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RADIANT CORDERO
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January 24, 2023

Ms. Lori Kahikina
Executive Director and CEO
Honolulu Authority for Rapid Transportation (HART)
1099 Alakea Street, Suite 1700
Honolulu, Hawaii 96813

SUBJECT: BUDGET COMMUNICATION NO. #1
Request for Additional Information Relating to HART's FY 2024 Operating and Capital Budget

Dear Ms. Kahikina,

Thank you for the information you sent dated December 1, 2022 (Departmental Communication 46 (2023) transmitting to the City Council ("Council") the Fiscal Year ("FY") 2024 operating and capital budgets for the Honolulu Authority for Rapid Transportation ("HART") and supporting budget documents. We appreciate your submittal of draft bills for HART's operating and capital budgets and look forward to working with you if revisions are necessary prior to introduction to ensure that the bills conform to HART's budget documents.

Additionally, in accordance with the spirit of Chapter 2, Article 18, Revised Ordinances of Honolulu 2021, please submit the following budget documents to provide the Council with greater clarification regarding HART's FY 2024 budgets submission:

1. Salary Cost Items and Position Summary by Classification
 - a) Line-item budget details for each budgeted activity according to salary, current expense, and equipment expenditure categories. Please ensure that the line-item budget details for salary cost items include, but does not have to be not limited to, the class description of the budgeted positions.
 - b) Position summary by classification, including all permanent, temporary, and contract positions.
2. Budget Line-Items Exceeding \$50,000

- a) Additional information for operating current expenses and equipment budget line-items, including a clear description and purpose of the budgeted items and/or services. Please ensure that the items are not lumped together under object code.
- b) Additional information for the capital budget line-items for each contract. Please ensure that each contract is broken down by applicable work phase along with each contract total.

3. Position Vacancy Report by Classification

Finally, please confirm that for the FY 2024 HART operating budget, HART continues to implement its "Capitalization Policy" executed on June 28, 2018. For your reference as to form and content of the requested information, please see Departmental Communication 79 (2022).

Please submit to the Council the requested information no later than Thursday, February 2, 2023. I look forward to working with HART during the FY 2024 budget cycle.

Sincerely,



Radiant Cordero, Chair
Committee on Budget