

DEPARTMENT OF PLANNING AND PERMITTING
CITY AND COUNTY OF HONOLULU

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RICK BLANGIARDI
MAYOR

DEAN UCHIDA
DIRECTOR
DAWN TAKEUCHI APUNA
DEPUTY DIRECTOR

August 10, 2022

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Waters and Councilmembers:

SUBJECT: Transfer of Funds

Section 2-17.2(c) (1) and (2), Revised Ordinances of Honolulu 1990, as amended, requires the City Council's approval by resolution for any transfer of funds between activities or between characters of expenditures whenever the cumulative of the transfer between activities or between characters of expenditures total in excess of \$100,000 or 10 percent of the amount appropriated from that activity or character of expenditure, whichever is less.

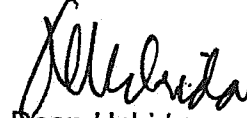
The Department of Planning and Permitting (DPP), requests your approval of a transfer of \$35,000 from DPP Administration, Current Expense (CE) to DPP Customer Service Division, Equipment (E) for fiscal year 2023. A proposed resolution is attached for your favorable consideration.

The transfer of funds will be used by our Data Access and Imaging Branch toward the replacement of three Microfilm scanners which have been discontinued and replacement parts are no longer manufactured.

The Honorable Tommy Waters
Chair and Presiding Officer
and Members
August 10, 2022
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Should you have questions, please contact me at (808) 768-8000.

Sincerely,



Dean Uchida
Director

Attachment

APPROVED:



Michael D. Formby
Managing Director



CITY COUNCIL

CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII

No. _____

RESOLUTION

RELATING TO THE TRANSFER OF FUNDS.

WHEREAS, Section 2-17.2(c)(1), Revised Ordinances of Honolulu 1990 ("ROH"), requires that the City Council ("Council") approve by resolution any transfer of funds between activities whenever the cumulative amount of transfers from or to an activity totals in excess of \$100,000 or 10 percent of the amount appropriated for that activity in the executive operating budget ordinance, as may be amended, whichever is less; and

WHEREAS, ROH Section 2-17.2(c)(2), requires that the Council approve by resolution any transfer of funds between characters of expenditure within the same activity whenever the cumulative amount of transfers from or to a character of expenditure exceeds the lesser of (a) \$100,000, or (b) the greater of (i) 10 percent of the appropriation for either the originating or receiving character of expenditure, or (ii) \$10,000; and

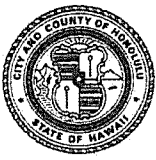
WHEREAS, a transfer not to exceed \$35,000 from the Department of Planning and Permitting (DPP) Administration activity, Current Expense (CE) to the DPP Customer Service Division activity, Equipment (E) is required for the fiscal year 2023; and

WHEREAS, the transfer is necessary to replace three Minolta Microfilm scanners in the Data Accessing and Imaging Branch, which have been discontinued and are no longer operating to their fullest; now, therefore

BE IT RESOLVED by the Council of the City and County of Honolulu that \$35,000 in General Fund (GN) monies be transferred between the following activities and characters of expenditure:

From	To	Amount	Fund
DPP - Administration (CE)	DPP - Customer Service (E)	\$35,000	GN

BE IT FURTHER RESOLVED that the Mayor, or the Mayor's designee, is hereby authorized to carry out the provisions of this resolution; and



CITY COUNCIL
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HONOLULU, HAWAII

No. _____

RESOLUTION

BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of Planning and Permitting and the Director of Budget and Fiscal Services.

INTRODUCED BY:

DATE OF INTRODUCTION:

Honolulu, Hawai'i

Councilmembers