Revisions to the Bikeway System and Master Plan	Council	At least every five years	§ 2-12.1(4)
Transportation Services (and Design and Construction, Facility Maintenance, and Planning and Permitting) (Directors)	Complete Streets— Compliance with Complete Streets Policy and Principles; Annual Reports of Agency's Performance Under Measurable Performance Standards	Council	Annually, by December 31; may be part of agency's annual report required by Charter	§ 14-18.5.
Transportation Services (Director)	Traffic Control Devices Schedule	City Clerk and Publish in a Daily Newspaper	Upon the amendment of an existing schedule or adoption of an additional schedule	§ 15-3.1(a)(2)(C) and § 15-3.1(c)

TABLE OF REPORTING REQUIREMENTS ESTABLISHED BY THE REVISED ORDINANCES OF HONOLULU 2021

<i>I. Reporting Requirements for Executive Agencies</i>				
<i>Reporting Body</i>	<i>Report Subject</i>	<i>Report Recipient</i>	<i>Frequency / Due Date</i>	<i>ROH Citation(s)</i>
Transportation Services (Director)	Car-Sharing Report on Department's Efforts Demonstrating Interaction and Solicitation of Community Input	Council	No less than 30 days before the assignment of the first stall in a City-controlled public off-street parking facility reserved for a car-sharing organization or the assignment of the first on-street parking stall reserved for such organization, whichever occurs first	§ 15-28.1(c)
Transportation Services (Director)	Car-Sharing Program	Council	Annually, no later than 120 days after the end of the calendar year	§ 15-28.4(d)
Transportation Services	Public Transit Promotional or Demonstration Project	Council	Within 60 days of the completion of the promotional or demonstration project	§ 15B-2.6(c)

<i>II. Reporting Requirements for Legislative Agencies</i>				
<i>Reporting Body</i>	<i>Report Subject</i>	<i>Report Recipient</i>	<i>Frequency/ Due Date</i>	<i>ROH Citation(s)</i>
Council	Sexual Harassment Investigation Findings and Results	Inspection Limited to Certain Parties	Within 10 working days of receipt of an informal or formal complaint, unless extended	§ 1-17.5(c) and § 1-17.5(d)

TABLE OF REPORTING REQUIREMENTS ESTABLISHED BY THE REVISED ORDINANCES OF HONOLULU 2021

II. Reporting Requirements for Legislative Agencies				
Reporting Body	Report Subject	Report Recipient	Frequency/ Due Date	ROH Citation(s)
Council	Actions Related to Violations of Ethics Standards of Conduct	Ethics Commission	Within 15 days after receiving an Ethics Commission advisory opinion and recommendations	§ 3-6.4(e)
Council	Tax Rate or Rates Set for a Tax Year	Director of Budget and Fiscal Services	Before the commencement of the tax year	§ 8-11.1(d)
Council	Surplus Real Property	Director of Budget and Fiscal Services	Upon determination that real property under Council jurisdiction or control is no longer desired or needed by the agency for its own use	§ 37-1.2(a)

III. Reporting Requirements for Boards, Commissions, and Committees				
Reporting Body	Report Subject	Report Recipient	Frequency/ Due Date	ROH Citation(s)
Applicable Board, Commission, or Committee	Expiration of a Member's Appointed Term	Mayor and Council	No later than 90 days before the expiration of a member's appointed term	§ 3-9.2(b)(1)
Applicable Board, Commission, or Committee (Chair)	Notice of Member's Failure to Attend Meetings	Mayor; may also be provided to director or agency head of the agency to which the Board, Commission, or Committee is Attached	Upon board member's failure to attend scheduled meetings or failure to provide to the chair a certification of participation in Sunshine Law training	§ 3-9.6(a); § 3-9.6(b); and § 3-9.6(h)

TABLE OF REPORTING REQUIREMENTS ESTABLISHED BY THE REVISED ORDINANCES OF HONOLULU 2021

III. Reporting Requirements for Boards, Commissions, and Committees				
Reporting Body	Report Subject	Report Recipient	Frequency/ Due Date	ROH Citation(s)
Applicable Board or Commission	Review of City Boards and Commissions	Council	No later than January 31 of each calendar year the board or commission is scheduled for review pursuant to § 3-15.3	§ 3-15.4(a)
Ethics Commission	Suspected Violations of Law	Appropriate Law Enforcement Authorities	As appropriate	§ 3-13.7(5)
Grants in Aid Advisory Commission	Grants in Aid Funding Recommendations	Council	Annually, by March 4	§ 6-52.4(c)
Oahu Historic Preservation Commission	State of Historic Preservation in the City	Not Specified	Annually	§ 3-10.7(16)
Oahu Historic Preservation Commission	Evaluation of Hawaii or National Registers of Historic Places Nominations	Mayor	Within 45 days after receiving notice from the State historic preservation officer	§ 3-10.9(e)
Planning Commission	Recommendations for Council-Initiated Proposals to Revise or Amend the General Plan, Any Development Plan, or a Zoning Ordinance	Council (through the Mayor)	Per proposal, within 30 days of the close of the public hearing; Mayor to submit to the Council within 30 days of receipt from the Planning Commission	§ 2-24.5(b)
Planning Commission	Recommendations for Applications for Establishing or Amending a Special District, amending the Land Use Ordinance, or a Zone Change	Council (through the Mayor)	Per proposal; Mayor to submit to the Council within 30 days of receipt from the Planning Commission	§ 21-2.70(b)(1)(A) and § 21-2.70(b)(1)(C)

TABLE OF REPORTING REQUIREMENTS ESTABLISHED BY THE REVISED ORDINANCES OF HONOLULU 2021

III. Reporting Requirements for Boards, Commissions, and Committees				
Reporting Body	Report Subject	Report Recipient	Frequency/ Due Date	ROH Citation(s)
Planning Commission	Findings and Recommendations for Proposed Amendments to Development Plans	Council (through the Mayor)	Per proposal; annual amendment review to be transmitted in time to be reviewed by the Council by October 1 of the year covered by that annual amendment review. (Chapter 24, Article 1, applies only to the Northwest Hawaiian Islands Development Plan Area.)	§ 24-1.12(c)(5)(D)
Rate Commission	Member's Temporary Inability to Serve	Appointing Authority	When the commission finds that a member cannot serve temporarily because of illness, incapacity, or absence	§ 3-11.4(a)
Real Property Tax Boards of Review	Work of the Boards of Review	Mayor, Council, and Director of Budget and Fiscal Services	Annually, after completion of tax appeals for the current year	§ 8-12.7(f)
Salary Commission	Recommended Salaries and Findings of Fact	Mayor and Council	Annually (per Charter § 3-122), no later than the first day of May	§ 5-3.2
Special Assessment District Association Board of Directors	Anticipated Surplus or Deficit from Previous Special Assessment Year and Any Proposed New Rate or Method of Special Assessment	Council	Annually per date set in ordinance, or if none set, 30 days prior to start of new assessment year.	§ 28-3.2(a)

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII
CERTIFICATE

BILL 1 (2023)

Introduced: 01/19/23 By: TYLER DOS SANTOS-TAM
TOMMY WATERS Committee: EXECUTIVE MATTERS AND LEGAL
AFFAIRS (EMLA)

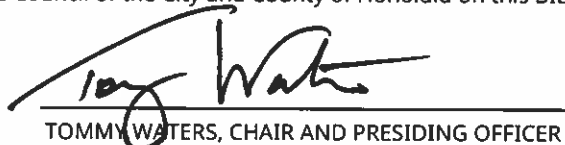
Title: RELATING TO REPORTING REQUIREMENTS.

Voting Legend: * = Aye w/Reservations

01/19/23	INTRO	Introduced.
01/25/23	CCL	Passed first reading. 9 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, OKIMOTO, SAY, TULBA, TUPOLA, WATERS, WEYER
02/07/23	EMLA	Reported out for passage on second reading and scheduling of a public hearing. CR-20 9 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, OKIMOTO, SAY, TULBA, TUPOLA, WATERS, WEYER
02/10/23	PUBLISH	Public hearing notice published in the Honolulu Star-Advertiser.
02/22/23	CCL/PH	Bill passed second reading, public hearing closed and referred to committee. 9 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, OKIMOTO, SAY, TULBA, TUPOLA, WATERS, WEYER
02/28/23	EMLA	Reported out for passage on third reading. CR-51 7 AYES: DOS SANTOS-TAM, KIA'ĀINA, SAY, TULBA, TUPOLA, WATERS, WEYER 2 ABSENT: CORDERO, OKIMOTO
03/01/23	PUBLISH	Second reading notice published in the Honolulu Star-Advertiser.
03/15/23	CCL	Committee report adopted and Bill passed third reading. 9 AYES: CORDERO, DOS SANTOS-TAM, KIA'ĀINA, OKIMOTO, SAY, TULBA, TUPOLA, WATERS, WEYER

I hereby certify that the above is a true record of action by the Council of the City and County of Honolulu on this BILL.


GLEN I. TANAHASHI, CITY CLERK


TOMMY WATERS, CHAIR AND PRESIDING OFFICER