

ANDRIA TUPOLA | HONOLULU CITY COUNCIL - DISTRICT 1
'Ewa Beach, Kapolei, Mā'ili, Mākaha, Makakilo, Nānākuli, Wai'anae

MEMORANDUM

DATE: MARCH 21, 2022

TO: HONOLULU CITY COUNCIL

FROM: COUNCILMEMBER ANDRIA TUPOLA, CHAIR
COMMITTEE ON EXECUTIVE MATTER AND LEGAL AFFAIRS

SUBJECT: CHARTER AMENDMENT TIMETABLE

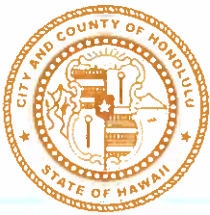
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In a memorandum to the Council Chair and Councilmembers dated January 19, 2022, which is attached to this memorandum, City Clerk Glen Takahashi identified the Council meeting on July 6, 2022, as the last regularly scheduled Council meeting at which the Council could pass Charter amendment resolutions on third reading.

According to the Clerk Takahashi, the deadline was determined to allow for the translation and proofing of the ballot question(s) and resolution(s) into other languages in time to meet the statutory deadline for submitting the questions to the State Chief Election Officer.¹

The timetable below is based on the following assumptions: no special Council or Committee meetings, and passage of Charter amendment resolutions on third reading at the Council meeting scheduled to be held on July 6, 2022.

¹ Section 11-119, Hawaii Revised Statutes, requires submission of proposed ballot questions to the State Chief Election Officer no later than 75 days prior to the election. Based on the 2022 General Election date of November 8, 2022, the City Clerk must submit the proposed Charter amendment questions to the State Chief Election Officer no later than August 25, 2022.



2022 CHARTER AMENDMENT TIMETABLE	
April 1, 2022	Suggested deadline for Councilmembers to request OCS to draft Charter amendment resolutions
April 21, 2022	Deadline for Councilmembers to introduce Charter amendment resolutions and request that the resolutions be included on the May 4, 2022, Council Meeting agenda ²
April 28, 2022	Deadline to post the May 4, 2022, Council Meeting agenda
May 4, 2022 Council Meeting	First Reading (six votes required)
May 24-26, 2022 Committee Meetings	Consideration of Charter amendment resolutions and any proposed amendments; report out for second reading and public hearing
June 1, 2022 Council Meeting	Second Reading and Public Hearing (six votes required)
June 14-16, 2022 Committee Meetings	Consideration of Charter amendment resolutions and any proposed amendments; report out for third reading
July 6, 2022 Council Meeting	Third Reading (six votes required)
August 25, 2022	Deadline for the City Clerk to submit proposed Charter amendment questions to the State Chief Election Officer
November 8, 2022	General Election

Mahalo,

ANDRIA TUPOLA, Chair
Committee on Executive Matter and Legal Affairs

CC: OFFICE OF THE CITY CLERK
OFFICE OF COUNCIL SERVICES

² A Council Chair Memorandum dated January 27, 2012, established an internal deadline for introduction of Charter amendment resolutions at seven days before the Council meeting posting date.